

WARREN COUNTY SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS
MEETING MINUTES

MONDAY, FEBRUARY 9, 2009

1.0 Opening Activities

1.1 Call to Order

The regular meeting of the Warren County School District Board of School Directors was called to order by Mrs. Angove, President, at 6:10 p.m. in the Board Room of the Warren County Career Center, 347 East Fifth Avenue, Warren, Pennsylvania.

1.2 Pledge of Allegiance

Mrs. Angove led the Pledge of Allegiance to the American flag.

1.3 Roll Call

Roll Call

Present:

Mrs. Kimberly Angove
Mr. Thomas Knapp
Mr. Jeff Lockett
Dr. Jack Martin
Mrs. Katherine Oudinot

Mr. Arthur Stewart
Mrs. Kirsten Turfitt
Mr. David Wortman
Mrs. Donna Zariczny

Others Present:

Dr. Robert Terrill, Superintendent; Mrs. Amanda Hetrick, Director of Secondary Education; Dr. Norbert Kennerknecht, Director of Buildings & Grounds Services; Dr. Karen Pascale, Director of Human Resources; Mrs. Diane Martin, Director of Special Education; Mr. Petter Turnquist, Business Administrator; Mr. Chris Byham, Solicitor; Mrs. Ruth Huck, Board Secretary; Ms. Stephanie Hamm, Times Observer; Mr. Brian Collopy, Technology Coordinator; Mr. Matt Jones, Coordinator of Grants and Foundation Development; Mr. Jack Werner, Coordinator of District-wide Athletics and Co-Curricular Activities; Mrs. Delores Berry, Principal; Mrs. Marcia Madigan, Principal; Mrs. Patricia Horner, Assistant Principal; Mr. Eric Mineweaser, Assistant Principal; and approximately 5 unidentified members of the audience.

1.4 Reading of the Mission Statement – Mrs. Katherine Oudinot

The mission of the Warren County School District, where today's student is our future, is to equip all students with the educational skills necessary to achieve their unique personal potential.

Agenda
Adoption
Approved
9-0-0

1.5 Agenda Adoption

MOTION: It was moved by Dr. Martin and seconded by Mrs. Zariczny that the Board of School Directors adopts the agenda dated February 9, 2009.

The result of the vote: Passed unanimously

1.6 Recognitions & Presentations

1. Spelling Bee Winners

- Dr. Terrill introduced the spelling bee winners along with the principals from the respective schools.
 - Marley Sprandle - First place winner – Sheffield Elementary School Marley was not able to attend due to a prior commitment.
 - Ben Harvey - Second place winner - Russell Elementary – Ms. Deppas
 - Amy Simmons – Third place winner and Robin Thomas – Fourth place winner – Warren Area Elementary School – Mrs. Nelson
 - Kelly Koontz –Fifth place winner – Sugar Grove Elementary – Mrs. Madigan

2. Conservation Teacher of the Year

- Mrs. Madigan introduced Tammy VanOrd who was honored as the Conservation Teacher of the Year. She had the idea to use the ‘slop’ or discarded food from the cafeteria to raise a pig for auction. The money raised, \$220, was given to the Heifer Project which in turn will purchase a pig, geese, ducks and rabbits for disadvantaged countries overseas.

3. Skills USA Competition Finishers

- Mrs. Berry and Mrs. Larsen presented awards to the Skills USA finishers:
 - Sam Sinclair – junior – Sheffield Area Middle/High School He will be attending the State Competition competing in power equipment technology.
 - Matt Anthony – senior – Warren Area High School - He will be attending the State Competition and competing in motor cycle technology.
 - Michael Trisket – senior – Warren Area High School – He will be attending State Competition competing in marine technology.
 - Matt Bronco – senior – Warren Area High School – He placed third in architectural drafting but was not able to attend the board meeting.
 - Kira Ibbs – senior – Warren Area High School - She placed third in first aid and CPR training.
 - Jacob Lucas - senior– Youngsville High School – He placed second in electronics technology.
 - Angela Mitchell – senior – Warren Area High School – She placed second in job interviews.

