

**WARREN COUNTY SCHOOL DISTRICT**  
**BOARD OF SCHOOL DIRECTORS**  
**MEETING MINUTES**  
**MONDAY, AUGUST 10, 2009**

1.0 Opening Activities

1.1 Call to Order

The regular meeting of the Warren County School District Board of School Directors was called to order by Mrs. Angove, President, at 6:10 p.m. in the Board Room of the Warren County Career Center, 347 East Fifth Avenue, Warren, Pennsylvania.

1.2 Pledge of Allegiance

Mrs. Angove led the Pledge of Allegiance to the American flag.

1.3 Roll Call

Roll Call
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Present:

Mrs. Kimberly Angove  
Mr. Thomas Knapp  
Mr. Jeff Lockett  
Dr. Jack Martin

Mrs. Katherine Oudinot  
Mr. Arthur Stewart (left at 6:45 p.m.)  
Mr. David Wortman  
Mrs. Donna Zariczny

Absent:

Mrs. Kirsten Turfitt

Others Present:

Dr. Robert Terrill, Superintendent; Mrs. Amanda Hetrick, Director of Secondary Education; Mrs. Rosemarie Green, Director of State & Federal Programs; Mrs. Amanda Hetrick, Director of Secondary Education; Dr. Norbert Kennerknecht, Director of Buildings & Grounds Services; Mrs. Amy Stewart, Director of Instructional Technology/Communications; Dr. Karen Pascale, Director of Human Resources; Mrs. Diane Martin, Director of Special Education; Mr. Petter Turnquist, Business Administrator; Mr. Chris Byham, Solicitor; Mrs. Ruth Huck, Board Secretary; Mr. Colin Kyler, Times Observer; Mr. Paul Giannini, Technology/Information Systems Specialist; Mr. Jeff Flickner, Supervisor of District-wide Athletics & Co-Curricular Activities; Mr. Eugene Casasanta, Hearing Officer; Mrs. Delores Berry, Principal; Mrs. Ruth Nelson, Principal; Ms. Ann Buerkle, Principal; Mr. Gary Weber, Principal; Mrs. Patricia Horner, Assistant Principal; Ms. Amy Beers; Ms. Ann Ryan; Ms. Louise Tharp, WCEA Representative; and approximately 8 unidentified members of the audience.

1.4 Reading of the Mission Statement – Mr. David Wortman

***The mission of the Warren County School District, where today's student is our future, is to equip all students with the educational skills necessary to achieve their unique personal potential.***

1.5 Agenda Adoption

Aug. 10,  
2009  
Agenda  
Approved  
8-0-0

**MOTION:** It was moved by Dr. Martin and seconded by Mr. Knapp that the Board of School Directors approves the agenda dated August 10, 2009.

The result of the vote: Passed unanimously

1.6 Recognitions & Presentations

1. Jaycees Donation – Mrs. Ruth Nelson and Ms. Buerkle

Mrs. Nelson and Ms. Buerkle have expressed their appreciation to and wanted to recognize the Jaycees with a framed certificate for a generous gift made to help improve the playgrounds at both Warren Area Elementary Center and South Street Early Learning Center.

Mrs. Angove announced an executive session at 6:13 p.m.

The meeting reconvened at 6:47 p.m.

Mr. Stewart did not return to the meeting following executive session.

1.7 Public Comment

There was no public comment.

1.8 Approval of the Special Meeting Minutes - July 27, 2009

Special  
Meeting  
Minutes of  
June 29, 2009  
with  
Corrections  
July 27, 2009  
Approved  
7-0-0

**MOTION:** It was moved by Mr. Lockett and seconded by Mrs. Oudinot that the Board of School Directors approves the Special Meeting Minutes of June 29, 2009, and July 27, 2009.

**Friendly Amendment:** It was moved by Mrs. Zariczny that the discrepancy in the Minutes of June 29, 2009, item 2.9 be corrected to eliminate Mr. Stewart as voting yes because he was not in attendance. Both Mr. Lockett and Mrs. Oudinot agreed.

