
NORTHWEST TRI-COUNTY INTERMEDIATE UNIT

PROPOSED BUDGET

FOR

GENERAL OPERATING

AND

SCHOOL IMPROVEMENT SERVICES

2008-09

FOREWORD

In 1970, the Commonwealth of Pennsylvania created 29 Intermediate Units which are regional educational service agencies to provide consultative, advisory, and educational program services to school districts.

The budget document contains a review of the proposed General Operating and School Improvement Services budgets of the Northwest Tri-County Intermediate Unit for the 2008-09 school year.

The passing of this budget by the Intermediate Unit Board and a majority of the 17 school district boards will assure that the Northwest Tri-County Intermediate Unit continues to operate on a sound fiscal basis.

The Intermediate Unit is presently in the second year of a five-year Strategic Plan. The goals set forth in the Plan will assist us in moving in a direction consistent with the changing needs as identified by the districts.

This document represents our efforts and activities as an Intermediate Unit and defines our fiscal goals for the upcoming year.

**GENERAL OPERATING
AND
SCHOOL IMPROVEMENT SERVICES**

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SECTION I

ADMINISTRATIVE SUMMARY

ADMINISTRATIVE SUMMARY

The following charts are provided in an attempt to summarize the financial, organizational, and functional accomplishments of the Northwest Tri-County Intermediate Unit over the past twelve month period. I.U. #5 has service responsibility for 17 school districts in Crawford, Erie, and Warren Counties with total program services in excess of \$46 million of which only \$235,284 is provided from the state to support the basic Intermediate Unit administrative structure. Comprising this \$46 million budget are more than 80 separate programs funded through a wide array of contracts, state, and federal grants developed and managed by the Intermediate Units' service areas. These service areas include Special Education; Act 89, ESL, and Migrant Education; School and Management Services; School Improvement Services; Financial Services; Technology Solutions and Services; Early Intervention/Mental Health Services; and Personnel Services/Internal Operations, collectively employing more than 376 professional and support staff personnel throughout the three county area. These charts depict the financial and organizational structure, which make these accomplishments possible.

2007-08 RESOURCE SUMMARY:

<u>General Operating Budget</u>			<u>IU Generated Programming and Services</u>			<u>Total</u>
State Revenue	Districts' Contributions*	Other Revenue (see page 4)	Other State Programs	Other Federal Programs	Marketed/Contract Services	
\$235,284	\$905,010	\$546,975	\$12,930,957	\$17,595,673	\$14,355,917	
	\$1,687,269			\$44,882,547		\$46,569,816
	3.62%			96.38%		

*NOTE: Districts' Contributions are 1.94% of Total

SECTION II

PROPOSED BUDGETS

BUDGET SUMMARY SHEET

		ADJUSTED BUDGET 2007-08	PROPOSED BUDGET 2008-09
Beginning Unreserved Fund Balance		375,000	375,000
Revenue:	State		
	State General Operating Subsidy	214,785	214,785
	State Capital Subsidy	20,499	20,499
	Total State Revenue	<u>235,284</u>	<u>235,284</u>
	District		
	Districts' Contributions	905,010	905,010
	Other		
	Nonpublic Schools Allocation	20,566	20,566
	Intra I.U. Transfers (Indirect Costs from Grants, Contracts, Programs)	158,286	158,286
	Grant Revenue (Required Programmatic Services)	174,227	234,263
	Membership Fees	32,112	75,000
	Investments	93,673	106,078
	Social Security Reimbursement	35,300	36,917
	Retirement Reimbursement	32,811	35,689
	Total Other Revenue	<u>546,975</u>	<u>666,799</u>
	Total Revenue	1,687,269	1,807,093
	Total Expenditures	1,687,269	1,807,093
	Allocation from Fund Balance	0	0
	Ending Unreserved Fund Balance	375,000	375,000

GENERAL OPERATING BUDGET

GENERAL OPERATING BUDGET

The General Operating Budget for Northwest Tri-County Intermediate Unit programs includes the Board, Administrative Services, Board Secretary, and the Business Office.

REVENUE

State Accounting System Code	Source	Adjusted Budget 2007-08	Proposed Budget 2008-09
0770	Allocation from Unreserved Fund Balance	-	-
6510	Investments	47,600	60,005
6970	Nonpublic Schools	20,566	20,566
7120	State General Operating Subsidy	214,785	214,785
7130	State Capital Subsidy	20,499	20,499
7810	Social Security Reimbursement	7,034	7,440
7820	Retirement Reimbursement	6,553	6,920
9320	Intra I.U. Transfers (Indirect Costs from Grants, Contracts, Programs)	118,286	118,286
		Total	
		435,323	448,501

