

**WARREN COUNTY SCHOOL DISTRICT**  
**BOARD OF SCHOOL DIRECTORS**  
**MEETING MINUTES**

**MONDAY, NOVEMBER 13, 2006**

1. Opening Activities

1.01 Call to Order

The regular meeting of the Warren County School District Board of School Directors was called to order by Mrs. Nuttall, President, on Monday, November 13, 2006, at 7:00 p.m. in the Board Room of the Warren County Career Center, 347 East Fifth Avenue, Warren, Pennsylvania.

1.02 Pledge of Allegiance

Mrs. Nuttall led the Pledge of Allegiance to the American flag.

Mrs. Nuttall announced that an executive session was held at 6:00 p.m. to discuss a legal investigation.

Roll Call

1.03 Roll Call

Board Members Present:

Mr. Roger Dunham  
Mr. Kevin Freestone  
Mr. Thomas Knapp  
Mr. Nathan Lindberg  
Mr. Jeff Lockett

Dr. Jack Martin  
Mrs. Jacki Nuttall  
Mr. John Schwanke  
Mr. David Wortman

Others Present:

Dr. Robert Towsey, Interim Superintendent; Dr. J. Hugh Dwyer, Assistant Superintendent; Dr. John Sechriest, Executive Director of Learning Opportunities; Mr. Mark Eberl, Executive Director of Support Services; Mrs. Amy Stewart, Director of Technology /Information Management; Dr. Norbert Kennerknecht, Director of Buildings and Grounds; Mrs. Rosemarie Green, Director of State & Federal Programs; Mr. Petter Turnquist, Business Administrator; Mr. Arthur Stewart, Solicitor; Mr. Chris Byham, Solicitor; Mrs. Ruth Huck, Board Secretary; Mr. Dean Wells, Times Observer; Mr. Eugene Casasanta, Hearing Officer; Mr. Frank Galeazzo, Technology Coordinator; Mr. Jack Werner, Coordinator of District-wide Athletics and Co-Curricular Activities; Mr. Mark Nelson, Supervisor of Special Education; Claudia Solinko, WCEA President; Mrs. Diane Martin, Special Education Supervisor; Ms. Marcia Madigan, Principal, Mr. Gary Weber, Principal; Mrs. Ruth Nelson, Principal; Mr. Mike Roney and approximately 20 unidentified members of the audience.

1.04 Reading of the Mission Statement - Mr. Jeff Lockett

Mr. Lockett read the Mission Statement.

***The mission of the Warren County School District is to prepare all students to be responsible and productive citizens by providing them with the skills and education necessary to achieve academic and personal excellence.***

1.05 Recognitions and Presentations

1. Pennsylvania School Study Council Commendation – Dr. Albert J. Glennon

Dr. Glennon commended the Warren County School District Academic Coaching Team and presented them with certificates of commendation. Recipients include Janet Peterson, Caren Pence, Patricia Hawley-Horner, Susan Howe, Amy Stimmell, Mark Lindberg, and Grace Backstrom.

Agenda  
Adoption  
Approved  
9-0-0

1.06 Agenda Adoption

**MOTION:** It was moved by Jack Martin and seconded by Thomas Knapp that the Board of School Directors adopts the agenda of November 13, 2006, as presented on BoardDocs.

The result of the vote was: Passed Unanimously

1.07 Public Comment

Kim Hoover	Pittsfield, PA	She supports the hiring of a fourth grade teacher for Youngsville Elementary/Middle School.
Karen Lake	Youngsville, PA	She supports the hiring of a fourth grade teacher for Youngsville Elementary/Middle School. Classes are overcrowded.
Claudia Solinko	Bear Lake, PA	She supports Release Time for the President of the WCEA and a stronger relationship between school and community.

Minutes of  
October 9, 2006  
Approved  
9-0-0

1.08 Approval of the Minutes - October 9, 2006

**MOTION:** It was moved by Kevin Freestone and seconded by Nathan Lindberg that the Board of School Directors approves the regular meeting minutes of October 9, 2006.

