

WARREN COUNTY SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS
MEETING MINUTES

MONDAY, JUNE 11, 2007

1. Opening Activities

1.01 Call to Order

The regular meeting of the Warren County School District Board of School Directors was called to order by Mrs. Nuttall, President, at 7:00 p.m. in the Board Room of the Warren County Career Center, 347 East Fifth Avenue, Warren, Pennsylvania.

1.02 Pledge of Allegiance

Mrs. Nuttall led the Pledge of Allegiance to the American flag.

1.03 Roll Call

Board Members Present:

Ms. Judy Baker	Mr. Jeff Lockett
Mr. Roger Dunham	Dr. Jack Martin
Mr. Thomas Knapp	Mrs. Jacki Nuttall
Mr. Nathan Lindberg	Mr. David Wortman

Roll Call

Board Members Absent:

Mr. John Schwanke

Others Present

Mr. Chris Byham	Dr. Robert Towsey
Mrs. Rosemarie Green	Mrs. Amy Stewart
Dr. J. Hugh Dwyer	Mr. Matt Jones
Mr. Frank Galeazzo	Mrs. Diane Martin
Mrs. Delores Berry	Mrs. Ruth Nelson
Mrs. Debra Young	Ms. Deborah Deppas
Mr. Petter Turnquist	Mr. Mark Eberl
Ms. Ginny Barrett	Mr. Boyd Freeborough
Mr. Gary Bish	Mrs. Darlene Albaugh

1.04 Reading of the Mission Statement - Mrs. Judy Baker

The mission of the Warren County School District, where today's student is our future, is to equip all students with the educational skills necessary to achieve their unique personal potential.

1.05 Approval of Temporary Secretary

MOTION: It was moved by Jacki Nuttall and seconded by Jack Martin that the Board of School Directors appoints Roxanne Fadale as the recording secretary for the June 11, 2007, Board meeting.

The result of the vote: Passed unanimously.

Temporary
Secretary
Approved
8-0-0

1.06 Recognitions and Presentations

1. Outstanding Beaty-Warren Middle School Students Recognized For School And Community Service - Introduced By Mr. Gary Weber

Dr. J. Hugh Dwyer introduced Mr. Gary Weber, Principal of Beaty Warren Middle School who recognized two students from Beaty for their outstanding school and community service. Drew Lang was recognized for inviting State Supreme Court Justice, Cynthia Baldwin to Beaty to speak to the students. The other student, Billy Lord, was recognized for his organization of a dance to raise money for Dufar, Sudan. As a result of that dance over a thousand dollars was raised.

2. Keystone Technology Award Recipient - Introduced by Mrs. Delores Berry

Dr. Dwyer then introduced Mrs. Delores Berry and Mrs. Ruth Nelson. Two teachers from the District were awarded the Keystone Technology Award – Mr. Gary Bish from the Warren County Career Center and Ms. Theresa Farrell from Warren Area Elementary Center were introduced by their respective principals for their accomplishments. The two will represent the District at the Keystone Summit at Shippensburg University in July.

3. WCSD Trap League - Introduced by Mr. Jack Werner

Dr. Dwyer then introduced Mr. Jack Werner. Mr. Werner recognized the representatives from the five WCSD Trap Leagues. Mr. Carl Black spoke for the group and thanked the Board for their support in developing the WCSD Trap League, the first year was very successful.

4. Award Certificates for Differentiated Instruction Teams for Middle School and High School - Introduced by Rosemarie Green (attachments)

Mrs. Rosemarie Green awarded Certificates to members of the Differentiated Instruction Teams. These certificates were in recognition of completing the DI training.

1.07 Agenda Adoption

Agenda
Adoption
Approved
8-0-0

MOTION: It was moved by Judy Baker and seconded by David Wortman that the Board of School Directors adopts the agenda dated June 11, 2007.

The result of the vote: Passed unanimously.

