



Warren Area High School

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December 18, 2008

Dr. Karen Pascale
Director of Human Resources
Warren Co. School District
185 Hospital Dr.
Warren, PA 16365

Dear Dr. Karen Pascale:

I am a Language Arts instructor at Warren Area High School and will be on maternity leave from February 16, 2009 through June 9, 2009. The Hi-Ed Council has asked me to teach a one-day course (one time) on technical writing for a local business. In order that I may take advantage of this exciting professional opportunity, I am seeking the approval of the Board.

Sue Turner stated the following to me in a recent e-mail: "Section 5.16 states that a professional employee shall not accept employment while on any leave of absence without prior approval of the Board which shall not unreasonably be withheld." I am asking that you take my request to the Board for approval.

I look forward to your response on this matter.

Regards,

A handwritten signature in black ink, appearing to read "Laura B. Demers". The signature is fluid and cursive, with a long horizontal stroke at the end.

Laura Berry Demers
Language Arts Instructor, Warren Area High School
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