

**CURRICULUM, INSTRUCTION, AND TECHNOLOGY COMMITTEE
MINUTES**

**MARCH 30, 2009
WARREN COUNTY CAREER CENTER**

COMMITTEE MEMBERS PRESENT:

Dr. Jack Martin, Chairperson
Mr. Arthur Stewart
Mr. Thomas Knapp for Mr. David Wortman

Mrs. Amy Stewart
Ms. Amanda Hetrick
Mrs. Rosemarie Green
Mrs. Diane Martin

COMMITTEE MEMBERS ABSENT:

Mr. David Wortman

(Mr. Jeff Lockett sat on the committee at the beginning of the meeting but relinquished the seat to Mr. Arthur Stewart upon his arrival at 6:10 PM.)

OTHERS PRESENT:

Kim Angove	Norbert Kennerknecht	Nate McNett	Stephanie Hamm (WTO)
Jeff Lockett	Brian Collopy	Stacey Ludwig	Dean Wells (WTO)
Katherine Oudinot	Matt Jones	Leslie Collopy	Debra Bosko
Donna Zariczny	Kimio Nelson	Claudia Solinko	Lisa Niedzialek
Kirsten Turfitt	Chris Snyder	Darlene Albaugh	1 other
Robert Terrill	Jen Gesing		

1. Opening Activities

1.1 Call to Order

The meeting was called to order at 6:00 PM by Dr. Jack Martin.

1.2 Public Comment

There were no public comments.

2. Old Business

2.1 Policies 9742 & 9743 – Class Rank/Honors Credits (Dual Enrollment Credit)

Discussion:

An AP course carries a higher scale of rigor than does an introductory college course and thereby rates the full credit award. It was determined that the credit awarded for a Dual Enrollment class should correlate with the credit that is awarded if the class is taken as a college course. The usual credit given at the college level is .33 credit per credit-hour, with a three credit-hour college course being awarded a full credit. A passing grade will be considered as a successful completion of a Dual Enrollment class.

Action:

The policy revisions will reflect the awarding of .33 credit per credit hour for Dual Enrollment classes.

Motion:

That the Board of School Directors approves on first reading Policy Number 9742, titled "Class Rank/Honors Credits – Class of 2011 and Beyond" and Policy Number 9743, titled "Class Rank/Honors Credits – Class of 2008, 2009, and 2010" with the proposed changes for Dual Enrollment Credits.

2.2 Welding Program of Study**Discussion:**

A Program of Study for the Welding Program at the Warren County Career Center was presented as a planned instruction. The only limitations regarding the Program of Study being implemented prior to an upgrade of the Welding lab will be the postponement of the introduction of plasma cutting, carbon arc cutting, and gouging as these would be a safety issue in the limited space.

Action:

This will be forwarded to the Board for approval.

Motion:

That the Board of School Directors approves the Welding Planned Instruction as presented.

2.3 WCCC Consultant RFI Response**Discussion:**

Only one proposal was received. It would be desirable to have other proposals to consider. A committee member suggested that the proposal be rewritten on a lesser scale. It was suggested by a Board member that the district consider mirroring some of the other technical schools in the state. It would be desirable to have trends included in a proposal.

Action:

This item will be brought back to the next CIT meeting as Old Business. Additional interest will be solicited and Ms. Amanda Hetrick will bring back a recommendation that may include a new proposal or a refinement of the current proposal.

3. New Business**3.1 Alcohol, Tobacco, and Other Drugs (ATOD) Prevention Program Survey****Discussion:**

Surveys similar in style to this one have been done in the past. As the institution that will be conducting the survey is a private organization, and the data will belong to them, the data will not need to be made public under the Freedom of Information Act. All aspects of the survey will be anonymous so that no students can be identified. Parents will have the opportunity to ask that their children not participate. The survey would be administered to grades 5, 8, and 11.

Action:

This will be forwarded to the Board for approval.

Motion:

That the Board of School Directors permits the ATOD to conduct an anonymous survey of grade 5, 8, and 11 students. Parents will have the opportunity to request that their children not participate.

3.2 READ 180 Program

Discussion:

Information regarding the READ 180 program was distributed. This program is geared toward middle and secondary level students who struggle with reading. It has been proven to be beneficial to this group of students. It is desired to begin using this program at the secondary level in the 2009-2010 school year and add the middle level the following year. IDEA funding can be used to support this program.

Action:

This item will be passed to the Finance Committee with the recommendation that they ask for approval to add this program as a line item in the budget.

3.3 GRANT: Highmark Healthy High Five Challenge for SAMHS

Discussion:

This grant would provide funds to purchase the Dance Dance Revolution game and supporting equipment to incorporate into the physical education instruction.

Action:

This will be forwarded to the Board for approval. Prior to the Board meeting, Mr. Matt Jones will find out if there will be any data reporting required.