The result of the vote was: Passed Unanimously

Financial  
Reports  
Approved  
9-0-0

1.09 Approval of Financial Reports

**MOTION:** It was moved by Kevin Freestone and seconded by Thomas Knapp that the Board of School Directors approves the Financial reports and authorizes the release of funds in payment of the listing of bills. Further, that a copy as presented be submitted for audit.

Roll Call Vote:

Voting Yes: Mr. Dunham, Mr. Freestone, Mr. Knapp, Mr. Lockett, Mr. Lindberg, Dr. Martin, Mrs. Nuttall, Mr. Schwanke, Mr. Wortman

The result of the vote was: Passed Unanimously

1.10 Hearing Officer's Report

**MOTION:** It was moved by Thomas Knapp and seconded by John Schwanke that the Board of School Directors approves the Hearing Officer's Report November 13, 2006, (Cases: F-I ).

**MOTION:** Jack Martin made a friendly amendment seconded by John Schwanke to approve the Hearing Officer's Report as amended.

The result of the vote was: Passed Unanimously

Hearing Officer's Report Approved 9-0-0
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2. President's Statement

2.01 Reports and Information

1. I.U. #5 - Mr. John Schwanke

There was no report.

2. PSBA - Mr. Thomas Knapp

Mr. Knapp attended an Executive Session in Hershey and presented a handout with the information on the legislative issues for the coming year that were approved or not accepted. Mr. Knapp recommended that more than one person attend next year and take part in the sessions that are offered because one person cannot attend them all.

3. Career Center Advisory - Mr. Jeff Lockett

The Occupational Advisory Committee met on November 2, 2006. Mr. Lockett commended the culinary arts class for providing an outstanding meal. The volunteers on the committee were very appreciative. Mr. Lockett sat in on the advisory committee for the welding program. They had some excellent ideas for the proposed welding shop addition. They also discussed cross curricular project sharing such as pre-engineering drawing for items that the machine shop would make and the welding shop would use to fabricate parts. Other cross-curricular discussion included electronic technology collaboration with building construction classes, HVAC, ventilation systems and smart buildings and houses.

2.02 Important Dates

	Date	Time	Committee	Location
1.	Nov. 17, 2006	12:00 noon	Tax Study Commission	Curwen Building
2.	Nov. 20, 2006	6:00 p.m.	Physical Plant & Facilities Committee	Warren County Career Center
3.	Nov. 20, 2006	Following PPF	Curriculum, Instruction & Technology Committee	Warren County Career Center

4.	Nov. 21, 2006	6:00 p.m.	Personnel/Athletics & Co-Curricular Activities Committee	Warren County Career Center
5.	Nov. 21, 2006	following Personnel	Finance Committee	Warren County Career Center
6.	Dec. 4, 2006	7:00 p.m.	Organizational Meeting	Warren County Career Center
7.	Dec. 4, 2006	following Organizational Meeting	Regular Board Meeting	Warren County Career Center

Dr. Martin asked that every other month the committees flip-flop the start times for committees so that each one gets a chance to start early on a rotating basis. It was agreed upon by the members.

### 3. Superintendent's Reports and Recommendations

#### 3.01 General Comments - Dr. Robert Towsey/Dr. J. Hugh Dwyer

##### 1. Graduation Status – Dr. John Sechriest

Dr. Sechriest presented the report on the Graduation Status.

##### 2. Grants Development – Mrs. Amy Stewart

There was no report.

##### 3. Federal Programs/Professional Development/Gifted Support/Tidioute Community Charter School - Mrs. Rosemarie Green

There was no report.

##### 4. Capital Projects Update - Dr. Norbert Kennerknecht

Comments were received from the occupation advisory group for the welding program. That information was delivered to the architect for consideration.

##### 5. Board Goal Setting

Dr. Towsey reported that the Board had requested that the administration proceed and establish a tentative schedule and a facilitator for the Board goal setting session. They will deal with goals for this year and years to come utilizing the recently revised Strategic Plan. A suggested facilitator was presented to the Board for their consideration. Susan Breon is a former executive for General Electric and currently is the executive president in charge of Ebizitpa. The Board will be contacted regarding the dates for these sessions.

