

**CURRICULUM, INSTRUCTION, AND TECHNOLOGY COMMITTEE  
MINUTES**

**NOVEMBER 24, 2008  
WARREN COUNTY CAREER CENTER**

**COMMITTEE MEMBERS PRESENT:**

Mrs. Kimberly Angove, Acting Chairperson  
Mr. Arthur Stewart  
Mrs. Kirsten Turfitt (for Mr. David Wortman)

Mrs. Amy Stewart  
Ms. Amanda Hetrick  
Mrs. Rosemarie Green

**COMMITTEE MEMBERS ABSENT:**

Mr. David Wortman

**OTHERS PRESENT:**

Thomas Knapp  
Jeff Lockett  
Jack Martin  
Donna Zariczny

Robert Terrill  
Karen Pascale  
Diane Martin  
Petter Turnquist

Brian Collopy  
Matt Jones  
Kelly Martin  
Jeweline Bell

Virginia Barrett  
Stacey Ludwig  
Lauren Vokish - WTO  
Debra Bosko  
Lisa Niedzialek

1. Opening Activities

1.01 Call to Order

The meeting was called to order at 6:05 PM by Mrs. Kimberly Angove.

1.02 Public Comment

There were no public comments.

2. Old Business

2.01 Board Goals

**Discussion:**

Not everyone could open the attachments, so the Board secretary will convert the files for this item to a pdf format, and they will be made available to the Board members. Later in the meeting, Amy Stewart provided information regarding Goal II (Item 3.1). An administrative intern is gathering data regarding Goal III, and will most likely have a report ready in January 2009. Directors are discussing the minutes from the School Improvement Team meetings at least monthly. Regarding Goal VII, staffing needs will be determined by the January 2009 meeting.

3. New Business

3.1 One-to-One Computing Information

**Discussion:**

Amy Stewart attended a conference that dealt mainly with the One-to-One Laptop Initiative. The Technology Department presented a publicly-accessible PowerPoint presentation that depicted the costs of a number of options for implementing this program in our school district. It was stressed that implementing this type of program is not an easy task. Amy Stewart stated that the Building/District Network upgrades are imperative, whether it is decided to implement any other options or not. She stressed that training the teachers before involving the students is a must. Dr. Robert Terrill acquired a report regarding a school

district that has a one-to-one laptop program in place that was evaluated by the Johns Hopkins University. He has provided this information to the Board members and suggested that they look through it.

**Action:**

Amy Stewart will provide a report at the next CIT meeting that will reflect a range of options, from an option for a best-case scenario to an option that would provide the minimum needs.

3.2 Field Trip to the Yucatan Peninsula, Mexico

**Discussion:**

Ms. Jeweline Bell, the Spanish instructor at Eisenhower Middle/High School, is asking for Board approval to take some of her students on a field trip to the Yucatan Peninsula in Mexico in June 2009. Handouts were provided to give those present a clear picture of what the trip would entail. Ms. Bell feels that this would be a good opportunity for her students to experience the Spanish language in the real world, and also to obtain cultural and historical information. She is familiar with the areas that are in the itinerary, and have found them to be safe. There would be no cost to the district.

**Action:**

This will be forwarded to the Board for approval.

**Motion:**

That the Board of School Directors approves the field trip request for the Eisenhower Middle/High School Spanish students to travel to the Yucatan Peninsula, Mexico.

4. Informational Items

4.1 Dual Enrollment

**Discussion:**

A grant is available to defray the costs of Dual Enrollment, and the application must be submitted in February 2009. Enclosures depicted the costs and course offerings for a number of universities that could provide Dual Enrollment courses. A handout was provided that outlined options and also outlined factors that would affect enrollment and course selection, issues with multiple providers, and travel issues with multiple providers. (With multiple providers, our students would have to travel to the university rather than have the professors come to our schools. Having students travel to a designated site in Erie would cause them to lose approximately four and one half (4 ½) hours of class time for two (2) days per week. It would have to be decided whether the district would transport the students or the students would drive themselves.)

Contracting with RCI through the NW Tri-County IU 5 would require up to a \$10,000 administration fee which could not be paid by the grant – the district would have to cover this cost.

The administration's recommendation is to continue with Clarion, which provides Dual Enrollment classes for our district at the present time, for at least one more year, as their program has been working well.

The District is eligible for an additional Dual Enrollment grant due to the fact that we also have the Warren County Career Center as a separate LEA. Dual Enrollment classes through Jamestown Community College are an option that could be covered by this grant. There are

many different means for delivery of these classes. This grant application is also due in February.

**Action:**

This issue will be readdressed at the January CIT Committee meeting. More information will be provided about dual enrollment through JCC at that time.

4.2 WCCC Needs Assessment

**Discussion:**

Delores Berry, Principal at WCCC, and Amanda Hetrick have spoken about the needs assessment for the WCCC and, after much discussion, feel that it would be beneficial to have someone with a great deal of experience with technical and vocational education prepare a report. They have spoken with a representative of the Indiana University of Pennsylvania (IUP) about this. The representative indicated that the report could be done by their staff in less than a week.

**Action:**

The administration will try to provide price quotes for the services of the IUP to the Finance Committee at the meeting of November 25, 2008.

5. Other – No other items were presented.

6. Closing Activities

6.01 Next Meeting – to be determined at the December organizational meeting

6.02 Adjournment

The meeting adjourned at 7:53 PM.

Respectfully submitted by:

Ms. Lisa Niedzialek, Recording Secretary

Mrs. Kimberly Angove, Acting Chairperson

Curriculum, Instruction, and Technology Committee