

**WARREN COUNTY SCHOOL DISTRICT**  
**BOARD OF SCHOOL DIRECTORS**  
**MEETING MINUTES**

**MONDAY, MAY 11, 2009**

1.0 Opening Activities

1.1 Call to Order

The regular meeting of the Warren County School District Board of School Directors was called to order by Mrs. Angove, President, at 6:04 p.m. in the Board Room of the Warren County Career Center, 347 East Fifth Avenue, Warren, Pennsylvania.

1.2 Pledge of Allegiance

Mrs. Angove led the Pledge of Allegiance to the American flag.

1.3 Roll Call

Present:

Mrs. Kimberly Angove  
Mr. Thomas Knapp  
Mr. Jeff Lockett  
Dr. Jack Martin

Mrs. Katherine Oudinot  
Mr. Arthur Stewart  
Mrs. Kirsten Turfitt  
Mrs. Donna Zariczny

Roll Call

Absent:

Mr. David Wortman

Others Present:

Dr. Robert Terrill, Superintendent; Mrs. Amanda Hetrick, Director of Secondary Education; Dr. Norbert Kennerknecht, Director of Buildings & Grounds Services; Mrs. Amy Stewart, Director of Instructional Technology/Communications; Dr. Karen Pascale, Director of Human Resources; Mrs. Diane Martin, Director of Special Education; Mr. Petter Turnquist, Business Administrator; Mr. Chris Byham, Solicitor; Mrs. Suzanne Turner, Secretary; Ms. Stephanie Hamm, Times Observer; Mr. Brian Collopy, Technology Coordinator; Mr. Jack Werner, Coordinator of District-wide Athletics and Co-Curricular Activities; Dr. Darrell Jaskolka, Principal; Mrs. Delores Berry, Principal; Mr. Gary Weber, Principal; Mr. James Evers, Principal; Mrs. Debra Young, Principal; Mrs. Patricia Horner, Assistant Principal; Mr. Eric Mineweaser, Assistant Principal; and approximately 5 unidentified members of the audience.

1.4 Reading of the Mission Statement - Mr. Lockett

***The mission of the Warren County School District, where today's student is our future, is to equip all students with the educational skills necessary to achieve their unique personal potential.***

1.5 Appointment of Secretary Pro Tempore

Appointment  
of Secretary  
Pro Tempore  
Approved  
8-0-0

**MOTION:** It was moved by Mrs. Turfitt and seconded by Mrs. Zariczny that the Board of School Directs appoints Suzanne Turner as the secretary pro tempore for the Regular Board meeting of May 11, 2009.

The result of the vote: Passed unanimously

1.6 Agenda Adoption

Agenda  
Adoption  
Approved  
8-0-0

**MOTION:** It was moved by Mr. Lockett and seconded by Mrs. Zariczny that the Board of School Directors approves the agenda dated May 11, 2009.

The result of the vote: Passed unanimously

1.7 Recognitions & Presentations

1. PMEA All-State Chorus & Band - Mr. Eric Mineweaser

Mr. Mineweaser, Assistant Principal, introduced Mrs. Pearson, Choir Director, who presented Gretchen Landin, alto, All-State Chorus and Erin Wagner, All-State Band. Both students made a great effort to achieve the right to participate at the All-State level. She thanked the parents for their support and encouragement in helping each student achieve this goal. Mrs. Pearson also thanked the Board of School Directors for its financial support that allows students to participate in these events.

2. PMEA All-State Orchestra - Dr. Darrell Jaskolka/Ms. Cindy Scheid

Dr. Jaskolka, Principal at Youngsville High School, introduced Ms. Scheid, band director, and Tim Lyon, a junior at Youngsville High School. Tim's accomplishments include district band, first chair; regional band, first chair; District Orchestra, placed in the top half of the string section; Western Regional Orchestra, placed in top half of the string section; and he made it to All-State Orchestra. Dr. Jaskolka stated, "What is most remarkable about Tim is that he has never had private lessons. It is his hard work and the teaching of Ms. Scheid that has helped him make it to this level. He has the potential to be one of the best musicians that Warren County School District has ever had and possibly one of the best in the State of Pennsylvania."

