

**WARREN COUNTY SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS
REGULAR MEETING MINUTES**

MARCH 12, 2007

1. Opening Activities

1.01 Call to Order

The regular meeting of the Warren County School District Board of School Directors was called to order by Mrs. Nuttall, President, at 7:00 p.m. in the Board Room of the Warren County Career Center, 347 East Fifth Avenue, Warren, Pennsylvania.

1.02 Pledge of Allegiance

Mrs. Nuttall led the Pledge of Allegiance to the American flag.

Roll Call

1.03 Roll Call

Board Members Present:

Ms. Judy Baker
Mr. Roger Dunham
Mr. Thomas Knapp
Mr. Nathan Lindberg

Mr. Jeff Lockett
Dr. Jack Martin
Mrs. Jacki Nuttall
Mr. John Schwanke

Board Members Absent:

Mr. David Wortman

Others Present:

Dr. Robert Towsey, Interim Superintendent; Mr. Mark Eberl, Executive Director of Support Services; Mrs. Amy Stewart, Director of Technology/Information Management; Dr. Norbert Kennerknecht, Director of Buildings and Grounds; Mrs. Rosemarie Green, Director of State & Federal Programs; Mr. Petter Turnquist, Business Administrator; Mr. Arthur Stewart, Solicitor; Mr. Chris Byham, Solicitor; Mrs. Ruth Huck, Board Secretary; Mr. Chuck Hayes, Times Observer; Mr. Eugene Casasanta, Hearing Officer; Mr. Frank Galeazzo, Technology Coordinator; Mr. Jack Werner, Coordinator of District-wide Athletics and Co-Curricular Activities; Mr. James Miller, Principal; Mrs. Gary Weber, Principal; Ms. Claudia Solinko, WCEA President; Mr. Mark Nelson, Supervisor of Special Education; Mrs. Ruth Nelson, Principal; Mrs. Debra Young, Principal; Mrs. Marcia Madigan, Principal; Ms. Ann Buerkle, Principal; Mrs. Diane Martin, Special Education Supervisor; Ms. Sandy Wilks, Special Education Supervisor; Mr. Kelly Martin, Principal; Mrs. Delores Berry, Principal;

Mr. Marty Mahan, Aramark; Mr. Mark Rondinelli, Transportation Supervisor and approximately 20 unidentified members of the audience.

1.04 Reading of the Mission Statement

John Schwanke read the mission statement.

The mission of the Warren County School District where today's student is our future, is to equip all students with the educational skills necessary to achieve their unique personal potential.

1.05 Agenda Adoption

Agenda
Adoption
Approved
8-0-0

MOTION: It was moved by Jack Martin and seconded by John Schwanke that the Board of School Directors adopts the agenda dated March 12, 2007.

The result of the vote was: Unanimous

1.06 Public Comment

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|--------------|------------------------------|--|
| James Miller | President of Act 93 Group | Requested a Meet & Discuss with the Board to discuss proposals regarding Act 93. |
| Amy Dale | Russell, PA | Has a disabled son and alleges that he was assaulted and restrained by five teachers. She requested that an investigation be conducted. |

1.07 Approval of the Minutes February 12, 2007

Feb. 12, 2007
Minutes
Approved
8-0-0

MOTION: It was moved by John Schwanke and seconded by Nathan Lindberg that the Board of School Directors approves the regular meeting minutes of February 12, 2007.

The result of the vote was: Unanimous

1.08 Approval of Special Meeting Minutes February 8, 2007 and March 2, 2007

Feb. 8, 2007 &
Mar. 2, 2007
Special
Meeting
Minutes
Approved
8-0-0

MOTION: It was moved by John Schwanke and seconded by Thomas Knapp that the Board of School Directors approves the Special Meeting Minutes of February 8, 2007 and March 2, 2007.

The result of the vote was: Unanimous

1.09 Approval of Financial Reports

Financial
Reports
Approved
7-1-0

MOTION: It was moved by Thomas Knapp and seconded by John Schwanke that the Board of School Directors approves the Financial reports and authorizes the release of funds in payment of the listing of bills. Further, that a copy as presented be submitted for audit.

