

**PHYSICAL PLANTS AND FACILITIES COMMITTEE
MINUTES
DECEMBER 16, 6:00 PM
WARREN COUNTY CAREER CENTER, LARGE CONFERENCE ROOM**

COMMITTEE MEMBERS PRESENT:

Donna Zariczny, Committee Chairperson
Jeff Lockett, Committee Member
Pro Tem and Board Vice President

Tom Knapp, Committee Member
Norbert Kennerknecht, Director of
Buildings and Grounds

COMMITTEE MEMBERS ABSENT:

David Wortman

OTHERS PRESENT:

Jack Martin, Board Member
Katherine Oudinot, Board Member
Karen Pascale, Director
Rosemarie Green, Director
Petter Turnquist, Business Administrator
Brian Collopy, Administrator
Delores Berry, Principal
Lauren Voshkish, *Times Observer*
Members of the Public

Arthur Stewart, Board Member
Robert Terrill, Superintendent
Diane Martin, Director
Amanda Hetrick, Director
Jack Werner, Administrator
Matt Jones, Administrator
Marty Mahan, ARAMARK District Manager
Melissa McLean, Recording Secretary

1. Opening Activities

1.1 Call to Order

Meeting called to order at 7:05 p.m. by Chairperson Zariczny. Jeff Lockett agreed to sit on the PP&F Committee for David Wortman's absence.

2. Old Business

2.1 EMHS & YHS Scoreboards Bid Results

Discussion:

ElectroMechanical is the apparent low bidder for the EMHS & YHS scoreboards.

Action:

Administration will investigate cost of purchasing an additional controller. Forward motion to board meeting. (Price of a spare controller from ElectroMechanical is \$900.00)

Motion:

That the Board of School Directors approves the purchase, delivery, and installation of a scoreboard for Eisenhower Middle/Senior High School, and one for Youngsville High School from ElectroMechanical for the quoted price of \$20,472.00 for both scoreboards.

Attachments:

2.1a – EMHS & YHS Scoreboards – Bid Tabulation Sheet – Adobe (Public)

3. New Business

3.1 WAHS Curtain Wall

Discussion:

Administration would like to proceed with Phase II of the WAHS Curtain Wall Replacement project, which will address an additional 160 panels.

Action:

Forward motion to January 2009 Board meeting.

Motion:

In that Project 0807.1 known as WAHS Curtain Wall Replacements was properly bid with unit cost established to increase / decrease the quantity of the panels to be replaced, the Board of School Directors approve the replacement of an additional 160 panels at a cost not to exceed \$148,700.00, per the contract and according to terms and conditions of the contract specifications bid on April 9, 2008. Funding source is Buildings and Grounds Capital Reserve account.

Attachments:

None

4. Informational Items

4.1 Utilities Reports

Attachments:

- 4.1a – Gas Report – September 2008 – Chart & Graph – Excel (Public)
- 4.1b – Gas Report – September 2008 – Chart – Adobe (Public)
- 4.1c – Gas Report – September 2008 – Graph – Adobe (Public)
- 4.1d – Electric Report – September 2008 – Chart & Graph – Excel (Public)
- 4.1e – Electric Report – September 2008 – Chart – Adobe (Public)
- 4.1f – Electric Report – September 2008 – Graph – Adobe (Public)

4.2 Work Order Report

Attachments:

- 4.2a – Work Order Report – November 2008 – Excel (Public)
- 4.2b – Work Order Report – November 2008 – Adobe (Public)
- 4.2c – Work Order Report – Summary – November 2008 – Word (Public)
- 4.2d – Work Order Report – Summary – November 2008 – Adobe (Public)

4.3 WCSD Board Goals

Discussion:

The Master Facilities Plan Steering Committee will meet on January 14, 2009, 6:00 p.m., at the Warren County Career Center.

Attachments:

- 4.3a - WCSD Board Goals #1 – Adobe (Public)

4.4 Maintenance Project Estimates

Discussion:

The maintenance project estimates will continue to be updated in the coming months with additional projects and dollar estimates. Projects on the list are derived from opinions of building principals as well as the maintenance department.

Attachments:

- 4.4a – Maintenance Project Estimates – Draft 11.13.08 – Excel (Public)
- 4.4b – Materials Requested by Principals – Draft 11.13.08 – Adobe (Public)

4.5 Food Service Contract Information

Discussion:

The Pennsylvania Department of Education has mandated that all school district bid out their food service contracts and have them in place by June 30, 2009. More information will be presented at the December 17, Finance Committee Meeting.

Attachments:

None

4.6 Athletic Facilities Concerns

Discussion:

Projects were identified by coaches and athletic coordinators.

Attachments:

- 4.6a - Athletic Facilities Concerns – Word (Public)
- 4.6b – Athletic Facilities Concerns – Adobe (Public)

4.7 Capital Reserve Summary Report

Attachments:

- 4.7a – Capital Reserve Summary Report – Excel (Board/Admin)
- 4.7b – Capital Reserve Report (Board) – Adobe (Public)

5. Other

5.1 WCCC Welding Lab Recommendations / Discussion Information

Discussion:

Estimates for five welding lab options were discussed. Committee would like additional information regarding the presented scenarios.

Action:

Forward original, and additional, information to January 2009 Board meeting, for placement on the agenda under “Other.”

Motion:

None

Attachments:

- 5.1a - WCCC Welding Lab – Option I – Word (Public)
- 5.1b - WCCC Welding Lab – Option I – Adobe (Public)
- 5.1c - WCCC Welding Lab – Option II – Word (Public)
- 5.1d - WCCC Welding Lab – Option II – Adobe (Public)
- 5.1e - WCCC Welding Lab – Option III – Word (Public)
- 5.1f - WCCC Welding Lab – Option III – Adobe (Public)
- 5.1g - WCCC Welding Lab – Option IV – Word (Public)
- 5.1h - WCCC Welding Lab – Option IV – Adobe (Public)
- 5.1i - WCCC Welding Lab – Option V – Word (Public)
- 5.1j - WCCC Welding Lab – Option V – Adobe (Public)

5.1k - WCCC Welding Lab – Option V – Map – Adobe (Public)

6. Closing Activities

6.1 Next Meeting

January 26, 2009, following CIT, at WCCC

6.2 Next Meeting

Meeting adjourned at 7:44 p.m.