

WARREN COUNTY SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS
MEETING MINUTES

MONDAY, SEPTEMBER 10, 2007

1. Opening Activities

1.01 Call to Order

The regular meeting of the Warren County School District Board of School Directors was called to order by Mrs. Nuttall, President, on September 10, 2007, at 7:15 p.m. in the Board Room of the Warren County Career Center, 347 East Fifth Avenue, Warren, Pennsylvania.

Mrs Nuttall announced that an executive session was held prior to the Board meeting to discuss personnel matters.

1.02 Pledge of Allegiance

Mrs. Nuttall led the Pledge of Allegiance to the American flag.

1.03 Roll Call

Roll Call

Board Members Present:

Mrs. Judy Baker	Mr. Jeff Lockett
Mr. Roger Dunham	Dr. Jack Martin
Mr. Thomas Knapp	Mrs. Jacki Nuttall
Mr. Nathan Lindberg	

Board Members Absent:

Mr. John Schwanke	Mr. David Wortman
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Others Present:

Mrs. Sylvia Root, Acting Superintendent; Dr. J. Hugh Dwyer, Assistant Superintendent; Mrs. Amy Stewart, Director of Technology / Information Management; Mrs. Rosemarie Green, Director of State & Federal Programs; Mr. Chris Byham, Solicitor; Mrs. Ruth Huck, Board Secretary; Mr. Dean Wells, Times Observer; Mr. Eugene Casasanta, Hearing Officer; Mr. Frank Galeazzo, Technology Coordinator; Mr. Jack Werner, Coordinator of District-wide Athletics and Co-Curricular Activities; Claudia Solinko, WCEA President; Mr. Kelly Martin, Principal; Mrs. Ruth Nelson, Principal; Mr. Gary Weber, Principal; Mrs. Deb Young, Principal; Ms. Ann Buerkle, Principal; Ms. Deb Deppas, Principal; Dr. Karen Pascale, Principal; Ms. Sandy Wilks, Lead Special Education Supervisor; Mrs. Diane Martin, Special Education Supervisor; Mr. Mark Rondinelli, Transportation Manager, Marty Mahan, Aramark; and approximately 20 unidentified members of the audience.

1.04 Reading of the Mission Statement - Dr. Jack Martin

Dr. Jack Martin read the mission statement.

The mission of the Warren County School District, where today's student is our future, is to equip all students with the educational skills necessary to achieve their unique personal potential.

1.05 Recognitions and Presentations

1. Gannon University/IU5 Regional Summer School of Excellence Participants - Dr. J. Hugh Dwyer

Dr. Dwyer recognized students, staff and administrative teams for their participation in Gannon University/IU5 Summer School of Excellence.

Students:

Sam Birgel (WAHS) – Received Honors for scientific writing

Katherine Bowley (SAMHS)

Andrew Kaye (WAHS)

Adam Miller (WAHS)

Sarah Stapleford (WAHS)

April Wiler (WAHS)

2. Recognition for Leadership and Service in the WCSD Human Resources Department - Dr. J. Hugh Dwyer

Dr. Dwyer recognized Suzanne Turner and Louann English for their dedication and hard work over the summer as 40 plus new employees were hired for the start of the school year.

Sylvia Root also commended Sue and Louann for their hard work and commitment to the district.

3. P. Buckley Moss Foundation Award for Arts Integration

Ruth Nelson recognized Kevin Hunt as an outstanding teacher in arts integration. He received the P. Buckley Moss Foundation Award and has been invited to a national conference to present his integration unit. Warren Area Elementary Center also received a \$1250 award for his efforts.

1.06 Agenda Adoption

Agenda
Adoption
Approved
7-0-0

MOTION: It was moved by Jeff Lockett and seconded by Nathan Lindberg that the Board of School Directors adopts the agenda of September 10, 2007.

The result of the vote: Passed unanimously

1.07 Public Comment

There was no public comment.

1.08 Approval of the Minutes - August 13, 2007 (attachments pp. 113-123)

August 13,
2007
Minutes
Approved
7-0-0

MOTION: It was moved by Roger Dunham and seconded by Nathan Lindberg that the Board of School Directors approves the minutes of August 13, 2007.

