

WARREN COUNTY SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS
MEETING MINUTES

MONDAY, AUGUST 13, 2007

1. Opening Activities

1.01 Call to Order

The regular meeting of the Warren County School District Board of School Directors was called to order by Mrs. Nuttall, President, at 7:00 p.m. in the Board Room of the Warren County Career Center, 347 East Fifth Avenue, Warren, Pennsylvania.

1.02 Pledge of Allegiance

Mrs. Nuttall led the Pledge of Allegiance to the American flag.

1.03 Roll Call

Roll Call

Board Members Present:

Ms. Judy Baker
Mr. Roger Dunham
Mr. Thomas Knapp
Mr. Nathan Lindberg

Mr. Jeff Lockett
Dr. Jack Martin
Mrs. Jacki Nuttall
Mr. David Wortman
(Arrived at 7:10 p.m.)

Board Members Absent:

Mr. John Schwanke

Other Present:

Mrs. Sylvia Root, Acting Superintendent; Dr. J. Hugh Dwyer, Assistant Superintendent; Mrs. Amy Stewart, Director of Technology /Information Management; Dr. Norbert Kennerknecht, Director of Buildings and Grounds; Mrs. Rosemarie Green, Director of State & Federal Programs; Mr. Petter Turnquist, Business Administrator; Mr. Chris Byham, Solicitor; Mrs. Ruth Huck, Board Secretary; Mr. Dean Wells, Times Observer; Mr. Frank Galeazzo, Technology Coordinator; Mr. Matt Jones, Coordinator of Grants & Foundation Development; Claudia Solinko, WCEA President; Mr. Mark Nelson, Supervisor of Special Education; Mrs. Ruth Nelson, Principal; Mrs. Diane Martin, Special Education Supervisor; Mr. James Miller, Principal; Ms. Ann Buerkle, Principal; Mrs. Jane Dunshie, Special Education Supervisor; Mrs. Debra Young, Principal; Ms. Sandra Wilks, Lead Special Education Supervisor; and approximately 75 unidentified members of the audience.

1.04 Reading of the Mission Statement – Mr. Nathan Lindberg

Mr. Lindberg read the mission statement.

The mission of the Warren County School District, where today's student is our future, is to equip all students with the educational skills necessary to achieve their unique personal potential.

Mrs. Nuttall announced that an executive session had been held at 6:00 p.m. to discuss personnel matters.

1.05 Agenda Adoption

Agenda
Adoption
Approved
8-0-0

Motion: It was moved by Roger Dunham and seconded by Jeff Lockett that the Board of School Directors adopts the agenda dated August 13, 2007.

The result of the vote: Passed unanimously

1.06 Public Comment

There was no public comment.

1.07 Approval of the Minutes - July 16, 2007

July 16, 2007
Minutes
Approved
8-0-0

Motion: It was moved by Mr. Lindberg and seconded by Mr. Knapp that the Board of School Directors approves the regular meeting minutes of July 16, 2007.

The result of the vote: Passed unanimously

1.08 Approval of Special Meeting Minutes July 18, 2007 and August 6, 2007

July 18, 2007
& Aug. 6,
2007
Minutes
Approved
8-0-0

Motion: It was moved by Thomas Knapp and seconded by Nathan Lindberg that the Board of School Directors approves the Special Meeting Minutes of July 18, 2007 and August 6, 2007.

The result of the vote: Passed unanimously

1.09 Approval of Financial Reports

Financial
Reports
Approved
6-2-0

Motion: It was moved by Roger Dunham and seconded by Nathan Lindberg that the Board of School Directors approves the Financial reports and authorizes the release of funds in payment of the listing of bills. Further, that a copy as presented be submitted for audit.

Friendly Amendment: It was moved by Jeff Lockett and agreed to by Roger Dunham and Nathan Lindberg that all bills be paid with the exception of check number 510312 deducting \$953.97 from the listing of bills.

Friendly Amendment Withdrawn: Jeff Lockett withdrew his amendment and Roger Dunham and Nathan Lindberg agreed.

Roll Call Vote:

Voting Yes: Mr. Dunham, Mr. Knapp, Mr. Lindberg, Mr. Lockett, Mrs. Nuttall, Mr. Wortman

Voting No: Mrs. Baker, Dr. Martin

The original motion passed as presented.

2. President's Statement

2.01 Reports and Information

1. I.U. #5 - Mrs. Judy Baker

No report was given.

2. PSBA - Mr. Thomas Knapp

Legislative Conference – The Board requested that a position paper regarding the forest payments to gain support for the opt-in and opt-out position be written and presented at the legislative conference. Also, the issue of funding for Cyber Schools should be included.

