

WARREN COUNTY SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS
MEETING MINUTES

MONDAY, SEPTEMBER 8, 2008

1.0 Opening Activities

1.1 Call to Order

The regular meeting of the Warren County School District Board of School Directors was called to order by Dr. Martin, President, Monday, September 8, 2008, at 6:00 p.m., in the Board Room of the Warren County Career Center, 347 East Fifth Avenue, Warren, Pennsylvania.

1.2 Pledge of Allegiance

Dr. Martin led the Pledge of Allegiance to the American flag.

1.3 Roll Call

Roll Call

Present:

Mrs. Kimberly Angove
Mr. Thomas Knapp
Mr. Jeff Lockett
Dr. Jack Martin
Mrs. Katherine Oudinot

Mr. Arthur Stewart
Mrs. Kirsten Turfitt
Mr. David Wortman
Mrs. Donna Zariczny

Others Present:

Dr. Robert Terrill, Superintendent; Mrs. Amanda Hetrick, Director of Secondary Education; Dr. Norbert Kennerknecht, Director of Buildings & Grounds Services; Mrs. Amy Stewart, Director of Instructional Technology/Communications; Dr. Karen Pascale, Director of Human Resources; Mrs. Rosemarie Green, Director of State & Federal Programs; Mrs. Diane Martin, Director of Special Education; Mr. Chris Byham, Solicitor; Mrs. Ruth Huck, Board Secretary; Mr. Brian Ferry, Times Observer; Mr. Matt Jones, Coordinator of Grants & Foundation Development; Mr. Jack Werner, Coordinator of District-wide Athletics and Co-Curricular Activities; Mrs. Marcia Madigan, Principal; Mrs. Patricia Horner, Assistant Principal; Mr. Eric Mineweaser, Assistant Principal; and approximately 5 unidentified members of the audience.

1.4 Reading of the Mission Statement - Mr. Arthur Stewart

The mission of the Warren County School District, where today's student is our future, is to equip all students with the educational skills necessary to achieve their unique personal potential.

1.5 Recognitions and Presentations

Sugar Grove Principal Marcia Madigan introduced Kara Coffaro, a fifth grade student at Sugar Grove, who received a \$100 award for her submission to the 2008 Poster Contest for Alcohol Awareness. There were 1600 entries and Kara was in the top 8 recipients. Kara's drawing will become one of the posters published by the State and will also be on display at the State Capital. She and her family will attend a ceremony honoring Kara in Harrisburg in October.

Dr. Martin announced that the Board met in executive session on August 25, 2008, to discuss personnel issues, and also met tonight prior to the Board meeting to discuss personnel and contractual issues.

1.6 Agenda Adoption

Agenda
Adoption
Approved
9-0-0

MOTION: It was moved Arthur Stewart and seconded by Donna Zariczny that the Board of School Directors adopts the agenda dated September 8, 2008.

The result of the vote: Passed unanimously

1.7 Public Comment

There was no public comment.

1.8 Approval of the Minutes - August 11, 2008

August 11,
2008, Minutes
Approved
9-0-0

MOTION: It was moved by Katherine Oudinot and seconded by David Wortman that the Board of School Directors approves the regular meeting minutes of August 11, 2008.

Friendly Amendment: It was moved by Donna Zariczny that the Board of School Directors approves the minutes with the deletion of the hiring of two itinerant teachers. Katherine Oudinot and David Wortman agreed.

The result of the vote: Passed unanimously

1.9 Approval of the Special Meeting Minutes - August 26, 2008

August 26,
2008, Special
Meeting
Minutes
Approved
9-0-0

MOTION: It was moved by Donna Zariczny and seconded by Kirsten Turfitt that the Board of School Directors approves the Special Meeting Minutes of August 27, 2008.

The result of the vote: Passed unanimously

1.10 Financial Reports

Financial
Reports
Approved
7-2-0

MOTION: It was moved by Arthur Stewart and seconded by Donna Zariczny that the Board of School Directors approves the Financial Reports and authorizes the release of funds in payment of the listing of bills; further, that a copy as presented be submitted for audit.

Roll Call Vote:

Voting Yes: Mrs. Angove, Mr. Knapp, Mrs. Oudinot, Mr. Stewart, Mrs. Turfitt, Mr. Wortman, Mrs. Zariczny

Voting No: Mr. Lockett, Dr. Martin

The result of the vote: Passed

2.0 President's Statement

2.1 Reports and Information

1. I.U. #5 - Mrs. Kimberly Angove

- Mrs. Angove was not able to attend the last IU5 Board meeting.
- She reported that PDE is providing two options for the District improvement planning process.

2. PSBA - Mr. Thomas Knapp

There was no report.

