

POLICY COMMITTEE
MINUTES
AUGUST 25, 2008, 5:00 P.M.
WARREN COUNTY CAREER CENTER

1.0 Opening Activities

1.1 Call to Order

The Policy Committee meeting of the Warren County School District Board of School Directors was called to order by Dr. Martin, President, on Monday, August 25, 2008, at 5:10 p.m. in the Board Room of the Warren County Career Center, 347 East Fifth Avenue, Warren, Pennsylvania.

Present:

Mrs. Kimberly Angove
Mr. Thomas Knapp
Mr. Jeff Lockett
Dr. Jack Martin
Dr. Robert Terrill
Mrs. Amanda Hetrick
Dr. Karen Pascale
Mr. Paul Leach
Lydia Cottrell, WTO

Mrs. Katherine Oudinot
Mr. Arthur Stewart
Mrs. Kirsten Turfitt
Mrs. Donna Zariczny
Mrs. Amy Stewart
Mrs. Rosemarie Green
Mrs. Diane Martin
Mrs. Ruth Huck

Absent: Mr. David Wortman

1.2 Public Comment

There was no public comment.

2.0 Old Business

2.1 Policy Number 4020, titled - Budget Policy

Discussion: Dr. Terrill shared that the recommended changes from the last Policy Committee meeting were incorporated into the policy as presented.

Dr. Martin observed that a number of items in the policy are administrative in nature and the Board may be better served by paring the policy down to strictly the Board Action items and leaving the administration the flexibility and leeway to handle the other items in a procedural type fashion. Under "Feb.-April" section, the word "staffing" was added and the word "public" should be removed. The lines 36-37 in the original policy regarding the "Business Administrator analyzing the fund balance after the expenses are reconciled," needs to remain in the policy for follow-up to the Board. The Board members will review this sentence and make suggestions on the exact wording before passing on first and second reading.

It was also suggested that a 5-year plan for budgeting be incorporated into the policy. The Board will work on this.

It was noted that the "S" in Superintendent needs to be capitalized and that "business administrator" should be deleted and only the Superintendent presents the budget to the Board.

Action: It was moved by Arthur Stewart and seconded by Donna Zariczny that this policy should be forwarded for the September 8, 2008, Board meeting for approval on first reading. Passed.

Motion: That the Board of School Directors approves Policy Number 4020, titled - Budget Policy on first reading.

Attachments

2.01a – Policy Number 4020, titled – Budget Policy

2.2 Policy Number 10510, titled - Student Discipline

Discussion: There are currently no proposed changes. Dr. Terrill noted that a team of administrators has been put together, headed by Mrs. Hetrick, to address this policy, and he estimates it will take approximately two months for recommendations to be brought to the Board for consideration.

Arthur Stewart suggested that this issue be taken up in goal setting on Wednesday evening to determine if it is a priority for the Board.

Jack Martin concurred and expanded the opportunity Wednesday evening to bring other items to goal setting for discussion and prioritization.

3.0 New Business

- 3.1 Policy 3145 is a procedure for a pecking order for the decision making process if the Superintendent is not available. It is seriously out of date and needs updated. Dr. Martin asked the Superintendent to up-date the policy with current director positions. It was noted that there are other policies that need updated, because they reference positions that no longer exist in the district. All policies will be reviewed.

4.0 Informational Items

There were no informational items.

5.0 Other

No items were presented.

6.0 Closing Activities

- 6.1 Next Meeting Date – Will be determined at a later date.

- 6.2 Adjournment

It was moved by Donna Zariczny and seconded by Katherine Oudinot that the meeting be adjourned. The meeting adjourned at 5:50 p.m.

Respectfully Submitted,