3. Career Center Advisory - Mr. Jeff Lockett

No report was given.

2.02 Important Dates

	Date	Time	Committee	Location
1.	August 22, 2007	12:00 noon	Special Board Meeting	Curwen Building
2.	August 27, 2007	6:00 p.m.	Physical Plant & Facilities Committee	Eisenhower Middle/High School
3.	August 27, 2007	Following Physical Plant	Curriculum, Instruction & Technology Committee	Eisenhower Middle/High School
4.	August 28, 2007	6:00 p.m.	Finance Committee Meeting	Eisenhower Middle/High School
5.	August 28, 2007	Following Finance	Personnel/Athletics & Co-Curricular Activities Committee	Eisenhower Middle/High School
6.	September 10, 2007	7:00 p.m.	Regular Board Meeting	Warren County Career Center

3. Superintendent's Reports and Recommendations

3.01 General Comments - Mrs. Sylvia Root/Dr. J. Hugh Dwyer

Dr. Dwyer introduced the new staff members.

3.02 Informational Personnel

3.03 Other

4. New Business - Consent Agenda

4.00 List Items Removed for Separate Action

4.05 – Highmark Foundation Healthy High 5 "Health eTools for Schools" - Curriculum, Instruction & Technology Committee - Mr. Lockett

4.06 – Forest Safety Net Legislation - Mr. Dunham

4.08 – Win Snap System - Mr. Dunham

4.10 – Master Facilities Plan - Mr. Knapp

4.14 – Personnel Report: Certificated staff - Personnel/ Athletics & Co-Curricular Activities Committee - Mr. Lindberg

4.17 – Additional Trainer Contracted Services Cost Increase Request - Dr. Martin

4.18 – Attendance Officer - Mr. Lockett

4.20 – Reorganization of the Business Office - Personnel/ Athletics & Co-Curricular Activities Committee - Mr. Lockett

Consent
Agenda
Approved
8-0-0

4.01 Consent Agenda

Motion: It was moved by Jack Martin and seconded by Nathan Lindberg that the Board of School Directors approves the Consent Agenda with the exception of the above listed items.

Policy #9743
Class
Rank/Honors
Credits Class of
2008-2009-2010
Second
Reading
Approved
8-0-0

4.02 Policy Number 9743, titled - Class Rank/Honors Credits Class of 2008, 2009, and 2010 - Curriculum, Instruction & Technology Committee - Dr. Jack Martin

Motion: It was moved by Jack Martin and seconded by Nathan Lindberg that the Board of School Directors approves on second reading the revisions of Policy 9743 – Class Rank/Honors Credits Class of 2008, 2009, and 2010.

The result of the vote: Passed unanimously

Policy # 9742,
titled - Class
Rank/Honors
Credits Class of
2011 and
Beyond Second
Reading
Approved
8-0-0

4.03 Policy Number 9742, titled - Class Rank/Honors Credits Class of 2011 and Beyond - Curriculum, Instruction & Technology Committee

Motion: It was moved by Jack Martin and seconded by Nathan Lindberg that the Board of School Directors approves on second reading the revisions of Policy 9742 – Class Rank/Honors Credits Class of 2011 and Beyond.

The result of the vote: Passed unanimously

Policy Number
9190, titled -
Middle Level
Course
Sequence
Second
Reading
Approved
8-0-0

4.04 Policy Number 9190, titled - Middle Level Course Sequence - Curriculum, Instruction & Technology Committee - Dr. Jack Martin

Motion: It was moved by Jack Martin and seconded by Nathan Lindberg that the Board of School Directors approves on second reading the revision of Policy 9190 – Middle Level Course Sequence.

The result of the vote: Passed unanimously

4.05 Highmark Foundation Healthy High 5 "Health eTools for Schools" - Curriculum, Instruction & Technology Committee - Dr. Jack Martin

Removed for separate action.

4.06 Forest Safety Net Legislation - Finance Committee - Mr. Roger Dunham

Removed for separate action.

4.07 Family Services Contract - Finance Committee - Mr. Roger Dunham

Motion: It was moved by Jack Martin and seconded by Nathan Lindberg that the Board of School Directors approves the Family Service Contract.

The result of the vote: Passed unanimously

Family
Services
Contract
Approved
8-0-0

4.08 Win Snap System - Finance Committee - Mr. Roger Dunham

Removed for separate action.

