

**CURRICULUM, INSTRUCTION, AND TECHNOLOGY COMMITTEE  
MINUTES**

JANUARY 26, 2009  
WARREN COUNTY CAREER CENTER

**COMMITTEE MEMBERS PRESENT:**

Dr. Jack Martin, Chairperson  
Mr. Arthur Stewart  
Mr. David Wortman

Mrs. Amy Stewart  
Ms. Amanda Hetrick  
Mrs. Rosemarie Green

**COMMITTEE MEMBERS ABSENT:**

None

**OTHERS PRESENT:**

Kim Angove  
Jeff Lockett  
Thomas Knapp  
Donna Zariczny  
Robert Terrill  
Diane Martin

Karen Pascale  
Petter Turnquist  
Matt Jones  
Brian Collopy  
Gary Weber  
Patty Horner

Mary Ann Mead  
Debra Young  
Austin Miller  
Caleb Linkerhof  
Kailey Giese  
Jeff Manelick

Stacey Ludwig  
Tony Tridico  
Lauren Vokish - WTO  
Debra Bosko  
Lisa Niedzialek  
7 others

**1. Opening Activities**

**1.1 Call to Order**

The meeting was called to order at 6:30 PM by Dr. Jack Martin.

**1.2 Public Comment**

Amy Eaton	Teacher at WAHS	Expressed concern about possibly losing a computer lab at WAHS to make space for the Welding Program of WCCC.
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**2. Old Business**

**2.1 Warren County Career Center Curriculum**

**Discussion:**

A Program of Study was presented for the Welding class at WCCC. The state is requiring that WCCC rewrites all vocational planned instructions as Programs of Study. Welding is the only one that has to be done this year. The proposed Program of Study can be implemented using the present facilities but with crowding. The proposed curriculum will not need to be rewritten if and when the facility has been updated.

There were many unanswered questions regarding the Welding Program.

**Action:**

This item was tabled until next month to give time for discussion about the facility improvement.

## 2.2 PE Substitution

### **Discussion:**

Offering Physical Education Substitution in place of an actual PE class is not in compliance with state requirements. Two options to resolve the situation were presented in an Executive Summary. Option 1 would eliminate PE electives, but the instructors could integrate parts of those electives into the PE and/or Health classes. Option 2 would require the hiring of three additional instructors.

PE Substitution and PE elective courses are included on the course selection sheets that students complete, but students and parents will be made aware that the PE selections may change.

### **Action:**

This will be forwarded to the Board with supporting documentation that compares and contrasts, with pros and cons, Option 1, Option 2, and the PE Substitution/status quo. Any CIT Committee members who have input should contact Amanda Hetrick no later than Friday, January 30, 2009.

### **Motion:**

That the Board of School Directors adopts Option 1 from the PE Substitution Executive Summary to resolve the PE Substitution concern.

## 2.3 Middle Level Education

### **Discussion:**

Debra Young introduced Austin Miller, Caleb Linkerhof, and Kailey Giese, students from YEMS, who spoke about the benefits of Middle Level education. Some of the students' opinions were:

- Advisory time at the end of the day allows time for students to do schoolwork, get to know their teachers, and provides an opportunity to get to know other students with similar interests.
- Middle School students have opportunities to participate in or attend fine arts functions.
- Middle School prepares students for high school. Middle School years are the time that they begin to think about what they are going to do with their lives.
- Middle School students can participate in sports.
- Interdisciplinary projects are possible; example, a Social Studies project can also incorporate writing from the Language Arts curriculum.

A PowerPoint presentation regarding a Middle Level Educational Plan, which is similar to the program that is in place at BWMS, was available. Bells for class changes would not be used at the Middle School level. There are no scheduling issues with the teaching staff in all buildings that house Middle Level students.

There was concern about the two elementary schools that house 6<sup>th</sup> grades and how those students will be included in the Middle Level Educational Plan.

### **Action:**

The administration was charged with bringing a recommendation to the February 9, 2009 Board meeting that would modify "Policy 9190 – Middle Level Course Sequence" to be in line with the proposed Middle Level Education Plan. It should include supporting documents that would compare and contrast the present BWMS model and the newly proposed uniform model.