3. 2009 Technology Competition - Mr. Gary Weber/Craig King

Mr. Gary Weber, principal at Beaty-Warren Middle School, introduced Mr. Craig King who has taken students under his wing and transmitted his enthusiasm for technology and this competition. This is the second year he has taken students to this event. The competition is primarily for fun and to work on problem solving skills. Students this year were given a challenge to develop a vehicle utilizing a victor mouse trap as the only power source. There were nine school districts at the competition with a total of 48 students taking part. Two BWMS students placed first with their vehicle

traveling 94 feet. The group won three first place trophies, two second place trophies, and the District won a third place overall. Participants included Mark Cecco, Paula Southwell, Michael Johnson, Sam Laih, Hunter Mohney, Ross Betts, and Jeremy Main.

4. Student Poet/Writer - Mr. Gary Weber

Mrs. Moyer, eighth grade language arts teacher, had her students write essays and the three best essays were sent to a national competition sponsored by the Library of Congress and Target Stores. Each state has one winner that goes on the national competition. Megan Walton was one of eight contestants to receive honorable mention out of 817 in the Commonwealth of Pennsylvania.

5. Sheffield Area Middle High School JETS - Mr. James Evers/Sarah Ambrose

Mr. Evers introduced the participants in the Junior Engineering and Technical Society Competition (JETS). The team was coached by Ms. Sarah Ambrose. Ms. Ambrose introduced the team which included Devon Meddock, team captain; Harshel Patel; Chris Madigan; Megan Odonish; Ryan Faul; Nick Hovey; and Samantha Penwell. The team placed first in the Commonwealth for Division One and first at the National Championship for Division One. They will be featured on the JETS website.

6. Golden Apple Award Winner – Deb Young/Melanie Victor

Mrs. Young introduced Melanie Victor who is a kindergarten teacher at Youngsville Elementary School. She was surprised with a visit to her classroom from an Erie television station and was presented the Golden Apple Award. She thanked the District for the opportunity to be a part of the District teaching staff.

7. Machine Shop NIMS Certification Exceeding PDE recommendations

Mrs. Berry introduced Trenton Berardi, a third year student in the machining program. PDE requires that students complete at least four projects to qualify for Level I NIMS certification. There are nine projects and seven tests, which Trenton completed the first time. The projects take approximately four hours each. He has completed three years of machining and one year of drafting and his dream is to design, draft and machine his own mountain bike. Trenton is now registered with NIMS which represents 6,000 companies and 10,000 workers. Trenton ranks in the top 1 percent for credentials earned. He will be attending Alfred University next year.

8. Envirothon Winners

Mrs. Patty Horner introduced the Envirothon winners from Warren Area High School. Mrs. Toole and the students worked hard this year to achieve their goals. The teams studied geponics, wildlife, forestry, soils, and biodiversity. WAHS took four out of the top five spots in the county. The top team will be going to the State meet, which includes Katie Downing, Alyssa D'Alessandro, Jakayla Anderson, Casey Main, and Jamie Nicklas.

The two other teams that competed consisted of Anna Williams, Jackie Barrett, Lainey Catalino, Sydney Domville, Dylan Moore, Ryan Mangini, Kirt Pierson, and Brad Simmons.

1.8 Public Comment

There was no public Comment

Mrs. Angove announced an executive session at 6:30 p.m. to discuss terms and conditions of an employee contract.

The meeting reconvened at 7:44 p.m.

1.9 Approval of the Minutes - April 13, 2009

April 13, 2009  
Minutes  
Approved  
8-0-0

**MOTION:** It was moved by Mrs. Oudinot and seconded by Mrs. Zariczny that the Board of School Directors approves the minutes of April 13, 2009.

The result of the vote: Passed unanimously

1.10 Approval of the Special Meeting Minutes - April 29, 2009

April 29, 2009  
Special Meeting  
Minutes  
Approved  
8-0-0

**MOTION:** It was moved by Mrs. Oudinot and seconded by Mrs. Zariczny that the Board of School Directors approves the Special Meeting Minutes of April 29, 2009.

The result of the vote: Passed unanimously

1.11 Financial Reports

Financial  
Reports  
Approved  
8-0-0

**MOTION:** It was moved by Mr. Lockett and seconded by Dr. Martin that the Board of School Directors approves the Financial Reports and authorizes the release of funds in payment of the listing of bills with the exception of check number 519244; further, that a copy as presented be submitted for audit.