- Edward Turfitt – senior – Warren Area High School – He placed second in related technical math.
- Colton Black – senior – Eisenhower Middle High School – He placed first in precision machine technology.
- Brandon Wilson – junior – Sheffield Area Middle/High School – He placed first in auto service specialization.
- David Gustafson – senior – Warren Area High School – He placed first in commercial baking. David also won a \$4,000 scholarship to Connecticut Culinary Institute and Clemens College.

4. National Merit Scholarship Finalist

- Mr. Martin introduced the National Merit Scholarship Finalist Olivia Auell is a finalist from among 13,000 applicants.

1.7 Public Comment

Mark Donick	Warren, PA	PE Substitution – His daughter substitutes tennis for gym class. He requested that the Board vote no on both option I and option II of the PE Substitution policy.
Marshall Gern	Warren, PA – Tax Collector Study Commission Group	He thanked the Board for its vote on January 12 to support an increase for tax collector compensation, if the Warren County Commissioners increased the compensation the county pays to the tax collectors. They have done that, and he urged the Board to pass the resolution on the agenda to increase tax collector compensation.
Andrew Cicora	Warren, PA	School Lunches – He was concerned that his son was able to charge breakfast and lunch items without parental permission. He received a bill for 20.00 plus dollars and wanted to know why he had not been notified on the first day he charged the item.

1.8 Approval of the Minutes - January 12, 2009

Jan. 12, 2009
Minutes
Approved
9-0-0

MOTION: It was moved by Mrs. Oudinot and seconded by Mr. Knapp that the Board of School Directors approves the regular meeting minutes of January 12, 2009.

The result of the vote: Passed unanimously

1.9 Approval of the Special Meeting Minutes - January 26, 2009

Jan. 26, 2009
Special
Meeting
Minutes
Approved
9-0-0

MOTION: It was moved by Dr. Martin and seconded by Mrs. Oudinot that the Board of School Directors approves the Special Meeting minutes dated January 26, 2009.

The result of the vote: Passed unanimously

1.10 Financial Reports

Financial
Reports
Approved
9-0-0

MOTION: It was moved by Mr. Lockett and seconded by Mr. Knapp that the Board of School Directors approves the financial reports and authorizes the release of funds in payment of the listing of bills; further, that a copy as presented be submitted for audit.

The result of the vote: Passed unanimously

1.11 Hearing Officer's Report

Hearing
Officer's
Report
Approved
9-0-0

MOTION: It was moved by Dr. Martin and seconded by Mr. Stewart that the Board of School Directors approves the Hearing Officer's report dated February 9, 2009, (Cases: Q-R).

The result of the vote: Passed unanimously

2.0 President's Statement

2.1 Reports and Information

1. Warren County Career Center Meeting Room

Mrs. Angove stated that an issue was brought to her attention regarding the meeting room at the Career Center, and she wanted to make it clear that in her opinion this is the Warren County Career Center's conference room and it is opened up to the Board for its use. She does not want the Board's use of the room to prevent students or faculty from using it. Mrs. Angove noted there are plenty of other places for the Board to meet if there is a conflict.

2 I.U.5 - Mrs. Donna Zariczny

The IU5 meeting was cancelled due to weather and was rescheduled for February. There was nothing to report.

3. PSBA - Mr. Thomas Knapp

There was no report.

4. Career Center Advisory - Mr. Jeff Lockett

There was an amount of activity at the Career Center in February as it was National Career and Technical Education Month.

1. Gary Bish, automotive instructor, will present Skills USA certificates to 11 students at the February meeting of the Board. WCCC had three first place winners, three second place winners, two third place winners in the competition and another three students will go directly to state competitions. The first place students will also attend state competition in April.
2. WCCC is working collaboratively with the School to Work Program and Kris Whittaker on the Job Shadow Project with approximately 75+ students visiting a site for the Job shadow graduation project credit. Students will start the day from the WCCC. We appreciate the effort of the following businesses: Betts Industries, Ed Shultz, Penn Dot, Walmart, Northwest Savings, Warren City Police, Commissioners, Rouse estates, Warren General Hospital, Russell Vet Hospital and the US forest Service Northern Research Station.
3. WCCC Open House was held February 5th. Students demonstrated their skills to the public and to parents of students scheduling the Career Center for the 2009-2010 school year.
4. WCCC will host 9th and 10th grade visitation days in February. Students can select up to three shops that they would like to observe prior to scheduling.
5. There will be publicity spots on WNAE, newspaper, and TV during the month of February.
6. There will be a picture of Skills USA winners in the newspaper.