3. Career Center Advisory - Mr. Jeff Lockett

- The computer technology class has 22 students. There is a full enrollment in the machine shop along with welding and culinary arts.
- The Hilltop will open tomorrow for lunch.
- Warren County Career Center Open House will be held on October 25, 2008, from 5:00-6:30 p.m.

4. Board Goals

The Board of School Directors reviewed and discussed the proposed goals and strategies to accomplish the goals.

Dr. Martin assigned goals to the committees so that as the implementation plans are being formulated administration knows which committee will be addressing them.

Goal 1 - Physical Plant & Facilities

Goal 2 - Curriculum, Instruction & Technology/Physical Plant & Facilities

Goal 3 - Curriculum, Instruction & Technology

Goal 4 - Finance

Goal 5 - Personnel/Athletics & Co-Curricular Activities Committee

Goal 6 - Personnel/Athletics & Co-Curricular Activities Committee

Goal 7 - Curriculum, Instruction & Technology

Goal 8 - Personnel/Athletics & Co-Curricular Activities Committee

Goal 9 - Curriculum, Instruction & Technology

Dr. Martin called for a 5 minute recess at 8:45 p.m. The meeting reconvened at 8:55 p.m.

2.2 Important Dates

BOARD/COMMITTEE MEETING DATES				
	Date	Time	Committee	Location
1.	Sept. 29, 2008	6:00 p.m.	Curriculum, Instruction & Technology Committee	WCCC
2.	Sept. 29, 2008	Following CIT	Physical Plant & Facilities Committee	WCCC
3.	Sept. 30, 2008	6:00 p.m.	Personnel/ Athletics & Co-Curricular Activities Committee	WCCC
4.	Sept. 30, 2008	Following PACCA	Finance Committee	WCCC
5.	Oct. 13, 2008	6:00 p.m.	Regular Board Meeting	WCCC

A policy meeting will be scheduled for Tuesday, September 30, 2008, at 5:30 p.m. at the Warren County Career Center. Mrs. Huck was asked to advertise the meeting.

3.0 Superintendent's Reports and Recommendations

3.1 Superintendent's Report

- Dr. Terrill reported that the Warren Foundation has invited the District to submit a proposal to help with improving the reading program.
- He has begun meeting with the teachers at each school with a message of effective teaching, student performance and District goals.
- He has met with Mr. Jones regarding a grant writing consortium with other local agencies.
- Mrs. Hetrick is doing an outstanding job. She has taken the initiative in looking at alternative education, middle level education, discipline, and she will be coordinating the Acellus Program.
- A community based meeting will be held at St. Joseph Educational Center on Monday, September 15, 2008, to get input for the master facilities plan.

3.2 Informational Personnel Report

3.3 Committee Reports

4.0 New Business - Consent Agenda

4.1 Consent Agenda

MOTION: It was moved by Donna Zariczny and seconded by Katherine Oudinot that the Board of School Directors approves the Consent

Agenda.

Roll Call Vote:

Voting Yes: Mrs. Angove, Mr. Knapp, Mr. Lockett, Dr. Martin,
Mrs. Oudinot, Mr. Stewart, Mrs. Turfitt, Mr.
Wortman, Mrs. Zariczny

Consent
Agenda
Approved
9-0-0

The result of the vote: Passed unanimously

4.2 Certificated Personnel Report - PACCA - Mrs. Kirsten Turfitt

MOTION: That the Board of School Directors approves the
Certificated Personnel Report.

Certificated
Personnel
Report
Approved
9-0-0

The result of the vote: Passed unanimously under consent agenda

4.3 Support Personnel Report - PACCA - Mrs. Kirsten Turfitt

MOTION: That the Board of School Directors approves the Support
Personnel Report.

Support
Personnel
Report
Approved
9-0-0

The result of the vote: Passed unanimously under consent agenda

4.4 Volunteer Report - PACCA - Mrs. Kirsten Turfitt

MOTION: That the Board of School Directors approves the Volunteer
Report.

Volunteer
Report
Approved
9-0-0

The result of the vote: Passed unanimously under consent agenda

4.5 Athletic Supplemental Contracts PACCA - Mrs. Kirsten Turfitt

MOTION: That the Board of School Directors approves the Athletic
Supplemental Contracts.

Athletic
Supplemental
Contracts
Approved
9-0-0

The result of the vote: Passed unanimously under consent agenda

4.6 Co-Curricular Supplemental Contracts PACCA - Mrs. Kirsten Turfitt

MOTION: That the Board of School Directors approves the Co-
Curricular Supplemental Contracts.

