

**PHYSICAL PLANTS AND FACILITIES COMMITTEE
MINUTES
APRIL 29, 2009; FOLLOWING SPECIAL BOARD MEETING
WARREN COUNTY CAREER CENTER, LARGE CONFERENCE ROOM**

COMMITTEE MEMBERS PRESENT:

Mrs. Donna Zariczny, Committee Chairperson
Mr. David Wortman, Committee Member

Mr. Tom Knapp, Committee Member
Dr. Norbert Kennerknecht, Director of
Buildings and Grounds Services

COMMITTEE MEMBERS ABSENT:

OTHERS PRESENT:

Mrs. Kimberly Angove, Board President
Dr. Jack Martin, Board Member
Mr. Chris Byham, Solicitor
Mr. Nate McNett, Teacher
Mrs. Melissa McLean, Recording Secretary
Members of the Public

Mrs. Katherine Oudinot, Board Member
Dr. Robert Terrill, Superintendent
Mr. Mike Rooney, ARAMARK
Mr. Howard Lester, WCCC Advisory
Ms. Jamie Striech, Cobham Park

1. Opening Activities

1.1 Call to Order

Meeting called to order at 7:32 p.m. by Chairperson Zariczny.

1.2 Public Comment

None

2. Old Business

2.1 Updates: SGES, SES & SSEL C Fire Alarm Project (WCSD Project No. 0905)

Discussion:

Revised estimates have been received by the firm working as the project professional.
Estimates are higher than original WCSD estimates.

Action:

Administration to continue working with project professional to design and bid out project.

Motion:

None.

2.2 Update: District-wide Interior Lighting Upgrade (WCSD Project No. 0904)

Discussion:

Engineering firm reviewed project for scope of work and to provide estimate.
Engineering firm feels that in addition to re-lamping, we also need to re-wire, which will significantly increase the cost of the project.

Action:

Committee determined that project should be suspended at this time.

Motion:

None.

2.3 WCCC Welding Shop Upgrades (WCSD Project No. 0902)

Discussion:

A determination is needed regarding the material used for the separating walls for the welding booths. Walls can be bid as alternates to get prices for each material.

Action:

Continue to develop project specifications, and bid out project with deduct alternates.

Motion:

None.

3. New Business

3.1 Cobham Park Youth Center Request to Use Classroom

Discussion:

The Cobham Youth Group would like to utilize some rooms at WAEC this summer to operate their summer daycare program. They would like access to classrooms, restrooms, and the gymnasiums.

Action:

Administration to work with WCSD solicitor on a License Agreement. Forward motion to May 11, 2009 Board meeting.

Motion:

That the Board of School Directors approves a License Agreement with the Cobham Youth Program.

3.2 Headstart Request to Use Classroom

Discussion:

The Headstart program would like to rent classroom space at AVES for the 2009-10 school year. After talking with Ms. Rosemarie Green, it was determined that no space will be available.

Action:

None.

Motion:

None.

3.3 Maintenance Project Estimates

Discussion:

List of projects is culled from request by building administrators, as well as observations by Buildings and Grounds. It is encouraged to use federal stimulus moneys for energy savings projects, so of which could come from this list.

Action:

None.

Motion:

None.

3.4 Highmark Healthy High 5 Challenge Grant

Discussion:

The Youngsville Parent-Teacher Organization (PTO) has been working with the administration at Youngsville Elementary/Middle School (YEMS) on a proposal to construct an outdoor basketball court on the YEMS property. The court would be used for recreation during recess periods and for instruction during periods of planned instruction.

Action:

Forward motion to May 11, 2009 Board meeting.

Motion:

That the Board of School Directors instructs the administration to apply to the Highmark Healthy High 5 Challenge Grant for \$9,500 for the construction of a outdoor basketball court at Youngsville Elementary/Middle School.

3.5 SGES Window Replacements (WCSD Project 0903)

Discussion:

The public bid opening for the SGES Widow Replacements will be Friday, May 8 at 2:00 p.m.. Bid results will be emailed to board members, and posted immediately on ESB.

Action:

Forward motion to May 11, 2009 Board meeting.

Motion:

That the Board of School Directors approves a general contract to _____, in the amount of _____, for the project known as "Sugar Grove Elementary School Window Replacements," WCSD Project 0903. Base bid _____, Alternate _____.

3.6 House Bill 520

Discussion:

The House Education Committee approved House Bill 520 which deals with demolition of unused school property. PSBA opposes the bill. Mr. Tom Knapp provided additional information from PSBA regarding this bill.

Action:

Questions regarding HB520 should be forwarded to Mr. Tom Knapp.

Motion:

None.

4. Informational Items

4.1 Work Order Report

4.2 Project Timeline Reports

4.3 Utilities Reports

4.4 Capital Reserve Reports

4.5 Update: EMHS & YHS Track Resurfacing

Discussion:

Urban Engineers is doing a proctored test to determine if the sub-soil for the tracks is hard enough. Additionally they will examine the track material to determine if it is the appropriate material.

Action:

None.

Attachments:

None

5. Other

5.1 Sugar Grove Borough – Flashing Light Request

Discussion:

The Sugar Grove Borough would like to place flashing lights for SGES, and would cover cost of lights and installation. WCSD would be willing to take ownership of lights following installation, and would thereby provide maintenance for lights.

Action:

Administration to draft letter to Sugar Grove Borough, and motion for May 11, 2009 Board meeting.

Motion:

To be determined.

6. Closing Activities

6.1 Next Meeting

May 26, 2009; following; at Warren County Career Center

6.2 Adjournment

Meeting adjourned at 9:09 p.m.