Roll Call Vote:

Voting Yes: Ms. Baker, Mr. Dunham, Mr. Knapp, Mr. Lindberg, Mr. Lockett, Mrs. Nuttall, Mr. Schwanke

Voting No: Dr. Martin

The result of the vote was: Passes

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| Hearing Officer's Report Approved 8-0-0 |
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1.10 Hearing Officer's Report - Mr. Eugene Casasanta

MOTION: It was moved by Roger Dunham and seconded by Jeff Lockett that the Board of School Directors approves the Hearing Officer's Report March 12, 2007, (Cases: JJ-PP and TT-UU).

Mrs. Nuttall announced an executive session at 7:25 p.m. to discuss the Hearing Officer's Report. The meeting reconvened at 7:50 p.m.

The result of the vote was: Unanimous

2. President's Statement

2.01 Reports and Information

1. I.U. #5 - Mr. John Schwanke

There was no report.

2. PSBA - Mr. Thomas Knapp

There was no report.

3. Career Center Advisory - Mr. Jeff Lockett

This month the Career Center's activities have focused on welding and grants.

On February 24th, the Times Observer published a full page article on Career and Technology Education Week and the Warren County Career Center. The article also spotlighted past Career Center students and where are they now.

There were several meetings to address the primary concern in the welding classroom. A low cost solution will be implemented to alleviate this problem.

The Career Center has initiated a Level I request from Congressman Peterson's Appropriations funding. If the Career Center is invited to pursue Level II then the Career Center could secure up to \$177,000.00 in funds for equipment for 6 shops. The Career Center is optimistic that significant funding will be available through this avenue.

The Career Center has also applied for a \$10,000.00 grant from Lowe's. The focus of this money would be on a student project that came about from the instructor's professional development sessions in Differentiated Instruction.

2.02 Important Dates

| | Date | Time | Committee | Location |
|----|----------------|--------------------------|--|-----------------------------------|
| 1. | March 19, 2007 | 6:00 p.m. | Special Board Meeting | Warren County Career Center |
| 2. | March 26, 2007 | 6:00 p.m. | Physical Plant & Facilities Committee | Sheffield Area Middle/High School |
| 3. | March 26, 2007 | Following Physical Plant | Curriculum, Instruction & Technology Committee | Sheffield Area Middle/High School |
| 4. | March 27, 2007 | 6:00 p.m. | Finance Committee | Sheffield Area Middle/High School |
| 5. | March 27, 2007 | Following Finance | Personnel/Athletics & Co-Curricular Activities Committee | Sheffield Area Middle/High School |
| 6. | April 9, 2007 | 7:00 p.m. | Regular Board Meeting | Warren County Career Center |

Mr. Dunham requested that March 20 be included for a Budget Work Session at 6:00 p.m. at the Curwen Building.

3. Superintendent's Reports and Recommendations

3.01 General Comments - Dr. Robert Towsey/Dr. J. Hugh Dwyer

1. Information Management - Mrs. Amy Stewart
There was no report.
2. Grants Development - Mr. Matt Jones
There was no report.
3. Federal Programs/Professional Development/Gifted Support/Tidioute Community Charter School - Mrs. Rosemarie Green
There was no report.
4. Support Management Team - Mr. Mark Eberl/Mr. J. Petter Turnquist
Mark introduced Susan Johnson a new teacher aide at Warren Area High School.
5. Capital Projects Update - Dr. Norbert Kennerknecht
Dr. Danu has confirmed he will be at the March 26th Physical Plant & Facilities Committee meeting to answer questions.
6. Instructional Management Team - Dr. J. Hugh Dwyer/Mrs. Amy Stewart/Mrs. Rosemarie Green
There was no report.