Co-Curricular
Supplemental
Contracts
Approved
9-0-0

The result of the vote: Passed unanimously under consent agenda

4.7 SAP Contract - CIT - Mr. David Wortman

MOTION: That the Board of School Directors approves the letter of
agreement between Beacon Light Behavioral Health Systems and
the Warren County School District for the 2008-2009 school year,
pending the solicitor's approval.

SAP Contract
Approved
9-0-0

The result of the vote: Passed unanimously under consent agenda

4.8 Policy Number 6120, titled - Building Utilization-Annual Review -PPF -
Mr. Thomas Knapp

MOTION: That the Board of School Directors approves Policy
Number 6120, titled - Building Utilization - Annual Review on
second reading.

Policy #6120 -
Building
Utilization
Review -
Second
Reading
Approved
9-0-0

The result of the vote: Passed unanimously under consent agenda

Policy #4020 -
Budget Policy
- First
Reading
Approved
9-0-0

4.9 Policy Number 4020, titled - Budget Policy - POL - Dr. Jack Martin

MOTION: That the Board of School Directors approves Policy Number 4020, titled - School Budget Development on first reading.

The result of the vote: Passed unanimously under consent agenda

Rescission of
Motion
Requesting a
Report
Regarding
County-wide
Re-
assessment
Approved
9-0-0

4.10 County Wide Reassessment - FIN - Mr. Jeff Lockett

MOTION: That the Board of School directors rescinds the motion approved April 14, 2008 for the Finance Committee to provide a report to the Board of School Directors during the 1st Quarter of Fiscal Year 2008-2009 regarding county-wide re-assessment.

The result of the vote: Passed unanimously under consent agenda

5.0 Items Removed for Separate Action

No items were removed.

6.0 Future Business for Committee Review

No items were brought forward.

7.0 Other

7.1 Youngsville High School Athletic Request - PPF - Mr. Thomas Knapp

MOTION: It was moved by Thomas Knapp and seconded by Arthur Stewart that the Board of School Directors approves the purchase of an ice machine, score board, and public address system for Youngsville High School, at a cost not to exceed \$25,000.

Friendly Amendment: It was moved by Donna Zariczny that the Board of School Directors to strike "a cost not to exceed \$25,000." Mr. Knapp and Mr. Stewart agreed.

Amended motion: It was moved by Kirsten Turfitt and seconded by Katherine Oudinot that the Board of School Directors purchases for Youngsville High School a new ice machine, new public address system at a cost not to exceed \$7,500 and authorizes administration to let for bid a new scoreboard.

Thomas Knapp withdrew the original motion and Mr. Stewart agreed.

Roll Call Vote:

Voting Yes: Mrs. Turfitt, Mr. Wortman, Mrs. Zariczny, Mrs. Angove, Mr. Knapp, Dr. Martin, Mrs. Oudinot, Mr. Stewart

Voting No: Mr. Lockett

The result of the vote: Passed

YHS Purchase
of Ice Machine,
Public Address
System and
Scoreboard
Approved
8-1-0

7.2 Asthma Inhaler Policy

MOTION: It was moved Kirsten Turfitt and seconded by David Wortman that the Board of School Directors approves the second reading of Policy 10640, Possession and Use of Asthma Inhaler by Students.

Policy #10640
Asthma Inhaler
Second
Reading
Approved
9-0-0

The result of the vote: Passed unanimously

7.3 Curriculum Review Policy

MOTION: It was moved by Arthur Stewart and seconded by Donna Zariczny that the Board of School Directors approves Policy Number 9135, titled - Curriculum Review on second reading.

Policy #9135
Curriculum
Review -
Second
Reading
Approved
9-0-0

The result of the vote: Passed unanimously

7.4 Northwest Intermediate Unit Contract Modification

MOTION: It was moved by Katherine Oudinot and seconded by Jeff Lockett that the Board of School Directors approves the Special Education contract modification for 2008-2009 with the Northwest Intermediate Unit per the attached document.

NW
Intermediate
Unit Special
Education
Contract
Modification
Approved
9-0-0

Roll Call Vote:

Voting Yes: Mr. Stewart, Mrs. Turfitt, Mr. Wortman, Mrs. Zariczny, Mrs. Angove, Mr. Knapp, Mr. Lockett, Dr. Martin, Mrs. Oudinot

The result of the vote: Passed unanimously

7.5 Transportation Contractor List

MOTION: It was moved by Kimberly Angove and seconded by Katherine Oudinot that the Board of School Directors approves the Transportation Contractor List for the 2008-2009 fiscal Year.

Transportation
Contractor List
Approved
9-0-0

The result of the vote: Passed unanimously

7.6 Field Trip - Warren Area High School Marching Band

MOTION: It was moved by Arthur Stewart and seconded by Donna Zariczny that the Board of School Directors approves District partial funding for transportation for the Warren Area High School band's field trip to Ontario, Canada.