1.08 Public Comment

1. Mr. Justin Tech – Food Services Director ARAMARK recognized two cafeteria managers for their sales increases this year. Ms. Debbie Bees, Sugar Grove Elementary with a 52% increase and Ms. Susan Dunkle, Warren Area High School with a 131% increase.
2. Mr. Bill Harvey addressed the Board concerning the 5th grade class at Russell Elementary School. He asked that an additional class be added for school year 2007-2008.

1.09 Approval of the Minutes May 14, 2007

MOTION: It was moved by Thomas Knapp and seconded by Jack Martin that the Board of School Directors approves the regular meeting minutes of May 14, 2007.

Correction: Mr. Jeff Lockett mentioned that on page 13 of the May 14, 2007, minutes the item at the top of the page should read **Passed** – it was not unanimous.

The result of the vote was: Passed unanimously.

May 14, 2007
Minutes with
one correction
Approved
8-0-0

1.10 Approval of Financial Reports

MOTION: It was moved by Thomas Knapp and seconded by Nathan Lindberg that the Board of School Directors approves the Financial reports and authorizes the release of funds in payment of the listing of bills. Further, that a copy as presented be submitted for audit.

Roll Call Vote:

Voting Yes: Mrs. Baker, Mr. Dunham, Mr. Knapp, Mr. Lindberg, Mr. Lockett, Dr. Martin, Mrs. Nuttall, Mr. Wortman

The result of the vote was: Passed unanimously.

Financial
Reports
Approved
8-0-0

1.11 Hearing Officer's Report - Mr. Eugene Casasanta

MOTION: It was moved by Jeff Lockett and seconded by Judy Baker that the Hearing Officer's report be tabled until after executive session.

The result of the vote was: Passed unanimously.

(Cases are kept in a separate minute book)

Hearing
Officer's
Report
Tabled Until
After
Executive
Session
8-0-0

2. President's Statement

Mrs. Nuttall noted that she had the privilege to attend the graduation ceremony at Warren Area High School and wanted to thank Mr. Jim Miller and his staff for a very nice ceremony. Dr. Towsey mentioned that he had the privilege of attending Eisenhower MHS ceremony and it was a very pleasant experience. Mr. Tom Knapp noted that he and Dr. Dwyer attended the ceremony at Youngsville High School and commended Mrs. Mary Ann Mead and the students for a very nice graduation. He also mentioned that he wanted to congratulate the students from Youngsville for their achievements. Dr. Jaskolka was not in attendance because his daughter was graduating from Warren Area High School.

Mrs. Nuttall took the opportunity to thank Dr. Robert Towsey for everything that he has done for the district during his tenure. Dr. Towsey commented that the district has much potential and likes the direction the Board is going and likes the how actively the Board's involvement in the administration of the District is. Dr. Towsey issued two challenges to the District:

1. Proceed with full day kindergarten and look into Pre K, 3 and 4 in the near future.
2. Approach regionalism and commit to the District facilities.

2.01 Reports and Information

1. I.U. #5 - Mr. John Schwanke
No report was given.
2. PSBA - Mr. Thomas Knapp
No report was given.
3. Career Center Advisory - Mr. Jeff Lockett
The Career Center personnel are working on the Perkins Grant in the amount of \$93,000 which is due by June 30th. Also the Tech Prep Program administered through IU5 invested \$6,000 into Auto Body shop during the month of May.

2.02 Important Dates

	Date	Time	Committee	Location
1.	June 25, 2007	6:00 p.m.	Physical Plant & Facilities Committee	Warren County Career Center
2.	June 25, 2007	Following Physical Plant	Curriculum, Instruction & Technology Committee	Warren County Career Center
3.	June 26, 2007	6:00 p.m.	Personnel/ Athletics & Co-Curricular Activities Committee	Warren County Career Center
4.	June 26, 2007	Following Personnel/ Athletics	Finance Committee	Warren County Career Center
5.	June 26, 2007	8:00 p.m.	Special Board Meeting	Warren County Career Center
6.	July 9, 2007	7:00 p.m.	Regular Board Meeting (Tentative)	Warren County Career Center

3. Superintendent's Reports and Recommendations

3.01 General Comments - Dr. Robert Towsey/Dr. J. Hugh Dwyer

1. Graduation Status - Dr. J. Hugh Dwyer
Dr. J. Hugh Dwyer addressed the Board by informing them the 406 students graduated from the Warren County School District in 2007. There were 12 seniors who did not graduate due to lack of credit or not completing their graduation project. Dr. Dwyer notified the Board members that he would have a full report to them by the end of the week.