4.09 Accountability Block Grant Reallocation - Finance Committee - Mr. Roger Dunham

Motion: It was moved by Jack Martin and seconded by Nathan Lindberg that the Board of School Directors approves the administrations plan for distribution of additional Accountability Block Grant Funds and Expanded Kindergarten Grant Funds per the attached narrative.

The result of the vote: Passed unanimously

Accountability
Block Grant
Reallocation
Approved
8-0-0

4.10 Master Facilities Plan - Physical Plant & Facilities Committee - Mr. Thomas Knapp

Removed for separate action.

4.11 Warren Cross Country Trail - Physical Plant & Facilities Committee - Mr. Thomas Knapp

Motion: It was moved by Jack Martin and seconded by Nathan Lindberg that the Board of School Directors accepts the Warren Cross Country trail plan as submitted to the Board.

The result of the vote: Passed unanimously

Warren Cross
Country Trail
Approved
8-0-0

4.12 Bid Results: Parking Lot Improvements #0714 - Physical Plant & Facilities Committee - Mr. Thomas Knapp

Motion: It was moved by Jack Martin and seconded by Nathan Lindberg that the Board of School Directors approves a General Construction Contract to Russell Standard Corporation, in the amount of \$230,190.00 (Base Bid 1 & Base Bid 2), for the project known as "Parking Lot Improvements," WCSD Project No. 0714.1.

The result of the vote: Passed unanimously

Parking Lot
Improvements
Bid
Approved
8-0-0

4.13 Lease Agreement: Early Intervention at Allegheny Valley Elementary School - Physical Plant & Facilities Committee - Mr. Thomas Knapp

Motion: It was moved by Jack Martin and seconded by Nathan Lindberg that the Board of School Directors sign the lease renewal with the IU5 for space at Allegheny Valley Elementary School, for the 2007-08 school year, at the annual rate of \$2,340.00 for 957 sq. ft.

The result of the vote: Passed unanimously

AV Lease
Agreement
with IU5
Approved
8-0-0

- 4.14 Personnel Report: Certificated staff - Personnel/ Athletics & Co-Curricular Activities Committee - Mr. Nathan Lindberg

Removed for separate action.

Personnel
Report: Support
Staff
Approved
8-0-0

- 4.15 Personnel Report: Support Staff - Personnel/ Athletics & Co-Curricular Activities Committee - Mr. Nathan Lindberg

Motion: It was moved by Jack Martin and seconded by Nathan Lindberg that the Board of School Directors approves the Support Personnel Report as presented.

The result of the vote: Passed unanimously

Athletic
Supplemental
Contracts
Approved
8-0-0

- 4.16 Athletic Supplemental Contracts - Personnel/ Athletics & Co-Curricular Activities Committee - Mr. Nathan Lindberg

Motion: It was moved by Jack Martin and seconded by Nathan Lindberg that the Board of School Directors approves the Athletic Supplemental Contracts as presented.

The result of the vote: Passed unanimously

- 4.17 Additional Trainer Contracted Services Cost Increase Request - Personnel/ Athletics & Co-Curricular Activities Committee - Mr. Nathan Lindberg

Removed for separate action.

- 4.18 Attendance Officer - Personnel/ Athletics & Co-Curricular Activities Committee - Mr. Nathan Lindberg

Removed for separate action.

Unique Needs
Tuition
Reimbursement
Approved
8-0-0

- 4.19 Unique Needs Tuition Reimbursement - Personnel/ Athletics & Co-Curricular Activities Committee - Mr. Nathan Lindberg

Motion: It was moved by Jack Martin and seconded by Nathan Lindberg that the Board of School Directors approve unique need tuition reimbursement for Doug Vaughn (27 credits) and for Kimberly Yourchisin (24 credits) to obtain administrative certification.

The result of the vote: Passed unanimously

- 4.20 Reorganization of the Business Office - Personnel/ Athletics & Co-Curricular Activities Committee - Mr. Nathan Lindberg

Removed for separate action.

School
Psychologist
Approved
8-0-0

- 4.21 School Psychologist – Personnel/ Athletics & Co-Curricular Activities

Motion: It was moved by Jack Martin and seconded by Nathan Lindberg that the Board of School Directors approves the temporary employment of Carl Scarpino, School Psychologist, for three days per week for the first semester of the 2007/2008 school year at a rate of \$44.16 per hour, not to exceed \$17,884.80.

The result of the vote: Passed unanimously

5. Items Removed for Separate Action

4.05 Highmark Foundation Healthy High 5 "Health eTools for Schools" - Curriculum, Instruction & Technology Committee - Dr. Jack Martin

Motion: It was moved by Jack Martin and seconded by Nathan Lindberg that the Board of School Directors approves the Highmark Foundation-Warren County School District "Health eTools for School District Statement of Understanding".