2.2 Important Dates

BOARD/COMMITTEE MEETING DATES				
	Date	Time	Committee	Location
1.	Feb. 23, 2009	6:00 p.m.	Physical Plant & Facilities Committee	WCCC
2.	Feb. 23, 2009	Following PPF	Curriculum, Instruction & Technology Committee	WCCC
3.	Feb. 24, 2009	5:30 p.m.	Policy Committee	WCCC
4.	Feb. 24, 2009	6:00 p.m.	Finance Committee	WCCC
5.	Feb. 24, 2009	Following FIN	Personnel/ Athletics & Co-Curricular Activities Committee	WCCC
6.	Mar. 9, 2009	6:00 p.m.	Regular Board Meeting	WCCC

2.3 Safe Schools/Healthy Students Grant

Mrs. Hetrick shared that the Safe Schools/Healthy Students grant will enhance services for mental health and will enhance education for students to make healthy choices for themselves. This grant could range from \$500,000 - \$750,000. The deadline is March 4, 2009.

2.4 Use of Title I Dollars to Extend Tutoring at WAEC and YEMS

Monies are being shifted within the grant to extend tutoring at WAEC and YEMS. This is an informational item and does not require action.

2.5 Warren County Career Center Programs

Mr. Lockett and Dr. Martin met with Mrs. Hetrick and Mrs. Berry to determine the direction to take in soliciting RFP's from a consultant as they begin a study of the types of programs that should be offered at the Career Center and what instructional content should be in those programs.

2.5 Announcements

The Board met in executive session on January 27 regarding contract issues and Act 93 agreement. An executive session was also held tonight prior to the start of the regular meeting to discuss personnel issues.

3.0 Superintendent's Reports and Recommendations

3.1 General Comments – Dr. Robert Terrill

Dr. Terrill stated that the Superintendent's report was forwarded to the Board for their review prior to the meeting.

In regard to the Board's request for a retreat, Dr. Terrill contacted Tom Templeton's office and spoke with Amy Pence about her or Tom Templeton facilitating a retreat for the Board. She said she would get back to him, but instead Pamela Price returned the call stating that she was the Board Development person and offered her services. If the Board's desire is still to have Tom Templeton come for the retreat, Dr. Terrill will call Mr. Templeton back. Dr. Terrill did speak with Mr. Templeton today and he was amenable to come. Information regarding the retreat was placed on the last Policy Committee agenda and it was requested that the information be removed and forwarded to this meeting. Mrs. Huck will email the information to the Board.

3.2 Informational Personnel Report

3.3 Committee Reports

3.4 Other

4.0 New Business - Consent Agenda

4.0 Consent Agenda

Items removed for separate action:

4.2 - Support Personnel Report - Dr. Martin

4.8 - Tax Collector Compensation - Mr. Jeff Lockett

4.11 - Policy Number 9190, titled - Middle Level Course Sequence - Mrs. Turfitt

4.12 - Physical Education Substitution - Mr. Stewart

4.13 - Planned Courses of Instruction for Language Arts - Mr. Lockett

4.20 - Safe Schools/Healthy Students Grant - Mr. Stewart

MOTION: It was moved by Mr. Stewart and seconded by Mrs. Oudinot that the Board of School Directors approves the consent agenda with the exception of the above listed items.

Consent
Agenda
Approved
9-0-0

Roll Call Vote:

Voting Yes: Mr. Knapp, Mr. Lockett, Dr. Martin, Mrs. Oudinot,
Mr. Stewart, Mrs. Turfitt, Mr. Wortman, Mrs.
Zariczny, Mrs. Angove

The result of the vote: Passed unanimously

4.1 Certificated Personnel Report - PACCA - Mrs. Kirsten Turfitt

MOTION: That the Board of School Directors approves the Certificated Personnel Report.

