

**PHYSICAL PLANTS AND FACILITIES COMMITTEE  
MINUTES  
JULY 27, 2009; FOLLOWING CIT  
WARREN COUNTY CAREER CENTER, LARGE CONFERENCE ROOM**

**COMMITTEE MEMBERS PRESENT:**

Mrs. Donna Zariczny, Committee Chairperson	Mr. Tom Knapp, Committee Member
Mr. Arthur Stewart, Committee Member Pro Tem	Dr. Norbert Kennerknecht, Director of Buildings and Grounds Services

**COMMITTEE MEMBERS ABSENT:**

Mr. David Wortman, Committee Member

**OTHERS PRESENT:**

Ms. Kim Angove, Board President	Mr. J.F. Lockett, Board Vice-President
Dr. Robert Terrill, Superintendent	Ms. Amy Stewart, Director
Ms. Karen Pascale, Director	Ms. Amanda Hetrick, Director
Ms. Rosemarie Green, Director	Mr. Brian Collopy, Administrator
Mr. Jeff Flickner, Administrator	Representative from <i>Times Observer</i>
Mrs. Melissa McLean, Recording Secretary	Mr. Jeff Wilson, Playing Surface Solutions
Members of the Public	

**1. Opening Activities**

**1.1 Call to Order**

Meeting called to order at 9:15 p.m. by Chairperson Zariczny.

**1.2 Public Comment**

None

**2. Old Business**

**2.2 Gas and Oil Drilling**

Discussion:

Solicitor determined that we have mineral rights at the Warren campus location.  
Committee would like to see location of existing wells on adjoining properties.

Action:

Administration to have further mapping done of existing wells on adjoining properties.

Motion:

None.

**3. New Business**

**3.1 Presentation – Jeff Wilson from Playing Surface Solutions (EMHS & YHS Track Update)**

Discussion:

The EMHS and YHS tracks need additional work to make the surfaces usable for the 2009-10 spring track season. Jeff Wilson, Playing Surface Solutions, presented a stabilizer which is a water activated binder, and can be mixed with the existing track

surfaces. There is an athletic contingency fund built into the 2009-10 budget that could help to support the additional work needed on these tracks.

Action:

Administration to continue to investigate stabilizer suggested by Playing Surface Solutions, and provide follow-up report at August 31, 2009 PPF Committee Meeting.

Motion:

None.

### 3.2 Project Updates

Discussion:

Buildings and Grounds completes several smaller projects each year, in addition to the major contract projects. Some of this year's projects are:

LEC – New carpet was installed in the large classroom and main hall.

BWMS – New ceiling and energy efficient lights were installed in the cafeteria; and new flooring will be installed. Stair treads were replaced. Carpet replaced in the special needs classroom.

YHS – New stair treads being installed. Asphalt repairs. The main entrance is being re-configured to make the building more secure. New walk-in coolers and freezer being installed.

WAHS – Asphalt repairs.

WCCC – Acid wash of the limestone and preventative maintenance on mortar joints.

SAMHS - New walk-in coolers and freezer being installed. Curb correction will be completed this year.

Action:

If a motion is needed to purchase the flooring for WCCC, it should be placed under "Other" on August 10, 2009 board meeting.

Motion:

None.

### 3.3 Bid for WCCC Welding Shop Upgrades – WCSD Project No. 0902

Discussion:

Bid are due August 5, 2009 by 2:00 p.m.. Three prime contracts will be awarded: general, electrical and HVAC (mechanical). Projected contract completion date is December 2009. Discussion held regarding where students will have hands on instruction; Ms. Amanda Hetrick will provide further information at the August 31 CIT Committee meeting.

Action:

Forward motions to August 10, 2009 Board meeting.

Motion:

That the Board of School Directors approves an **electrical** contract to \_\_\_\_\_, for Base Bid \_\_\_\_\_, in the amount of \$\_\_\_\_\_ for the project known as "WCCC Welding Shop Upgrades," WCSD Project No. 0902.

That the Board of School Directors approves a **general** contract to \_\_\_\_\_, for Base Bid \_\_\_\_\_, in the amount of \$\_\_\_\_\_ for the project known as "WCCC Welding Shop Upgrades," WCSD Project No. 0902.

That the Board of School Directors approves a **HVAC** contract to \_\_\_\_\_, for Base Bid \_\_\_\_\_, in the amount of \$\_\_\_\_\_ for the project known as "WCCC Welding Shop Upgrades," WCSD Project No. 0902.

## **4. Informational Items**

### **4.1 Utilities Reports**

### **4.2 Project Status Updates**

#### Discussion:

WAHS Curtain Wall Replacement – Phase II (WCSD Project 0807):

- Contractors are on site and removing old panels.
- Delivery of new panels is pending.

EMHS & YHS Scoreboards Purchase (WCSD Project 0901):

- Contractor is due on site this week to begin installation.

WCCC Welding Shop Upgrades (WCSD Project 0902):

- Project is out to bid.
- Public bid opening is August 5, 2009 at 2:00 p.m..

SGES Window Replacements (WCSD Project 0903):

- Contractor is doing field measurements and submittals
- Work scheduled to start 9/15/09.
- SGES administration is working with B&G to schedule classrooms for work.

### **4.3 Capital Reserve Report**

### **4.4 Work Order Reports**

## **5. Other**

### **5.1 Request from City of Warren**

#### Discussion:

City of Warren would like permission to use the egress route at BWMS to access their property and do additional work. Attorney Byham has reviewed and approved the agreement. Committee concern regarding work being done during BWMS football practice.

#### Action:

Administration to communicate with the City of Warren regarding appropriate hours for work so as not to interfere with BWMS football practices.

#### Motion:

That the Board of School Directors approves the Temporary Construction Access Easement Agreement with the City of Warren.

## **6. Closing Activities**

### **6.1 Next Meeting**

August 31, 2009, 6:00 p.m., at Warren County Career Center

### **6.2 Adjournment**

Meeting adjourned at 10:05 p.m.