The result of the vote: Passed unanimously

1.9 Financial Reports

Financial  
Reports  
Approved  
7-0-0

**MOTION:** It was moved by Mrs. Oudinot and seconded by Mr. Wortman that the Board of School Directors approves the Financial Reports and authorizes the release of funds in payment of the listing of bills; further, that a copy as presented be submitted for audit.

The result of the vote: Passed unanimously

1.10 Hearing Officer's Report

Hearing  
Officer's  
Report  
Cases RR, SS,  
TT, VV, WW  
Approved  
7-0-0

**MOTION:** It was moved by Dr. Martin and seconded by Mrs. Oudinot that the Board of School Directors approves the Hearing Officer's Report dated August 10, 2009, Cases: RR, SS, TT, VV, WW as presented.

The result of the vote: Passed unanimously

**MOTION:** It was moved by Mrs. Zariczny and seconded by Mrs. Oudinot that the Board of School Directors approves Case XX as amended to include changing the ten day suspension to eight days of in school suspension and the suspension would begin the first day of school.

The result of the vote: Passed with Dr. Martin and Mr. Wortman voting no.

HO Report  
Case XX  
Approved  
5-2-0

**MOTION:** It was moved by Mr. Lockett and seconded by Dr. Martin that the Board of School Directors approves Case QQ with the understanding that the Board's action will rescind the action taken by the Board with regard to Case QQ at the June 29, 2009, Regular Board meeting.

HO Report  
Case QQ  
Approved  
7-0-0

The result of the vote: Passed unanimously

## 2.0 President's Statement

### 2.1 Reports and Information

#### 1. I.U.5 - Mrs. Donna Zariczny

There was no report.

#### 2. PSBA - Mr. Thomas Knapp

There was no report.

#### 3. Career Center Advisory - Mr. Jeff Lockett

Mr. Lockett stated that there is an agenda item under 'Other' for Welding Shop upgrades.

### 2.2 Important Dates

BOARD/COMMITTEE MEETING DATES				
	Date	Time	Committee	Location
1.	Aug. 31, 2009	6:00 p.m.	Physical Plant & Facilities Committee	WCCC
2.	Aug. 31, 2009	Following PPF	Curriculum, Instruction & Technology Committee	WCCC
3.	Sept. 1, 2009	5:30 p.m.	Policy Committee	WCCC
4.	Sept. 1, 2009	Following POL	Finance Committee	WCCC
5.	Sept. 1, 2009	Following FIN	Personnel/ Athletics & Co-Curricular Activities Committee	WCCC
6.	Sept. 14, 2009	6:00 p.m.	Regular Board Meeting	WCCC

Mrs. Zariczny asked Board members if they were available for a meeting on September 2 to continue meetings with DeJong. The Board members present responded affirmatively to the date. Mrs. Zariczny will notify members of the time and place for the meeting and have it advertised.

### 2.3 Announcements

- Mrs. Angove stated that at the last special board meeting the motion for RFQ's for ed specs had a very aggressive timeline and Dr. Kennerknecht was not able to get that all pulled together for this meeting. The motion stated that the RFQ's were to be presented at tonight's meeting. The information will be available by the September Board meeting.

- Mrs. Angove apologized to the Board Secretary and administration for not adhering to the policy regarding the posting of items to the agenda. Things have been lax and the policy not followed. She stated that items were still being added to the agenda until 3:00 p.m. today. She requested that Board members adhere to the policy and not make additions to the agenda after it has been published on the Thursday before the Board meeting. Mrs. Angove will make sure that she approves the agenda on Wednesday, Mrs. Huck will email Board members on Thursday that the agenda is ready, and once the agenda is approved, it should not change. If a need arises and something needs to get on the agenda, the president should be called and the president will make arrangements with the Board Secretary to make the additions with notification to Board members.

The problem arises when Board members review the agenda over the weekend and then changes are made to agenda items leaving members unprepared to vote on those agenda items. With everyone's cooperation Mrs. Angove would like to work very hard to get agenda finalization back on track.

- Mrs. Angove announced there was an executive session prior to the Board meeting to discuss student discipline, bargaining agreement negotiations, and an employee salary increase.

