

**PHYSICAL PLANTS AND FACILITIES COMMITTEE
MINUTES
AUGUST 25, 2008, 6:00 P.M.
WARREN COUNTY CAREER CENTER, LARGE CONFERENCE ROOM**

COMMITTEE MEMBERS PRESENT:

Tom Knapp, Committee Chairperson
David Wortman, Committee Member

Donna Zariczny, Committee Member
Norbert Kennerknecht, Director of
Buildings and Grounds

COMMITTEE MEMBERS ABSENT:

None

OTHERS PRESENT:

Jack Martin, Board President
Katherine Oudinot, Board Member
Arthur Stewart, Board Member
Robert Terrill, Superintendent
Amy Stewart, Director
Rosemarie Green, Director
Brian Ferry, *Times Observer*
Darrell Jaskolka, Administrator
Jim Hunter
Members of the Public

Jeff Lockett, Board Vice-President
Kimberly Angove, Board Member
Kirsten Turfitt, Board Member
Karen Pascale, Director
Diane Martin, Director
Amanda Hetrick, Director
Lydia Cotrell, *Times Observer*
Marty Mahan, ARAMARK
Melissa McLean, Recording Secretary

1. Opening Activities

1.01 Call to Order

Meeting called to order at 6:02 p.m. by Chairperson Knapp.

1.02 Public Comment

1.03 Other

2. Old Business

2.01 Policy 6120: Building Utilization – Annual Review – Second Reading

Discussion:

None.

Action:

Forward motion to Board.

Motion:

That the Board of School Directors approves the second reading of Policy 6120: Building Utilization – Annual Review.

Attachments:

- Policy 6120 – Draft for Second Reading – Microsoft Word (all)
- Policy 6120 – Draft for Second Reading – Adobe (all)

3. New Business

3.01 Gas and Oil Survey (Jim Hunter)

Discussion:

Warren campus is located in an area, as defined by DEP, of “productive sands.” Limiting factors in well develop include, but are not limited to, proximity to dwellings, water source, productive wells, and non-productive wells.

Action:

Administration to engage a surveyor/engineer to prepare a map of the Warren campus depicting the boundaries, and the limiting factors for drilling wells. Map for presentation at the September 2008 PP&F Committee meeting.

Motion:

None.

Attachments:

- Selected Maps and Records – Adobe (Board & Administration)
- Mineral Resource Report 52 – Adobe (Board & Administration)

3.02 Pittsfield Elementary School and WCCBI

Discussion:

None.

Action:

Administration to determine if WCCBI would still like to address the Board and invite to next PP&F Committee meeting.

Motion:

None.

Attachments:

None.

3.03 Youngsville High School Athletic Request (Dr. Darrell Jaskolka, Principal of YHS)

Discussion:

Youngsville High School would like the Board to consider funding several athletic improvements for the YHS football and track facility. Priority needs for the 08-09 school year are an ice machine, scoreboard, and a new public address system.

Action:

Administration to work with YHS Administration and secure multiple quotes for necessary items prior to September 8 School Board meeting. Administration to investigate funding sources for the three necessary items (ice machine, scoreboard, and public address system) prior to Board meeting.

Motion:

For “Other Business” at Board meeting: That the Board of School Directors approves the purchase of an ice machine, score board, and public address system for Youngsville High School at a cost not to exceed \$_____.

Attachments:

- Rationale and Quotes from YHS – Adobe (all)

4. Informational Items

4.01 Capital Reserve Summary Report

Attachments:

- Capital Reserve Summary Report – Adobe (both)

- Capital Reserve Report – Excel - (Board)

4.02 Utilities Reports

Attachments:

- Gas Report – May 2008 – Chart & Graph – Excel (both)
- Gas Report – May 2008 – Chart – Adobe (both)
- Gas Report – May 2008 – Graph – Adobe (both)
- Electric Report – May 2008 – Chart & Graph – Excel (both)
- Electric Report – May 2008 – Chart – Adobe (both)
- Electric Report – May 2008 – Graph – Adobe (both)

4.03 Work Order Report

Attachments:

- Work Order Report – July 2008 – Excel (both)
- Work Order Report – July 2008 – Adobe (both)
- Work Order Report – Summary – July 2008 – Word (both)
- Work Order Report – Summary – July 2008 – Adobe (both)

5. Other

5.01 Warren County War Memorial Field Rededication

Discussion:

The Warren Sports Booster are planning to hold a rededication of the Warren County War Memorial Field. Details will be forthcoming from the Sports Boosters.

Action:

None

Motion:

None

Attachments:

None

6. Closing Activities

6.01 Next Meeting

The next PP&F Committee meeting will be held September 29, 2008, following C.I.T., at the Warren County Career Center.

6.02 Adjournment

Meeting adjourned at 7:14 p.m..