3.02 Informational Personnel

Mr. Mark Eberl introduced two new employees to the Board, they are Mr. Terry Stanko, custodian at the Curwen Building, and Ms. Susan Ford, custodian at Sugar Grove.

4. New Business - Consent Agenda

4.00 List Items Removed for Separate Action

- 4.02 - Technology Education Lab Improvements (General Construction Contract) - Thomas Knapp
- 4.03 - Technology Education Lab Improvements (HVAC Contract) - Thomas Knapp
- 4.04 - Technology Education Lab Improvements (Plumbing Contract) - Thomas Knapp
- 4.05 - Technology Education Lab Improvements (Electrical Contract) - Thomas Knapp

- 4.11 - Unique Need Tuition Reimbursement - Jack Martin
- 4.13 - New Positions - Jeff Lockett
- 4.17 - Cyber School Program - Jeff Lockett
- 4.21 - External Auditing Firm for 2007-2008 - Jeff Lockett

4.01 Consent Agenda

MOTION: It was moved by Roger Dunham and seconded by Nathan Lindberg that the Board of School Directors approves the Consent Agenda with the exception of the above listed items.

Consent
Agenda
Approved
8-0-0

Roll Call Vote:

Voting Yes: Mr. Wortman, Mrs. Baker, Mr. Dunham, Mr. Knapp, Mr. Lindberg, Mr. Lockett, Dr. Martin, Mrs. Nuttall

The result of the vote was: Passed unanimously.

- 4.02 Technology Education Lab Improvements (General Construction Contract) - Physical Plant & Facilities Committee - Mr. Thomas Knapp

Removed for separate action.

- 4.03 Technology Education Lab Improvements (HVAC Contract) - Physical Plant & Facilities Committee - Mr. Thomas Knapp

Removed for separate action.

- 4.04 Technology Education Lab Improvements (Plumbing Contract) - Physical Plant & Facilities Committee - Mr. Thomas Knapp

Removed for separate action.

- 4.05 Technology Education Lab Improvements (Electrical Contract) - Physical Plant & Facilities Committee - Mr. Thomas Knapp

Removed for separate action.

- 4.06 Personnel Report: Certificated staff - Personnel/ Athletics & Co-Curricular Activities Committee - Mr. Nathan Lindberg

MOTION: That the Board of School Directors approves the Certificated Personnel Report.

Personnel
Report
Certificated
Staff
Approved
8-0-0

- 4.07 Personnel Report: Support Staff - Personnel/ Athletics & Co-Curricular Activities Committee - Mr. Nathan Lindberg

MOTION: That the Board of School Directors approves the Support Personnel Report as presented.

Personnel
Report
Support Staff
Approved
8-0-0

- 4.08 Athletic Supplemental Contracts - Personnel/ Athletics & Co-Curricular Activities Committee - Mr. Nathan Lindberg

MOTION: That the Board of School Directors approves the Athletic Supplemental Contracts as presented.

Athletic
Supplemental
Contracts
Approved
8-0-0

Co-Curricular
Contracts
Approved
8-0-0

- 4.09 Co-Curricular Supplemental Contracts - Personnel Committee - Mr. Nathan Lindberg

MOTION: That the Board of School Directors approves the Co-Curricular Supplemental Contracts as presented.

Fall Athletic
Bids
Approved
8-0-0

- 4.10 Fall Athletic Supplies Bid - Personnel/ Athletics & Co-Curricular Activities Committee - Mr. Nathan Lindberg

MOTION: That the Board of School Directors approves the Fall Athletic Supplies Bid.

Policy #7115
First &
Second
Reading
Approved
8-0-0

- 4.11 Unique Need Tuition Reimbursement - Personnel/ Athletics & Co-Curricular Activities Committee - Mr. Nathan Lindberg

Removed for separate action.