### 3.0 Superintendent's Reports and Recommendations

#### 3.1 General Comments - Dr. Robert Terrill

The Superintendent's Report was distributed to the Board last week. One item on the report was in regard to an agenda item tonight, the additional position to the technology department which he endorses and will discuss later.

#### 3.2 Informational Report

#### 3.3 Committee Reports

### 4.0 New Business - Consent Agenda

#### 4.1 Consent Agenda

Items removed for separate action:

#### 4.2 Certificated Personnel Report - Dr. Martin

#### 4.5 Co-Curricular Supplemental Contracts - Dr. Martin

#### 4.12 Act 32 Consolidated EIT Collections - Mrs. Oudinot

#### 4.15 Electronic School Board Renewal - Mrs. Zariczny

#### 4.16 Jefferson Defrees Food Service Contract - Mr. Lockett

#### 4.17 YE 2008-2009 Budget Transfers & Adjustments - Mr. Lockett

**MOTION:** It was moved by Dr. Martin and seconded by Mr. Wortman that the Board of School Directors approves the consent agenda with the exception of items 4.2; 4.5; 4.12; 4.15, 4.16; 4.17.

Roll Call Vote:

Voting Yes: Mr. Knapp, Mr. Lockett, Dr. Martin, Mrs. Oudinot, Mr. Wortman, Mrs. Zariczny, Mrs. Angove

Consent Agenda Approved 7-0-0
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- 4.2 Certificated Personnel Report - PACCA - Mrs. Kirsten Turfitt

*Removed for separate action.*

- 4.3 Support Personnel Report - PACCA - Mrs. Kirsten Turfitt

**MOTION:** That the Board of School Directors approves the Support Personnel Report.

The result of the vote: Passed unanimously under consent agenda.

- 4.4 Athletic Supplemental Contracts - PACCA - Mrs. Turfitt

**MOTION:** That the Board of School Directors approves the Athletic Supplemental Contracts.

The result of the vote: Passed unanimously under consent agenda.

- 4.5 Co-Curricular Supplemental Contracts - PACCA - Mrs. Turfitt

*Removed for separate action.*

- 4.6 Library Collection Development - CIT - Dr. Jack Martin

**MOTION:** That the Board of School Directors authorizes the administration to apply for an LSTA Collection Development Grant in an amount of up to \$5,000 for any district building identified as needing collection improvement and meeting funding requirements.

The result of the vote: Passed unanimously under consent agenda.

- 4.7 Information Literacy for WAHS - CIT - Dr. Jack Martin

**MOTION:** That the Board of School Directors authorizes the administration to apply for an LSTA Information Literacy Grant in an amount of up to \$35,000 for Warren Area High School.

The result of the vote: Passed unanimously under consent agenda.

- 4.8 Title I Contracted Service With IU#5 - CIT - Dr. Jack Martin

**MOTION:** That the Warren County School District Board of Directors approves the attached contract with IU#5 for Title I services at St. Joseph School for the 2009-2010 school year.

The result of the vote: Passed unanimously under consent agenda.

- 4.9 Policy Number 2347, titled - Electronic Information Dissemination - POL - Mrs. Kimberly Angove

**MOTION:** That the Board of School Directors approves on first reading the revisions to Policy Number 2347, titled - Electronic Information Dissemination.

The result of the vote: Passed unanimously under consent agenda.

- 4.10 Policy Number 9950, titled - Technology and Internet Safety

**MOTION:** That the Board of School Directors approves on first reading Policy Number 9950, titled - Technology and Internet Safety.

The result of the vote: Passed unanimously under consent agenda.

Support  
Personnel  
Report  
Approved  
7-0-0

Athletic  
Supplemental  
Contracts  
Approved  
7-0-0

Library  
Collection  
Grant  
Application  
Approved  
7-0-0

LSTA  
Literacy Grant  
Application  
Approved  
7-0-0

Title I/IU5  
Contracted  
Services for  
St. Joseph  
School  
Approved  
7-0-0

Policy 2347 –  
Electronic  
Information  
Dissemination  
First Reading  
Approved  
7-0-0

Policy 9950 –  
Technology &  
Internet Safety  
First Reading  
Approved  
7-0-0

4.11 Smart Board Installation FIN - Mr. JF Lockett

Smart Board  
Installation  
Approved  
7-0-0

**MOTION:** That the Board of School Directors approves the purchase of Smart Board and Projector mounting services with SMART Solution Technologies LP in the amount of \$20,250.