The result of the vote: Passed unanimously

1.09 Approval of Special Meeting Minutes - August 22, 2007 (attachments pp. 124-126)

MOTION: It was moved by Thomas Knapp and seconded by Jeff Lockett that the Board of School Directors approves the Special Meeting Minutes of August 22, 2007.

August 22,
2007
Special
Meeting
Minutes
Approved
7-0-0

The result of the vote: Passed unanimously

1.10 Approval of Financial Reports (attachments pp. 2-39)

MOTION: It was moved by Roger Dunham and seconded by Jeff Lockett that the Board of School Directors approves the Financial reports and authorizes the release of funds in payment of the listing of bills. Further, that a copy as presented be submitted for audit.

Financial
Reports
Approved
7-0-0

Roll Call Vote:

Voting Yes: Mrs. Baker, Roger Dunham, Thomas Knapp, Nathan Lindberg, Mr. Lockett, Dr. Martin, Mrs. Nuttall

The result of the vote: Passed unanimously

1.11 Hearing Officer's Report - Mr. Eugene Casasanta (attachments pp. 127-177)

MOTION: It was moved by Nathan Lindberg and seconded by Thomas Knapp that the Board of School Directors approves the Hearing Officer's Report dated September 10, 2007, (Cases: A-G).

Hearing
Officer's Report
Approved
7-0-0

(Cases are kept in a separate minute book)

The result of the vote: Passed unanimously

2. President's Statement

2.01 Reports and Information

1. I.U. #5 - Mrs. Judy Baker

There was no report.

2. PSBA - Mr. Thomas Knapp

There was no report.

3. Career Center Advisory - Mr. Jeff Lockett

Mr. Lockett reported that September 25 will be the General Advisory Committee breakfast. On October 1 there will be an Open House at the Career Center. On October 18 there will be an Occupational Advisory Dinner with over 100 community advisors that will attend.

2.02 Important Dates

	Date	Time	Committee	Location
1.	Sept. 24, 2007	6:00 p.m.	Curriculum, Instruction & Technology Committee	Youngsville Elementary/Middle School
2.	Sept. 24, 2007	Following CIT	Physical Plant & Facilities Committee	Youngsville Elementary/Middle School
3.	Sept. 25, 2007	6:00 p.m.	Personnel/Athletics & Co-Curricular Activities Committee	Youngsville Elementary/Middle School
4.	Sept. 25, 2007	Following Personnel	Finance Committee	Youngsville Elementary/Middle School
5.	Oct. 8, 2007	7:00 p.m.	Regular Board Meeting	Warren County Career Center

3. Superintendent's Reports and Recommendations

3.01 General Comments - Mrs. Sylvia Root/Dr. J. Hugh Dwyer Reports - Mrs. Sylvia Root/Dr. J. Hugh Dwyer

a. Class Size (attachments pp. 40-42)

Dr. Dwyer reported on the third day numbers and class sizes. There are six classes that are at or over the benchmark for grades K-4.

b. Enrollment - Third Day

Third day numbers showed 5358 students enrolled in the District.

c. Student Wellness Committee

The Wellness Policy will need to be amended and a student/community wellness committee will need approval at the October Board meeting.

d. Other

Mrs. Root reported that she spoke with the staff prior to the start of the school year and shared what she said.

3.02 Informational Personnel (attachment p. 43)

3.03 Other

4. New Business - Consent Agenda

4.00 List Items Removed for Separate Action

4.02 –WinSnap - Dr. Martin

4.06 –Personnel Report: Certificated Staff - Mr. Lindberg

4.07 – Personnel Report: Support Staff - Mr. Knapp

4.01 Consent Agenda

MOTION: It was moved by Mr. Knapp and seconded by Mr. Lindberg that the Board of School Directors approves the consent agenda.

Consent
Agenda
Approved
7-0-0

Roll Call Vote:

Voting Yes: Mr. Dunham, Mr. Knapp, Mr. Lindberg, Mr. Lockett, Dr. Martin,
Mrs. Nuttall, Mrs. Baker

The result of the vote: Passed unanimously

4.02 WinSnap - Finance Committee - Mr. Roger Dunham (attachments pp. 44-47)

Removed for separate action.

