
NORTHWEST TRI-COUNTY INTERMEDIATE UNIT

PROPOSED BUDGET

FOR

GENERAL OPERATING

AND

SCHOOL IMPROVEMENT SERVICES

2009-10

FOREWORD

In 1970, the Commonwealth of Pennsylvania created 29 Intermediate Units which are regional educational service agencies to provide consultative, advisory, and educational program services to school districts.

The budget document contains a review of the proposed General Operating and School Improvement Services budgets of the Northwest Tri-County Intermediate Unit for the 2009-10 school year.

The passing of this budget by the Intermediate Unit Board and a majority of the 17 school district boards will assure that the Northwest Tri-County Intermediate Unit continues to operate on a sound fiscal basis.

The Intermediate Unit is presently in the third year of a five-year Strategic Plan. The goals set forth in the Plan will assist us in moving in a direction consistent with the changing needs as identified by the districts.

This document represents our efforts and activities as an Intermediate Unit and defines our fiscal goals for the upcoming year.

**GENERAL OPERATING
AND
SCHOOL IMPROVEMENT SERVICES**

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SECTION I

ADMINISTRATIVE SUMMARY

ADMINISTRATIVE SUMMARY

The following charts are provided in an attempt to summarize the financial, organizational, and functional accomplishments of the Northwest Tri-County Intermediate Unit over the past twelve month period. I.U. #5 has service responsibility for 17 school districts in Crawford, Erie, and Warren Counties with total program services in excess of \$50 million of which only \$235,284 is provided from the state to support the basic Intermediate Unit administrative structure. Comprising this \$50 million budget are more than 90 separate programs funded through a wide array of contracts, state, and federal grants developed and managed by the Intermediate Units' service areas. These service areas include Special Education; School Improvement Services; Financial Services; Technology Solutions and Services; Early Intervention/Mental Health Services; and Personnel Services/Internal Operations, collectively employing more than 417 professional and support staff personnel throughout the three county area. These charts depict the financial and organizational structure, which make these accomplishments possible.

2008-09 RESOURCE SUMMARY:

<u>General Operating Budget</u>			<u>IU Generated Programming and Services</u>			<u>Total</u>
State Revenue	Districts' Contributions*	Other Revenue (see page 4)	Other State Programs	Other Federal Programs	Marketed/Contract Services	
\$235,284	\$905,010	\$666,799	\$12,862,900	\$19,223,757	\$16,422,803	
	\$1,807,093			\$48,509,460		\$50,316,553
	3.59%			96.41%		

***NOTE: Districts' Contributions are 1.80% of Total**

SECTION II

PROPOSED BUDGETS

BUDGET SUMMARY SHEET

		ADJUSTED BUDGET 2008-09	PROPOSED BUDGET 2009-10
Beginning Unreserved Fund Balance		375,000	395,000
Revenue:	State		
	State General Operating Subsidy	214,785	214,785
	State Capital Subsidy	20,499	20,499
	Total State Revenue	<u>235,284</u>	<u>235,284</u>
	District		
	Districts' Contributions	905,010	905,010
	Other		
	Nonpublic Schools Allocation	20,566	20,566
	Intra I.U. Transfers (Indirect Costs from Grants, Contracts, Programs)	158,286	158,286
	Grant Revenue (Required Programmatic Services)	234,263	306,812
	Membership Fees	75,000	82,367
	Investments	107,747	134,723
	Social Security Reimbursement	36,776	36,238
	Retirement Reimbursement	34,161	32,622
	Total Other Revenue	<u>666,799</u>	<u>771,614</u>
	Total Revenue	1,807,093	1,911,908
	Total Expenditures	1,807,093	1,911,908
	Allocation from Fund Balance	0	0
	Ending Unreserved Fund Balance	375,000	395,000

GENERAL OPERATING BUDGET

GENERAL OPERATING BUDGET

The General Operating Budget for Northwest Tri-County Intermediate Unit programs includes the Board, Administrative Services, Board Secretary, and the Business Office.

REVENUE

State Accounting System Code	Source	Adjusted Budget 2008-09	Proposed Budget 2009-10
0770	Allocation from Unreserved Fund Balance	-	-
6510	Investments	59,768	86,744
6970	Nonpublic Schools	20,566	20,566
7120	State General Operating Subsidy	214,785	214,785
7130	State Capital Subsidy	20,499	20,499
7810	Social Security Reimbursement	7,582	7,972
7820	Retirement Reimbursement	7,015	7,396
9320	Intra I.U. Transfers (Indirect Costs from Grants, Contracts, Programs)	118,286	118,286
		Total	448,501
			476,248

