

**WARREN COUNTY SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS
SPECIAL MEETING MINUTES**

TUESDAY, MAY 27, 2008

1. Opening Activities

1.01 Call to Order

The special meeting of the Warren County School District Board of School Directors was called to order by Dr. Martin, President, at 7:00 p.m. in the Board Room of the Warren County Career Center, 347 East Fifth Avenue, Warren, Pennsylvania.

1.02 Pledge of Allegiance

Dr. Martin led the Pledge of Allegiance to the American flag.

1.03 Roll Call

Roll Call

Present:

Mrs. Kimberly Angove
Mr. Thomas Knapp
Mr. Jeff Lockett
Dr. Jack Martin
Mrs. Katherine Oudinot

Mr. Arthur Stewart
Mrs. Kirsten Turfitt
Mr. David Wortman
Mrs. Donna Zariczny

Others Present:

Dr. Robert Terrill, Superintendent; Dr. Norbert Kennerknecht, Director of Buildings & Grounds Services; Mrs. Amy Stewart, Director of Technology /Information Management; Dr. Karen Pascale, Director of Human Resources; Mrs. Rosemarie Green, Director of State & Federal Programs; Mrs. Diane Martin, Director of Special Education; Mr. Petter Turnquist, Business Administrator; Mr. Chris Byham, Solicitor; Mrs. Ruth Huck, Board Secretary; Mr. Chuck Hayes, Times Observer; Mr. Matt Jones, Coordinator of Grants & Foundation Development; and approximately three unidentified members of the audience.

1.04 Reading of the Mission Statement - Mrs. Kirsten Turfitt

The mission of the Warren County School District, where today's student is our future, is to equip all students with the educational skills necessary to achieve their unique personal potential.

1.05 Public Comment - There was no public comment.

2. Old Business

2.01 Minutes of April 14, 2008, Rescinded

MOTION: It was moved by Kimberly Angove and seconded by Katherine Oudinot that the Board of School Directors rescinds the motion that

April 14, 2008
Minutes
Rescinded
9-0-0

passed at the May 12, 2008, regular board meeting which approved the minutes of the regular board meeting held on April 14, 2008.

Public Comment: There was no public comment.

The result of the vote: Passed unanimously

2.02 Minutes of April 14, 2008, Amended

April 14, 2008
Minutes
Amended
9-0-0

MOTION: It was moved by Kimberly Angove and seconded by Katherine Oudinot that the Board of School Directors approves the regular board meeting minutes of April 14, 2008, with the following change under number 3, Superintendent's Report and Recommendations, it should read, "Principals will have secondary schedules ready by the first week in August."

Public Comment: There was no public comment.

The result of the vote: Passed unanimously

Dr. Martin announced that on May 20, 2008 and May 27, 2008 the Board of School Directors met in executive session to discuss personnel issues.

3. New Business

3.01 Petty Cash Signatory

Petty Cash
Signatories
Approved
9-0-0

MOTION: It was moved by Jeff Lockett and seconded by Donna Zariczny that the Board of School Directors approves that Raymond Miller's signature be deleted from authorization for petty cash checks and be replaced by Cindy Nyquist's signature for the remainder of the 2007-2008 fiscal year.

The result of the vote: Passed unanimously

3.02 Preliminary Budget

Preliminary
Budget
Approved
9-0-0

MOTION: It was moved by Donna Zariczny and seconded by Katherine Oudinot that the Board of School Directors adopts the proposed final budget as presented, authorizes the proposed final budget to be made available for public inspection at least 20 days prior to the adoption of the final budget, and authorizes the publication of the Board's intent to adopt the final budget at least 10 days prior to the adoption of the final budget.

Roll Call Vote:

Voting Yes: Mrs. Angove, Mr. Knapp, Mr. Lockett, Dr. Martin,
Mrs. Oudinot, Mr. Stewart, Mrs. Turfitt, Mr.
Wortman, Mrs. Zariczny

The result of the vote: Passed unanimously

3.03 Graduation Competency Assessment Opposition

GCA Opposition
Approved
9-0-0

MOTION: It was moved by Thomas Knapp and seconded by Kimberly Angove that the Board of School Directors directs the administration to reiterate the District's opposition to the State Board of Education's Graduation Competency Assessment proposal including an estimate of

the indirect costs that the Warren County School District would incur associated with the GCA proposal. Specific cost estimates should include those related to "test administration, increases in the cost of remediation and other additional costs that this proposal will create for the District."

