

WARREN COUNTY SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS
MEETING MINUTES

MONDAY, JULY 16, 2007

1. Opening Activities

1.01 Call to Order

The regular meeting of the Warren County School District Board of School Directors was called to order by Mrs. Nuttall, President, at 7:35 p.m. in the Board Room of the Warren County Career Center, 347 East Fifth Avenue, Warren, Pennsylvania.

1.02 Pledge of Allegiance

Mrs. Nuttall led the Pledge of Allegiance to the American flag.

1.03 Roll Call

Roll Call

Board Members Present:

Ms. Judy Baker
Mr. Roger Dunham
Mr. Nathan Lindberg

Mr. Jeff Lockett
Dr. Jack Martin
Mrs. Jacki Nuttall

Board Members Absent:

Mr. Thomas Knapp
Mr. David Wortman

Mr. John Schwanke

Others Present:

Dr. J. Hugh Dwyer, Assistant Superintendent; Mrs. Amy Stewart, Director of Technology / Information Management; Dr. Norbert Kennerknecht, Director of Buildings and Grounds; Mr. Petter Turnquist, Business Administrator; Mr. Arthur Stewart, Solicitor; Mr. Chris Byham, Solicitor; Mrs. Ruth Huck, Board Secretary; Ms. Emily Whitaker, Times Observer; Mr. Eugene Casasanta, Hearing Officer; Mr. Frank Galeazzo, Technology Coordinator; Claudia Solinko, WCEA President; Mrs. Ruth Nelson, Principal; Mrs. Diane Martin, Special Education Supervisor; Mrs. Rhonda Decker, Principal; Mrs. Marcia Madigan, Principal; Ms. Ann Buerkle, Principal; Mr. Gary Weber, Principal; Marty Mahan, Aramark; and approximately 20 unidentified members of the audience.

1.04 Reading of the Mission Statement – Jack Martin

Jack Martin read the mission statement.

The mission of the Warren County School District where today's student is our future, is to equip all students with the educational skills necessary to achieve their unique personal potential.

Agenda
Adoption
Approved
6-0-0

1.05 Agenda Adoption

MOTION: It was moved by Nathan Lindberg and seconded by Jeff Lockett that the Board of School Directors adopts the agenda dated July 16, 2007.

The result of the vote: Passed unanimously

1.06 Public Comment

Carol Roshborough	24 Thompson Island Lane, Irvine, PA	It was stated that the second grade at Warren Area Elementary is very large and she would like to see an additional class added.
Kim Phillips	211 Canton St., Warren, Pa	She would like to have an additional class added because of class size.
Tawni Betts	700 Weiler Rd., Warren, PA	She would urge the school board to add an additional class because of the class size.
Jane Trambley	8 Fourth Ave., Warren, PA	She would like the Board of School Directors to add an additional classroom before the school year begins so that students will not have to adjust to being moved from one classroom. Even well adjusted children have difficulty with this.

June 11,
2007
Minutes
Approved
6-0-0

1.07 Approval of the Minutes - June 11, 2007

MOTION: It was moved by Jack Martin and seconded by Jeff Lockett that the Board of School Directors approves the regular meeting minutes of June 11, 2007.

The result of the vote: Passed unanimously

June 26,
2007 Special
Meeting
Minutes
Approved
6-0-0

1.08 Approval of Special Meeting Minutes - June 26, 2007

MOTION: It was moved by Nathan Lindberg and seconded by Jeff Lockett that the Board of School Directors approves the Special Meeting Minutes of June 26, 2007.

The result of the vote: Passed unanimously

Financial
Reports
Approved
6-0-0

1.09 Approval of Financial Reports

MOTION: It was moved by Nathan Lindberg and seconded by Roger Dunham that the Board of School Directors approves the Financial reports and authorizes the release of funds in payment of the listing of

bills. Further, that a copy as presented be submitted for audit.

Roll Call Vote:

Voting Yes: Mrs. Baker, Mr. Dunham, Mr. Lindberg, Mr. Lockett, Dr. Martin, Mrs. Nuttall

The result of the vote: Passed unanimously

1.10 Hearing Officer's Report - Mr. Eugene Casasanta

MOTION: It was moved by Jeff Lockett and seconded by Nathan Lindberg that the Board of School Directors approves the Hearing Officer's Report dated July 16, 2007, (Cases: JJJJ-RRRR).

Hearing
Officer's
Report
Approved
6-0-0

The result of the vote: Passed unanimously

2. President's Statement

2.01 Reports and Information

1. I.U. #5 - Mrs. Judy Baker
There was no report.
2. PSBA - Mr. Thomas Knapp
There was no report.
3. Career Center Advisory - Mr. Jeff Lockett
There was no report.