Roll Call Vote:

Voting Yes: Mr. Knapp, Mr. Lockett, Dr. Martin, Mrs. Oudinot,  
Mr. Stewart, Mrs. Turfitt, Mrs. Zariczny, Mrs. Angove

The result of the vote: Passed unanimously

1.12 Audit Reports for Years Ending June 2006, June 2007 and June 2008

Audit Reports  
for Years  
Ending June  
2006, 2007, 2008  
and will be  
filed with the  
appropriate  
minutes.  
Approved  
8-0-0

**MOTION:** It was moved by Dr. Martin and seconded by Mrs. Oudinot that the Board of School Directors directs that the 2005-2006 Final Audit Report be filed with Board approved minutes of the April 9, 2007 Regular Board Meeting; and that the 2006-2007 Final Audit Report be filed with the Board approved minutes of the April 10, 2008 Regular Board Meeting.

The result of the vote: Passed unanimously

1.13 Hearing Officer's Report

**MOTION:** It was moved by Dr. Martin and seconded by Mrs. Oudinot that the Board of School Directors approves the Hearing Officer's report dated May 11, 2009 Cases AA and EE as presented.

Dr. Martin withdrew his motion and Mrs. Oudinot agreed.

**MOTION:** It was moved by Mrs. Zariczny and seconded by Mr. Stewart that the Board of School Directors approves Cases EE and FF as presented.

Hearing  
Officer's Report  
Case EE  
Approved  
8-0-0

**FRIENDLY AMENDMENT:** It was moved by Mr. Lockett to approve Hearing Officer's Report Case EE only. Mrs. Zariczny and Mr. Stewart agreed.

The result of the vote: Passed unanimously

Hearing  
Officer's Report  
Case AA  
Approved  
8-0-0

**MOTION:** It was moved by Dr. Martin and seconded by Mr. Lockett that Case AA be removed from the table and approved as presented.

The result of the vote: Passed unanimously

**MOTION:** It was moved by Mr. Stewart and seconded by Mrs. Zariczny that the Board of School Directors approves Case FF as presented.

Hearing  
Officer's Report  
Case FF  
Failed  
3-5-0

Roll Call Vote:

Voting Yes: Mrs. Zariczny, Mr. Knapp, Mr. Stewart

Voting No: Mr. Lockett, Dr. Martin, Mrs. Oudinot, Mrs. Turfitt,  
Mrs. Angove

**MOTION:** It was moved by Mr. Stewart and seconded by Mrs. Zariczny that the expulsion for Case FF as presented with the exception that the expulsion be reduced by one marking period so that it runs through the first nine weeks of the next academic year, in addition that the student be required to write a paper at least 10 pages in length that researches the injuries and possible harmful consequences of the injuries inflicted and the student write a letter of apology to the victim with those letters to be approved by the Board at its October 2009 meeting in order for the student to gain readmission from alternative education if the student elects to make application for readmission.

Hearing  
Officer's Report  
Case FF with  
Modifications  
Approved  
6-2-0

Roll Call Vote:

Voting Yes: Mr. Knapp, Dr. Martin, Mr. Stewart, Mrs. Turfitt,  
Mrs. Zariczny, Mrs. Angove

Voting No: Mr. Lockett, Mrs. Oudinot

The result of the vote: Passed

## 2.0 President's Statement

### 2.1 Reports & Information

#### 1. I.U.5 - Mrs. Donna Zariczny

There was no report.

#### 2. PSBA - Mr. Thomas Knapp

There was no report.

### 3. Career Center Advisory - Mr. Jeff Lockett

- Welding student Trenton Berardi has exceeded machine shop standards for a high school student.
- Student Michael Trisket is preparing for National competition in marine technology/power equipment.
- Senior Tech Prep students were invited to Erie for a Leadership Day through the IU#5.
- WCCC continues to work with community groups on community projects. Building and construction program just finished the storage shed for the North Warren Playground.

