

WARREN COUNTY SCHOOL DISTRICT

CONSULTING AGREEMENT

This Agreement is by and between the Warren County School District (the "District") and Sechriest Consulting Services, LLC (the "Consultant").

The parties state as follows:

A. John Sechriest retired from the District on _____. At the time of his retirement he held the position of _____.

B. The District finds it necessary to continue to rely on the knowledge and experience of Dr. Sechriest for the remainder of the 2006-2007 school year in specific areas of his expertise.

C. Dr. Sechriest has formed a company, Sechriest Consulting Services, LLC (the "Consultant"), in order to provide services to school districts in the nature of those needed by the District.

D. The District wishes to contract with Consultant to provide certain services in support of the District's mission of providing educational opportunities to its students.

E. It is understood that Consultant will perform these services as an independent contractor.

THEREFORE, intending to be legally bound, the parties agree as follows:

1. The term of contracted services shall be for a period commencing on _____, and ending on June 30, 2007.
2. Consultant's services will be rendered on an as needed basis as described below for specific assignments at the rate of \$50 dollars per hour. Consultant will not be entitled to any other compensation or benefits for services rendered.
3. Consultant will provide consulting and advisory services to the School District in the following areas for the described assignments and assigned hours.

SPECIFIC ASSIGNMENTS

Assignments	Department	Assigned Hours	Administrator(s)	Deliverables	Anticipated Work Time	Completion Dates	Evaluation	Evaluator(s)
Advise district staffing team regarding K-12 professional staffing process.	Curriculum Human Resources	20	Dwyer Green Stewart Eberl	<u>Staffing Team Report</u> 1. No. of professional K-12 staff. 2. No. of coverage periods. 3. No. of classes with less than 12 students. 4. No. of combined classes. 5. No. of itinerant teachers. 6. No. of shared teachers.	March – 10 hrs April – 10 hrs	May 15, 2007	Staffing team produces a K-12 staffing report for 2007-2008 school year.	Dr. Dwyer Mr. Eberl
AP-Advanced Placement syllabi. Review per college board criteria. Feedback to assistant superintendent.	Curriculum	13	Dwyer -AP Teachers -Sec. Principals	1. All AP syllabi approved by college board.	Feb. – 13 hrs	April 1, 2007	All AP syllabi submitted to College Board by April 1.	Dr. Dwyer
Art Smart Grant consultation on final phase of grant.	Curriculum	30	Dwyer -Elem. Prin. -Art Smart Coord.	1. Review budget expenditures. 2. Review guidelines with staff. 3. Consult on 3 yr activities.	Feb. – 5 hrs March – 10 hrs April – 10 hrs May – 5 hrs	June 30, 2007	Acceptance of final grant report by US Dept. of Education.	Dr. Dwyer
<u>Student Discipline Hearings</u> 1. Teach the hearing process. 2. Consult on unique cases. 3. Consistent use of PDE/WCSD regulations/policy.	Schools	40	Dwyer -All Principals -Hearing Officer -Stewart -Green	1. PDE & WCSD regulations/policy followed case to case. 2. Advise Dwyer, Green & Stewart. 3. Periodic consultations with solicitor as needed.	Weekly February through June (not to exceed 40 hours total)	June 30, 2007	Adjudication Reports acted upon by Board of School Directors.	Dr. Dwyer Mrs. Stewart
<u>Beacon Light Alternative Education Program</u> 1. Evaluating feasibility of program. 2. Exploring budgetary options.	Special Education Regular Education	30	Green -Sec. Prin. -Spec Ed Supvr. Dwyer Stewart	1. Review budget expenditures. 2. Programming appropriate to alternative education plan.	Feb. – 5 hrs March – 10 hrs April – 10 hrs May – 5 hrs	May. 30, 2007	1. Cost will be revenue neutral to the district budget. 2. Program will be accepted by the WCSD Board of Directors. 3. Program will be ready for implementation for the 2007-2008 school year.	Dr. Dwyer Mrs. Green
Liaison to PDE for the Warren County Career Center Strategic Plan.	Curriculum	20	Dwyer Berry	1. Implement PDE recommended change; Integration of WCSD elements into the WCCC Strategic Plan.	Feb. – 10 hrs March – 10 hrs	Apr. 30, 2007	1. PDE approval of WCCC Strategic Plan.	Dr. Dwyer

4. Consultant understands that it is responsible for paying all federal, state, and local income taxes and FICA taxes on its earning from the District.
5. Consultant understands that the District has no obligation to use its services again once the period covered by this Agreement ends.
6. Consultant agrees that it will be responsible for all out-of-pocket costs it incurs in connection with performing the work under this Agreement and that the District shall have no responsibility to reimburse it for those costs except for mileage expenses incurred within the District.
7. Since the District requires the use of certain letterhead and forms, the District will provide Consultant with all needed supplies to perform each project.
8. Consultant agrees to meet all deadlines and assigned hours applicable to assigned projects.
9. Consultant retains the right to contract to provide services to other school districts.
10. Either party may terminate this Agreement prior to the term listed previously at any time by giving the other party written notice of the date on which the agreement is to terminate at least thirty (30) calendar days prior to the termination date. Either party may terminate this Agreement for any reason, and no reason need be given for the termination. Following any termination Consultant shall fully cooperate with the Superintendent of Schools in all matters relating to completion of pending services needed to be assigned to other parties with the School District. The District shall not be obligated to pay any further compensation except amounts due at the time of such termination.
11. Consultant recognizes that it will have access to confidential and proprietary information while consulting with the District under this agreement and will not at anytime or in any manner, either directly or indirectly, use any information for its own benefit or divulge, disclose, or communicate in any manner any information to any third party without the prior written consent of the Warren County School District.
12. Consultant will provide monthly reports describing services rendered and time spent rendering the services as part of the Consultant's monthly invoice.

The parties have caused this Agreement to be duly executed and agreed upon this _____ day
of _____, 2007.

WARREN COUNTY SCHOOL DISTRICT

SECHRIEST CONSULTING SERVICES, LLC

Jacqueline L. Nuttall, President
Board of School Directors

John H. Sechriest, President

Ruth A. Huck, Secretary
Board of School Directors

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