



BUSINESS ONLINE BANKING APPLICATION

Company Information (Print or Type)

Company Name: Warren County School District Org ID: _____
(To be assigned by Internet Banking Department)

TIN or EIN#: 25-1157816 E-Mail: petter.turnquist@wcsdpa.org
*Required

Address: 185 Hospital Drive

City: Warren State: Pa Zip: 16365

Phone: 814-723-6938 Fax: 814-726-7180

Company Contact Person: Petter Turnquist

Company Type

- ☐ Sole Proprietor - Name _____
- ☐ Partnership
- ☐ Corporation
- ☐ Non-Profit Organization
- ☒ Other
- Please verify all relevant documentation for each company type is on file at the originating office.

Company Employee Authorization

Company System Administrator (CSA):

*The Community Banking Retail Office will provide the Company System Administrator's (CSA) Login ID. Please complete the information for the employee having system administrator rights. The employee designated as CSA has full rights to all accounts and functions. The CSA is also responsible for additional users within the company. All accounts added to online banking *must* have at least one common signer.

Login I.D.	Account Number *	Product Type
<i>*Retail Office Use Only</i>	See Attached List	
WCSDPT1		

* Credit Card account numbers can be listed here also.

Primary checking account to be charged applicable fees: 4.03E+09 1026019206

Company System Administrator Name: Petter Turnquist

Additional Security (Optional)**Dual Authorization:**

Two Users must approve before transaction is submitted.

Transfers: ☐
ACH: ☐
Wire Transfers: ☐
Tax Payment: ☐

Additional Password Required:

User must enter password before transaction can be submitted.

Transfers: ☐
ACH: ☐
Wire Transfers: ☐
Tax Payment: ☐

Business Online Banking Services Requested

Plan:	Included in Plan:	Monthly Fee:
<input type="checkbox"/> Basic	Basic, PFM, Special Reports	\$5.00
<input type="checkbox"/> Free Business Checking	Basic, PFM, Free Billpay up to 15 pyts/month (Only Product 439 applies)	Free
<input checked="" type="checkbox"/> Advanced Wire Transfer	Domestic Wires, PFM, Special Reports	\$10.00
<input type="checkbox"/> Advanced	*ACH, Domestic Wires, PFM, Special Reports	\$10.00
Add on Services:		Additional Monthly Fee:
<input type="checkbox"/> Enhanced Reports		\$10.00
<input type="checkbox"/> International Wires		\$10.00
<input type="checkbox"/> Positive Pay		\$10.00

*ACH requires appropriate documentation. Please see your Business Service Advisor.

Billpay \$5.95 Monthly - \$.45 Per Item Over 15 Items

Supervisor must complete application in Online Banking System to enroll.

Special Reports: Sweep Notifications, Sweep Confirmations, Analysis Statements**Enhanced Reports:** Paid Check, Prior Day Detail No Check, Prior Day Combination, Prior Day Detail, Prior Day Summary**PFM: Personal Financial Management** - Categorize and report on transactions for up to 60 days.**Authorization**

In order to process the application, it must be signed by both parties.

By signing the document, I/We have read and accepted the terms of the Disclosures for Electronic Funds, the Business Online Banking Agreement and the Online Banking Application. I/We authorize the bank to allow access and honor any transaction(s) made using the Employee's Login ID and password.

X Authorized Company Signature: _____ Date: _____

X Authorized Company Signature: _____ Date: _____

X Authorized Company Signature: _____ Date: _____

Northwest Management Authorization: _____ Date: _____

Office Name and Number: _____

Completed by: _____

Special Instructions

Send completed application to the Internet Banking Department.
or Fax to 814-728-7715

WARREN County School District Accounts

1026019206 - GENERAL FUND (EXISTING)	438
1026051670 - GENERAL FUND SWEEP (NEW)	448
1026051696 - CAPITAL RESERVE ACCT (NEW)	438
1026051688 - CAPITAL RESERVE SWEEP (NEW)	448
1026051704 - PAYROLL ACCOUNT (NEW)	438
1026051431 - ATHLETIC FUND ACCT (NEW)	435
1026000495 - HOLDING ACCOUNT (EXISTING)	430
1026005767 - FOOD SERVICE PROGRAM (EXISTING)	429
2126016803 - SHEFFIELD ACTIVITY ACCT (EXISTING)	437
184060705 - YOUNGSHIRE BOOSTER (EXISTING)	430
24015745 - BEATY FACULTY FUND (EXISTING)	435
20178273 - BEATY SCHOOL FUND (EXISTING)	501