FUNC	OBJ	F.S.	OBJECT DESCRIPTION	ADJUSTED PROPOSED		CHANGE
				08-09	09-10	
			BOARD SERVICES			
2310	151	010	Salary, Board/Administrative Secretary	43,467	43,467	0
2310	210	010	Insurance	13,286	14,732	1,446
2310	220	010	Social Security	3,325	3,516	191
2310	230	010	Retirement	3,088	3,275	187
2310	250	010	Unemployment Compensation	160	160	0
2310	260	010	Workmen's Compensation	348	368	20
2310	432	010	Repairs & Maintenance - Equipment	4,000	4,500	500
2310	523	010	Liability Insurance	2,500	2,500	0
2310	525	010	Bonding Insurance	500	500	0
2310	532	010	Communications - Postage	750	750	0
2310	540	010	Advertising	1,300	1,300	0
2310	550	010	Printing & Binding	3,500	3,500	0
2310	580	010	Travel Expense	4,500	5,500	1,000
2310	610	010	General Supplies	2,000	2,000	0
2310	635	010	Meals & Refreshments	2,500	2,500	0
2310	640	010	Books & Periodicals	500	500	0
2310	810	010	Dues & Fees	500	500	0
			SUBTOTAL 2310	86,224	89,568	3,344
			LEGAL SERVICES			
2350	330	010	Other Professional Services	5,500	5,500	0
			SUBTOTAL 2350	5,500	5,500	0

ADMINISTRATIVE SERVICES

FUNC	OBJ	F.S.	OBJECT DESCRIPTION	ADJUSTED PROPOSED		
				08-09	09-10	CHANGE
2360	111	010	Salaries, Administrative	154,745	154,745	0
2360	210	010	Insurance	20,060	21,536	1,476
2360	220	010	Social Security	11,838	12,427	589
2360	230	010	Retirement	10,941	11,517	576
2360	250	010	Unemployment Compensation	160	160	0
2360	260	010	Workmen's Compensation	1,238	1,300	62
2360	431	010	Repairs & Maintenance - Building	84,149	84,149	0
2360	432	010	Repairs & Maintenance - Equipment	4,000	4,500	500
2360	442	010	Rental Equipment	500	500	0
2360	523	010	General Prof & Liab Ins	5,500	5,500	0
2360	531	010	Communications - Telephone	1,500	1,500	0
2360	532	010	Communications - Postage	100	100	0
2360	550	010	Printing & Binding	5,500	5,500	0
2360	580	010	Travel Expense	6,500	6,500	0
2360	610	010	General Supplies	8,046	8,046	0
2360	635	010	Meals & Refreshments	4,000	4,000	0
2360	640	010	Books & Periodicals	1,000	1,000	0
2360	810	010	Dues & Fees	8,500	8,500	0
			SUBTOTAL 2360	328,277	331,480	3,203

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INTERNAL SERVICE-FUND TRANSFER

2510	330	010	Intrasystem Transfers (Support for Business Office.	17,000	27,000	10,000
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FUNC	OBJ	F.S.	OBJECT DESCRIPTION	ADJUSTED	PROPOSED	CHANGE
				08-09	09-10	
			Utilizing grants to offset operating costs.)			
			SUBTOTAL 2510	17,000	27,000	10,000
			VEHICLE OPERATION AND MAINTENANCE			
2650	433	010	Repairs & Maintenance - Vehicles	4,000	4,000	0
2650	522	010	Auto Liability Insurance	1,500	1,500	0
2650	626	010	Gasoline	6,000	7,000	1,000
			SUBTOTAL 2650	11,500	12,500	1,000
			BUDGETARY RESERVE			
5900	000	010	Budgetary Reserve (The amount budgeted in 08-09 has been adjusted to the salary accounts above.)	0	10,200	10,200
			TOTAL GENERAL OPERATING BUDGET	448,501	476,248	27,747

SCHOOL IMPROVEMENT SERVICES BUDGET

SCHOOL IMPROVEMENT SERVICES

REVENUE

State Accounting System Code	Source	Adjusted Budget 2008-09	Proposed Budget 2009-10
6510	Investments	47,979	47,979
6947	Districts' Contributions	905,010	905,010
6970	Intra I.U. Transfers (Indirect Costs from Grants, Contracts, Programs)	40,000	40,000
6970	Grant Revenue (Required Programmatic Services)	234,263	306,812
6990	Membership Fees/Miscellaneous Revenue	75,000	82,367
7810	Social Security Reimbursement	29,194	28,266
7820	Retirement Reimbursement	27,146	25,226
		Total	
		1,358,592	1,435,660