2.02 Important Dates

	Date	Time	Committee	Location
1.	July 18, 2007	12:00 noon	Special Board Meeting	Curwen Building
2.	July 30, 2007	6:00 p.m.	Curriculum, Instruction & Technology Committee	Sheffield Area Middle/High School
3.	July 30, 2007	Following CIT	Physical Plant & Facilities Committee	Sheffield Area Middle/High School
4.	July 31, 2007	6:00 p.m.	Personnel/Athletics & Co-Curricular Activities Committee	Sheffield Area Middle/High School
5.	July 31, 2007	Following Personnel	Finance Committee	Sheffield Area Middle/High School
6.	August 13, 2007	7:00 p.m.	Regular Board Meeting	Warren County Career Center

2.03 Voting Delegate for the PSBA Legislative Policy Council Meeting

MOTION: It was moved by Jack Martin and seconded by Nathan Lindberg that the Board of School Directors appoints Thomas Knapp to serve as a voting delegate at the Pennsylvania School Board Association Legislative Policy Council Meeting to be held October 4, 2007.

Voting
Delegate to
PSBA
Approved
6-0-0

The result of the vote: Passed unanimously

Jacki Nuttall announced that this would be the last meeting that Arthur Stewart would be attending. She took the opportunity to thank him for all of the years of service that he provided to the Warren County School District.

2.04 Presentation – Vince Coppola

Vince
Coppola
Contract
Approved
6-0-0

MOTION: It was moved by Jack Martin and seconded by Jeff Lockett that the Board of School Directors retains Vincent J. Cappola Search and Leadership Consultant as per the attached contract to assist the Warren County School District Board of School Directors in developing a process and procedures for recruiting, screening and recommending candidates as the next superintendent of the Warren County School District effective July 17, 2007.

Roll Call Vote:

Voting Yes: Mr. Dunham, Mr. Lindberg, Mr. Lockett, Dr.
Martin, Mrs. Nuttall, Mrs. Baker

The result of the vote: Passed unanimously

3. Superintendent's Reports and Recommendations

3.01 Informational Personnel

3.02 Other

4. New Business - Consent Agenda

4.00 List Items Removed for Separate Action

4.06 - Attendance Officer - Jeff Lockett

4.08 - Follett Destiny Library & Textbook Management Software Upgrade - Jeff Lockett

4.18 - Allegheny National Forest Alliance Payment - Roger Dunham

4.19 - Tax Anticipation Note - Roger Dunham

4.20 - Master Facilities Plan - Jeff Lockett

4.01 Consent Agenda

Consent
Agenda
Approved
6-0-0

MOTION: It was moved by Nathan Lindberg and seconded by Jeff Lockett that the Board of School Directors approves the Consent Agenda with the exception of the above listed items.

The result of the vote: Passed unanimously

4.02 Personnel Report: Certificated staff - Personnel/Athletics & Co-Curricular Activities Committee - Mr. Nathan Lindberg

Personnel
Report:
Certificated
Personnel
Approved
6-0-0

MOTION: It was moved by Nathan Lindberg and seconded by Jeff Lockett that the Board of School Directors approves the Certificated Personnel Report.

The result of the vote: Passed unanimously

4.03 Personnel Report: Support Staff - Personnel/ Athletics & Co-Curricular Activities Committee - Mr. Nathan Lindberg

MOTION: It was moved by Nathan Lindberg and seconded by Jeff Lockett that the Board of School Directors approves the Support Personnel Report as presented.

Personnel
Report:
Support Staff
Approved
6-0-0

The result of the vote: Passed unanimously

4.04 Athletic Supplemental Contracts - Personnel/ Athletics & Co-Curricular Activities Committee - Mr. Nathan Lindberg

MOTION: It was moved by Nathan Lindberg and seconded by Jeff Lockett that the Board of School Directors approves the Athletic Supplemental Contracts as presented.

Athletic
Supplemental
Contracts
Approved
6-0-0

The result of the vote: Passed unanimously

4.05 Change in Classification of Maintenance Position - Personnel/ Athletics & Co-Curricular Activities Committee - Mr. Nathan Lindberg

MOTION: It was moved by Nathan Lindberg and seconded by Jeff Lockett that the Board of School Directors approve the change in classification of a maintenance position from a Grade 6 Maintenance Helper to a Maintenance Trades Worker/Electrician.

Classification
Change for
Maintenance
Position
Approved
6-0-0

The result of the vote: Passed unanimously

4.06 Attendance Officer - Personnel/ Athletic & Co-Curricular Activities Committee - Mr. Nathan Lindberg

Removed for separate action.