Certificated
Personnel
Approved
9-0-0

The result of the vote: Passed unanimously under consent agenda

4.2 Support Personnel Report - PACCA - Mrs. Kirsten Turfitt

Removed for separate action

4.3 Athletic Supplemental Contracts - PACCA - Mrs. Kirsten Turfitt

MOTION: That the Board of School Directors approves the Athletic Supplemental Contracts.

Athletic
Supplemental
Contracts
9-0-0

The result of the vote: Passed unanimously under consent agenda

4.4 Window Replacement for Sugar Grove Elementary School - PP&F - Mrs. Donna Zariczny

MOTION: That the Board of School Directors approves a work order in an amount not to exceed the DGS fee schedule for drawings and specifications necessary to replace windows at Sugar Grove Elementary School.

Window
Replacement
Sugar Grove
Approved
9-0-0

The result of the vote: Passed unanimously under consent agenda

4.5 District-wide Interior Lighting Upgrades - PP&F - Mrs. Donna Zariczny

MOTION: That the Board of School Directors approves a work order to Tower Engineering in an amount not to exceed the DGS fee schedule for drawings and specifications necessary to replace and upgrade lighting fixtures at Beaty-Warren Middle School gymnasium and auxiliary gymnasium; Eisenhower Middle High School gymnasium; Sheffield Area Middle High School gymnasium and auxiliary gymnasium; Sheffield Elementary School multipurpose room; Sugar Grove Elementary School multipurpose room; South Street Early Learning Center multipurpose room; Youngsville High School gymnasium and auxiliary gymnasium; and Warren Area High School gymnasium, 2 (two) auxiliary gymnasiums, wrestling room, and cafeteria.

District-wide
Interior
Lighting
Upgrades
9-0-0

The result of the vote: Passed unanimously under consent agenda

Policy #10465
Student
Participation
& Coaches
Needed
9-0-0

- 4.6 Policy Number 10465, titled - Student Participation & Coaches Needed - POL - Mrs. Kimberly Angove

MOTION: That the Board of School Directors approves on first reading Policy Number 10465, titled Student Participation & Coaches Needed.

The result of the vote: Passed unanimously under consent agenda

- 4.7 Per-Capita Taxes - FIN - Mr. Jeff Lockett

Per-Capita
Taxes
Repealed
Approved
9-0-0

MOTION: That the Board of School Directors approves the Resolution repealing the District's \$5.00 Per Capita Tax assessed in accordance with the Local Tax Enabling Act and repealing the District's \$5.00 Per Capita Tax assessed in accordance with Section 679 of the Pennsylvania School Code effective for the Fiscal Year beginning July 1, 2009.

The result of the vote: Passed unanimously under consent agenda

- 4.8 Tax Collector Compensation - FIN - Mr. Jeff Lockett

Removed for separate action

- 4.9 Cellular Phone Vendor Approval for E-Rate - FIN - Mr. Jeff Lockett

Cellular
Phone
Vendor
Approved
9-0-0

MOTION: That the Board of School Directors approves AT & T Cellular as the district Wireless and Data Services provider for E-Rate purposes.

The result of the vote: Passed unanimously under consent agenda

- 4.10 Local & Long Distance Telecommunication Provider for E-Rate - FIN - Mr. Jeff Lockett

Local & Long
Distance Tele-
communication
Provider
Approved
9-0-0

MOTION: That the Board of School Directors approves the existing vendors; Verizon, AT&T, One Communications and Windstream, to receive E-Rate reimbursement on local and long distance telephone services.

The result of the vote: Passed unanimously under consent agenda

- 4.11 Policy Number 9190, titled - Middle Level Course Sequence - CIT - Dr. Jack Martin

Removed for separate action

- 4.12 Physical Education Substitution - CIT - Dr. Jack Martin

Removed for separate action

- 4.13 Planned Courses of Instruction for Language Arts - CIT - Dr. Jack Martin

Removed for separate action

- 4.14 2009 Environmental Education Grant Program - CIT - Dr. Jack Martin

Environmental
Education
Grant Program
Approved
9-0-0

MOTION: That the Board of School approves the submission of an application to the PA Department of Environmental Protection 2009 Environmental Education Grant Program for \$1,500 to fund a watershed education project for district 7th grade students.