### 2.2 Important Dates

BOARD/COMMITTEE MEETING DATES				
	Date	Time	Committee	Location
1.	May 13, 2009	3:30 p.m.	Finance Committee Budget Work Session	Curwen Building
2.	May 26, 2009	6:00 p.m.	Curriculum, Instruction & Technology Committee	WCCC
3.	May 26, 2009	Following CIT	Physical Plant & Facilities Committee	WCCC
4.	May 27, 2009	5:30 p.m.	Policy Committee	WCCC
5.	May 27, 2009	Following POL	Personnel/ Athletics & Co- Curricular Activities Committee	WCCC
6.	May 27, 2009	Following PACCA	Finance Committee	WCCC
7.	June 8, 2009	6:00 p.m.	Regular Board Meeting	WCCC

Update – Master Facilities Plan meeting will take place June 1 in the evening. The time and place will be announced at a later date.

There will be a special board meeting prior to one of the committee meetings and that will be announced at a later date.

### 2.3 Audit Report 2007-2008

Mrs. Angove announced that the Audit Report for 2007-2008 has been received by the Board members and that a copy be included with the minutes of this meeting.

### 2.4 Announcements

Mrs. Angove announced there was an executive session held prior to tonight's meeting to discuss lawsuits filed against the district and employee discipline.

## 3.0 Superintendent's Reports and Recommendations

### 3.1 General Comments - Dr. Robert Terrill

There are six pages of accomplishments from the district schools included in the Superintendent's Report.

- 3.2 Informational Report
- 3.3 Committee Reports
- 3.4 Other

4.0 New Business - Consent Agenda

4.1 Consent Agenda

Items removed from consent agenda:

- 4.4 – Proposed 2009-2010 Classes of Fewer than 12 Students - Mrs. Turfitt
- 4.5 – Request for a Budget Line Item for Technology Requests - Dr. Martin
- 4.7 – Summer Playground Program - Mrs. Turfitt
- 4.11 – Copy Paper Bid - Mr. Lockett
- 4.17 – Staffing Information - Mrs. Turfitt
- 4.21 – Salvation Army Youth Program - Mrs. Turfitt
- 4.23 – Sugar Grove Elementary School Window Replacements - Mrs. Turfitt
- 4.25 – Policy 3221, titled - Records Management Policy - Mr. Stewart
- 4.29 – Business Administrator Contract - Mrs. Turfitt

**MOTION:** It was moved by Mrs. Zariczny and seconded by Dr. Martin that the Board of School Directors approves the consent agenda with the exception of items 4.4, 4.5, 4.7, 4.11, 4.17, 4.21, 4.23, 4.25, and 4.29.

Roll Call Vote:

Voting Yes: Mr. Stewart, Mrs. Turfitt, Mrs. Zariczny, Mrs. Angove, Mr. Knapp, Mr. Lockett, Dr. Martin, Mrs. Oudinot

Consent  
Agenda  
Approved  
8-0-0

The result of the vote: Passed unanimously

4.2 2009-10 Perkins Grant - CIT - Dr. Jack Martin

**MOTION:** That the Board of Directors instructs the administration to submit an application to the 2009-10 Carl D. Perkins Career and Technical Education Improvement Grant to support programs and activities at the Warren County Career Center.

Perkins Grant  
Application  
Approved  
8-0-0

The result of the vote: Passed unanimously under consent agenda

4.3 2009-10 PA-Pact Grant - CIT - Dr. Jack Martin

**MOTION:** That the Board of School Directors instructs the administration to apply to the Pennsylvania Department of Education PA-Pact Grant to support a variety of programs in support of education in the Warren County School District.

PA-Pact  
Grant  
Application  
Approved  
8-0-0

The result of the vote: Passed unanimously under consent agenda

- 4.4 Proposed 2009-2010 Classes of Fewer than 12 Students - CIT - Dr. Jack Martin

*Removed for separate action*

- 4.5 Request for a Budget Line Item for Technology Requests - CIT - Dr. Jack Martin

*Removed for separate action*

Ellwood  
National  
Forge Tax  
Incentive  
Rebate  
Program  
Application  
Approved  
8-0-0

- 4.6 Tax Incentive Rebate Program with Ellwood National Forge - CIT - Dr. Jack Martin

**MOTION:** That the Board of School Directors instructs the administration to apply to Ellwood National Forge for a portion of the tax rebate monies it designates for local use in Warren County. Any such rebate would be designated to support Warren County Career Center programs.