Motion: It was moved by Jack Martin to withdraw the motion. Mr. Wortman and Mr. Lockett objected to withdrawal of the motion.

Motion: It was moved by Nathan Lindberg and seconded by David Wortman that the Board of School Directors approves the Highmark Foundation-Warren County School District "Health e Tools for School District Statement of Understanding".

Roll Call Vote:

Voting Yes:

Voting No: Mrs. Nuttall, Mr. Wortman, Mrs. Baker, Mr. Dunham, Mr. Knapp, Mr. Lindberg, Mr. Lockett, Dr. Martin

The result of the vote: Fails unanimously

4.06 Forest Safety Net Legislation - Finance Committee - Mr. Roger Dunham

Motion: It was moved by Roger Dunham and seconded by Jack Martin that the Board of School Directors directs the administration to prepare a position statement to be sent to our Legislators regarding Forest Service Legislation, to include: "Opt in / OPT out" language allowing the option for payment in lieu of taxes equal to our allocation of 25% of Timber Sales as an alternative to the safety net entitlement.

Mr. Dunham stated that this should be worded for the State Legislature for Tom to take to the PSBA Legislative Council Meeting.

The result of the vote: Passed unanimously

4.08 Win Snap System - Finance Committee - Mr. Roger Dunham

Motion: That the Board of School Directors approves the disbursement of \$19,685 local share (already budgeted) to complete the Win Snap Project and that the Board of School Directors approves myLunchMoney.com.

Motion: It was moved by Roger Dunham and seconded by Nathan Lindberg that the Board of School Directors tables Item 4.08 Win Snap System until further discussion at committee level.

The result of the vote: Passed unanimously

Highmark Foundation Healthy High 5 "Health eTools for Schools" Fails 0-8-0
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Forest Safety Net Legislation Position Paper Directive Approved 8-0-0
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Win Snap System Tabled 8-0-0

Facilities
Master Plan
List of
Projects
Approved
8-0-0

4.10 Master Facilities Plan - Physical Plant & Facilities Committee - Mr. Thomas Knapp

Motion: It was moved by Thomas Knapp and seconded by Nathan Lindberg that Board of School Directors establishes the list of following Master Facilities projects for the purpose of looking into funding, construction cost estimates and educational specifications: (1) facilities to support all-day Kindergarten in the Central Attendance Area, (2) renovations/additions to Eisenhower Middle/Senior High School, (3) construction of new or renovation of existing buildings to accommodate a Middle School in the Central Attendance Area to take the place of/improve Beaty-Warren Middle School, (4) addition/renovation/relocation of Sheffield Elementary School, and (5) renovation of the Warren County Career Center.

Friendly Amendment: It was moved by Jack Martin and seconded by Nathan Lindberg to modify number (4) of the original motion to state “an addition to Sheffield Area Middle/High School to accommodate Allegheny Valley and Sheffield Elementary students.”

Roll Call Vote:

Voting Yes: Dr. Martin, Mrs. Nuttall, Mr. Wortman, Mrs. Baker, Mr. Dunham, Mr. Knapp, Mr. Lindberg, Mr. Lockett

The result of the vote: Passed unanimously

4.14 Personnel Report: Certificated staff - Personnel/ Athletics & Co-Curricular Activities Committee - Mr. Nathan Lindberg

Personnel
Report:
Certificated
Staff with
Amended
Item
Approved
7-0-1

Motion: It was moved by Jack Martin and Thomas Knapp that the Board of School Directors approves the Certificated Personnel Report.

Friendly Amendment to the report as presented: Jeff Lockett made a friendly amendment to the employment of Joel A. Travis – In the first line the word itinerant needs to be struck. The first line should read: “requests approval to the position as special education instructor at Warren Area Elementary Center.”

Jack Martin and Tom Knapp agreed to the amendment.

Roll Call Vote:

Voting Yes: Mr. Lockett, Dr. Martin, Mrs. Nuttall, Mr. Wortman, Mrs. Baker, Mr. Dunham, Mr. Knapp

Abstained: Nathan Lindberg

The result of the vote: Passed

- 4.17 Additional Trainer Contracted Services Cost Increase Request - Personnel/Athletics & Co-Curricular Activities Committee - Mr. Nathan Lindberg

Motion: It was moved by Jeff Lockett and seconded by Nathan Lindberg that the Board of School Directors approves the additional trainer contracted services cost increase request.