- 4.12 Policy Number 7115, titled - Employment - Personnel/ Athletics & Co-Curricular Activities Committee - Mr. Nathan Lindberg

MOTION: That the Board of School Directors approves the changes to Policy Number 7115, titled - Employment on first and second reading.

- 4.13 New Positions – Personnel/ Athletics & Co-Curricular Activities Committee – Mr. Nathan Lindberg

Removed for separate action.

Attendance
Officer
Tabled &
Referred
Back To
Committee
8-0-0

- 4.14 Attendance Officer – Personnel/ Athletics & Co-Curricular Activities Committee – Mr. Nathan Lindberg

MOTION: Jack Martin made a motion to table item 4.14 until after the committees have a chance to review it and bring it back at a future Board meeting and was seconded by David Wortman.

The result of the vote was: Passed unanimously.

21st Century
Skills
Program
Approved
8-0-0

- 4.15 21st Century Skills - Curriculum, Instruction & Technology Committee - Dr. Jack Martin

MOTION: That the Board of School Directors directs the Administration to develop a proposal for an integrated K-12 education that addresses life-long learning through the infusion of 21st Century Skills into the academic curriculum. These skills could include global awareness, financial and economic literacy, civic literacy leaderships, ethics, personal productivity, people skills, social responsibility and other skills. The proposed educational program will be presented Semester II of the 2007-2008 school year. A status report will be due in October.

- 4.16 Physical Education Planning 2008-2009 Curriculum, Instruction & Technology Committee - Dr. Jack Martin

MOTION: That the Board of School Directors charges the administration to review and present a draft plan for Physical Education Substitution verses full-time physical education to be implemented in the 2008-2009 school year, and to be presented at the September 2007 Curriculum, Instruction and Technology Committee meeting.

Charge to
Administration
to Draft
Physical
Education
Draft Plan
2008-2009
Approved
8-0-0

- 4.17 Cyber School Program - Curriculum, Instruction & Technology Committee - Dr. Jack Martin

Removed for separate action.

- 4.18 Appointment of Board Treasurer - Finance Committee - Mr. Roger Dunham

MOTION: That the Board of School Directors approves the appointment of Petter Turnquist, Business Administrator, to the position of Board Treasurer as part of his assignment for the fiscal year 2007-2008.

Appointment
of Board
Treasurer
Approved
8-0-0

- 4.19 Authorized Signatories - Finance Committee - Mr. Roger Dunham

MOTION: That the Board of School Directors approves the following individuals to sign authorization for Petty Cash checks for the 2007-2008 fiscal year.

- Ruth Huck
- Petter Turnquist
- Randy Miller

Authorized
Signatories
Approved
8-0-0

- 4.20 Approval of Depositories for 2007-2008 - Finance Committee - Mr. Roger Dunham

MOTION: That the Board of School directors approves the following depositories for fiscal year 2007-2008:

- National City Bank of PA
- Northwest Savings Bank
- PA Local Government Investment Trust (PLGIT)
- Invest PA
- PNC BankPNC Investments
- Merrill Lynch
- WACOPSE Federal Credit Union

Depositories for
2007-2008
Approved
8-0-0

- 4.21 External Auditing Firm for 2007-2008 - Finance Committee - Mr. Roger Dunham

Removed for separate action.

- 4.22 Title I Program Grant - Finance Committee - Mr. Roger Dunham

MOTION: That the Board of School Directors directs the administration to apply for a grant of \$1,140,239 from the Pennsylvania Department of Education's Title I program to be used to provide supplemental reading and math instruction to K - 4 students for the 2007 - 2008 school year.

Title I
Program
Grant
Application
Approved
8-0-0

Title IIA
Program
Grant
Application
Approved
8-0-0

4.23 Title IIA Program Grant - Finance Committee - Mr. Roger Dunham

MOTION: That the Board of School Directors directs the administration to apply for a grant of \$362,641 from the Pennsylvania Department of Education's Title IIA program to be used to provide professional development to the instructional staff for the 2007 - 2008 school year.