FUNC	OBJ	F.S.	OBJECT DESCRIPTION	ADJUSTED PROPOSED		CHANGE
				08-09	09-10	
			SCHOOL IMPROVEMENT SERVICES			
2200	111	020	Salaries, Administrative	280,897	280,897	0
2200	131	020	Salary, Professional	245,366	245,366	0
2200	151	020	Salaries, Clerical	174,775	180,193	5,418
2200	171	020	Salaries, Operative	62,192	63,190	998
2200	210	020	Insurance	204,945	227,203	22,258
2200	220	020	Social Security	58,387	60,790	2,403
2200	230	020	Retirement	54,292	56,532	2,240
2200	240	020	Tuition Reimbursement	3,000	3,000	0
2200	250	020	Unemployment Compensation	2,320	2,320	0
2200	260	020	Workmen's Compensation	6,106	6,357	251
2200	320	020	Purchased Educational Services	17,025	17,025	0
2200	340	020	Purchased Technical Services	16,650	16,650	0
2200	431	020	Repairs & Maintenance - Building	33,680	33,680	0
2200	432	020	Repairs & Maintenance - Equipment	64,000	72,000	8,000
2200	433	020	Repairs & Maintenance - Vehicles	2,000	2,000	0
2200	521	020	Fire Insurance	575	575	0
2200	522	020	Auto Liability	1,500	1,500	0
2200	523	020	General Professional & Liability Insurance	1,925	1,925	0
2200	531	020	Communications - Telephone	8,000	8,000	0
2200	532	020	Communications - Postage	6,000	6,000	0
2200	550	020	Printing & Binding	2,000	2,000	0
2200	580	020	Travel Expense	12,500	20,000	7,500
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2200	610	020	Supplies	5,157	5,157	0

FUNC	OBJ	F.S.	OBJECT DESCRIPTION	ADJUSTED PROPOSED		CHANGE
				08-09	09-10	
2200	612	020	Digital Streaming/Professional Resources	79,000	79,000	0
2200	626	020	Gasoline	7,000	10,000	3,000
2200	635	020	Meals & Refreshments	2,000	2,000	0
2200	640	020	Books & Periodicals	5,300	5,300	0
2200	810	020	Dues & Fees	2,000	2,000	0
			SUBTOTAL 2200	1,358,592	1,410,660	52,068
			BUDGETARY RESERVE			
5900	000	020	Budgetary Reserve (The amount budgeted in 08-09 has been adjusted to the salary accounts above.)		25,000	25,000
			TOTAL SCHOOL IMPROVEMENT SERVICES	1,358,592	1,435,660	77,068
			GRAND TOTAL	1,807,093	1,911,908	104,815

DISTRICTS' CONTRIBUTIONS
TO SUPPORT
SCHOOL IMPROVEMENT SERVICES BUDGET

DISTRICTS' CONTRIBUTIONS TO SUPPORT THE 2008-09 SCHOOL IMPROVEMENT SERVICES BUDGET

***Districts' Contributions are based on the District Full-time Instructional Staff as of October 1, 2008 for \$279,010 and the State Formula for Withholding for \$626,000. No Increase in Total Districts' Contributions.**

	Actual Contribution 2003-04	Actual Contribution 2004-05	Actual Contribution 2005-06	Actual Contribution 2006-07	Actual Contribution 2007-08	*Estimated Contribution 2008-09	*Estimated Contribution 2009-10
Conneaut	43,889.03	45,246.58	46,188.25	45,619.99	45,546.66	45,546.66	45,546.66
Corry	29,538.08	30,255.74	30,215.95	29,903.38	30,027.98	30,027.98	30,027.98
Crawford Central	66,598.15	68,136.44	67,759.76	68,444.35	66,845.45	66,845.45	66,845.45
City of Erie	171,043.66	168,269.01	169,150.87	170,791.73	170,615.04	170,615.04	170,615.04
Fairview	36,414.34	36,775.39	36,089.96	35,993.97	36,171.41	36,171.41	36,171.41
Fort LeBoeuf	47,622.19	48,930.31	47,738.17	48,299.70	48,028.61	48,028.61	48,028.61
General McLane	41,548.86	42,725.80	42,894.47	42,681.78	42,050.70	42,050.70	42,050.70
Girard	26,668.84	27,304.21	27,136.82	26,905.37	26,900.55	26,900.55	26,900.55
Harbor Creek	39,348.83	40,078.51	41,088.19	39,596.59	40,089.53	40,089.53	40,089.53
Iroquois	15,679.24	15,853.91	15,131.39	15,433.12	15,021.84	15,021.84	15,021.84
Millcreek	157,421.85	153,257.30	153,201.96	155,653.92	157,910.21	157,910.21	157,910.21
North East	29,003.56	28,796.93	28,892.00	28,742.79	28,417.54	28,417.54	28,417.54
Northwestern	21,627.13	22,288.98	22,605.23	22,244.95	22,334.32	22,334.32	22,334.32
PENNCREST	49,521.95	50,533.93	50,917.52	52,411.11	51,912.74	51,912.74	51,912.74
Union City	15,862.30	16,104.30	15,890.97	15,677.27	15,623.19	15,623.19	15,623.19
Warren County	87,238.20	84,086.04	83,490.22	79,797.07	80,829.42	80,829.42	80,829.42
Wattsburg	25,983.79	26,366.62	26,618.27	26,812.91	26,684.81	26,684.81	26,684.81
Total Districts' Contributions	905,010.00	905,010.00	905,010.00	905,010.00	905,010.00	905,010.00	905,010.00