4.03 Trust Transfers - Finance Committee - Mr. Roger Dunham (attachments pp. 48-55)

MOTION: It was moved by Mr. Knapp and seconded by Mr. Lindberg that the Board of School Directors directs the transfer of two trust funds (per that attached documentation) to the Tidioute Community Charter School's Board of Directors; the transfers are to comply with the parameters suggested by the Warren County School District's solicitor.

Trust
Transfers
Approved
7-0-0

The result of the vote: Passed unanimously

4.04 Food Service Equipment - Finance Committee - Mr. Roger Dunham

MOTION: It was moved by Mr. Knapp and seconded by Mr. Lindberg that the Board of School Directors approves Aramark to purchase from Hubert Co. five insulated economy Proof/Hold Cabinets for \$1889.00 each.

Food Service
Equipment
Approved
7-0-0

The result of the vote: Passed unanimously

4.05 Food Service, Wellness Compliance - Finance Committee - Mr. Roger Dunham (attachments pp. 56-77)

MOTION: It was moved by Mr. Knapp and seconded by Mr. Lindberg that the Board of School Directors approves the administration to fully implement, at a minimum, Year One of the Pennsylvania Department of Education's new Nutrition Standards for Competitive Foods in Pennsylvania Schools, in all district schools, in School Year 2007-08, and commits to implement, at a minimum, Year Two of the Pennsylvania Department of Education's new Nutrition Standards for Competitive Foods in Pennsylvania Schools, in all district schools, by the beginning of School Year 2008-09.

Food
Service
Wellness
Compliance
Approved
7-0-0

The result of the vote: Passed unanimously

4.06 Personnel Report: Certificated staff - Personnel/Athletics & Co-Curricular Activities Committee - Mr. Nathan Lindberg (attachment p. 78)

Removed for separate action.

Athletic
Supplemental
Contracts
Approved
7-0-0

- 4.07 Personnel Report: Support Staff - Personnel/ Athletics & Co-Curricular Activities Committee - Mr. Nathan Lindberg (attachments pp. 79-80)

Removed for separate action.

- 4.08 Athletic Supplemental Contracts - Personnel/ Athletics & Co-Curricular Activities Committee - Mr. Nathan Lindberg (attachment p. 81)

MOTION: It was moved by Mr. Knapp and seconded by Mr. Lindberg that the Board of School Directors approves the Athletic Supplemental Contracts.

The result of the vote: Passed unanimously

- 4.09 Co-Curricular Supplemental Contracts - Personnel Committee - Mr. Nathan Lindberg (attachment p. 82)

Co-Curr.
Supplemental
Contracts
Approved
7-0-0

MOTION: It was moved by Mr. Knapp and seconded by Mr. Lindberg that the Board of School Directors approves the Co-Curricular Supplemental Contracts.

The result of the vote: Passed unanimously

- 4.10 Beaty-Warren Middle School "Make A Difference Day" Update - Physical Plant & Facilities Committee - Mr. Thomas Knapp (attachments pp. 83-84)

BWMS
Make a
Difference
Day
Project
Approved
7-0-0

MOTION: It was moved by Mr. Knapp and seconded by Mr. Lindberg that the Board of School Directors approves the Beaty-Warren Middle School "Make a Difference Day" project.

The result of the vote: Passed unanimously

- 4.11 Educational Specification RFP - Physical Plant & Facilities Committee - Mr. Thomas Knapp (attachments pp. 85-105)

Advertising
for Ed.
Specs.
Writer
Approved
7-0-0

MOTION: It was moved by Mr. Knapp and seconded by Mr. Lindberg that the Board of School Directors directs the administration to advertise the Request for Proposals for an Educational Specifications Writer.

The result of the vote: Passed unanimously

5. Items Removed for Separate Action

- 4.02 WinSnap - Finance Committee - Mr. Roger Dunham (attachments pp. 44-47)

WinSnap
Project
Approved
6-1-0

MOTION: It was moved by Thomas Knapp and seconded by Roger Dunham that the Board of School Directors directs the disbursement of \$19,685 local share (already budgeted) to complete the WinSNAP Project.