4.24 Title IID Program Grant - Finance Committee - Mr. Roger Dunham

MOTION: That the Board of School Directors directs the administration to apply for a grant of \$26,284 from the Pennsylvania Department of Education's Title IID program to be used to provide educational technology to the instructional staff and students for the 2007 - 2008 school year.

Title IID
Program
Grant
Application
Approved
8-0-0

4.25 Title V Program Grant - Finance Committee - Mr. Roger Dunham

MOTION: That the Board of School Directors directs the administration to apply for a grant of \$24,762 from the Pennsylvania Department of Education's Title V program to be used to provide innovative education to the instructional staff and students for the 2007 - 2008 school year.

5. Items Removed for Separate Action

4.02 - Technology Education Lab Improvements (General Construction Contract), Physical Plant & Facilities Committee - Mr. Thomas Knapp

4.03 Technology Education Lab Improvements (HVAC Contract) - Physical Plant & Facilities Committee - Mr. Thomas Knapp

4.04 Technology Education Lab Improvements (Plumbing Contract) - Physical Plant & Facilities Committee - Mr. Thomas Knapp

4.05 Technology Education Lab Improvements (Electrical Contract) - Physical Plant & Facilities Committee - Mr. Thomas Knapp

Items
4.02, 4.03,
4.04, 4.05
Tabled.
8-0-0

MOTION: It was moved by Thomas Knapp and seconded by Jeff Lockett to table items 4.02 (Technology Education Lab Improvements (General Construction Contract)); 4.03 (Technology Education Lab Improvements (HVAC Contract)); 4.04 (Technology Education Lab Improvements (Plumbing Contract)); and 4.05 (Technology Education Lab Improvements (Electrical Contract)).

The result of the vote was: Passed unanimously.

4.11 Unique Need Tuition Reimbursement - Personnel/Athletics & Co-Curricular Activities Committee - Mr. Nathan Lindberg

Unique Need
Tuition
Reimbursement
Approved
8-0-0

MOTION: It was moved by Jack Martin and seconded by Roger Dunham that the Board of School Directors approves the unique need tuition reimbursement as presented.

Roll Call Vote:

Voting Yes: Mr. Wortman, Mrs. Baker, Mr. Dunham, Mr. Knapp, Mr. Lindberg, Mr. Lockett, Dr. Martin, Mrs. Nuttall

The result of the vote was: Passed unanimously.

4.13 New Positions - Personnel/Athletics & Co-Curricular Activities Committee - Mr. Nathan Lindberg

New Positions
Approved
8-0-0

MOTION: It was moved by Jeff Lockett and seconded by Roger Dunham that the Board of School Directors approves the new positions for the 2007-2008.

Jeff Lockett stated that item S. in the attachment list has already been tabled and covered under 4.14.

FRIENDLY AMENDMENT: Jeff Lockett made a friendly amendment that we add an Elementary Instructor at Russell Elementary School. Roger Dunham agreed to the amendment.

FRIENDLY AMENDMENT: Nathan Lindberg made a friendly amendment to remove items R and S and that an Elementary Instructor be added at Russell Elementary School. Jeff Lockett agreed to the amendment.

Roll Call Vote:

Voting Yes: Mrs. Nuttall Mr. Wortman, Mrs. Baker, Mr. Dunham, Mr. Knapp, Mr. Lindberg, Mr. Lockett, Dr. Martin

The result of the vote was: Passed unanimously.

4.17 Cyber School Program - Curriculum, Instruction & Technology Committee - Dr. Jack Martin

Cyber School
Program
Changes
Approved
8-0-0

MOTION: It was moved by Jeff Lockett and seconded by Thomas Knapp that the Board of School Directors establishes a Warren County School District Blended Cyber School Program for the school year 2007-2008 as described in the Executive Summary. The Program will be evaluated at the conclusion of the 2007-2008 school year.