#### 3.02 Informational Personnel

Mr. Eberl introduced the candidates recommended for positions of employment with the District.

3.03 Other

Dr. Wallace and Mr. Nichols were present to discuss the survey that the I.U. 5 developed for the superintendent search. Meetings and dialogue will take place in each of the attendance areas and the information will be used as the search for a superintendent continues.

4. New Business - Consent Agenda

4.01 Consent Agenda

**MOTION**: It was moved by Jack Martin and seconded by Jeff Lockett that the Board of School Directors approves the Consent Agenda with the exception of the following items:

Consent  
Agenda  
Approved  
9-0-0

- 4.03 - Personnel Report: Support Staff - Mr. Freestone
- 4.06 - Reading Curriculum Coordinator - Dr. Martin
- 4.07 - New Teacher for Grade 4 at Youngsville Elementary/Middle School - Dr. Martin
- 4.08 - WCEA Presidential Release Time - Mr. Freestone
- 4.09 - Cooperative Sponsorship of a Sport Agreement - Mr. Schwanke
- 4.12 - Policy Numbers 1301 and 1305 - Mission, Vision and Belief Statements - Dr. Martin
- 4.13 - Policy Number 9745 - titled, Class Rank/Honor Credit 2008 and Beyond - Dr. Martin
- 4.14 - Secondary Math Textbooks - Mr. Schwanke
- 4.15 - Priority List Development - Mr. Schwanke
- 4.17 - Rescind Window Replacement Project - Mr. Schwanke
- 4.20 - Xerox Document Center Proposal - Mr. Freestone

Roll Call Vote:

Voting Yes: Mr. Schwanke, Mr. Wortman, Mr. Dunham, Mr. Freestone, Mr. Knapp, Mr. Lindberg, Mr. Lockett, Dr. Martin, Mrs. Nuttall

The result of the vote was: Passed Unanimously

4.02 Personnel Report: Certificated staff - Personnel/Athletics & Co-Curricular Activities Committee - Mr. John Schwanke

Certificated  
Staff  
Approved  
9-0-0

**MOTION**: It was moved by Jack Martin and seconded by Jeff Lockett that the Board of School Directors approves the Certificated Personnel Report.

The result of the vote was: Passed Unanimously

4.03 Personnel Report: Support Staff - Personnel/Athletics & Co-Curricular Activities Committee - Mr. John Schwanke

**Removed for separate action.**

4.04 Athletic Supplemental Contracts - Personnel/Athletics & Co-Curricular Activities Committee - Mr. John Schwanke

Athletic  
Supplemental  
Contract  
Approved  
9-0-0

**MOTION**: It was moved by Jack Martin and seconded by Jeff Lockett

that the Board of School Directors approves the Athletic Supplemental Contracts and list of Winter Coaches as presented.

The result of the vote was: Passed Unanimously

Co-Curricular  
Supplemental  
Contracts  
Approved  
9-0-0

- 4.05 Co-Curricular Supplemental Contracts - Personnel/ Athletics & Co-Curricular Activities Committee - Mr. John Schwanke

**MOTION:** It was moved by Jack Martin and seconded by Jeff Lockett that the Board of School Directors approves the Co-Curricular Supplemental Contracts as presented.

The result of the vote was: Passed Unanimously

- 4.06 Reading Curriculum Coordinator - Personnel/ Athletics & Co-Curricular Activities Committee - Mr. John Schwanke

**Removed for separate action.**

- 4.07 New Teacher for Grade 4 at Youngsville Elementary/Middle School - Personnel/ Athletics & Co-Curricular Activities Committee - Mr. John Schwanke

**Removed for separate action.**

- 4.08 WCEA Presidential Release Time - Personnel/ Athletics & Co-Curricular Activities Committee - Mr. John Schwanke

**Removed for separate action.**

- 4.09 Cooperative Sponsorship of a Sport Agreement - Personnel/ Athletics & Co-Curricular Activities Committee - Mr. John Schwanke

**Removed for separate action.**

- 4.10 Volunteer Report - Personnel/ Athletics & Co-Curricular Activities Committee - Mr. John Schwanke

Volunteer  
Report  
Approved  
9-0-0

**MOTION:** It was moved by Jack Martin and seconded by Jeff Lockett that the Board of School Directors approves the Volunteer Report.