Roll Call Vote:

Voting Yes: Mr. Knapp, Mr. Lindberg, Mr. Lockett, Dr. Martin, Mrs. Nuttall,
Mrs. Baker

Voting No: Mr. Dunham

The result of the vote: Passed

4.06 Personnel Report: Certificated staff - Personnel/Athletics & Co-Curricular Activities Committee - Mr. Nathan Lindberg (attachment p. 78)

Personnel:
Certificated
Report
Approved
7-0-0

MOTION: It was moved by Jack Martin and seconded by Nathan Lindberg that the Board of School Directors approves the Certificated Personnel Report.

Roll Call Vote:

Voting Yes: Mr. Lindberg, Mr. Lockett, Dr. Martin, Mrs. Nuttall, Mrs. Baker, Mr. Dunham, Mr. Knapp

The result of the vote: Passed unanimously

4.07 Personnel Report: Support Staff - Personnel/Athletics & Co-Curricular Activities Committee - Mr. Nathan Lindberg (attachments pp. 79-80)

Personnel:
Support
Staff
Approved
7-0-0

MOTION: It was moved by Jack Martin and seconded by Nathan Lindberg that the Board of School Directors approves the Support Personnel Report.

Roll Call Vote:

Voting Yes: Mr. Lockett, Dr. Martin, Mrs. Nuttall, Mrs. Baker, Mr. Dunham, Mr. Knapp, Mr. Lindberg

The result of the vote: Passed unanimously

6. Future Business for Committee Review

There were no items for future committee review.

7. Other

7.01 Human Resource Director (attachments pp. 106-110)

Human
Resource
Director
Approved
7-0-0

MOTION: It was moved by Jeff Lockett and seconded by Nathan Lindberg that the Board of School Directors appoints Dr. Karen Pascale as the Human Resource Director of the Warren County School District effective September 11, 2007, and that she be hired pursuant to the terms of the contract dated September 11, 2007.

Roll Call Vote:

Voting Yes: Dr. Martin, Mrs. Nuttall, Mrs. Baker, Mr. Dunham, Mr. Knapp, Mr. Lindberg, Mr. Lockett

The result of the vote: Passed unanimously

7.02 Letter of Engagement (attachment p. 111)

Solicitor's
Letter of
Engagement
Approved
7-0-0

MOTION: It was moved by Thomas Knapp and seconded by Jeff Lockett that the Board of School Directors appoints Stewart & Stapleford as Solicitor through September 30, 2007, and Stapleford and Byham as Solicitor, effective October 1, 2007, for the remainder of the fiscal year as set forth in the letter of engagement dated Sept. 5, 2007.

Roll Call Vote:

Voting Yes: Mrs. Nuttall, Mrs. Baker, Mr. Dunham, Mr. Knapp, Mr.
Lindberg, Mr. Lockett, Dr. Martin

The result of the vote: Passed unanimously

8. Closing Activities

8.01 Public Comment

There was no public comment.

8.02 Executive Session

Mrs. Nuttall announced an executive session at 8:07 p.m. to discuss litigation and that action would be taken following executive session.

The meeting reconvened at 8:45 p.m.

MOTION: It was moved by Roger Dunham and seconded by Jack Martin that the Board of School Directors approves the settlement proposal for the Ellwood/National Forge tax appeal as presented by the solicitor.

Roll Call Vote:

Voting Yes: Mr. Knapp, Mr. Lindberg, Mr. Lockett, Dr. Martin, Mrs. Nuttall,
Mrs. Baker

Voting No: Mr. Dunham

The result of the vote: Passed

8.03 Adjournment

MOTION: It was moved by Jack Martin and seconded by Nathan Lindberg that the meeting be adjourned.

The meeting adjourned at 8:50 p.m.

Respectfully Submitted,

Ruth A. Huck, Board Secretary

Jacqueline L. Nuttall, Board President

Tax Appeal
Settlement with
Ellwood/
National Forge
Approved
6-1-0