

STAPLEFORD
&
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Board of School Directors
Warren County School District
185 Hospital Drive, Curwen Building
Warren, PA 16365

Dear Board of School Directors:

Mrs. Huck has asked our firm to provide a letter of commitment for the 2008-2009 fiscal year for general legal services (we do not provide personnel or special education services for the District). We are pleased to do so.

My hourly rate will be \$95.00 per hour (the same as last year). Andrea's hourly rate will also be \$95.00 per hour (the same as last year). You will be billed for disbursements and other charges relating to our professional services, such as filing fees, court reporter and expert witness fees, courier services, travel expenses, and business meals. Such charges may also include, but may not be limited to, overtime charges and computerized legal research. We generally do not bill you for photocopying, postage or long distance telephone charges. However, if your project requires unusually high numbers of copies, correspondence or calls, we will bill for the extraordinary portion.

It is our practice to render statements for professional services and related charges to the District on a bi-monthly basis. We look for payment to be made within 25 days without regard to the consummation of any proposed transaction or the outcome of any matter. In the event that the statements are not timely paid, we reserve the right to suspend services until satisfactory payment arrangements are made or, if necessary, to terminate such services. A service fee of 1.5% per month will be added to overdue statements.

We will keep you informed as to the progress of your matters. Unless instructed otherwise, we will send copies of significant papers to the Superintendent and Board.