

PERSONNEL/ATHLETICS AND CO-CURRICULAR ACTIVITIES COMMITTEE

*MINUTES*

FEBRUARY 24, 2009

AFTER THE FINANCE COMMITTEE MEETING

WARREN COUNTY CAREER CENTER

COMMITTEE MEMBERS PRESENT:

Katherine Oudinot

Kirsten Turfitt

COMMITTEE MEMBERS ABSENT:

Arthur Stewart

OTHERS PRESENT:

Karen Pascale  
Robert Terrill  
Amanda Hetrick  
Brian Collopy  
Diane Martin  
Kim Angove  
Tom Knapp

Jack Werner  
Rosemarie Green  
Amy Stewart  
Petter Turnquist  
Jack Martin  
Jeff Lockett  
Suzanne Turner

**1. Opening Activities**

1.01 Call to Order

Mrs. Turfitt called the meeting to order at 9:55 p.m.

1.02 Public Comment – None.

1.03 Other – None.

**2. Old Business**

2.01 Other – None.

**3. New Business**

3.01 Certificated Personnel Report

**Discussion:** None.

**Action:** The Committee agreed to forward a Certificated Personnel Report on to the full Board for approval at the March 9, 2009 meeting.

**Motion:** That the Board of School Directors approve the Certificated Personnel Report.

**Attachments:**

3.01a – Certificated Personnel Report (Public and Board)

3.01b – California University Administrative Internship – Rozanski (Board Only)

3.02 Support Personnel Report

**Discussion:** None.

**Action:** The Committee agreed to forward the Support Personnel Report on to the full Board for approval at the March 9, 2009 meeting.

**Motion:** That the Board of School Directors approve the Support Personnel Report.

**Attachments:**

3.02a – Support Personnel Report (Public and Board)

3.03 Volunteer Report

**Discussion:** None.

**Action:** The Committee agreed to forward the Volunteer Report on to the full Board for approval at the March 9, 2009 meeting.

**Motion:** That the Board of School Directors approve the Volunteer Report.

**Attachments:**

3.03a – Volunteer Report (Public and Board)

3.04 WCEA Sick Day Bank

**Discussion:** None.

**Action:** The Committee agreed to forward the WCEA Sick Day Bank on to the full Board for approval at the March 9, 2009 meeting.

**Motion:** That the Board of School Directors approve the revisions to the Professional Sick Day Bank.

**Attachments:**

3.04a – Warren County School District Sick Bank (Public and Board)

3.04b – Sick Day Bank Application (Public and Board)

3.05 Athletic Supplemental Contracts

**Discussion:** Mr. Werner requested permission to add items to this report between the committee meeting and the board meeting. Permission was granted.

**Action:** The Committee agreed to forward the Athletic Supplemental Contracts on to the full Board for approval at the March 9, 2009 meeting.

**Motion:** That the Board of School Directors approve the Athletic Supplemental Contracts.

**Attachments:**

3.05a – Athletic Supplemental Contracts (Public and Board)

3.06 Co-Curricular Supplemental Contracts

**Discussion:** None.

**Action:** The Committee agreed to forward the Co-Curricular Supplemental Contracts on to the full Board for approval at the March 9, 2009 meeting.

**Motion:** That the Board of School Directors approve the Co-Curricular Supplemental Contracts.

**Attachments:**

3.06a – Co-Curricular Supplemental Contracts (Public and Board)

3.07 License Agreement

**Discussion:** There will be a date change on the City of Warren agreement before it is presented to the full board.

**Action:** The Committee agreed to forward the license agreements with the City of Warren and the YMCA on to the full Board for approval at the March 9, 2009 meeting.

**Motion:** That the Board of School Directors approve the license agreements with the City of Warren and the YMCA.

**Attachments:**

3.07a – License Agreement with the City of Warren (Public and Board)

3.07b – License Agreement with the YMCA (Public and Board)

3.08 Cooperative Agreement

**Discussion:** None.

**Action:** The Committee agreed to forward the cooperative agreement between Warren Area High School and Warren County Christian School on to the full Board for approval at the March 9, 2009 meeting.