The result of the vote: Passed unanimously under consent agenda

4.15 Dual Enrollment Grant for Warren County School District - CIT - Dr. Jack Martin

MOTION: That the Board of School Directors approves the submission of an application to the PA Department of Education Dual Enrollment Grant Program allowing Warren County School District students to take college courses offered by Clarion University of Pennsylvania and Jamestown Community College. Course credit will count towards Warren County School District graduation requirements, as well as college credit at both participating higher education institutions.

The result of the vote: Passed unanimously under consent agenda

Dual
Enrollment
Grant
Submission
Approved
9-0-0

4.16 Carol M. White Physical Education Program (PEP) Grant - CIT - Dr. Jack Martin

MOTION: That the Board of School Directors approves the submission of an application to the US Department of Education Carol M. White Physical Education Program Grant.

The result of the vote: Passed unanimously under consent agenda

Carol M.
White
Physical
Education
Program
Submission
Approved
9-0-0

4.17 Teaching American History - CIT - Dr. Jack Martin

MOTION: That the Board of School Directors approves the submission of an application to the US Department of Education Teaching American History Grant Program for an award of up to \$500,000 to develop a three-year professional development model for WCSD teachers on American History.

The result of the vote: Passed unanimously under consent agenda

Teaching
American
History Grant
Submission
Approved
9-0-0

4.18 Traumatic Brain Injury (TBI) Sports Injury Education and Awareness Mini-Grant - CIT - Dr. Jack Martin

MOTION: That the Board of School Directors approves the submission of a grant application to the PA Department of Health Bureau of Family Health Division of Child and Adult Health Services for a Traumatic Brain Injury (TBI) Sports Injury Education and Awareness Mini-Grant in the amount of \$5,000, to be used for a renewal of the ImPACT concussion management software license, as well as TBI training to both WCSD staff and appropriate outside community sports organizations.

The result of the vote: Passed unanimously under consent agenda

Traumatic
Brain Injury
Sports Injury
Education &
Awareness
Grant
Approved
9-0-0

4.19 Real World Design Challenge (RWDC) Training Grant - CIT - Dr. Jack Martin

MOTION: That the Board of School Directors approves the submission of an application to the Pennsylvania STEM Network, Northeast Region for a grant to reimburse \$300 of costs incurred by the Warren County Career Center to train staff on materials necessary to participate in the Real World Design Challenge.

Real World
Design
Challenge
Grant
9-0-0

The result of the vote: Passed unanimously under consent agenda

4.20 Act 93 Agreement

Removed for separate action

5.0 Items Removed for Separate Action

Support
Personnel
Report
Approved
6-3-0

5.1 (4.2) Support Personnel Report - PACCA - Mrs. Kirsten Turfitt

MOTION: It was moved by Mrs. Zariczny and seconded by Mr. Stewart that the Board of School Directors approves the Support Personnel Report.

The result of the vote: Passed with Mrs. Oudinot, Mr. Lockett and Dr. Martin voting no.

5.2 (4.8) Tax Collector Compensation - FIN - Mr. Jeff Lockett

Tax Collector
Compensation
Increase
Approved
6-3-0

MOTION: It was moved by Mrs. Zariczny and seconded by Mr. Stewart that the Board of School Directors approves the Resolution increasing the Tax Collectors' compensation to \$2.60 for each tax bill issued by a Tax Collector, plus reimbursement for reasonable expenses incurred by each Tax Collector, with the explicit understanding that, when installment payments are made, each installment payment does not constitute a separate tax bill issued for purposes of compensation."

