

PERSONNEL/ATHLETICS AND CO-CURRICULAR ACTIVITIES COMMITTEE

*MINUTES*

JANUARY 27, 2009

6:00 P.M.

WARREN COUNTY CAREER CENTER

COMMITTEE MEMBERS PRESENT:

Katherine Oudinot  
Thomas Knapp (substitute)

Arthur Stewart

COMMITTEE MEMBERS ABSENT:

Kirsten Turfitt

OTHERS PRESENT:

Karen Pascale  
Robert Terrill  
Amanda Hetrick  
Brian Collopy  
Matt Jones  
Kim Angove  
Wendy Norris

Jack Werner  
Rosemarie Green  
Amy Stewart  
Petter Turnquist  
Jack Martin  
Jeff Lockett  
Suzanne Turner

**1. Opening Activities**

1.01 Call to Order

Mr. Stewart called the meeting to order at 6:15 p.m.

1.02 Public Comment – None.

1.03 Other – None.

**2. Old Business**

2.01 Other – None.

**3. New Business**

3.01 Certificated Personnel Report

**Discussion:** None.

**Action:** The Committee agreed to forward a Certificated Personnel Report on to the full Board for approval at the February 9, 2009 meeting.

**Motion:** That the Board of School Directors approve the Certificated Personnel Report.

**Attachments:**

3.01a – Certificated Personnel Report (Public and Board)

3.02 Support Personnel Report

**Discussion:** Mrs. Oudinot asked if the hour for the custodian was an additional hour or if the hour was coming from another position. Dr. Pascale explained that it is an additional hour.

**Action:** The Committee agreed to forward the Support Personnel Report on to the full Board for approval at the February 9, 2009 meeting.

**Motion:** That the Board of School Directors approve the Support Personnel Report.

**Attachments:**

3.02a – Support Personnel Report (Public and Board)

3.02b – Rationale for Custodial Hour (Public and Board)

3.03 Athletic Supplemental Contracts

**Discussion:** Mr. Werner requested permission to add items to this report between the committee meeting and the board meeting. Permission was granted.

**Action:** The Committee agreed to forward the Athletic Supplemental Contracts on to the full Board for approval at the February 9, 2009 meeting.

**Motion:** That the Board of School Directors approve the Athletic Supplemental Contracts.

**Attachments:**

3.03a – Athletic Supplemental Contracts (Public and Board)

3.03b – Spring Athletic Coaches (Public and Board)

3.04 Co-Curricular Supplemental Contracts – None

3.05 License Agreement

**Discussion:** This agreement with the City of Warren was not ready for review at the committee meeting so it will be brought before the committee meeting in February.

**Action:** None.

**Motion:** None.

**Attachments:** None.

3.06 Other

4. Informational Items

4.01 Informational Personnel Report

**Discussion:** None.

**Action:** None.

**Motion:** Informational only. No recommended motion.

**Attachments:**

4.01a – Informational Personnel Report (Public and Board)

#### 4.02 Kelly Services Reports

**Discussion:** Mr. Lockett asked about the high percentage of planned vacancies that were not filled. Mrs. Patricia Bova of Kelly Services explained that the percentage is high because this information includes statistics back to September when the number of substitutes was low. Mr. Knapp asked questions concerning substitute pay, certificated substitutes vs. non-certificated substitutes, and the process for filling positions. Dr. Martin asked about the fill rate. Mrs. Angove stated that one complaint she heard was that the substitutes had to take a day off to go to Jamestown to apply with Kelly. Mrs. Bova explained that Kelly Services will accommodate applicants if requested and they are now available in Warren Monday through Friday. Another complaint heard by Mrs. Angove was that certificated substitutes have to go through training with Kelly after going through college to teach. Mrs. Bova explained that certificated substitutes are not required to go through training with Utah State University but are put through informational employment training with Kelly.

**Action:** None.

**Motion:** Informational only. No recommended motion.

**Attachments:**

4.02a – Kelly Services Reports (Public and Board)

#### 4.03 License Agreements Reports

**Discussion:** None.

**Action:** None.

**Motion:** Informational only. No recommended motion.

**Attachments:**

4.03a – Spring License Agreement Report (Public and Board)

#### 4.04 Athletic Facilities Report

**Discussion:** None.

**Action:** None.

**Motion:** Informational only. No recommended motion.

**Attachments:**

4.04a – Facilities Status Report (Public and Board)

#### 4.05 All-County Musical Update

**Discussion:** None.

**Action:** None.

**Motion:** Informational only. No recommended motion.

**Attachments:**

4.05a – All-County Musical Information (Public and Board)

4.06 Other

- 5. Other** – Mrs. Angove asked Mrs. Green what the status of the tutoring program was. Mrs. Green stated that there is funding to carry after school tutoring through mid-February and day tutoring through the end of March.

**6. Closing Activities**

6.01 Next Meeting Date – Tuesday, February 24, 2009 after the Finance Committee Meeting at the Warren County Career Center.

6.02 Executive Session - None

6.03 Adjournment – 6:45 p.m

Respectfully Submitted,

Suzanne Turner, Administrative Assistant  
Kirsten Turfitt, Chairperson  
Personnel/Athletics and Co-Curricular Activities Committee