FUNC	OBJ	F.S.	OBJECT DESCRIPTION	ADJUSTED	PROPOSED	CHANGE
				07-08	08-09	
			BOARD SERVICES			
2310	151	010	Salary, Board/Administrative Secretary	39,411	39,411	0
2310	210	010	Insurance	12,423	13,751	1,328
2310	220	010	Social Security	3,015	3,191	176
2310	230	010	Retirement	2,803	2,975	172
2310	250	010	Unemployment Compensation	160	160	0
2310	260	010	Workmen's Compensation	315	334	19
2310	432	010	Repairs & Maintenance - Equipment	3,500	4,000	500
2310	523	010	Liability Insurance	2,500	2,500	0
2310	525	010	Bonding Insurance	500	500	0
2310	532	010	Communications - Postage	500	500	0
2310	540	010	Advertising	800	800	0
2310	550	010	Printing & Binding	2,100	2,100	0
2310	580	010	Travel Expense	2,000	2,000	0
2310	610	010	General Supplies	2,000	2,000	0
2310	635	010	Meals & Refreshments	4,000	2,000	-2,000
2310	640	010	Books & Periodicals	500	500	0
2310	810	010	Dues & Fees	1,000	1,000	0
			SUBTOTAL 2310	77,527	77,722	195
			LEGAL SERVICES			
2350	330	010	Other Professional Services	11,000	11,000	0
			SUBTOTAL 2350	11,000	11,000	0

FUNC	OBJ	F.S.	OBJECT DESCRIPTION	ADJUSTED	PROPOSED	CHANGE
				07-08	08-09	
			ADMINISTRATIVE SERVICES			
2360	111	010	Salaries, Administrative	144,486	144,486	0
2360	210	010	Insurance	19,690	21,010	1,320
2360	220	010	Social Security	11,053	11,688	635
2360	230	010	Retirement	10,302	10,864	562
2360	250	010	Unemployment Compensation	160	160	0
2360	260	010	Workmen's Compensation	1,156	1,222	66
2360	432	010	Repairs & Maintenance - Equipment	3,500	4,000	500
2360	442	010	Rental Equipment	500	500	0
2360	443	010	Rental Facility	84,149	84,149	0
2360	523	010	General Prof & Liab Ins	5,500	5,500	0
2360	531	010	Communications - Telephone	1,500	1,500	0
2360	532	010	Communications - Postage	100	100	0
2360	550	010	Printing & Binding	3,000	3,000	0
2360	580	010	Travel Expense	8,000	8,000	0
2360	610	010	General Supplies	5,066	5,066	0
2360	635	010	Meals & Refreshments	2,500	2,500	0
2360	640	010	Books & Periodicals	1,000	1,000	0
2360	810	010	Dues & Fees	5,500	5,500	0
			SUBTOTAL 2360	307,162	310,245	3,083

				ADJUSTED PROPOSED		
FUNC	OBJ	F.S.	OBJECT DESCRIPTION	07-08	08-09	CHANGE
VEHICLE OPERATION AND MAINTENANCE						
2650	433	010	Repairs & Maintenance - Vehicles	4,000	4,000	0
2650	522	010	Auto Liability Insurance	1,500	1,500	0
2650	626	010	Gasoline	4,000	4,000	0
SUBTOTAL 2650				9,500	9,500	0
INTERNAL SERVICE-FUND TRANSFER						
2510	330	010	Intrasystem Transfers (Support for Business Office. Utilizing grants to offset operating costs.)	30,134	30,234	100
SUBTOTAL 2510				30,134	30,234	100
BUDGETARY RESERVE						
5900	000	010	Budgetary Reserve (The amount budgeted in 07-08 has been adjusted to the salary accounts above.)	0	9,800	9,800
TOTAL GENERAL OPERATING BUDGET				435,323	448,501	13,178

SCHOOL IMPROVEMENT SERVICES BUDGET

SCHOOL IMPROVEMENT SERVICES

REVENUE

State Accounting System Code	Source	Adjusted Budget 2007-08	Proposed Budget 2008-09
6510	Investments	46,073	46,073
6947	Districts' Contributions	905,010	905,010
6970	Intra I.U. Transfers (Indirect Costs from Grants, Contracts, Programs)	40,000	40,000
6970	Grant Revenue (Required Programmatic Services)	174,227	234,263
6990	Membership Fees	32,112	75,000
7810	Social Security Reimbursement	28,266	29,477
7820	Retirement Reimbursement	26,258	28,769
		Total	
		1,251,946	1,358,592