Roll Call Vote:

Voting Yes: Mr. Lindberg, Mr. Lockett, Dr. Martin, Mrs. Nuttall, Mr. Wortman, Mrs. Baker, Mr. Dunham, Mr. Knapp

The result of the vote: Passed unanimously

Additional
Trainer
Contracted
Services Cost
Increase
Request
Approved
8-0-0

- 4.18 Attendance Officer - Personnel/Athletics & Co-Curricular Activities Committee - Mr. Nathan Lindberg

Motion: It was moved by Nathan Lindberg and seconded by Roger Dunham that the Board of School Directors approve an increase in working hours to 8 hours per day and an additional 20 days of work for the Warren County School District Attendance Officer.

Friendly Amendment: Jeff Lockett made a friendly amendment to make this change for the 2007-2008 school year only.

Withdrew Motion: Jeff Lockett withdrew his friendly amendment with no objections.

Withdrew Original Motion: Nathan Lindberg withdrew the original motion.

Motion: It was moved by Nathan Lindberg and seconded by Jeff Lockett that the motion be sent back to committee for further review.

The result of the vote: Passed unanimously

Attendance
Officer
Sent Back to
Committee for
Further Review
8-0-0

- 4.20 Reorganization of the Business Office - Personnel/Athletics & Co-Curricular Activities Committee - Mr. Nathan Lindberg

Motion: It was moved by Jeff Lockett (1) That the Board of School Directors approves the creation of Supervisor of the EIT Office under the Administrative Support Group at an hourly rate of \$15.38 per hour for 8 hours per day. (2) That the Board of School Directors approves the creation of the Supervisor of Business Services under the Administrative Support Group to be filled by Cindy Nyquist at an hourly increase of \$1.45. (3) That the Board of School Directors approves increasing the Information Specialist, Business Office, under the Administrative Support Group from 4 hours per day to 8 hours per day. (4) That the Board of School Directors approves an increase to the Transportation/Purchasing Manager compensation of \$2,000 per annum.

The motion failed for lack of a second.

Motion: It was moved by Jack Martin and seconded by Roger Dunham (1) that the Board of School Directors approves the creation of

Reorganization
of Business
Office with the
exclusion of #4
Approved
8-0-0

Supervisor of the EIT Office under the Administrative Support Group at an hourly rate of \$15.38 per hour for 8 hours per day. (2) that the Board of School Directors approves the creation of the Supervisor of Business Services under the Administrative Support Group to be filled by Cindy Nyquist at an hourly increase of \$1.45. (3) that the Board of School Directors approves increasing the Information Specialist, Business Office, under the Administrative Support Group from 4 hours per day to 8 hours per day.

Roll Call Vote:

Voting Yes: Mr. Dunham, Mr. Knapp, Mr. Lindberg, Mr. Lockett, Dr. Martin, Mrs. Nuttall, Mr. Wortman, Mrs. Baker

The result of the vote: Passed unanimously

6. Future Business for Committee Review

6.01 Items for future committee review will be placed here.

7. Other

7.01 Warren County Career Center Report – Jeff Lockett

WCCC Needs
Assessment
Proposal
Solicitation
Approved
8-0-0

Motion: Jeff Lockett made a motion seconded by Jack Martin that the Board of School Directors directs the superintendent to get multiple proposals from consulting firms to do a needs assessment for Warren County Career Center with a list of deliverables. This should be completed within 90 days and should go to the CIT committee before coming to the Board.

The result of the vote: Passed unanimously

7.02 Warren County Career Center Administrator

WCCC
Administrator
Approved
8-0-0

Motion: It was moved by Jack Martin and seconded by Nathan Lindberg that the Board of School Directors appoints Dr. J. Hugh Dwyer to administer the Warren County Career Center, with said appointment to become effective immediately.

Roll Call Vote:

Voting Yes: Mr. Dunham, Mr. Knapp, Mr. Lindberg, Mr. Lockett, Dr. Martin, Mrs. Nuttall, Mr. Wortman

Voting No: Mrs. Baker

The result of the vote: Passed

8. Closing Activities

8.01 Public Comment

There was no public comment.

8.02 Executive Session

Mrs. Nuttall announced an executive session at 9:15 p.m. to discuss personnel issues and with no action to follow.

8.03 Adjournment

Mr. Lockett made a motion to adjourn the meeting seconded by Mr. Lindberg. The meeting adjourned at 9:15 p.m.

Respectfully Submitted,

Ruth A. Huck, Board Secretary

Jacqueline L. Nuttall, Board President