The result of the vote was: Passed Unanimously

- 4.11 State Farm Youth Advisory Board Grant - Curriculum, Instruction & Technology Committee - Mr. Nathan Lindberg

State Farm  
Youth  
Advisory  
Board Grant  
Approved  
9-0-0

**MOTION:** It was moved by Jack Martin and seconded by Jeff Lockett that the Board of School Directors supports the Youth Volunteer Corp in submission of a grant proposal of up to \$100,000 to the State Farm Youth Advisory Board in support of a student-driven service learning project focused on teaching and encouraging financial responsibility in up to four (4) Warren County School District high schools.

The result of the vote was: Passed Unanimously

- 4.12 Policy Numbers 1301 and 1305 - Mission, Vision and Belief Statements - Curriculum, Instruction & Technology Committee - Mr. Nathan Lindberg

**Removed for separate action.**

- 4.13 Policy Number 9745 - titled, Class Rank/Honor Credit 2008 and Beyond - Curriculum, Instruction & Technology Committee - Mr. Nathan Lindberg

**Removed for separate action.**

- 4.14 Secondary Math Textbooks - Curriculum, Instruction & Technology Committee - Mr. Nathan Lindberg

**Removed for separate action.**

- 4.15 Priority List Development - Physical Plant & Facilities Committee - Mr. Thomas Knapp

**Removed for separate action.**

- 4.16 Pennsylvania Conservation Corps (PCC) Grant - Physical Plant & Facilities Committee - Mr. Thomas Knapp

**MOTION:** It was moved by Jack Martin and seconded by Jeff Lockett that the Board of School Directors approves a grant application to the Pennsylvania Conservation Corps (PCC).

The result of the vote was: Passed Unanimously

PA  
Conservation  
Corp. Grant  
Application  
Approved  
9-0-0

- 4.17 Rescind Window Replacement Project - Physical Plant & Facilities Committee - Mr. Thomas Knapp

**Removed for separate action.**

- 4.18 Security System Upgrades at Six Schools - Physical Plant & Facilities Committee - Mr. Thomas Knapp

**MOTION:** It was moved by Jack Martin and seconded by Jeff Lockett that the Board of School Directors approve a work order to H.F. Lenz, in an amount not to exceed the DGS fee schedule, for the project known as Security System Upgrades at six schools (Sheffield Area Middle/High School, Beaty-Warren Middles School, Warren County Career Center, Warren Area High School, Youngsville High School and Eisenhower Middle/High School).

The result of the vote was: Passed Unanimously

Security System  
Upgrades  
Approved  
9-0-0

- 4.19 Snowplowing at South Street Early Learning Center - Physical Plant & Facilities Committee - Mr. Thomas Knapp

**MOTION:** It was moved by Jack Martin and seconded by Jeff Lockett that the Board of School Directors approves a contract to Tome Enterprises, Inc., for snowplowing at South Street Early Learning Center at cost of \$70.00 for each snowplowing event. This is a one year contract with renewal upon mutual consent, for one year at a time, until the 2008-09 school year.

The result of the vote was: Passed Unanimously

Snowplowing  
Contract at  
SSELC  
Approved  
9-0-0

- 4.20 Xerox Document Center Proposal - Finance Committee - Mr. Kevin Freestone

**Removed for separate action.**



Investment  
Depositories  
Approved  
9-0-0

4.21 Additional Investment Depositories - Finance Committee - Mr. Kevin Freestone

**MOTION:** It was moved by Jack Martin and seconded by Jeff Lockett that the Board of School Directors approves PNC Business Investments and Merrill Lynch as additional depositories for the 2006-2007 Fiscal Year.

The result of the vote was: Passed Unanimously

5. Items Removed for Separate Action

Support  
Personnel  
Report  
Approved  
6-2-1

4.03 Personnel Report: Support Staff - Personnel/Athletics & Co-Curricular Activities Committee - Mr. John Schwanke

**MOTION:** It was moved by Jack Martin and seconded by Roger Dunham that the Board of School Directors approves the Support Personnel Report as presented.