The result of the vote: Passed unanimously under consent agenda

- 4.7 Summer Playground Program - FIN - Mr. Jeff Lockett

*Removed for separate action*

Job Training  
Equipment  
Grant  
Application  
Approved  
8-0-0

- 4.8 Job Training Equipment Grant - FIN - Mr. Jeff Lockett

**MOTION:** That the Board of School Directors approves the district going to bid for a mill and lathe for use by programs at the Warren County Career Center, as outlined in the 2008-09 Job Training Fund Equipment Grant.

The result of the vote: Passed unanimously under consent agenda

My Lunch  
Money.com  
Approved  
8-0-0

- 4.9 My Lunch Money.com - FIN - Mr. Jeff Lockett

**MOTION:** That the Board of Directors approves mylunch.com as the online lunch money accounting system to be implemented on July 1, 2009.

The result of the vote: Passed unanimously under consent agenda

Rouse License  
Agreement  
Approved  
8-0-0

- 4.10 License Agreement Rouse Children's Center - FIN - Mr. Jeff Lockett

**MOTION:** That the Board of School Directors approves (renews) the License Agreement with the Rouse Children's Center for Summer Playground use per the attached agreement.

The result of the vote: Passed unanimously under consent agenda

Certificated  
Personnel  
Report  
Approved  
8-0-0

- 4.11 Copy Paper Bid - FIN - Mr. Jeff Lockett

*Removed for separate action*

- 4.12 Certificated Personnel Report - PACCA - Mrs. Kirsten Turfitt

**MOTION:** That the Board of School Directors approves the Certificated Personnel Report.

The result of the vote: Passed unanimously under consent agenda

- |   |  |
|---|--|
| 4.13 Support Personnel Report - PACCA - Mrs. Kirsten Turfitt<br><b><u>MOTION:</u></b> That the Board of School Directors approves the Support Personnel Report.<br>The result of the vote: Passed unanimously under consent agenda  | Support<br>Personnel<br>Report<br>Approved<br>8-0-0  |
| 4.14 Athletic Supplemental Contracts - PACCA - Mrs. Kirsten Turfitt<br><b><u>MOTION:</u></b> That the Board of School Directors approves the Athletic Supplemental Contracts.<br>The result of the vote: Passed unanimously under consent agenda  | Athletic<br>Supplemental<br>Contracts<br>Approved<br>8-0-0   |
| 4.15 Co-Curricular Supplemental Contracts PACCA - Mrs. Kirsten Turfitt<br><b><u>MOTION:</u></b> That the Board of School Directors approves the Co-Curricular Supplemental Contracts.<br>The result of the vote: Passed unanimously under consent agenda  | Co-Curricular<br>Supplemental<br>Contracts<br>Approved<br>8-0-0                                    |
| 4.16 Non-Athletic Co-Curricular Supplemental Position PACCA - Mrs. Kirsten Turfitt<br><b><u>MOTION:</u></b> That the Board of School Directors approves the new Non-Athletic Co-Curricular Supplemental contract position of Wellness Coordinator.<br>The result of the vote: Passed unanimously under consent agenda   | Non-Athletic<br>Co-Curricular<br>Supplemental<br>Position<br>Approved<br>8-0-0                     |
| 4.17 Staffing Information - PACCA - Mrs. Kirsten Turfitt<br><i>Removed for separate action</i>  |  |
| 4.18 Cooperative Agreement - PACCA - Mrs. Kirsten Turfitt<br><b><u>MOTION:</u></b> That the Board of School Directors approves the Cooperative Agreement between Sheffield Area Middle/High School and Abraxas for football.<br>The result of the vote: Passed unanimously under consent agenda   | Cooperative<br>Agreement<br>Approved<br>8-0-0  |
| 4.19 HIPAA Form - PACCA - Mrs. Kirsten Turfitt<br><b><u>MOTION:</u></b> That the Board of School Directors approves the HIPAA form.<br>The result of the vote: Passed unanimously under consent agenda  | HIPAA Form<br>Approved<br>8-0-0  |
| 4.20 Highmark Healthy High 5 Challenge Grant - PPF - Mrs. Donna Zariczny<br><b><u>MOTION:</u></b> That the Board of School Directors instructs the administration to apply to the Highmark Healthy High 5 Challenge Grant for \$9,500 for the construction of an outdoor basketball court at Youngsville Elementary/Middle School.<br>The result of the vote: Passed unanimously under consent agenda | Highmark<br>Healthy High 5<br>Challenge<br>Grant<br>Application<br>Submission<br>Approved<br>8-0-0 |

- 4.21 Salvation Army Youth Program - PPF - Mrs. Donna Zariczny

*Removed for separate action*

- 4.22 Sugar Grove Borough - Flashing Light Request - PPF - Mrs. Donna Zariczny

Sugar Grove  
Flashing Light  
Support Letter  
Approved  
8-0-0

**MOTION:** That the Board of School Directors directs the administration to provide a letter of support to the Borough of Sugar Grove for their grant application for flashing speed reductions signs at Sugar Grove Elementary School.