**Motion:**

That the Board of School Directors approves the proposed modifications to “Policy 9190 – Middle Level Course Sequence”.

**2.4 Alternative Education Program Options****Discussion:**

Options were presented for implementation of the Alternative Education Program. There are still a number of questions regarding the options that were presented. Time constraints disallowed lengthy discussion.

**Action:**

The program will continue as is until the presented options can be discussed. This item was tabled.

**2.5 Goal 3 and Goal 2 – An Executive Summary and PowerPoint presentation were presented that depicted the progress toward reaching Goals 3 and 2. The presentations were self-explanatory and were not discussed.****2.6 GRANT: 2009-10 WCSD Dual Enrollment Grant – See item 3.3****3. New Business****3.1 Language Arts Planned Courses****Discussion:**

Planned instructions for Middle Level and Secondary Level Language Arts courses were presented. Textbooks were not included in the planned instructions, and there was a concern that the planned instructions would have to be re-approved when the texts were approved. It was requested that the motion include language that would prevent the need for this. There was also a concern that specific types of technological tools were mentioned in the planned instructions which may cause concern in later years when there may be technological changes.

**Action:**

After discussion, it was determined that the issues mentioned above were not major concerns, and the documents would be forwarded to the Board as presented.

**Motion:**

That the Board of School Directors approves the adoption of the planned instructions listed for Language Arts.

**3.2 GRANT: 2009 Environmental Education Grant Program****Discussion:**

An Executive Summary was provided. Matt Jones will provide estimated costs to implement this grant for the February 9, 2009 Board meeting.

**Action:**

This will be forwarded to the Board for approval.

**Motion:**

That the Board of School Directors approves the submission of an application to the PA Department of Environmental Protection 2009 Environmental Education Grant Program for \$1,500 to fund a watershed education project for district 7<sup>th</sup> grade students.

3.3 GRANT: Dual Enrollment Grant for Warren County Career Center

2.6 GRANT: 2009-10 WCSD Dual Enrollment Grant

**Discussion:**

Items 2.6 and 3.3 were discussed simultaneously.

The grant mentioned in item 2.6 is in regards to the Dual Enrollment program that the district presently has in place with Clarion University. Parents/students will have to pay for textbooks, but the grant will cover costs of tuition and fees. Enrollment of 20 students per class would ensure that a professor would come to our district to teach the classes. If enrollment falls below 20 students, Clarion University would be willing to work with our district but would not provide on-site professors.

The grant mentioned in item 3.3 is in regards to offering dual enrollment courses to WCCC students through Jamestown Community College. Parents/students will have to pay for textbooks, but the grant will cover costs of tuition and fees.

There is a possibility that the amount of money received for one grant may be affected by the other grant.

Saint Bonaventure would like to participate in a dual enrollment program, but their institution has not yet been approved by the state for participation. A committee member will keep in touch with Saint Bonaventure to see if they can obtain state approval prior to the February 9, 2009 Board meeting, in which case, they could be included in the writing of the application for a grant.

**Action:**

Both items will be forwarded to the Board for approval. If Saint Bonaventure is approved for participation, there may be a change in a motion.

**Motion: Regarding item 2.6**

That the Board of School Directors approves the submission of an application to the PA Department of Education Dual Enrollment Grant Program to allow Warren County School District students to take college courses offered by Clarion University of Pennsylvania for credit at both the Warren County School District and Clarion University. Courses taken would be those offered by Clarion University through the Regional Choice Initiative of the Northwest Intermediate Unit #5.

**Motion: Regarding item 3.3**

That the Board of School Directors approves the submission of an application to the PA Department of Educational Dual Enrollment Grant Program to allow Warren County Career Center students to take vocational courses offered by Jamestown Community College for credit at both the Warren County School District and Jamestown Community College.

3.4 GRANT: Carol M. White Physical Education Program (PEP)

**Discussion:**

An Executive Summary was provided. This is a \$500,000 grant. It has not yet received federal appropriations, so it has not been determined whether the grant money will be available. Some matching funds would be required if the grant is awarded. Matt Jones will include the matching fund figures in the summary that will be provided for the Board meeting.

**Action:**

This will be forwarded to the Board for approval.