Motion:

That the Board of School Directors instructs the administration to apply to the Highmark Healthy High 5 Challenge Grant in the amount of \$9,838 to provide alternative physical education activities at Sheffield Area Middle High School in grades 6 through 12.

3.4 GRANT: Highmark Healthy High Five Challenge for EMHS

Discussion:

This grant would be used to promote anti-bullying activities in the building and to help support existing Ophelia Project programming.

Action:

This will be forwarded to the Board for approval. Prior to the Board meeting, Mr. Matt Jones will find out if there will be any data reporting required.

Motion:

That the Board of School Directors instructs the administration to apply to the Highmark Healthy High 5 Challenge grant for up to \$10,000 to be used to create a 7th grade mentor program in Eisenhower Middle High School as well as to support Ophelia Project activities and anti-bullying training to staff, students, and the community.

3.5. GRANT: I-CAR Education Foundation Curriculum Grant

Discussion:

This grant would provide funding to purchase additional I-CAR curriculum. The Warren County Career Center proposed buying updates for the existing I-CAR curriculum.

Action:

This will be forwarded to the Board for approval.

Motion:

That the Board of School Directors instructs the administration to apply to the I-CAR Education Foundation for \$250 in curriculum upgrades and enhancements in support of the Warren County Career Center collision program.

3.6 GRANT: School to Work Grant for Washington, D.C. Field Trip

Discussion:

This grant would provide funding for Youngsville High School students to travel to Washington, D.C. to visit sites in the city and perform career interviews.

Action:

This will be forwarded to the Board for approval.

Motion:

That the Board of School Directors instructs the administration to apply for \$1,500 in grant funding to apply towards the costs of a field trip to Washington, D.C. for students of the World History class at Youngsville High School.

3.7 GRANT: Supplemental Request to Safe and Drug Free Schools and Communities for ESAP Program

Discussion:

This grant is a supplemental to monies that have already been awarded to the district to support the Student Assistance Program (SAP) and the Olweus Bullying Prevention Program. These additional funds could help to support the start of an SAP at one of the district's elementary schools with hopes to implement the SAP in all elementary schools in the future. The amount of the grant will not be known until the application has been submitted, but it is expected to be approximately \$3,000.

Action:

This will be forwarded to the Board for approval.

Motion:

That the Board of School Directors instructs the administration to apply for supplemental funding from the Safe and Drug Free Schools and Community Grant to be used to create an Elementary Student Assistance Program (ESAP) in a district elementary building.

3.8 Glenn Thompson Grant – Auto Shop Project

Discussion:

This is actually an appropriation in the amount of \$190,000 that has been guaranteed to the district. The monies will be used to purchase state-of-the-art equipment for the automotive technology classroom at the Warren County Career Center. The funds may not be received until October 2009 or possibly later.

Action:

Mr. Matt Jones will find out if we can put out bids now or if we have to wait until the appropriations have actually been received.

4. Informational Items

4.1 Summer Opportunities for Students – A listing of summer opportunities was presented. This item was self-explanatory. There was no discussion.

4.2 Jefferson DeFrees Family Center Contract

Discussion:

This contract was implemented last fall. This contract will automatically renew if no Board action is taken.

Action:

This contract will be allowed to renew without Board action.

4.3 Goals 2, 3, and 7 – This item was not discussed.

4.4 GRANT: Update on SMARTBoard Mini-Grants

There were 19 more SMARTBoards distributed. There were a total of approximately 70 teachers who had applied to the SMARTBoard Mini-Grant. The teachers who have received SMARTBoards are using them extensively, indicating that they need to be considered as being a dedicated resource rather than a shared resource.

4.5 Board and Committee Assignments – A listing of assignments was presented. There was no discussion.

5. Other

5.1 Evaluating the Success of the Middle School Program

Discussion:

A list of suggested evaluation techniques was provided. Ms. Amanda Hetrick will meet with principals next month to compile a list of evaluation criteria, and she will bring this information to the next CIT meeting. If any committee member or Board member has any suggestions, they are to send them to Ms. Hetrick.

5.2 Positive Reinforcement for Performance on Standardized Tests

Discussion:

There has been positive reinforcement for students who do well on the standardized tests, but the question of what is being done for students who don't do well has been raised. The administration was directed to bring back a report so that this question can be answered.

6. Closing Activities

6.1 Next Meeting – Monday, April 27, 2009 in the Board Room of the Warren County Career Center, following the Physical Plant and Facilities Meeting at 6:00 PM

6.2 Adjournment

The meeting adjourned at 7:02 PM.

Respectfully submitted by:

Ms. Lisa Niedzialek, Recording Secretary

Dr. Jack Martin, Chairperson

Curriculum, Instruction, and Technology Committee