The result of the vote: Passed unanimously under consent agenda

- 4.23 Sugar Grove Elementary School Window Replacements - PPF - Mrs. Donna Zariczny

*Removed for separate action*

- 4.24 Policy Number 2345, titled - Minutes and Records - POL - Mrs. Kimberly Angove

Policy # 2345  
Minutes &  
Records First  
Reading  
Approved  
8-0-0

**MOTION:** That the Board of School Directors approves on first reading Policy Number 2345, titled - Minutes and Records.

The result of the vote: Passed unanimously under consent agenda

- 4.25 Policy 3221, titled - Records Management Policy - POL - Mrs. Kimberly Angove

*Removed for separate action*

- 4.26 Policy 9742 - Class Rank/Honors Credits-Class of 2011 and Beyond and Policy 9743 - Class Rank/Honors Credits-Class of 2008, 2009, and 2010 - POL - Mrs. Kimberly Angove

Policies 9742 &  
9743 Class  
Rank/Honors  
Credits Second  
Reading  
Approved  
8-0-0

**MOTION:** That the Board of School Directors approves on second reading the proposed revisions to Policy 9742 - Class Rank/Honors Credits-Class of 2011 and Beyond and Policy 9743 - Class Rank/Honors Credits-Class of 2008, 2009, and 2010.

The result of the vote: Passed unanimously under consent agenda

- 4.27 Policy 10613 - Administration of Medications - POL - Mrs. Kimberly Angove

Policy # 10613  
Administration  
of Medications  
First Reading  
Approved  
8-0-0

**MOTION:** That the Board of School Directors approves on first reading the new Policy Number 10613, titled - Administration of Medications.

The result of the vote: Passed unanimously under consent agenda

- 4.28 Policy 10465, titled - Student Participation and Coaches Needed - POL - Mrs. Kimberly Angove

Policy # 10465  
Student  
Participation &  
Coaches  
Needed  
First Reading  
Approved  
8-0-0

**MOTION:** That the Board of School Directors approves on first reading Policy Number 10465, titled - Student Participation and Coaches Needed.

The result of the vote: Passed unanimously under consent agenda

4.29 Business Administrator Contract

*Removed for separate action*

5.0 Items Removed for Separate Action

- 5.1 (4.4) Proposed 2009-2010 Classes of Fewer than 12 Students - CIT - Dr. Jack Martin

**MOTION:** It was moved by Mrs. Zariczny and seconded by Mrs. Oudinot that the Board of School Directors approves that the attached listings of classes with fewer than 12 students be offered in school year 2009-2010.

Proposed  
Classes With  
Fewer Than  
12 Students  
Approved  
5-3-0

The result of the vote: Passed with Mrs. Zariczny, Mr. Lockett, and Mrs. Oudinot voting no.

- 5.2 (4.5) Request for a Budget Line Item for Technology Requests - CIT - Dr. Jack Martin

**MOTION:** It was moved by Mrs. Stewart and seconded by Mrs. Zariczny that the Board of School Directors directs the Finance Committee to consider a \$250,000 line item in the 2009-2010 budget in support of staff members' requests for new technology in their classrooms. No more than 10% of the budgeted amount could be used for staff development.

Budget Line  
Item for  
Technology  
Withdrawn

Mr. Stewart withdrew his motion and Mrs. Zariczny agreed.

- 5.3 (4.7) Summer Playground Program - FIN - Mr. Jeff Lockett

**MOTION:** It was moved by Mrs. Zariczny and seconded by Mr. Stewart that the Board of School Directors approves the attached License Agreement with the Commissioners of Warren County for the 2009 Summer Playground Program.

Mrs. Zariczny withdrew the motion and Mr. Stewart agreed.