Roll Call Vote:

Voting Yes: Mrs. Zariczny Mr. Knapp, Mr. Stewart, Mrs. Turfitt,
Mr. Wortman, Mrs. Angove

Voting No: Mr. Lockett, Dr. Martin, Mrs. Oudinot

The result of the vote: Passed

5.3 (4.11) Policy Number 9190, titled - Middle Level Course Sequence - CIT - Dr. Jack Martin

Policy #9190
Middle Level
Sequence
First Reading
Approved
7-2-0

MOTION: It was moved by Dr. Martin and seconded by Mr. Lockett that the Board of School Directors charges the Policy Committee to review Policy Number 9190, titled - Middle Level Course Sequence and bringing the recommendation back to the entire Board at the regularly scheduled April 13, 2009, Board meeting.

Dr. Martin withdrew his motion and Mr. Lockett agreed.

MOTION: It was moved by Mr. Stewart and seconded by Dr. Martin that the Board of School Directors approves on first reading the proposed modifications to Policy Number 9190, titled - Middle Level Course Sequence.

The result of the vote: Passed with Mr. Lockett and Mrs. Turfitt voting no.

5.4 (4.12) Physical Education Substitution - CIT - Dr. Jack Martin

Physical
Education
Substitution
Approved
7-2-0

MOTION: It was moved by Mr. Stewart and seconded by Mrs. Zariczny that the Board of School Directors maintains the status quo for PE Substitution for the 2009-2010 academic year and the implementation of the PE for Life Program be considered as an

additional item to the District's goal list and before that goal consideration the administration schedule a Board/administration goal review session to be held on or before April 15, 2009.

The result of the vote: Passed with Mr. Wortman and Dr. Martin voting no.

5.5 (4.13) Planned Courses of Instruction for Language Arts - CIT - Dr. Jack Martin

MOTION: It was moved by Dr. Martin and seconded by Mr. Wortman that the Board of School Directors approves the adoption of the planned instructions listed for Language Arts with the exceptions of English 6, 7, and 8 and Reading 6, 7, and 8.

The result of the vote: Passed unanimously

Language
Arts
Planned
Instruction
Approved
9-0-0

5.6 (4.20) Act 93 Agreement

MOTION: It was moved by Mr. Stewart and seconded by Mrs. Zariczny that the Act 93 agreement be approved as presented.

Roll Call Vote:

Voting Yes: Mr. Wortman, Mrs. Zariczny, Mr. Knapp, Mr. Lockett, Mrs. Oudinot, Mr. Stewart, Mrs. Turfitt, Mrs. Angove

Abstaining: Dr. Martin

The result of the vote: Passed

Act 93
Agreement
Approved
8-0-1

6.0 Future Business for Committee Review

- Mrs. Angove gave a charge to the Curriculum, Instruction and Technology Committee to continue working on finding a Career Center consultant with Mr. Lockett.
- Dr. Martin requested that the Policy Committee review Policies 9742 and 9743 to look at language for credits awarded for students including dual enrollment. This should come back to the Board by the May 11 board meeting.
- Dr. Martin requested that the Policy Committee look at Policy 2347 which refers to the electronic posting of information specifically board reports. This should come to the board meeting on April 14, 2009.
- Mrs. Angove charged CIT to come back with any updates on funding or changes for the tutoring program to be reported at the next meeting.

7.0 Other

7.1 IU5's General Operating and School Improvement Services Proposed Budget 2009-2010

MOTION: It was moved by Mr. Lockett and seconded by Dr. Martin that the Board of School Directors approves Northwest Tri-County Intermediate Unit #5's General Operating and School Improvement Services Proposed Budget for 2009-2010 per the attached document.

IU5 General
Operating
Budget
Approved
9-0-0

The result of the vote: Passed unanimously

7.2 School Calendar 2009-2010

School
Calendar
2009-2010
Approved
9-0-0

MOTION: It was moved by Mrs. Turfitt and seconded by Mrs. Oudinot that the Board of School Directors approves the proposed 2009-2010 School Calendar as presented.

The result of the vote: Passed unanimously

7.3 Proposed Revisions to 2008-2009 School Calendar

School
Calendar
Revisions
2008-2009
Approved
9-0-0

MOTION: It was moved by Mr. Stewart and seconded by Mrs. Oudinot that the Board of School Directors approves the proposed revisions to the 2008-2009 school calendar as presented.

