

**CURRICULUM, INSTRUCTION, AND TECHNOLOGY COMMITTEE
MINUTES**

**DECEMBER 16, 2008
WARREN COUNTY CAREER CENTER**

COMMITTEE MEMBERS PRESENT:

Dr. Jack Martin, Chairperson
Mr. Arthur Stewart
Mr. David Wortman

Mrs. Amy Stewart
Ms. Amanda Hetrick
Mrs. Rosemarie Green

COMMITTEE MEMBERS ABSENT:

None

OTHERS PRESENT:

Thomas Knapp	Norbert Kennerknecht	Matt Jones	Preston Barrett
Jeff Lockett	Karen Pascale	Delores Berry	Debra Bosko
Katherine Oudinot	Diane Martin	Melissa McLean	Lisa Niedzialek
Donna Zariczny	Petter Turnquist	Wendy Norris	1 other
Robert Terrill	Brian Collopy	Lauren Vokish - WTO	

1. Opening Activities
 - 1.1 Call to Order

The meeting was called to order at 7:50 PM by Dr. Jack Martin.

- 1.2 Public Comment

Preston Barrett had questions regarding the reinstatement of awarding extra credit for attending the school's fine arts performances at Eisenhower Middle/High School. Bob Terrill has spoken with the principal of the school, and the principal will talk to the teacher to try to develop a method to reinstate the extra credit opportunity that would be available to all students, whether they can attend performances or not. Preston was directed to contact the principal.

2. Old Business
 - 2.1 One to One Laptop Initiative

Discussion:

This initiative is in line with Board Goals #2 and #3. Attached to the agenda were a number of documents to prompt discussion that provided pros and cons and principal/teacher/student feedback from a district that has the programs in place, a report done by the John Hopkins University which included a list of the educational benefits of the program, and options to implement the initiative in our school district. Committee members may visit a school district that has this initiative in place so that they can see, first hand, the technology in use and how it is beneficial.

Action:

The administration was charged with bringing to the next CIT Committee meeting more details regarding Goal #3 that summarize how to evaluate and improve individual student performance, and also some ideas regarding how technology can be used to achieve this goal.

3. New Business

3.1 Mobile Video Conference Units

Discussion:

A grant is available that will fund two to three additional mobile video conference units that are used for distance learning. Units are already in place in the middle and high schools. Surveys of the elementary principals to determine the value of mobile units in their buildings were attached to the agenda. Having a video conference unit was compared to having a field trip come to the school. Activities could also take place that would involve more than one school. After discussion, the value of having a mobile unit available at the elementary level was still in question, and it was decided that the grant-funded units may be purchased and placed in buildings at the discretion of the administration. The value could be determined after seeing the benefits to the elementary schools that used them. At that time, it could be decided whether to provide the units to all elementary schools.

Action:

This will be forwarded to the Board.

Motion:

That the Board of School Directors directs the administration to order as many mobile video conference units as is possible with monies from the available grant, to be placed in elementary schools at the discretion of the administration.

3.2 GRANT: Learning for Life

Discussion:

The item was self-explanatory. No matching funds would be needed.

Action:

This will be forwarded to the Board.

Motion:

That the Board of School Directors approves the submission of a grant proposal of \$1,000 to the Warren/Forest Higher Education Council School to Work Partnership to support the 2008-2009 Learning for Life Program.

3.3 Format

Discussion:

A motion was made, seconded, and approved that adopts an agenda outline for CIT meetings as presented by Dr. Jack Martin, and that the committee members who are also board members be permitted to add items to the CIT agendas. Other board members can also add items by contacting the chairperson. The Central Office contact will be Ms. Amanda Hetrick. Dr. Martin asked that he be notified by email when an agenda item has been added and that enough time has been allotted to allow the administration to compile any information that has been requested. If information is being requested of the administration, the request needs to be specific. If a motion is needed, it should be supplied by the requestor of the agenda item.

4. Informational Items

4.1 Student Computer Survey Results

Discussion:

There was no discussion on this item.

4.2 SMARTBoard Deployment

Discussion:

A proposal was presented to purchase 50 additional SMARTBoards. This item falls under Board Goal #2. This item will remain an informational item until it is decided that action is required.

Action:

This item was tabled until further notice.

4.3 Harcourt

Discussion:

The district has had problems obtaining on-line teacher access for the K-5 Language Arts materials that were purchased from Harcourt. The issue has been resolved. A committee member felt that the administration should have been much more aggressive about obtaining the materials, that Harcourt had no excuse for not supplying the materials in a timely manner.

4.4 WCCC Programmatic Assessment Update

Discussion:

This item was self-explanatory and was not discussed.

4.5 Goals

Discussion:

Regarding Goal #5, a plan to increase principal time in the classroom is due by January 1, 2009. The plan should be ready in the first week of January 2009.

Action:

An update will be provided at the next CIT Committee meeting.

4.6 Charges

Discussion:

This item was self-explanatory and was not discussed.

5. Other – No other items were presented.

6. Closing Activities

6.1 Next Meeting – Monday, January 26, 2009, 6:00 PM, Warren County Career Center

6.2 Adjournment

The meeting adjourned at 8:55 PM.

Respectfully submitted by:

Ms. Lisa Niedzialek, Recording Secretary

Dr. Jack Martin, Chairperson

Curriculum, Instruction, and Technology Committee