**Motion:** That the Board of School Directors approve the cooperative agreement between Warren Area High School and Warren County Christian School for football.

**Attachments:**

3.08a – Cooperative Agreement WAHS/WCCS (Public and Board)

3.09 Gate Fee Increase

**Discussion:** Mr. Knapp suggested that the rate be dropped to \$3.00 rather than raised to \$4.00 if the issue is to avoid the handling of coin. Gate fees are deposited in the general fund, not into the athletic budget. Dr. Martin suggested a season pass at a discounted rate.

**Action:** None. Mr. Werner will review more options and bring this item back to the Personnel/Athletics and Co-Curricular Activities Committee at a later date.

**Motion:** None.

**Attachments:**

3.09a – Football Gate Fee Increase (Public and Board)

3.10 Other

4. Informational Items

4.01 Informational Personnel Report

**Discussion:** None.

**Action:** None.

**Motion:** Informational only. No recommended motion.

**Attachments:**

4.01a – Informational Personnel Report (Public and Board)

4.02 Kelly Services Reports

**Discussion:** Dr. Martin asked why the reports showed that no subs were needed on certain days. Dr. Pascale explained that the Academic Coaches, Title I Teachers and supervisors do not require substitutes. Also, when questioned why 33 subs were not needed on a particular day, Dr. Pascale responded that no substitutes are needed for professional development days or any days where students are not in session.

**Action:** None.

**Motion:** Informational only. No recommended motion.

**Attachments:**

4.02a – Kelly Services-Warren Absence Summary (Public and Board)

4.03 Athletic Trainer Agreement

**Discussion:** Dr. Martin feels that the district should explore bringing the athletic trainers in as district employees. Mr. Werner feels that the biggest downfall of employing the trainers through the district would be to replace one of the trainers if they would decide to leave employment. Mrs. Oudinot asked if the trainers would be willing to work a 40 hour week for the district at the same rate they are being paid at Warren General Hospital working 30 hours per week during the school year. Mr. Werner stated that most surrounding districts have a similar contract with a local hospital for their athletic trainers. Mr. Werner also stated that after talking to both trainers, he feels that they would be open to coming to work for the district due to the health care benefits. A decision would need to be made before the June board

meeting. Dr. Martin requests that Mr. Werner check with Kelly Services and WCA Hospital for these services and present more information on bringing the trainers into the district.

**Action:** None.

**Motion:** Informational only. No recommended motion.

**Attachments:**

4.03a – Trainer Agreement Alternatives (Public and Board)

4.04 Athletic Schedules

**Discussion:** None.

**Action:** None.

**Motion:** Informational only. No recommended motion.

**Attachments:**

4.04a – Spring Athletic Schedules 2008-2009 (Public and Board)

4.05 All-County Musical Update

**Discussion:** None.

**Action:** None.

**Motion:** Informational only. No recommended motion.

**Attachments:**

4.05a – All-County Musical Information (Public and Board)

4.06 CASA Update

**Discussion:** None.

**Action:** None.

**Motion:** Informational only. No recommended motion.

**Attachments:**

4.06a – CASA Information (Public and Board)

4.07 Play-Off Teams

**Discussion:** None.

**Action:** None.

**Motion:** Informational only. No recommended motion.

**Attachments:**

4.07a – Winter Play-Off Teams Report 2008-2009 (Public and Board)

4.08 Goal Updates

**Discussion:** None.

**Action:** None.

**Motion:** Informational only. No recommended motion.

**Attachments:**

4.08a – Observation Counts 2008-2009 (Public and Board)

4.09 Other

5. **Other** – Dr. Pascale requested permission to add items to all reports between the committee meeting and the board meeting. Permission was granted.

6. **Closing Activities**

6.01 Next Meeting Date – Tuesday, March 31, 2009 after the Policy Committee Meeting at the Warren County Career Center.

6.02 Executive Session - None

6.03 Adjournment – 10:30 p.m

Respectfully Submitted,

Suzanne Turner, Administrative Assistant  
Kirsten Turfitt, Chairperson  
Personnel/Athletics and Co-Curricular Activities Committee