The result of the vote: Passed unanimously

7.4 Language Arts

Language
Arts 6 English
& Reading
Approved
9-0-0

MOTION: It was moved by Dr. Martin and seconded by Mr. Stewart that the Board of School Directors approves the English 6 and Reading 6 planned instruction as presented and charges the administration with a Language Arts 6, 7, and 8 planned instruction to the CIT regularly scheduled meeting on February 23, 2009.

Public Comment

There was no public comment.

The result of the vote: Passed unanimously

7.5 Safe Schools/Healthy Students Grant - CIT - Dr. Jack Martin

Safe
Schools/Healthy
Students
Grant
Application
Approved
8-1-0

MOTION: It was moved by Mr. Lockett and seconded by Mrs. Oudinot that the Board of School Directors approves the administration to apply for the Safe Schools grant.

The result of the vote: Passed with Mr. Martin voting no.

7.6 Salary Increase

Salary
Increases
Business
Administrator
& HR
Director
Approved
9-0-0

MOTION: It was moved by Mrs. Turfitt and seconded by Dr. Martin that the Board of School Directors approves a 3.5 percent increase in salary for the Business Administrator and Human Resource Director in accordance with their contracts and that the increases be retroactive to July 1, 2008.

Roll Call Vote:

Voting Yes: Mr. Knapp, Mr. Lockett, Dr. Martin, Mrs. Oudinot,
Mr. Stewart, Mrs. Turfitt, Mr. Wortman, Mrs.
Zariczny, Mrs. Angove

The result of the vote: Passed unanimously

7.4 Master Facilities Plan – Discussion

Suspension of
Roberts Rules
of Order for
Discussion
Approved
9-0-0

It was moved by Dr. Martin and seconded by Mr. Stewart that the Board of School Directors suspends Roberts Rules of Order for a facilitated discussion of the Master Facilities Plan.

The result of the vote: Passed unanimously

Mrs. Angove stated that there were some gaps in the information the board members needed before making a decision on the Master Facilities Plan.

Board members discussed what they feel is lacking and who can fill the information gaps.

There are areas of concern that not all options have been thoroughly explored and the board discussed options including a twenty-year analysis of the following: four existing high schools, renovated to serve current student configuration; two new high schools to serve 9-12 grade students; two existing high schools, renovated to serve 9-12 grade students. Included in the analysis should be construction costs, staffing, utilities, transportation, maintenance and benefits of program offerings. A twenty year analysis and cost benefit of using excess capacity in the Central Attendance Area by closing South Street Early Learning Center and renovate Pleasant for K-1 with BWMS housing grades 6-8; closing SSEL and renovate BWMS for grades 4-5 and move K-1 to WAEC. East Attendance Area analysis would include closing Sheffield Elementary School and build a new facility on the campus at Sheffield Area Middle/High School or the second scenario would be to close SES and transport students to Allegheny Valley Elementary. All cost analysis will include an educational benefit analysis. The district has excess capacity and should use it to a dollar advantage.

Four options will be considered:

- Option I – Current Master Facilities Plan
- Option II – Keep two existing high schools with the least capital costs and ‘right size’ the elementary and middle schools to feed into the high schools
- Option III – Build two new high schools and ‘right size’ the elementary and middle schools to feed into the high schools
- Option IV – Do nothing

Mrs. Angove asked the board members to send their ‘decision criteria’ to Mrs. Zariczny or to Mrs. Angove by February 16, and they will compile and aggregate the information for the next Physical Plant & Facilities Committee meeting.

It was moved by Mr. Lockett and seconded by Dr. Martin to reinstate Roberts Rules of Order.

The result of the vote: Passed unanimously

8.0 Closing Activities

8.1 Public Comment

There was no public comment.

8.2 Executive Session

There was no executive session

8.3 Adjournment

It was moved by Mr. Lockett and seconded by Dr. Martin that the meeting be adjourned.

The meeting adjourned at 10:15 p.m.

Respectfully Submitted,

Ruth A. Huck, Board Secretary

Kimberly J. Angove, Board President