3.02 Informational Personnel

3.03 Other

4. New Business - Consent Agenda

4.01 Consent Agenda

MOTION: It was moved by Jack Martin and seconded by John Schwanke that the Board of School Directors approves the Consent Agenda with the following exceptions:

Consent
Agenda
Approved
8-0-0

4.09 Full-Time Teacher On Special Assignment For The Position Of Coordinator Of District-Wide Athletics & Co-Curricular Activities - Roger Dunham

4.10 Full-Time Kindergarten Report - Jack Martin

4.12 Tech Ed Planned Instruction - Thomas Knapp

4.18 Needs Assessment - Warren County Career Center - Jack Martin

Roll Call Vote:

Voting Yes: Mr. Dunham, Mr. Knapp, Mr. Lindberg, Mr. Lockett, Dr. Martin, Mrs. Nuttall, Mrs. Baker

The result of the vote was: Unanimous

4.02 Personnel Report: Certificated Staff - Personnel/ Athletics & Co-Curricular Activities Committee - Mr. Nathan Lindberg

Personnel Report
Certificated Staff
Approved
8-0-0

MOTION: It was moved by Jack Martin and seconded by John Schwanke that the Board of School Directors approves the Certificated Personnel Report.

The result of the vote was: Unanimous

4.03 Personnel Report: Support Staff - Personnel/ Athletics & Co-Curricular Activities Committee - Mr. Nathan Lindberg

Personnel Report
Support Staff
Approved
8-0-0

MOTION: It was moved by Jack Martin and seconded by John Schwanke that the Board of School Directors approves the Support Personnel Report as presented.

The result of the vote was: Unanimous

4.04 Athletic Supplemental Contracts - Personnel/ Athletics & Co-Curricular Activities Committee - Mr. Nathan Lindberg

Athletic
Supplemental
Contracts
Approved
8-0-0

MOTION: It was moved by Jack Martin and seconded by John Schwanke that the Board of School Directors approves the Athletic Supplemental Contracts as presented.

The result of the vote was: Unanimous

4.05 Co-Curricular Supplemental Contracts - Personnel/ Athletics & Co-Curricular Activities Committee - Mr. Nathan Lindberg

Co-Curricular
Supplemental
Contracts
Approved
8-0-0

MOTION: It was moved by Jack Martin and seconded by John Schwanke that the Board of School Directors approves the Co-Curricular Supplemental Contracts as presented.

The result of the vote was: Unanimous

License
Agreements
City of Warren
& Russell VFD
Approved
8-0-0

- 4.06 License Agreements - Personnel/Athletic & Co-Curricular Activities Committee - Mr. Nathan Lindberg

MOTION: It was moved by Jack Martin and seconded by John Schwanke that the Board of School Directors approves the License Agreements with the City of Warren and Russell Volunteer Fire Department.

The result of the vote was: Unanimous

Cooperative
Agreement
Warren County
Christian School
& YHS Boys &
Girls Track
Approved
8-0-0

- 4.07 Cooperative Agreement Between Warren County Christian School and Youngsville High School for Boys and Girls Track - Personnel/Athletics & Co-Curricular Activities Committee - Mr. Nathan Lindberg

MOTION: It was moved by Jack Martin and seconded by John Schwanke that the Board of School Directors approves the Cooperative Agreement between Warren County Christian School and Youngsville High School for Boys and Girls Track.

The result of the vote was: Unanimous

Unique Need
Tuition
Reimbursement
Approved
8-0-0

- 4.08 Unique Need Tuition Reimbursement - Personnel/Athletics & Co-Curricular Activities Committee - Mr. Nathan Lindberg

MOTION: It was moved by Jack Martin and seconded by John Schwanke that the Board of School Directors approves the Unique Need Tuition Reimbursement of nine (9) credits for Mr. Jeffrey Flickner in school administration.

The result of the vote was: Unanimous

- 4.09 Full-Time Teacher On Special Assignment For The Position Of Coordinator Of District-Wide Athletics & Co-Curricular Activities - Mr. Nathan Lindberg

Removed for separate action.

- 4.10 Full-Time Kindergarten Report - Curriculum, Instruction & Technology Committee - Dr. Jack Martin

Removed for separate action.