The result of the vote: Passed unanimously under consent agenda.

4.12 Act 32 Consolidated EIT Collections - FIN - Mr. JF Lockett

*Removed for separate action.*

4.13 Head Start Food Service Contract - FIN - Mr. JF Lockett

Head Start  
Food Service  
Contract  
Approved  
7-0-0

**MOTION:** That the Board of School Directors approves the Head Start Contract per the attached document.

The result of the vote: Passed unanimously under consent agenda.

4.14 Citrix Subscription Renewal - FIN - Mr. JF Lockett

Citrix  
Renewal  
Approved  
7-0-0

**MOTION:** That the Board of School Directors approves the purchase of Citrix Subscription Renewal in the amount of \$69,187.50.

The result of the vote: Passed unanimously under consent agenda.

4.15 Electronic School Board Renewal - FIN - Mr. JF Lockett

*Removed for separate action.*

4.16 Jefferson Defrees Food Service Contract - FIN - Mr. JF Lockett

*Removed for separate action.*

4.17 YE 2008-2009 Budget Transfers & Adjustments - FIN - Mr. JF Lockett

*Removed for separate action.*

5.0 Items Removed for Separate Action

4.2 Certificated Personnel Report - PACCA - Mrs. Kirsten Turfitt

Certificated  
Personnel  
Report  
Approved  
7-0-0

**MOTION:** It was moved by Dr. Martin and seconded by Mrs. Oudinot that the Board of School Directors approves the Certificated Personnel Report.

The result of the vote: Passed unanimously

Robert's Rules of Order were suspended to introduce the newest professional staff members hired: Ms. Amy Beers – Assistant Principal at Sheffield Area Middle/High School and Youngsville High School and Ms. Ann Ryan – Assistant Principal at Warren Area Elementary Center.

4.5 Co-Curricular Supplemental Contracts - PACCA - Mrs. Turfitt

Co-Curricular  
Supplemental  
Contracts  
Failed  
7-0-0

**MOTION:** It was moved by Mr. Knapp and seconded by Mrs. Oudinot that the Board of School Directors approves the Co-Curricular Supplemental Contracts.

The result of the vote: Failed unanimously

4.12 Act 32 Consolidated EIT Collections - FIN - Mr. JF Lockett

**MOTION:** It was moved by Mrs. Oudinot and seconded by Mrs. Zariczny that the Board of Directors approves the Business Administrator as the Act 32 delegate and the Board Treasurer as the alternate delegate.

**Friendly Amendment:** It was moved by Dr. Martin and agreed to by Mrs. Oudinot and Mrs. Zariczny that the Board of School Directors approves the attached resolution appointing the Business Administrator as the Act 32 delegate and the Board Treasurer as the alternate delegate.

**Second Friendly Amendment:** It was moved by Mr. Lockett and agreed to by Dr. Martin, Mrs. Oudinot and Mrs. Zariczny to name the second alternate as the Superintendent.

**FINAL MOTION:** That the Board of School Directors approves the attached resolution appointing the Business Administrator as the Act 32 delegate, the Board Treasurer as the alternate delegate and the Superintendent as the second alternate delegate.

Act 32  
Delegates  
Approved  
7-0-0

The result of the vote: Passed unanimously

4.15 Electronic School Board Renewal - FIN - Mr. JF Lockett

**MOTION:** It was moved by Mrs. Zariczny and seconded by Mrs. Oudinot that the Board of School Directors approves the purchase of Electronic School Board for one year in the amount of \$10,900.

