

Allegheny Valley Elementary School
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Deborah Dwyer
Principal

TO: Norbert Kennerknecht
FROM: Deborah Dwyer
RE: Additional Custodial Hours
DATE: December 13, 2007

At the Allegheny Valley QCSP team meeting on December 3, 2007, a need for additional custodial hours was a key issue discussed. Due to full day kindergarten, cafeteria hours, additional classrooms and additional restrooms have increased. We have a larger student and faculty population with varying needs. Our team feels that additional custodial hours in the evening would be an appropriate request. The reasoning behind this request is:

- With full day kindergarten, the building is utilized all day, so there is no time to clean rooms or Restrooms during the day time hours. No cleaning can begin in the classrooms until 3:20 when students and staff have left the building.
- Rooms and hallways are carpeted, which takes a great deal of time each evening (keeping in mind that little children leave crumbs, drop crayons, pieces of paper and dirt on the carpet, which would take repeated passes with the vacuum to clean thoroughly).
- There are 195 student desks that need cleaned daily in the K-5th grade classrooms.
- There are approximately 25 tables and/or computer desks to be cleaned in each classroom, K-5th grade that often contain dried glue, pencil marks, crayon marks, handprints, etc. .
- There are restrooms in four of the kindergarten classrooms, two restrooms in the main lobby (these are also used by our one kindergarten class that does not have a restroom in the classroom. Also, there are two restrooms in the upstairs hallway used by grades 1 – 5. Often times children miss the toilet and dried urine gets into the tiles, on the walls, and on the toilet seats. It takes more time than a normal restroom to clean thoroughly, due to the population we are housing at AV.
- There are two adult restrooms and a restroom in the nurse's office that often times are not cleaned to the satisfaction of the staff in the building.

In light of the recent MRSA information, it is imperative that the desks, tables, restrooms and any other student areas are thoroughly cleaned to prevent the potential for serious illness.