

LETTER OF AGREEMENT

BETWEEN

Warren County School District

and

THE NORTHWEST TRI-COUNTY INTERMEDIATE UNIT

This agreement is made and entered into as of the \_10<sup>th</sup> day of \_\_August, 2009, by and between Warren County School District (herein referred to as the “School District”) and the Northwest Tri-County Intermediate Unit (“IU5”).

1. TERM

The term of this agreement shall commence on \_August 27, 2009 and terminate on June 30, 2010.

2. DESCRIPTION

Upon the terms and conditions set forth herein, Warren County School District requests that IU5 provide remedial reading instructional services in accordance with the Title I Reading Program at St Joseph’s School, Warren, PA\_.

3. FEES AND PAYMENT

3.1 In consideration of the services mutually agreed upon as described herein, \_\_Warren County School District shall pay the Northwest Tri-County Intermediate Unit \$\_14,435.34, as determined by their per-pupil allocation times the number of low income private school children.

3.2 The Northwest Tri-County Intermediate Unit shall invoice the School District for the total amount in June 2010.

4. NORTHWEST TRI-COUNTY INTERMEDIATE UNIT RESPONSIBILITIES

4.1 To provide instructional services by a certified elementary teacher.

4.2 To use appropriate evaluative testing/screening procedures and materials.

4.3 To provide the School District and the private school an outline of the local assessment plan.

4.4 To provide small group supplemental reading instruction for eligible private school students.

4.5 To assure all financial and legal responsibilities in providing the instruction:

4.5.1 Pay salary and all benefits for the teacher(s).

4.5.2 Provide reading materials, which supplement instruction.

4.5.3 Provide diagnostic testing instruments.

4.5.4 Supervise the instruction.

4.5.5 Any other responsibilities necessary to conduct the program as intended.

4.6 To require the IU5 teacher to complete the following requirements in addition to providing weekly instructional periods:

4.6.1 Conduct diagnostic and benchmark testing, as needed, on eligible private school students.

4.6.2 Maintain records of assessment data, instructional activities, and attendance for students served.

4.6.3 Meet with parents for conferences as requested.

4.6.4 Provide progress report(s) at the end of the year for each student served.

4.7 To be responsible for the following:

4.7.1 Provide the School District with the addresses of students served.

4.7.2 Provide the School District with data necessary to complete their Title I responsibilities, including assessment data and related data.

4.7.3 Meet with private school administrators annually to review services provided to their students.

4.7.4 Provide the School District access to the program at any time.

5. SCHOOL DISTRICT RESPONSIBILITIES

5.1 Provide IU5 with names of private schools identified to participate in Title I.

5.2 Assist IU5 in identifying the addresses of students who reside in Title I attendance areas.

5.3 Inform IU5 of any and all circumstances which may directly or indirectly affect the performance of this Agreement, including changes in the original funding allocation.

6. MISCELLANEOUS

6.1 The Northwest Tri-County Intermediate Unit maintains and keeps in force such insurance as Workers Compensation, Liability, and Property Damage.

6.2 The Northwest Tri-County Intermediate Unit shall indemnify, defend, and hold harmless the School District from any and all losses, damages, claims or costs, including attorney's fees, arising from any act or omission of IU5, its officials, agents, or employees.

The parties have entered into this agreement as of the Effective Date first above written:

\_\_\_\_\_ Warren County School District

Northwest Tri-County Intermediate Unit

By: \_\_\_\_\_  
(Name Typed)

By: \_\_\_\_\_  
(Dr. Marjorie Wallace)

Title: \_\_\_\_\_

Title: Executive Director

Date: \_\_\_\_\_

Date: \_\_\_\_\_