4.07 Title I Allocated Funds - Personnel/ Athletics & Co-Curricular Activities Committee - Mr. Nathan Lindberg

MOTION: It was moved by Nathan Lindberg and seconded by Jeff Lockett that the Board of School Directors approves two new Title I Teacher Aide positions and one new Title I Reading Specialist position for the 2007/2008 school year.

New Title I
Positions
Approved
6-0-0

The result of the vote: Passed unanimously

4.08 Follett Destiny Library & Textbook Management Software Upgrade - Curriculum, Instruction & Technology Committee - Dr. Jack Martin

Removed for separate action.

4.09 Warren Area High School Field Trip - Curriculum, Instruction & Technology Committee - Dr. Jack Martin

MOTION: It was moved by Nathan Lindberg and seconded by Jeff Lockett that the Board of School Directors approves the international field trip of the Warren Area High School Marching Band to the Oktoberfest Parade in Kitchner-Waterloo, Ontario, Canada on October 7-8, 2007.

WAHS Field
Trip
Approved
6-0-0

The result of the vote: Passed unanimously

WCSD-
Beacon
Light
Student
Assistance
Program
Approved
6-0-0

- 4.10 WCSD-Beacon Light Student Assistance Program - Curriculum, Instruction & Technology Committee - Dr. Jack Martin

MOTION: It was moved by Nathan Lindberg and seconded by Jeff Lockett that the Board of School Directors approves the Beacon Light Behavioral Health Systems Warren County School District Letter of Agreement regarding Student Assistance Program services for August 1, 2007 to July 31, 2008.

The result of the vote: Passed unanimously

Blended
Cyber
School
Agreement
Approved
6-0-0

- 4.11 Blended Cyber School Agreement - Curriculum, Instruction & Technology Committee - Dr. Jack Martin

MOTION: It was moved by Nathan Lindberg and seconded by Jeff Lockett that the Board of School Directors approves the Northwest Tri-County Intermediate Unit Contract for cyber services in support of the Warren County School District Blended Cyber School Program for the period July 1, 2007 to June 30, 2008 for \$7,500.

The result of the vote: Passed unanimously

Policy #7315
Conferences,
Seminars &
Workshops
Second
Reading
Approved
6-0-0

- 4.12 Policy Number 7315, titled - Conferences, Seminars & Workshops for Certificated & Non-Certificated Staff - Curriculum, Instruction & Technology Committee - Dr. Jack Martin

MOTION: It was moved by Nathan Lindberg and seconded by Jeff Lockett that the Board of School Directors approves the revised Policy 7315 Conferences, Seminars and Workshops for Certificated and Non-Certificated Staff on second reading.

The result of the vote: Passed unanimously

Policy #9745
Class Rank
2008-2009-
2010
First Reading
Approved
6-0-0

- 4.13 Policy Number 9745, titled - Class Rank/Honors Credits SY 2008, 2009 and 2010 - Curriculum, Instruction & Technology Committee - Dr. Jack Martin

MOTION: It was moved by Nathan Lindberg and seconded by Jeff Lockett that the Board of School Directors approves on first reading the revisions of Policy 9745 – Class Rank/Honors Credits Class of 2008, 2009, and 2010.

The result of the vote: Passed unanimously

Policy #9745
Class
Rank/Honors
Credits Class
of 2011-
Beyond
Approved
6-0-0

- 4.14 Policy Number 9745, titled - Class Rank/Honors Credits Class of 2011 and Beyond - Curriculum, Instruction & Technology Committee - Dr. Jack Martin

MOTION: It was moved by Nathan Lindberg and seconded by Jeff Lockett that the Board of School Directors approves on first reading the revisions of Policy 9745 – Class Rank/Honors Credits Class of 2011 and Beyond.

The result of the vote: Passed unanimously

- 4.15 Policy Number 9733, titled - Graduation Requirements - Graduating Class of 2008, 2009, and 2010 - Curriculum, Instruction & Technology Committee - Dr. Jack Martin

MOTION: It was moved by Nathan Lindberg and seconded by Jeff Lockett that the Board of School Directors approves on first reading the revisions of Policy Number 9733, titled - Graduation Requirements – Graduating Class of 2008, 2009, and 2010.

The result of the vote: Passed unanimously

Policy #9733
Graduation
Requirements
2008,2009,2010
Approved
6-0-0

- 4.16 Policy Number 9733, titled - Graduation Requirements - Graduating Class of 2011 and Beyond - Curriculum, Instruction & Technology Committee - Dr. Jack Martin

MOTION: It was moved by Nathan Lindberg and seconded by Jeff Lockett that the Board of School Directors approves on first reading the revisions of Policy Number 9733, titled – Graduation Requirements – Graduating Class of 2011 and Beyond.

