

**PHYSICAL PLANTS AND FACILITIES COMMITTEE  
MINUTES  
JANUARY 26, 2009, FOLLOWING CIT  
WARREN COUNTY CAREER CENTER, LARGE CONFERENCE ROOM**

**COMMITTEE MEMBERS PRESENT:**

Donna Zariczny, Committee Chairperson  
David Wortman, Committee Member

Tom Knapp, Committee Member  
Norbert Kennerknecht, Director of  
Buildings and Grounds

**COMMITTEE MEMBERS ABSENT:**

None

**OTHERS PRESENT:**

Kim Angove, Board President  
Jack Martin, Board Member  
Robert Terrill, Superintendent  
Diane Martin, Director  
Amanda Hetrick, Director  
Petter Turnquist, Business Administrator  
Matt Jones, Administrator  
Robb Watson, DeJong Inc.  
Melissa McLean, Recording Secretary

Jeff Lockett, Board Vice-President  
Arthur Stewart, Board Member  
Karen Pascale, Director  
Rosemarie Green, Director  
Amy Stewart, Director  
Brian Collopy, Administrator  
Marty Mahan, ARAMARK District Manager  
Stephanie Hamm, *Times Observer*  
Members of the Public

**1. Opening Activities**

**1.1 Call to Order**

Meeting called to order at 8:54 p.m. by Chairperson Zariczny.

**2. Old Business**

**2.1 Facilities Master Plan Steering Committee Recommendation  
(Mr. Robb Watson; Planner, DeJong Inc.)**

Discussion:

Mr. Watson, Planner with DeJong Inc. provided a brief overview of the process used to arrive at the recommendations for the Facilities Master Plan. The overview concluded with the updated recommendations of the Facilities Master Plan Steering Committee.

The PP&F Committee discussed additional data and information needed before the new recommendations are approved.

Action:

Committee Chair and Administration to schedule a PP&F Committee workshop focusing on the Facilities Master Plan.

Motion:

None.

Attachments:

- 2.2a – Steering Committee – Financial Handouts
- 2.2b – Steering Committee – Recs from October 08

2.2c – Steering Committee – Recs from January 09

### **3. New Business**

#### **3.1 Maintenance Project Estimates**

Discussion:

The maintenance project estimates list continues to be updated with input from building administrators and maintenance staff. Summer projects are selected from this list.

Sugar Grove Elementary School is in need of improvements to the windows and the window wall system. Currently it costs approximately three times as much to heat SGES (\$0.96 / sq. ft.) as it does to heat Warren Area Elementary Center (\$0.33).

Throughout the district, many multi-purpose and / or gymnasium spaces are lit with older style metal halide and mercury vapor lights. Several of these lights require a warm up and cool down period. Energy efficient fluorescent lighting can eliminate the wait times thereby providing a safer environment. New lighting will save an estimated \$11,673.00 per year in energy costs over current fixtures.

Action:

Forward motions to Board meeting.

Motion 1:

That the Board of School Directors approves a work order in an amount not to exceed the DGS fee schedule for drawings and specifications necessary to replace windows at Sugar Grove Elementary School.

Motion 2:

That the Board of School Directors approves a work order in an amount not to exceed the DGS fee schedule for drawings and specifications necessary to replace and upgrade lighting fixtures at Beaty Warren Middle School gymnasium and auxiliary gymnasium; Eisenhower Middle High School gymnasium; Sheffield Area Middle High School gymnasium and auxiliary gymnasium; Sheffield Elementary School multipurpose room; Sugar Grove Elementary School multipurpose room; South Street Early Learning Center multipurpose room; Youngsville High School gymnasium and auxiliary gymnasium; and Warren Area High School gymnasium, 2 (two) auxiliary gymnasiums, wrestling room, and cafeteria.

Attachments:

2.2a – Maintenance Project Estimates – draft of 01-21-09

### **4. Informational Items**

#### **4.1 Utilities Reports**

Attachments:

- 4.1a – Gas Report – October 2008 – Chart & Graph – Excel (Public)
- 4.1b – Gas Report – October 2008 – Chart – Adobe (Public)
- 4.1c – Gas Report – October 2008 – Graph – Adobe (Public)
- 4.1d – Electric Report – October 2008 – Chart & Graph – Excel (Public)
- 4.1e – Electric Report – October 2008 – Chart – Adobe (Public)
- 4.1f – Electric Report – October 2008 – Graph – Adobe (Public)

## **4.2 Work Order Report**

### Attachments:

- 4.2a – Work Order Report – December 2008 – Excel (Public)
- 4.2b – Work Order Report – December 2008 – Adobe (Public)
- 4.2c – Work Order Report – Summary – December 2008 – Word (Public)
- 4.2d – Work Order Report – Summary – December 2008 – Adobe (Public)

## **4.3 WCCSD Board Goals Update**

### Discussion:

None.

### Attachments:

- 4.3a – 1-7-09 Copy of 1. Facilities Plan Strategies

## **4.5 Capital Reserve**

### Discussion:

None.

### Attachments:

- 4.7a – Capital Reserve Summary Report – Excel (Board/Admin)
- 4.7b – Capital Reserve Report (Board) – Adobe (Public)

## **5. Other**

### **5.1 Other**

## **6. Closing Activities**

### 6.1 Next Meeting

February 23, 2009, 6:00 p.m., at WCCC

### 6.2 Adjournment

Meeting adjourned at 10:15 p.m.