ESB Contract  
Renewal  
Approved  
7-0-0

The result of the vote: Passed unanimously

4.16 Jefferson Defrees Food Service Contract - FIN - Mr. JF Lockett

**MOTION:** It was moved by Mr. Lockett and seconded by Mrs. Oudinot that this item be sent back to the Finance Committee for consideration pending the receipt of necessary documents.

Jefferson  
Defrees Food  
Service  
Contract  
Approved  
7-0-0

Mr. Lockett withdrew his motion.

**MOTION:** It was moved by Dr. Martin and seconded by Mrs. Oudinot that the Board of School directors approves the Food Service contract with Jefferson Defrees subject to the approval of the solicitor.

Roll Call Vote:

Voting Yes: Mrs. Zariczny, Mr. Knapp, Mr. Lockett, Dr. Martin, Mrs. Oudinot, Mr. Wortman, Mrs. Angove

The result of the vote: Passed unanimously

4.17 YE 2008-2009 Budget Transfers & Adjustments - FIN - Mr. JF Lockett

**MOTION:** It was moved by Mrs. Zariczny and seconded by Mrs. Oudinot that the Board of Directors approves the year end budget transfers and adjustments per the attached documents.

YE 2008-2009  
Budget  
Transfers &  
Adjustments  
sent back to  
Committee  
Approved  
7-0-0

Mrs. Zariczny withdrew her motion.

**MOTION:** It was moved by Mr. Lockett and seconded by Mrs. Oudinot that this item be referred back to the Finance Committee.

The result of the vote: Passed unanimously

6.0 Future Business for Committee Review

- 6.1 Mrs. Zariczny asked that administration come back to the CIT committee with evaluations and recommendations for the Alternative Education Program and physical plant and facility alternatives for housing the program different from where we currently house the program, as well as looking at out of school district entities



who are willing to offer the program for the school district and the costs associated with that. She would like to see the information by the October CIT meeting to evaluate for the 2010-2011 school year. In addition Mr. Lockett would like to know what agencies could help with the behavioral aspect of the students program and get to the root cause of their behavior.

- 6.2 Mrs. Zariczny would like PPF to be charged with coming back at the August committee meeting with a report on where the district stands with the South Street Early Learning Center Ed Spec and how that process can be finalized.
- 6.3 Dr. Martin asked that the Policy Committee be charged with reviewing Policy 2325 – so that the Board avoids and is consistent with the manner in which it presents items for the Board agenda. This policy needs to be well defined and it needs to be adhered to so that the Board Secretary does not have to be put in the position of fielding numerous requests of changing the agenda. These recommendations need to be brought back for the next Policy Committee meeting and ready for first reading at the September Board meeting.
- 6.4 Dr. Martin requested that the Board revisit the supplemental contracts and make recommendations globally for how supplemental contracts are brought forth in alignment with not only the contractual obligations but also the district needs, specifically looking at the four positions that the Board did not approve tonight. This will be sent to PACCA for their recommendation starting with an updated job description for the Cyber Liaison. The Board needs a better look at how it utilizes its staff and rethink its strategy. The recommendation will come back to the September meeting.

## 7.0 Other

### 7.1 Banking Documents

Execution of  
Banking  
Documents  
Approved  
6-0-1

**MOTION:** It was moved by Dr. Martin and seconded by Mr. Lockett that the Board of School Directors approves the execution of Banking Documentation per the attached in connection with agenda item 2.21 Banking - FIN - Mr. J.F. Lockett, June 29, 2009, Special Board Meeting. Documents are subject to Solicitor approval.

**FRIENDLY AMENDMENT:** Mrs. Zariczny asked that the attached letter of instruction be included for approval with the motion. Dr. Martin and Mr. Lockett agreed.

Roll Call Vote:

Voting Yes: Mr. Wortman, Mrs. Zariczny, Mr. Knapp, Mr. Lockett, Dr. Martin, Mrs. Angove

Abstained: Mrs. Oudinot

### 7.2 Check & Connect Contract

Check &  
Connect  
Contract  
Approved  
7-0-0

**MOTION:** It was moved by Mrs. Oudinot and seconded by Mrs. Zariczny that the Board of School Directors approves the Check & Connect contract in the amount of \$11,577 to be funded by IDEA Stimulus Funding.