**MOTION:** It was moved by Mr. Stewart and seconded Mrs. Oudinot that the Board of School Directors approves the attached License Agreement with the Commissioners of Warren County for the 2009 Summer Playground Program with the exception that the solicitor be permitted to revise the documents and the president can execute the documents upon the solicitor's satisfaction.

Summer  
Playground  
Program  
Approved  
8-0-0

The result of the vote: Passed unanimously

- 5.4 (4.11) Copy Paper Bid - FIN - Mr. Jeff Lockett

**MOTION:** It was moved by Mr. Lockett and seconded by Mrs. Oudinot that the Board of School Directors approves the copy paper bid per the attached document.

Copy Paper Bid  
Approved  
8-0-0

The result of the vote: Passed unanimously

5.5 (4.17) Staffing Information - PACCA - Mrs. Kirsten Turfitt

Staffing  
Information  
New Positions  
Approved  
7-1-0

**MOTION:** It was moved by Mr. Stewart and seconded by Mrs. Zariczny that the Board of School Directors approves the new positions of Itinerant Music Instructor (1.0 FTE), Itinerant Spanish Instructor (1.0 FTE), .5 Home and School Visitor/Social Worker (0.5 FTE) and place the funding for five (5) Itinerant Elementary Instructor positions in the contingency fund.

**Friendly Amendment:** It was moved by Dr. Martin that the Board of School Directors approves the new positions of Itinerant Music Instructor (1.0 FTE), Itinerant Spanish Instructor (1.0 FTE), .5 Home and School Visitor/Social Worker (0.5 FTE), leaving five (5) Itinerant Elementary Instructor positions in the contingency fund until the point in time when the board addresses the preliminary budget. Both Mr. Stewart and Mrs. Zariczny agreed.

**MOTION:** Mr. Lockett moved to table this motion at the present.  
Motion failed for lack of a second.

Roll Call Vote:

Voting Yes: Mrs. Oudinot, Mr. Stewart, Mrs. Turfitt, Mrs. Zariczny, Mrs. Angove, Mr. Knapp, Dr. Martin,

Voting No: Mr. Lockett

The result of the vote: Passed

5.6 (4.21) Salvation Army Youth Program - PPF - Mrs. Donna Zariczny

Salvation  
Army Youth  
Program  
Approved  
7-0-1

**MOTION:** It was moved by Mrs. Zariczny and seconded by Mr. Knapp that the Board of School Directors approves a License Agreement with the Salvation Army Youth Program.

**Friendly Amendment:** It was moved by Mr. Lockett that the amount of reimbursement to the district be \$250 per week with the hours of operation to be provided to the Director of Buildings & Grounds and the president approved to sign the agreement.

Roll Call Vote:

Voting Yes: Dr. Martin, Mrs. Oudinot, Mrs. Turfitt, Mrs. Zariczny, Mr. Knapp, Mr. Lockett, Mrs. Angove

Abstaining: Mr. Stewart

The result of the vote: Passed

5.7 (4.23) Sugar Grove Elementary School Window Replacements - PPF - Mrs. Donna Zariczny

Sugar Grove  
Elementary  
Window  
Replacement  
Approved  
7-1-0

**MOTION:** It was moved by Mrs. Zariczny and seconded by Mr. Stewart that the Board of School Directors approves a general contract to Architectural Window Concepts in the amount of \$382,400 for the project known as "Sugar Grove Elementary School Window Replacements," WCSD Project 0903.Base bid #1.

The result of the vote: Passed with Mr. Lockett voting no.

- 5.8 (4.25) Policy 3221, titled - Records Management Policy - POL - Mrs. Kimberly Angove

**MOTION:** It was moved by Mr. Stewart and seconded by Mrs. Zariczny that the Board of School Directors approves on first reading Policy Number, 3221, titled - Records Management Policy.

Policy 3221  
Records  
Management  
Policy  
Failed  
4-4-0

The result of the vote: Failed on a tie vote with Mr. Stewart, Mrs. Zariczny, Mr. Lockett, and Mrs. Oudinot voting no.

- 5.9 (4.29) Business Administrator Contract

**MOTION:** It was moved by Mr. Lockett and seconded by Mrs. Oudinot to table the Business Administrator's Contract until after executive session.

Business  
Administrator's  
Contract  
Tabled  
8-0-0

The result of the vote: Passed unanimously

Mrs. Angove announced a five minute recess at 9:20 p.m.