WAHS
Marching Band
Field Trip
Failed
4-5-0

Friendly Amendment: Mr. Knapp made a friendly amendment that the cost paid by the district not exceed \$1,050.00. Arthur Stewart and Donna Zariczny agreed.

Roll Call Vote:

Voting Yes: Mrs. Oudinot, Mrs. Turfitt, Mr. Wortman, Mrs. Zariczny

Voting No: Mr. Stewart, Mrs. Angove, Mr. Knapp, Mr. Lockett, Dr. Martin

The result of the vote: Failed

7.7 Board Goal Number 1

Board Goal
#1
Approved
9-0-0

MOTION: It was moved by Arthur Stewart and seconded by Kimberly Angove that the Board of School Directors approves Board Goal Number 1 as presented. (Board of School Directors engages an educational consultant to develop a district-wide 10-year master facilities plan focusing on 21st century programs for Board adoption by November 2008 with implementation of the first phase to begin by January 2009.)

Public Comment

There was no public comment.

The result of the vote: Passed unanimously

7.8 Board Goal Number 2

Board Goal
#2
Approved
9-0-0

MOTION: It was moved by Arthur Stewart and seconded by Katherine Oudinot that the Board of School Directors approves Board Goal Number 2 as presented. (The Warren County School District will, by January 2009, approve an implementation plan and adopt a funding stream to increase the percentage of students having full-time access to and use of technology.)

Public Comment

Mrs. Bosko asked where the funding stream was coming from.

The result of the vote: Passed unanimously

7.9 Board Goal Number 3

Board Goal
#3
Approved
9-0-0

MOTION: It was moved by Arthur Stewart and seconded by Katherine Oudinot that the Board of School Directors approves Board Goal Number 3 as presented. (The Warren County School District will by, August 2009, develop, fund and implement (fully implemented by September 2010) a continuous improvement plan for academic excellence using multiple criteria to evaluate and improve individual student performance.)

Public Comment

There was no public comment.

The result of the vote: Passed unanimously

7.10 Board Goal Number 4

Board Goal
#4
Approved
9-0-0

MOTION: It was moved by Arthur Stewart and seconded by Jeff Lockett that the Board of School Directors approves Board Goal Number 4 as presented. (The Board of School directors will by, September 2008, develop and adopt a policy outlining a process for long term budget planning including annual review and reporting.)

Public Comment

There was no public comment.

The result of the vote: Passed unanimously

7.11 Board Goal Number 5

MOTION: It was moved by Arthur Stewart and seconded by Katherine Oudinot that the Board of School Directors approves Board Goal Number 5 as presented. (By January 1, 2009, develop a plan to increase principal time in the classroom in order to model teaching and supervise teachers to insure that District and School Improvement Team Goals are being met.)

Public Comment

There was no public comment.

The result of the vote: Passed unanimously

7.12 Board Goal Number 6

MOTION: It was moved by Arthur Stewart and seconded by Katherine Oudinot that the Board of School Directors approves Board Goal Number 6 as presented. (By October 1, 2008, begin implementing a customer service philosophy within Warren County School District organization, utilizing customer satisfaction surveys, training, and communication with staff in order to have a more positive community perception.)

Public Comment

There was no public comment.

The result of the vote: Passed unanimously

7.13 Board Goal Number 7

MOTION: It was moved by Arthur Stewart and seconded by Katherine Oudinot that the Board of School Directors approves Goal Number 7 as follows: By January 2009 to develop a plan to provide a uniform middle level education in the present Warren County middle schools and to implement feasible aspects of the middle school education in the district's other facilities that contain sixth, seventh, or eighth grades. As a part of the Master Facilities Plan to plan for implementation of middle level education in all of the Warren County Schools.

Public Comment

Mrs. Bosko asked if the Board is planning on closing Eisenhower.

The result of the vote: Passed unanimously

Board Goal #5 Approved 9-0-0

Board Goal #6 Approved 9-0-0

Board Goal #7 Approved 9-0-0

8.0 Closing Activities

8.1 Public Comment

Deborah Bosko	Russell, PA	Looking at the goals do you realize how ambitious they are? And they will cost the taxpayers a double mill tax increase? That is scary.
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8.2 Executive Session

There was no executive session.

8.3 Adjournment

MOTION: It was moved by Jeff Lockett and seconded by Arthur Stewart that the meeting be adjourned.

The meeting adjourned at 9:55 p.m.

Respectfully Submitted,

Ruth A. Huck, Board Secretary

Jack L. Martin, Board President