Friendly Amendment: It was moved by Jeff Lockett and agreed upon by Thomas Knapp and Kimberly Angove that the Board of School Directors directs the administration to reiterate the District's opposition to the State Board of Education's Graduation Competency Assessment proposal by June 16, 2008, including an estimate of the indirect costs that the Warren County School District would incur associated with the GCA proposal. Specific cost estimates should include those related to "test administration, increases in the cost of remediation and other additional costs that this proposal will create for the District."

The result of the vote: Passed unanimously

3.04 Grant Applications

MOTION: It was moved by David Wortman and seconded by Katherine Oudinot that the Board of School Directors approves the grant applications for Safe & Drug Free School Community Grant, Alternative Education and Disruptive Youth Program, Title I program, Title IIA Program as detailed in the Curriculum, Instruction & Technology Committee agenda.

Grant Applications Approved 9-0-0
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Public Comment: There was no public comment.

Roll Call Vote:

Voting Yes: Mrs. Zariczny, Mrs. Angove, Mr. Knapp, Mr. Lockett, Dr. Martin, Mrs. Oudinot, Mr. Stewart, Mrs. Turfitt, Mr. Wortman

The result of the vote: Passed unanimously

3.05 Additional Positions for the 2008-2009 School Year

MOTION: It was moved by Kirsten Turfitt and seconded by David Wortman that the Board of School Directors approves the following positions beginning with the 2008-2009 school year:

Additional Positions Approved 9-0-0
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0.5 Computer Instructor - Warren County Career Center

0.5 Home and School Visitor/Social Worker - WCSD

0.5 Science Instructor - Learning Enrichment Center

0.5 Math Instructor - Learning Enrichment Center

1.0 School Psychologist - WCSD

4.0 Itinerant Special Education Instructors - WCSD

1.0 Class B Secretary for Russell Elementary School

Public Comment: There was no public comment.

Roll Call Vote:

Voting Yes: Mr. Wortman, Mrs. Zariczny, Mrs. Angove, Mr. Knapp, Mr. Lockett, Dr. Martin, Mrs. Oudinot, Mr. Stewart, Mrs. Turfitt

The result of the vote: Passed unanimously

3.06 June 9, 2008 Regular Board Meeting

MOTION: It was moved by Jeff Lockett and seconded by David Wortman that the Board of School Directors foregoes the June 9th Board meeting.

FRIENDLY AMENDMENT: It was moved by Donna Zariczny that the meeting scheduled for June 9th be rescheduled for June 30th to deal with the budget between committee meetings at 7:00 p.m. Mr. Lockett and Mr. Wortman agreed to the amendment.

MOTION WITHDRAWN: The motion was withdrawn by Jeff Lockett and both Mr. Wortman and Mrs. Zariczny concurred.

Dr. Martin called for a five minute recess at 7:30 p.m.

The meeting reconvened at 7:40 p.m.

3.07 Lease/Release Agreement

Lease/Release
Agreement
Approved
9-0-0

MOTION: It was moved by Thomas Knapp and seconded by Donna Zariczny that the Board of School Directors approves Lease/Release agreement with the Eisenhower Soccer Boosters for them to erect a protective cover over the benches at the soccer field subject to the preparation and approval of the document by the solicitor.

Public Comment: The sports boosters corrected that their proposal is to add gravel and treated lumber on the ground to set the structure in place.

The result of the vote: Passed unanimously

3.08 WAHS Gym Floor Refinishing – WCSD Project No. 0808.1

WAHS Gym
Floor
Refinishing
Approved
9-0-0

MOTION: It was moved by Thomas Knapp and seconded by Donna Zariczny that the Board of School Directors approves a general construction contract to Noble Flooring, in the amount of \$22,400, for the project known as “WAHS Gym Floor Refinishing,” WCSD Project No. 0808.1.

Public Comment: There was no public comment.

Roll Call Vote:

Voting Yes: Mrs. Turfitt, Mr. Wortman, Mrs. Zariczny, Mrs. Angove, Mr. Knapp, Mr. Lockett, Dr. Martin, Mrs. Oudinot, Mr. Stewart

3.09 Lease Agreement – Northwest Tri-County Intermediate Unit

MOTION: It was moved by Thomas Knapp and seconded by Donna Zariczny that the Board of School Directors approves the lease agreement with the Northwest Tri-County Intermediate Unit to rent

957 sq. ft. of space at Allegheny Valley Elementary School for the 2008-09 school year at the rate of \$2.44 per sq. ft.

Public Comment: There was no public comment.

Roll Call Vote:

Voting Yes: Mr. Stewart, Mrs. Turfitt, Mr. Wortman, Mrs. Zariczny, Mrs. Angove, Mr. Knapp, Mr. Lockett, Dr. Martin, Mrs. Oudinot

Lease
Agreement
IU5/AV
Approved
9-0-0

3.10 Miscellaneous Paper Supplies Bid

MOTION: It was moved by Thomas Knapp and seconded by Donna Zariczny that the Board of School Directors approves the bids and amounts for the 2008-2009 Paper Supplies and Miscellaneous items in the amount of \$40,424.64.