The result of the vote: Passed unanimously

Policy #9733
Graduation
Requirements
2011 &
Beyond
Approved
6-0-0

- 4.17 Policy Number 9190, titled - Middle Level Course Sequence - Curriculum, Instruction & Technology Committee - Dr. Jack Martin

MOTION: It was moved by Nathan Lindberg and seconded by Jeff Lockett that the Board of School Directors approves on first reading the revisions of Policy Number 9190, titled – Middle Level Course Sequence.

The result of the vote: Passed unanimously

Policy #9190
Middle Level
Course
Sequence
Approved
6-0-0

- 4.18 Allegheny National Forest Alliance Payment - Finance Committee - Mr. Roger Dunham

Removed for separate action.

- 4.19 Tax Anticipation Note - Finance Committee - Mr. Roger Dunham

Removed for separate action.

- 4.20 Master Facilities Plan - Physical Plant & Facilities Committee - Mr. Thomas Knapp

Removed for separate action.

5. Items Removed for Separate Action

- 4.06 Attendance Officer - Personnel/Athletic & Co-Curricular Activities Committee - Mr. Nathan Lindberg

MOTION: It was moved by Jeff Lockett and seconded by Roger Dunham that the Board of School Directors approves an increase in working hours to 8 hours per day and an additional 20 days of work for the Warren County School District Attendance Officer.

MOTION: It was moved by Roger Dunham and seconded by Jeff Lockett that this item be sent back to committee.

Attendance
Officer
Sent Back to
Committee
For Further
Discussion
6-0-0

The result of the vote: Passed unanimously

Follett
Destiny
Library &
Textbook
Management
Upgrade
Failed
4-2-0

- 4.08 Follett Destiny Library & Textbook Management Software Upgrade - Curriculum, Instruction & Technology Committee - Dr. Jack Martin

MOTION: It was moved by Jeff Lockett and seconded by Roger Dunham that the Board of School Directors approves the Destiny™ Resource Management Agreement for the purchase and installation of the Follett Destiny Library and Textbook management system in the amount of \$128,259.89 already allocated in the 2007-2008 proposed final budget.

Roll Call Vote:

Voting Yes: Mr. Lindberg, Dr. Martin, Mrs. Nuttall, Mr. Dunham

Voting No: Mr. Lockett, Mrs. Baker

The result of the vote: Failed

Allegheny
National
Forest
Alliance
Payment
Approved
6-0-0

- 4.18 Allegheny National Forest Alliance Payment - Finance Committee - Mr. Roger Dunham

MOTION: It was moved by Roger Dunham and seconded by Nathan Lindberg that the Board of School Directors approves the payment of 1% of forest service proceeds to the Allegheny Forest Alliance in the amount of \$8,573.

Roll Call Vote:

Voting Yes: Mr. Lindberg, Mr. Lockett, Dr. Martin, Mrs. Nuttall, Mrs. Baker, Mr. Dunham

The result of the vote: Passed unanimously

Tax
Anticipation
Note
Approved
6-0-0

- 4.19 Tax Anticipation Note - Finance Committee - Mr. Roger Dunham

MOTION: It was moved by Roger Dunham and seconded by Jeff Lockett that the Board of School Directors authorizes the Business Administrator or the Superintendent to borrow up to \$ 5,000,000 from a Tax Anticipation Note during August , 2007 should the basic subsidy be delayed by the passage of the State budget, to be used as temporary cash-flow.

Roll Call Vote:

Voting Yes: Dr. Martin, Mrs. Nuttall, Mrs. Baker, Mr. Dunham, Mr. Lindberg, Mr. Lockett

The result of the vote: Passed unanimously

- 4.20 Master Facilities Plan - Physical Plant & Facilities Committee - Mr. Thomas Knapp

Master
Facilities Plan
Approved
6-0-0

MOTION: It was moved by Jeff Lockett and seconded by Jack Martin that the Master Facilities Plan be referred back to committee and be resubmitted with a recommendation at the August 13, 2007, Board meeting.

The result of the vote: Passed unanimously

Mrs. Nuttall announced that an executive session was held prior to the Board meeting to discuss personnel issues.

6. Future Business for Committee Review

There were no items presented.

7. Other

There were no items presented.

8. Closing Activities

8.01 Public Comment

There was no public comment.

8.02 Executive Session

Mrs. Nuttall announced an executive session at 8:58 p.m. with no action to follow.

8.03 Adjournment

A motion was made by Roger Dunham and seconded by Jeff Lockett to adjourn the meeting. The meeting adjourned at 8:59 p.m.

Respectfully Submitted,

Ruth A. Huck, Board Secretary

Jacqueline L. Nuttall, Board President