FRIENDLY AMENDMENT: Jack Martin made a friendly amendment seconded by Nathan Lindberg that the second and third sentences of the Executive Summary will be amended to read as follows:

Students ~~are required~~ **have the option** to take at least one traditional, at-school course each school year. ~~and to~~ **Students must** meet the WCSD requirements for graduation.

Roll Call Vote:

Voting Yes: Dr. Martin, Mrs. Nuttall Mr. Wortman, Mrs. Baker, Mr. Dunham, Mr. Knapp, Mr. Lindberg, Mr. Lockett

The result of the vote was: Passed unanimously.

4.21 External Auditing Firm for 2007-2008 - Finance Committee - Mr. Roger Dunham

External
Auditing
Firm
Sent Back
to
Committee
8-0-0

MOTION: It was moved Jeff Lockett and seconded by Thomas Knapp that the Board of School Directors appoints Root Spitnas & Smiley, Inc, as our External Auditing Firm for the fiscal Year 2007-2008.

MOTION: It was moved by David Wortman and seconded by Nathan Lindberg to send this item back to committee.

The result of the vote was: Passed unanimously.

6. Future Business for Committee Review

6.01 There were no items placed here.

7. Other

7.01 Beacon Light Contract – Finance Committee – Mr. Roger Dunham

Beacon Light
Contract
Approved
8-0-0

MOTION: It was moved by Roger Dunham made and seconded by Thomas Knapp that the Board of School Directors approves the attached contract with Beacon Light Behavioral Health Systems beginning July 1, 2007 and ending June 30, 2008.

Roll Call Vote:

Voting Yes: Mr. Lockett, Dr. Martin, Mrs. Nuttall Mr. Wortman, Mrs. Baker, Mr. Dunham, Mr. Knapp, Mr. Lindberg

The result of the vote was: Passed unanimously.

7.02 Intent to Adopt the Final Budget – Finance Committee – Mr. Roger Dunham

Intent & Date
to Adopt the
Final Budget
Approved
8-0-0

MOTION: It was moved by Jeff Lockett and seconded by Nathan Lindberg that the Board of School Directors authorizes the advertisement of the Board's intent to adopt the final budget on June 26, 2007, at 8:00 p.m. at the Warren County Career Center for the 2007-2008 fiscal year as presented.

Roll Call Vote:

Voting Yes: Mr. Knapp, Mr. Lindberg, Mr. Lockett, Dr. Martin, Mrs. Nuttall Mr. Wortman, Mrs. Baker, Mr. Dunham,

The result of the vote was: Passed unanimously.

8. Closing Activities

8.01 Public Comment

Public Comment – Mrs. Kim Flatt commented on their families request for transfer for their son. She felt she has not been treated fairly due to their circumstances. She was requesting a transfer from Allegheny Valley Elementary to South Street Early Learning Center, with the approval of full day kindergarten, students from the Central Attendance Area will also be attending Allegheny Valley Elementary so the request cannot be granted.

8.02 Executive Session

Mrs. Nuttall announced an executive session with action to follow at 8:57 p.m. to discuss personnel issues and the Hearing Officer's Report.

Mrs. Nuttall reconvened the meeting at 10:36 p.m.

Hearing
Officer's
Report With
The Exception
Of Case EEEE
Approved
8-0-0

MOTION: It was moved by Jack Martin made and seconded by Nathan Lindberg that the Board of School Directors approves the Hearing Officer's Report dated June 11, 2007, (Cases: BBBB-III).

FRIENDLY AMENDMENT: Jeff Lockett made a friendly amendment to the motion agreed to by Jack Martin that Case EEEE be removed from the Hearing Officer's report for separate action.

The result of the vote: Passed unanimously.

MOTION: Jack Martin made a motion seconded by Nathan Lindberg to approve Case EEEE of the Hearing Officer's Report.

The result of the vote: Passed with Jeff Lockett abstaining.

8.03 Adjournment

A motion was made to adjourn the meeting.

The meeting adjourned at 10:39 p.m.

Case EEEE of the Hearing Officer's Report Approved 7-0-1

Respectfully Submitted,

Roxanne Fadale, Secretary Pro Tempore

Jacqueline L. Nuttall, Board President