Roll Call Vote:

Voting Yes: Mr. Wortman, Mr. Dunham, Mr. Knapp, Mr. Lindberg, Mr. Lockett, Dr. Martin

Voting No: Mrs. Nuttall, Mr. Schwanke

Abstained: Mr. Freestone

The result of the vote was: Passed

4.06 Reading Curriculum Coordinator - Personnel/Athletics & Co-Curricular Activities Committee - Mr. John Schwanke

Reading  
Curriculum  
Coordinator  
Approved  
7-2-0

**MOTION:** It was moved by Jack Martin and seconded by Kevin Freestone that the Board of School Directors approves a one-year prorated supplemental contract for a Reading Curriculum Coordinator position for the 2006/2007 school year only.

Roll Call Vote:

Voting Yes: Dr. Martin, Mr. Wortman, Mr. Dunham, Mr. Freestone, Mr. Knapp, Mr. Lindberg, Mr. Lockett

Voting No: Mrs. Nuttall, Mr. Schwanke

The result of the vote was: Passed

4.07 New Teacher for Grade 4 at Youngsville Elementary/Middle School - Personnel/Athletics & Co-Curricular Activities Committee - Mr. John Schwanke

New Teacher  
at YEMS 4<sup>th</sup>  
Grade  
Approved  
9-0-0

**MOTION:** It was moved by Kevin Freestone and seconded by Roger Dunham that the Board of School Directors approves a new teaching position for the 4th grade at Youngsville Elementary/Middle School.

Roll Call Vote:

Voting Yes: Mr. Lockett, Dr. Martin, Mrs. Nuttall, Mr. Schwanke, Mr. Wortman, Mr. Dunham, Mr. Freestone, Mr. Knapp, Mr. Lindberg

The result of the vote was: Passed Unanimously



4.08 WCEA Presidential Release Time - Personnel/ Athletics & Co-Curricular Activities Committee - Mr. John Schwanke

**MOTION:** It was moved by Roger Dunham and seconded by Nathan Lindberg that the Board of School Directors approves half-day release time for the President of the Warren County Education Association.

Roll Call Vote:

Voting Yes: Mr. Lindberg, Mrs. Nuttall, Mr. Wortman, Mr. Dunham

Voting No: Mr. Lockett, Dr. Martin, Mr. Schwanke, Mr. Freestone, Mr. Knapp

The result of the vote was: Failed

WCEA  
Presidential  
Release Time  
Failed  
4-5-0

4.09 Cooperative Sponsorship of a Sport Agreement - Personnel/ Athletics & Co-Curricular Activities Committee - Mr. John Schwanke

**MOTION:** It was moved by John Schwanke and seconded by Roger Dunham that the Board of School Directors approves the Cooperative Sponsorship of a Junior High Football agreement between Beaty-Warren Middle School and Warren County Christian School.

Roll Call Vote:

Voting Yes: Mr. Knapp, Mr. Lindberg, Mr. Lockett, Dr. Martin, Mrs. Nuttall, Mr. Schwanke, Mr. Wortman, Mr. Dunham, Mr. Freestone

The result of the vote was: Passed Unanimously

Co-op Sport  
Agreement  
BWMS  
Warren Co.  
Christian  
School  
Approved  
9-0-0

4.12 Policy Number 1301 – titled, Mission Statement - Curriculum, Instruction & Technology Committee - Mr. Nathan Lindberg

**MOTION:** It was moved by Jack Martin and seconded by Nathan Lindberg that the Board of School Directors approves the revised Policy 1301 on first and second reading.

The result of the vote was: Passed Unanimously

Policy #1301  
Mission  
Statement  
1<sup>st</sup> & 2<sup>nd</sup>  
Reading  
Approved  
9-0-0

4.13 Policy Number 9745 - titled, Class Rank/Honor Credit 2008 and Beyond - Curriculum, Instruction & Technology Committee - Mr. Nathan Lindberg

**MOTION:** It was moved by Jack Martin and seconded by Jeff Lockett that the Board of School Directors approves Policy Number 9745 - titled Class Rank/Honor Credit 2008 and Beyond as amended on first reading. The amendment would exclude the sentence on line 27 that says, "The weight of final exams will be 20% of the final grade."