The result of the vote: Passed unanimously



7.3 Tax Anticipation Note

**MOTION:** It was moved by Mr. Lockett and seconded by Mrs. Oudinot that the Board of School Directors authorizes the Business Administrator or the Superintendent to borrow up to \$ 5,000,000 in the form of a Tax Anticipation Note during August, 2009 should the Basic Subsidy be delayed by the passage of the State Budget, to be used as temporary cash-flow.

**FRIENDLY AMENDMENT:** It was moved by Mr. Wortman that the District retire the debt in five business days after the receipt of the basic subsidy and authorizes the Board President and Board Secretary to execute the documents as necessary. The wording ‘authorizes the Business Administrator and Superintendent’ will be changed to ‘the District’.

Dr. Martin asked that the administration find out if the District could be reimbursed by the State for any interest it incurs for borrowing the money.

Roll Call Vote:

Voting Yes: Mr. Wortman, Mrs. Zariczny, Mr. Knapp, Mr. Lockett, Dr. Martin, Mrs. Oudinot, Mrs. Angove

Tax  
Anticipation  
Note  
Approved  
7-0-0

7.4 Database Systems Specialist Position

**MOTION:** It was moved by Mrs. Zariczny and seconded by Mr. Lockett that the Board of School Directors approves the new position of Data Systems Specialist.

Mrs. Zariczny amended her motion to include this position in the Act 93 group.

Roll Call Vote:

Voting Yes: Mrs. Zariczny, Mr. Knapp, Mr. Lockett, Mr. Wortman, Mrs. Angove

Voting No: Dr. Martin, Mrs. Oudinot

The result of the vote: Passed

Database  
Systems  
Specialist  
Position  
Approved  
5-2-0

7.5 Dual Enrollment Agreements, Resolution, and Repayment Agreement

**MOTION:** It was moved by Mrs. Oudinot and seconded by Mr. Lockett that the Board of School Directors approves the attached Dual Enrollment Agreements with Clarion University and St. Bonaventure University, the attached Dual Enrollment Resolution, and the attached Repayment agreement with the understanding that the Agreements, Resolution and Repayment Agreement will replace the Agreements, Resolution and Repayment Agreement that were previously passed by the Board on June 29, 2009, in their entirety.

The result of the vote: Passed with Mr. Knapp voting no and Mrs. Zariczny abstaining.

Dual  
Enrollment  
Agreements  
Approved  
5-1-1

7.6 WCCC Welding Shop Upgrades - General, Electrical & HVAC Contract  
(WCSD 0902.1) - PPF - Mrs. Donna Zariczny

**MOTION:** It was moved by Mrs. Zariczny and seconded by Mr. Lockett that the Board of School Directors approves a general contract to Perry Construction, for Base Bid No. 1, in the amount of \$146,000; an electrical contract to Allegany Electrical, for Base Bid No. 1, in the amount of \$105,497; and an HVAC contract to Mazza Mechanical, for Base Bid No. 1, in the amount of \$188,000 for a total award amount of \$439,497 for the project known as "WCCC Welding Shop Upgrades," WCSD Project No. 0902.

**AMENDMENT:** Mrs. Zariczny amended her motion that the Board of School Directors directs the administration to work with the solicitor to draft a contract with JCC for use of the welding lab for the first semester or until completion of the project and to get signatures as required from the Board President and Secretary. Mr. Lockett agreed to the amendment.

Welding Shop  
Upgrades  
Failed  
4-3-0

Roll Call Vote:

Voting Yes: Mr. Knapp, Mr. Lockett, Mrs. Zariczny, Mrs. Angove

Voting No: Mrs. Oudinot, Mr. Wortman, Dr. Martin

The result of the vote: Failed

**MOTION:** It was moved by Dr. Martin and seconded by Mrs. Oudinot that the Board of School Directors approves the bids as presented and directs the administration to proceed with option number three and report back to the Physical Plant & Facilities Committee on the feasibility of implementing Option number three.