**Motion:**

That the Board of School Directors approves the submission of an application to the US Department of Education Carol M. White Physical Education Program Grant.

3.5 GRANT: Teaching American History

**Discussion:**

An Executive Summary was provided. This grant for \$500,000 is intended to provide staff development for teachers in the field of American History. It is a three-year grant that could possibly be extended to five years. It requires no matching funds.

**Action:**

The grant application will include that the staff development will be offered after school hours.

**Motion:**

That the Board of School Directors approves the submission of an application to the US Department of Education Teaching American History Grant Program for an award of up to \$500,000 to develop a three-year professional development model for WCSD teachers on American History.

3.6 GRANT: Traumatic Brain Injury (TBI) Sports Injury Education and Awareness Mini-Grant

**Discussion:**

An Executive Summary was provided. This is a \$5,000 grant that is intended to support education and awareness of the causes of traumatic brain injury as a result of sports or other activities to school district personnel and community sports programs personnel. No matching funds are required.

**Action:**

This will be forwarded to the Board for approval.

**Motion:**

That the Board of School Directors approves the submission of a grant application to the PA Department of Health Bureau of Traumatic Brain Injury (TBI) Sports Injury Education and Awareness Mini-Grant in the amount of \$5,000, to be used for a renewal of the imPACT concussion management software license, as well as TBI training to both WCSD staff and appropriate outside community sports organizations.

3.7 GRANT: Real World Design Challenge (RWDC) Training Grant

**Discussion:**

An Executive Summary was provided. This \$300 grant is a reimbursement for expenses incurred for sending a staff member to be trained on the Real World Design Challenge (RWDC).

**Action:**

This will be forwarded to the Board for approval.

**Motion:**

That the Board of School Directors approves the submission of an application to the Pennsylvania STEM Network, Northeast Region for a grant to reimburse \$300 of costs incurred by the Warren County Career Center to train staff on materials necessary to participate in the Real World Design Challenge.

**3.8 Consultant for Planning and Growth of the WCCC****Discussion:**

Committee members feel that it is necessary to present a list of specific expectations to Mr. Barney Knorr, Career and Technical Education Consultant, so that he can provide the district with a detailed end product. Any input from Board and committee members should be directed to Jeff Lockett no later than Friday, January 30, 2009.

**Action:**

Jeff Lockett and Jack Martin will meet with Robert Terrill, Amanda Hetrick, and Delores Berry to compile the list of expectations for presenting to Barney Knorr.

**4. Informational Items**

4.1 AYP Growth Model – An Executive Summary and PowerPoint presentation regarding the use of the Pennsylvania Value Added Assessment System (PVAAS) as a growth model were available. This item was self-explanatory and was not discussed.

4.2 Board Charges to Committees – A list of charges and their status was provided. This item was self-explanatory and not discussed.

4.3 Electronic School Board – An Executive Summary was provided regarding the Electronic School Board. This item was self-explanatory and was not discussed.

4.4 Dual Enrollment Discussion – A summary of the 2007-08 and 2008-09 Dual Enrollment Grants was provided. This item was self-explanatory and was not discussed.

4.5 SMART Board – A revised mini-grant application is being created, and a grant writing workshop is being scheduled for teachers who are interested. This item was self-explanatory and was not discussed.

4.6 Goals Update – Goal updates were provided. This item was self-explanatory and was not discussed.

**5. Other****5.1 PE as a Board Goal**

A committee member mentioned that he would like to see Physical Education become part of the Board Goals. This committee member will formulate a motion that will be presented to the Board at the February 9, 2009 Board meeting that will address this issue.

**5.2 Format for Executive Summaries**

CIT committee members thought that Matt Jones' format for an Executive Summary was very helpful and that other committees may want to use this format also.

6. Closing Activities

6.1 Next Meeting – Monday, February 23, 2009 following the Physical Plant and Facilities Meeting  
at 6:00 PM, Warren County Career Center

6.2 Adjournment

The meeting adjourned at 8:32 PM.

Respectfully submitted by:

Ms. Lisa Niedzialek, Recording Secretary

Dr. Jack Martin, Chairperson

Curriculum, Instruction, and Technology Committee