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BUSINESS ONLINE BANKING AGREEMENT

The applicant in consideration of Northwest Savings Bank (NSB) issuing an Online Banking authorization protocol (Login ID and Password) hereby agree to be legally bound by the following Terms and Conditions.

ACKNOWLEDGEMENT: The Company has authorized Company System Administrator (CSA) rights to the user of the account(s) listed on the application form. The Company hereby requests that NSB issue them a Login ID and password to provide access to these accounts through the Online Banking System.

ACCESS: The Company understands that it and the CSA will be able to access account(s) to view balances, account history, statements, and check images, to transfer funds between accounts, re-order checks, change an address, initiate stop payments, wire transfers, payroll transactions, tax payments, ACH transactions, and pay bills depending on what type of access it has designated for the account(s). The company also understands that NSB reserves the right to revoke such access to accounts without prior notification.

SECURITY: The Company understands that NSB's Online Banking System is offered in a secure environment (as long as it uses a secure browser) in order to afford protection for account numbers, account balances, bill payment information and other company data, which may be transmitted by or to it through the Internet. **The Company agrees to change its Password upon initial access to the system.** The Company agrees that it will designate what the new password will be and that NSB will not be able to determine what that password is, for security reasons. The Company further agrees that NSB will not be responsible for monitoring transactions to determine if they were indeed made by the authorized user. The Company agrees that it is responsible for the actions of its CSA, the security of its Login ID and Password and agrees to properly safeguard this information.

LIABILITY: The Company agrees to contact NSB immediately if it believes that the Login ID and Password have been lost, stolen or if unauthorized transactions have taken place on its account(s). The Company and its employees agree that if it gives the Login ID and Password to someone else to use, it is authorizing them to act on behalf of the Company and the Company will be responsible for any use of the NSB Online Banking System by them.

BILL PAYMENT: The Company understands that online bill payment is provided to the Company for its convenience. The actual payment of such bills is handled by our Online bill payment partner, Check Free. NSB cannot and will not be held responsible for the completion and accuracy of such transactions.

FEES: The Company agrees to pay the charges or transaction fees, which are charged by NSB. Charges or transaction fees may be imposed or changed from time to time and will be deducted from the checking account that the Company has designated for this purpose on the enrollment form.

DOCUMENTATION: The Company understands that:

1. The Company will get a monthly statement from NSB for each account if there is an electronic banking transaction to or from that account in that month. In any case the Company will get a statement at least quarterly, and,
2. If the Company brings its passbook to NSB, they will record any electronic transactions that were made to its savings account since the last time it was brought in.

CUT OFF TIMES FOR ONLINE BANKING TRANSACTIONS: The Company understands that any transfer or Stop Payment request made through the Online Banking System prior to 8:00 PM Eastern Standard Time (EST) will be posted on the same business day. Any transfer or Stop Payment request that occurs after 8:00 PM EST will be posted on the next business day. Other Online banking transactions, including Payroll, Collections, ACH Receipts, ACH Payments, Wire Transfers and Tax Payments posted prior to 3:00 PM EST will be processed on the same business day; any transactions posted after 3:00 PM EST will be processed on the next business day.

AMENDMENTS: The Company agrees that from time to time NSB may amend or change the terms of this Agreement including amendments or changes to the NSB Online Banking System or to amend or change the charges for these services. NSB may do so by notifying the Company in writing of such amendments or changes and use of the NSB Online Banking System after the effective date of any such amendments or changes shall constitute the Company's acceptance of and agreement to such amendments or changes.

DISCLOSURES: The Company hereby acknowledges its rights to use the NSB Online Banking System under this agreement as well as the terms and agreements originally disclosed to the Company at the time the above listed accounts opened at NSB.