Welding Shop  
Upgrades  
Option III  
Failed  
3-4-0

Roll Call Vote:

Voting Yes: Dr. Martin, Mrs. Oudinot, Mr. Wortman

Voting No: Mr. Lockett, Mrs. Zariczny, Mrs. Angove, Mr. Knapp

The result of the vote: Failed

**MOTION:** It was moved by Mrs. Zariczny and seconded by Mr. Wortman that the Board of School Directors approves a general contract to Perry Construction, for Base Bid No. 1, in the amount of \$146,000; an electrical contract to Allegany Electrical, for Base Bid No. 1, in the amount of \$105,497; and an HVAC contract to Mazza Mechanical, for Base Bid No. 1, in the amount of \$188,000 for a total award amount of \$439,497 for the project known as "WCCC Welding Shop Upgrades," WCSD Project No. 0902.

Scheduling of  
Special Board  
Meeting  
Approved  
7-0-0

**MOTION WITHDRAWN:** Mrs. Zariczny withdrew her motion and Mr. Wortman agreed in lieu of a Special Board Meeting within the next four days.

**MOTION:** It was moved by Mrs. Zariczny and seconded by Dr. Martin that the Board of School Directors schedule a Special Board meeting for Item 7.6 and the options as presented to accommodate the educational program and that it occur within the next week.

The result of the vote: Passed unanimously

- 7.7 Temporary Construction Access Easement Agreement with City of Warren - PPF - Mrs. Donna Zariczny

Construction Easement Approved 7-0-0
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**MOTION:** It was moved by Mrs. Zariczny and seconded by Mr. Lockett that the Board of School Directors approves the Temporary Construction Access Easement Agreement with the City of Warren.

The result of the vote: Passed unanimously

- 7.8 Co-Curricular Supplemental Contracts

Co-Curricular Department Head Approved 7-0-0
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**MOTION:** It was moved by Dr. Martin and seconded by Mr. Knapp that the Board of School Directors approves the co-curricular supplemental for the Department Head listed in the attachment of Item 5.2.

**Public Comment**

There was no public comment.

Roll Call Vote:

Voting Yes: Mr. Lockett, Dr. Martin, Mrs. Oudinot, Mr. Wortman, Mrs. Zariczny, Mr. Knapp, Mrs. Angove

The result of the vote: Passed unanimously

- 7.9 Director of Human Resources Pay Increase

Pay Raise for Director of Human Resources Approved 7-0-0
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**MOTION:** It was moved by Mrs. Zariczny and seconded by Mrs. Oudinot that the Board of School Directors authorizes an annual pay increase of 3.5 percent for the 2009-2010 school year retroactive to July 1, 2009, for the Director of Human Resources.

**Public Comment**

There was no public comment.

Roll Call Vote:

Voting Yes: Mr. Knapp, Mr. Lockett, Dr. Martin, Mrs. Oudinot, Mr. Wortman, Mrs. Zariczny, Mrs. Angove

The result of the vote: Passed unanimously

8.0 Closing Activities

- 8.1 Public Comment

There was no public comment.

- 8.2 Executive Session

Mrs. Angove announced an executive session at 9:10 p.m. with possible action to follow.

The meeting reconvened at 10:20 p.m.

- 8.3 Consulting Contract

**MOTION:** It was moved by Mrs. Zariczny and seconded by Mrs. Oudinot that the Board of School Directors approves the consulting agreement with PG Training in the amount of \$4700 plus expenses upon the solicitor's approval and authorizes signatures of the President and Board Secretary as necessary.

Consulting  
Contract  
Approved  
7-0-0

**Public Comment**

There was no public comment.

Roll Call Vote:

Voting Yes: Mr. Knapp, Mr. Lockett, Dr. Martin, Mrs. Oudinot, Mr.  
Wortman, Mrs. Zariczny, Mrs. Angove

The result of the vote: Passed unanimously

8.4 Adjournment

**MOTION:** It was moved by Mr. Lockett and seconded by Mr. Wortman that the  
meeting be adjourned.

The meeting adjourned at 10:21 p.m.

Respectfully Submitted,

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Ruth A. Huck, Board Secretary

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Kimberly J. Angove, Board President