The meeting reconvened at 9:26 p.m.

#### 6.0 Future Business for Committee Review

- 6.1 Mrs. Zariczny requested that the Records Management Policy be sent back to the policy committee and brought back to the Board in August.
- 6.2 Mrs. Angove asked the CIT Committee to consider cell phones instead of the 'clicker' system that is currently in place. Mrs. Stewart and Mrs. Hetrick will speak to this at the next CIT Committee meeting.
- 6.3 Mr. Stewart questioned the distance learning PDE ruling that the District needs to have a certificated person on the receiving end. He stated there is no regulation or statute stating that fact but it was simply a ruling by one person at PDE. He asked if the Board members were interested in contesting the ruling. This will go to CIT at its next meeting to charge the solicitor to do some research on the issue.
- 6.4 Dr. Martin requested that administration look at the number of preps the secondary teachers have and that the PACCA review that data. Administration was asked to make a recommendation to alleviate this situation.

#### 7.0 Other

- 7.1 Appointment of Board Secretary - PACCA - Mrs. Kirsten Turfitt

**MOTION:** It was moved by Mrs. Zariczny and seconded by Mr. Knapp that the Board of School approves the appointment of Ruth A. Huck as Board Secretary for the Warren County School District for a term of four (4) years beginning on July 1, 2009, with a supplemental salary of \$5,796.40 for the 2009/2010 school year. A salary increase of 3% will be given in each of the following three (3) years of the term and that the Board of School Directors further

Board  
Secretary  
Appointment  
Approved  
8-0-0

approves the bond amount of \$25,000 for the board secretary.

The result of the vote: Passed unanimously

7.2 Appointment of the Board Treasurer

Board  
Treasurer  
Appointment  
Approved  
8-0-0

**MOTION:** It was moved by Mr. Lockett and seconded by Mrs. Oudinot that the Board of School Directors appoints Norbert Kennerknecht as the Treasurer for the Board of School Directors for the 2009-2010 fiscal year.

**Friendly Amendment:** It was moved by Dr. Martin that the Board of School Directors further approves the bond amount of \$5,000 for the board treasurer. Mr. Lockett and Mrs. Oudinot agreed to the amendment.

Roll Call Vote:

Voting Yes: Mr. Lockett, Dr. Martin, Mrs. Oudinot, Mr. Stewart,  
Mrs. Turfitt, Mrs. Zariczny, Mr. Knapp, Mrs. Angove

The result of the vote: Passed unanimously

7.3 Repository Sale

Repository Sale  
Approved  
7-1-0

**MOTION:** It was moved by Mrs. Oudinot and seconded by Mr. Stewart that the Board of School Directors approves the Tax Repository Sale per the attached document.

The result of the vote: Passed with Mr. Lockett voting no.

7.4 Stimulus Funding Applications

Submission of  
Stimulus  
Funding  
Applications  
Approved  
8-0-0

**MOTION:** It was moved by Mr. Lockett and seconded by Mr. Knapp that the Board of School Directors authorizes the administration to submit Stimulus Grant applications for Basic Education Funding, State Fiscal Stabilization Fund, Title I Funding, and IDEA Funding.

The result of the vote: Passed unanimously

7.5 Athletic Trainer Agreement

Athletic  
Trainer  
Agreement  
Tabled  
8-0-0

**MOTION:** It was moved by Mrs. Turfitt and seconded by Mr. Stewart that the Board of School Directors tables item 7.5 Athletic Trainer Agreement.

The result of the vote: Passed unanimously

8.0 Closing Activities

8.1 Public Comment

There was no public comment.

8.2 Executive Session

Mrs. Angove announced an executive session at 9:42 p.m. to discuss the terms and conditions of an employee contract. She did not anticipate any action but decided not to adjourn the meeting at this point.

The meeting reconvened at 10:20 p.m.

Mrs. Angove announced that, in addition to an employee contract, the Board discussed bargaining unit agreements.

8.3 Adjournment

It was moved by Mrs. Zariczny and seconded by Mr. Lockett that the meeting be adjourned. The meeting adjourned at 10:21 p.m.

Respectfully Submitted,

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Suzanne Turner, Secretary Pro Tempore

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Kimberly J. Angove, Board President