Public Comment: There was no public comment.

Roll Call Vote:

Voting Yes: Mrs. Oudinot, Mr. Stewart, Mrs. Turfitt, Mr. Wortman, Mrs. Zariczny, Mrs. Angove, Mr. Knapp, Mr. Lockett, Dr. Martin

The result of the vote: Passed unanimously

Miscellaneous
Paper Supplies
Bid
Approved
9-0-0

3.11 Youngsville Elementary Middle School PTO Basketball Request

MOTION: It was moved by Thomas Knapp and seconded by Donna Zariczny that the Board of School Directors approves an Agreement of Lease and Release; a Lease Agreement; and a License Agreement between the Warren County School District and the Youngsville Elementary PTO for the purposes of relocating and re-installing permanent basketball hoops.

Friendly Amendment: It was moved by Jeff Lockett that "pending solicitor approval" be added to the motion. Thomas Knapp and Donna Zariczny agreed.

The result of the vote: Passed unanimously

YEMS PTO
Basketball
Request
Approved
9-0-0

3.12 School Supplies Bid

MOTION: It was moved by Jeff Lockett and seconded by Donna Zariczny that the Board of School Directors approves the purchase of the list of school supplies for the 2008-2009 school year to the recommended vendors at award levels totaling \$11,847.67.

Public Comment: There was no public comment.

Roll Call Vote:

Voting Yes: Dr. Martin, Mrs. Oudinot, Mr. Stewart, Mrs. Turfitt, Mr. Wortman, Mrs. Zariczny, Mrs. Angove, Mr. Knapp, Mr. Lockett

The result of the vote: Passed unanimously

School
Supplies Bid
Approved
9-0-0

3.13 Electronic School Board

Electronic
School Board
Package
Approved
8-1-0

MOTION: It was moved by Kimberly Angove and seconded by Katherine Oudinot that the Board of School Directors directs the administration to begin the process of switching from BoardDocs to Electronic School Board package for a one year lease pending solicitor approval of the contract.

Public Comment: There was no public comment.

Roll Call Vote:

Voting Yes: Mr. Lockett, Dr. Martin, Mrs. Oudinot, Mr. Stewart,
Mrs. Turfitt, Mrs. Zariczny, Mrs. Angove, Mr.
Knapp

Voting No: Mr. Wortman

The result of the vote: Passed

3.14 Athletic Contract

Athletic
Contract
Approved
9-0-0

MOTION: It was moved by Kirsten Turfitt and seconded by Thomas Knapp that the Board of School Directors approves the athletic supplemental contract with Kenneth Crosby retroactively.

Public Comment: There was no public comment.

Roll Call Vote:

Voting Yes: Mr. Knapp, Mr. Lockett, Dr. Martin, Mrs. Oudinot,
Mr. Stewart, Mrs. Turfitt, Mr. Wortman, Mrs.
Zariczny, Mrs. Angove

The result of the vote: Passed unanimously

3.15 Certificated and Support Personnel Reports

Certificated &
Support
Personnel
Reports
Approved
9-0-0

MOTION: It was moved by Kirsten Turfitt and seconded by Katherine Oudinot that the Board of School Directors approves the Certificated and Support Personnel Reports.

Friendly Amendment: It was moved by Jeff Lockett to approve only the Summer School employees and the retirements. Mrs. Turfitt and Katherine Oudinot agreed to the amendment.

Public Comment: There was no public comment.

Roll Call Vote:

Voting Yes: Mrs. Angove, Mr. Knapp, Mr. Lockett, Dr. Martin,
Mrs. Oudinot, Mr. Stewart, Mrs. Turfitt, Mr.
Wortman, Mrs. Zariczny

The result of the vote: Passed unanimously

3.16 Change of Date and Time for Regular Board Meeting

MOTION: It was moved by Jeff Lockett and seconded by Katherine Oudinot that the Board of School Directors approves rescheduling the June 9th

Board meeting to June 30th at 7:00 p.m.

Public Comment: There was no public comment.

The result of the vote: Passed unanimously

June Board Meeting Date Change Approved 9-0-0

4. Closing Activities

4.01 Adjournment

MOTION: It was moved by David Wortman and seconded by Thomas Knapp that the meeting be adjourned.

The result of the vote: Passed unanimously

The meeting adjourned at 8:45 p.m.

Respectfully Submitted,

Ruth A. Huck, Board Secretary

Jack L. Martin, Board President