FUNC	OBJ	F.S.	OBJECT DESCRIPTION	ADJUSTED	PROPOSED	CHANGE
				07-08	08-09	
			SCHOOL IMPROVEMENT SERVICES			
2200	111	020	Salaries, Administrative	259,732	259,732	0
2200	131	020	Salary, Professional	142,629	142,629	0
2200	141	020	Salary, Technical	125,782	125,782	0
2200	151	020	Salaries, Clerical	126,538	130,967	4,429
2200	171	020	Salaries, Operative	84,304	86,536	2,232
2200	210	020	Insurance	174,451	206,863	32,412
2200	220	020	Social Security	56,532	58,954	2,422
2200	230	020	Retirement	52,515	57,538	5,023
2200	240	020	Tuition Reimbursement	1,392	1,392	0
2200	250	020	Unemployment Compensation	2,400	2,400	0
2200	260	020	Workmen's Compensation	5,912	6,165	253
2200	320	020	Purchased Educational Services	17,025	17,025	0
2200	340	020	Purchased Technical Services	16,650	16,650	0
2200	432	020	Repairs & Maintenance - Equipment	25,125	60,000	34,875
2200	433	020	Repairs & Maintenance - Vehicles	2,000	2,000	0
2200	443	020	Rental - Facility	33,680	33,680	0
2200	444	020	Rental - Vehicles	4,000	4,000	0
2200	521	020	Fire Insurance	575	575	0
2200	522	020	Auto Liability	1,500	1,500	0
2200	523	020	General Professional & Liability Insurance	1,925	1,925	0
2200	531	020	Communications - Telephone	5,000	5,000	0
2200	532	020	Communications - Postage	1,000	1,000	0
2200	550	020	Printing & Binding	2,000	2,000	0
2200	580	020	Travel Expense	11,500	11,500	0

FUNC	OBJ	F.S.	OBJECT DESCRIPTION	ADJUSTED	PROPOSED	CHANGE
				07-08	08-09	
2200	610	020	Supplies	5,229	5,229	0
2200	610	020	Video/Streaming Videos/CD -ROM	79,000	79,000	0
2200	626	020	Gasoline	5,000	5,000	0
2200	635	020	Meals & Refreshments	2,000	2,000	0
2200	640	020	Books & Periodicals	5,300	5,300	0
2200	810	020	Dues & Fees	1,250	1,250	0
			SUBTOTAL 2200	1,251,946	1,333,592	81,646
			BUDGETARY RESERVE			
5900	000	020	Budgetary Reserve (The amount budgeted in 07-08 has been adjusted to the salary accounts above.)		25,000	25,000
			TOTAL SCHOOL IMPROVEMENT SERVICES	1,251,946	1,358,592	106,646
			GRAND TOTAL	1,687,269	1,807,093	119,824

**DISTRICTS' CONTRIBUTIONS
TO SUPPORT
SCHOOL IMPROVEMENT SERVICES BUDGET**

DISTRICTS' CONTRIBUTIONS TO SUPPORT THE 2008-09 SCHOOL IMPROVEMENT SERVICES BUDGET

***Districts' Contributions are based on the District Full-time Instructional Staff as of October 1, 2007 for \$279,010 and the State Formula for Withholding for \$626,000. No Increase in Total Districts' Contributions.**

	Actual Contribution 2002-03	Actual Contribution 2003-04	Actual Contribution 2004-05	Actual Contribution 2005-06	Actual Contribution 2006-07	*Estimated Contribution 2007-08	*Estimated Contribution 2008-09
Conneaut	44,833.40	43,889.03	45,246.58	46,188.25	45,619.99	45,619.99	45,619.99
Corry	29,919.49	29,538.08	30,255.74	30,215.95	29,903.38	29,903.38	29,903.38
Crawford Central	67,124.93	66,598.15	68,136.44	67,759.76	68,444.35	68,444.35	68,444.35
City of Erie	169,615.85	171,043.66	168,269.01	169,150.87	170,791.73	170,791.73	170,791.73
Fairview	36,953.01	36,414.34	36,775.39	36,089.96	35,993.97	35,993.97	35,993.97
Fort LeBoeuf	45,684.55	47,622.19	48,930.31	47,738.17	48,299.70	48,299.70	48,299.70
General McLane	41,920.19	41,548.86	42,725.80	42,894.47	42,681.78	42,681.78	42,681.78
Girard	26,300.57	26,668.84	27,304.21	27,136.82	26,905.37	26,905.37	26,905.37
Harbor Creek	39,870.89	39,348.83	40,078.51	41,088.19	39,596.59	39,596.59	39,596.59
Iroquois	15,965.55	15,679.24	15,853.91	15,131.39	15,433.12	15,433.12	15,433.12
Millcreek	156,569.88	157,421.85	153,257.30	153,201.96	155,653.92	155,653.92	155,653.92
North East	29,188.44	29,003.56	28,796.93	28,892.00	28,742.79	28,742.79	28,742.79
Northwestern	21,699.94	21,627.13	22,288.98	22,605.23	22,244.95	22,244.95	22,244.95
PENNCREST	50,316.30	49,521.95	50,533.93	50,917.52	52,411.11	52,411.11	52,411.11
Union City	15,719.56	15,862.30	16,104.30	15,890.97	15,677.27	15,677.27	15,677.27
Warren County	87,423.26	87,238.20	84,086.04	83,490.22	79,797.07	79,797.07	79,797.07
Wattsburg	25,904.19	25,983.79	26,366.62	26,618.27	26,812.91	26,812.91	26,812.91
Total Districts' Contributions	905,010.00	905,010.00	905,010.00	905,010.00	905,010.00	905,010.00	905,010.00