The result of the vote was: Passed with Mr. Freestone voting no.

Policy # 9745  
Titled, Class  
Rank/Honors  
Credit 2008  
and Beyond  
Approved  
8-1-0

4.14 Secondary Math Textbooks - Curriculum, Instruction & Technology Committee  
- Mr. Nathan Lindberg

Math  
Textbooks  
Approved  
9-0-0

**MOTION:** It was moved by John Schwanke and seconded by Jack Martin that the Board of School Directors approves the secondary textbook adoption to be implemented in school year 2007-2008.

Roll Call Vote:

Voting Yes: Mr. Freestone, Mr. Knapp, Mr. Lindberg, Mr. Lockett, Dr. Martin, Mrs. Nuttall, Mr. Schwanke, Mr. Wortman, Mr. Dunham

The result of the vote was: Passed Unanimously

4.15 Priority List Development - Physical Plant & Facilities Committee - Mr. Thomas Knapp

Priority List  
Development  
Tabled until  
December  
9-0-0

**MOTION:** It was moved by John Schwanke and seconded by Kevin Freestone that the Board of School Directors approves a work order to Mr. Paul Zippel for the purposes of analyzing the facilities within the WCSD and assisting the Board of School Directors in developing a facilities priority list.

**MOTION:** A motion was made by Jack Martin and seconded by Roger Dunham that the Board of School Directors tables this item until December.

The result of the vote was: Passed Unanimously

4.17 Rescind Window Replacement Project - Physical Plant & Facilities Committee - Mr. Thomas Knapp

Rescind  
Window  
Replacement  
Project  
9-0-0

**MOTION:** It was moved by John Schwanke and seconded by Kevin Freestone that the Board of School Directors rescinds WCSD Project No. 0507r, approved at the September 11, 2006 Board of School Directors Meeting, and known as the "Window Replacement Project for Beaty Warren Middle School, Warren Area High School, and Eisenhower Middle High School." This includes the cancellation of Work Order No. 9601.0107 for WTW Architects.

The result of the vote was: Passed Unanimously

4.20 Xerox Document Center Proposal - Finance Committee - Mr. Kevin Freestone

Xerox  
Document  
Center  
Proposal  
Tabled  
6-3-0

**MOTION:** It was moved by Kevin Freestone and seconded by John Schwanke to table the Xerox Document Center Proposal.

Roll Call Vote:

Voting Yes: Mr. Freestone, Mr. Knapp, Mr. Lindberg, Mr. Lockett, Mrs. Nuttall, Mr. Schwanke

Voting No: Mr. Dunham, Dr. Martin, Mr. Wortman

The result of the vote was: Passed

6. Future Business for Committee Review

There were no items presented.

7. Other

7.01 Home Street Agreement - Physical Plant & Facilities Agreement - Mr. Thomas Knapp

Home Street Agreement Approved 9-0-0
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**MOTION:** It was moved by Kevin Freestone and seconded by Nathan Lindberg that the Board of School Directors approves the agreement known as Home Street Agreement and thereby deeds the Home Street property to the City of Warren.

Roll Call Vote:

Voting Yes: Mr. Wortman, Mr. Dunham, Mr. Freestone, Mr. Knapp, Mr. Lindberg, Mr. Lockett, Dr. Martin, Mrs. Nuttall, Mr. Schwanke

The result of the vote was: Passed Unanimously

8. Closing Activities

8.01 Public Comment

There was no public comment.

8.02 Executive Session

There was no executive session.

8.03 Adjournment

It was moved by Kevin Freestone and seconded by Nathan Lindberg to adjourn the meeting. The meeting adjourned at 9:05 p.m.

Respectfully Submitted,

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Ruth A. Huck, Board Secretary

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Jacqueline L. Nuttall, Board President