Policy #2347 –
Electronic
Information
Dissemination
Revision –
Second Reading
Approved
8-0-0

- 4.11 Policy Number 2347, titled - Electronic Information Dissemination Revision - Second Reading - Curriculum, Instruction & Technology Committee - Dr. Jack Martin

MOTION: It was moved by Jack Martin and seconded by John Schwanke that the Board of School Directors approves the changes in Policy Number 2347, titled – Electronic Information Dissemination on second reading.

The result of the vote was: Unanimous

- 4.12 Tech Ed Planned Instruction - Curriculum, Instruction & Technology Committee - Dr. Jack Martin

Removed for separate action.

- 4.13 Warren County Department of Public Welfare/WCSD Agreement Regarding Emergency Space Utilization - Curriculum, Instruction & Technology Committee - Dr. Jack Martin

Dept. of Public
Welfare
Emergency
Space
Utilization
Approved
8-0-0

MOTION: It was moved by Jack Martin and seconded by John Schwanke that the Board of School Directors approves the agreement between the Warren County Department of Public Welfare and the Warren County School District regarding emergency space utilization by the Department of Public Welfare as stated.

The result of the vote was: Unanimous

- 4.14 School Bells - Physical Plant & Facilities Committee - Mr. Thomas Knapp

School Bells
Donated
Approved
8-0-0

MOTION: It was moved by Jack Martin and seconded by John Schwanke that the Board of School Directors donates the school bell from the former Pleasant Township Elementary School to the Pleasant Township Supervisory Board and the school bell from the former North Warren Elementary School to the Conewango Township Supervisors. The Jefferson School bell will be on permanent display at Warren Area Elementary Center.

The result of the vote was: Unanimous

- 4.15 Bid Tabulations: Warren County Career Center & Sheffield Area Middle/High School Fire Alarm Upgrades - Physical Plant & Facilities Committee - Mr. Thomas Knapp

Electrical
Contract to Life
Safety
Engineered
Systems for Fire
Alarm Upgrades
Approved
8-0-0

MOTION: It was moved by Jack Martin and seconded by John Schwanke that the Board of School Directors approves an electrical contract to Life Safety Engineered Systems, Inc., in the amount of \$166,704.00 (Base Bid No. 1), for the project known as "WCCC & SAMHS Fire Alarm Upgrades," WCSD Project No. 0701.

The result of the vote was: Unanimous

- 4.16 Bid Tabulations: Security Systems at Six Schools, #0703 - Physical Plant & Facilities Committee - Mr. Thomas Knapp

Electrical
Contract to Life
Safety
Engineered
Systems for
Security Systems
Approved
8-0-0

MOTION: That the Board of School Directors approves an electrical contract to Life Safety Engineered Systems, Inc., in the amount of \$66,200.00 (Base Bid No. 1), for the project known as "Security Systems at Six Schools," WCSD Project No. 0703.

The result of the vote was: Unanimous

- 4.17 Welding Shop Re-bid - Physical Plant & Facilities Committee - Mr. Thomas Knapp

Bids Not
Awarded for
Welding Shop
Re-Bid
Approved
8-0-0

MOTION: That the Board of School Directors not award any bids, as submitted on March 8, 2007, for the project known as the "WCCC Welding Shop Addition Re-bid," WCSD Project Number 0702R.

The result of the vote was: Unanimous

5. Items Removed for Separate Action

Coordinator of
District-Wide
Athletics & Co-
Curricular
Activities Full-
Time
Assignment
Approved
8-0-0

4.09 Full-Time Teacher On Special Assignment For The Position Of Coordinator Of District-Wide Athletics & Co-Curricular Activities - Mr. Nathan Lindberg

MOTION: It was moved by Roger Dunham and seconded by Jack Martin that the Board of School Directors approves a full-time Coordinator of District-Wide Athletics/Co-Curricular Activities position for the Warren County School District and assign Mr. Jack Werner to this position as a teacher on special assignment with a supplemental contract in the amount of \$5,066. This motion will open up the Building Athletic Coordinator position at Sheffield Area Middle/High School.

Roll Call Vote:

Voting Yes: Mr. Schwanke, Mrs. Baker, Mr. Dunham, Mr. Knapp, Mr. Lindberg, Mr. Lockett, Dr. Martin, Mrs. Nuttall

The result of the vote was: Unanimous

4.10 Full-Time Kindergarten Report - Curriculum, Instruction & Technology Committee - Dr. Jack Martin

Administration
Charged with
Producing a
Full-Time
Kindergarten
Report
With Funding
Options
Approved
8-0-0

MOTION: It was moved by Jack Martin and seconded by Roger Dunham that the Board of School Directors charges the administration with reporting by April 16, 2007, various options and their budgetary consequences for implementing Full-Time Kindergarten.

FRIENDLY AMENDMENT: It was moved by Jack Martin and seconded by Roger Dunham that the Board of School Directors charges the administration with reporting by March 26, 2007, various options and their budgetary consequences for implementing Full-Time Kindergarten.

Roll Call Vote:

Voting Yes: Mrs. Nuttall, Mr. Schwanke, Mrs. Baker, Mr. Dunham, Mr. Knapp, Mr. Lindberg, Mr. Lockett, Dr. Martin

The result of the vote was: Unanimous

4.12 Tech Ed Planned Instruction - Curriculum, Instruction & Technology Committee - Dr. Jack Martin

Tech Ed Planned
Instruction for 6th
Grade
Approved
8-0-0

MOTION: It was moved by Thomas Knapp and seconded by Jack Martin that the Board of School Directors approves the revised 6th grade planned instructions for Tech Ed.

The result of the vote was: Unanimous

4.18 Needs Assessment - Warren County Career Center - Physical Plant & Facilities Committee - Mr. Thomas Knapp

Ingraham
Planning
Associates
Needs
Assessment
Approved
8-0-0

MOTION: It was moved by Jack Martin and seconded by Thomas Knapp that the Board of School Directors approves a work order to Ingraham Planning Associates to conduct a Needs Assessment of vocational programs at the Warren County Career Center.

FRIENDLY AMENDMENT : The report will be due back to the Board by the June Physical Plant & Facilities Committee meeting.

The result of the vote was: Unanimous

5. Other

5.01 Referendum Question - Finance Committee - Mr. Roger Dunham

MOTION: It was moved by Thomas Knapp and seconded by Nathan Lindberg that the Board of School Directors approves the resolution authorizing the Act 1 ballot question.

FRIENDLY AMENDMENT: It was moved by Jeff Lockett and seconded by Tom Knapp that the Board of School Directors, adopts the following proposed referendum question with the recommended changes as follows:

"Do you favor the Warren County School District imposing an additional .4% earned income tax? The revenue generated from the .4% increased rate will be used to reduce taxes on qualified owner occupied residential properties up to approximately \$143 in year one of implementation and up to approximately \$220 each subsequent year thereafter; on qualified farm buildings up to approximately \$143 in year one of implementation and up to approximately \$220 each subsequent year thereafter. The current school district earned income tax is .5%, the increase would raise the income tax to .9%."

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| Act 1 Referendum Question Approved 8-0-0 |
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Roll Call Vote:

Voting Yes: Dr. Martin, Mrs. Nuttall, Mr. Schwanke, Ms. Baker, Mr. Dunham, Mr. Knapp, Mr. Lindberg, Mr. Lockett

The result of the vote was: Unanimous

6. Future Business for Committee Review

There were no items for future business.

7. Other

There were no items for discussion.

8. Closing Activities

8.01 Public Comment

There was no public comment.

8.02 Executive Session

There was no executive session held.

8.03 Adjournment

MOTION: It was moved by John Schwanke and seconded by Tom Knapp that the meeting be adjourned.

The meeting adjourned at 9:00 p.m.

Respectfully Submitted,

Ruth A. Huck, Board Secretary

Jacqueline L. Nuttall, Board President