

2300 PUBLIC PARTICIPATION AT BOARD MEETINGS**2340 Committee Meetings**

Board committee meetings are the key forums in which issues for the Board are introduced, discussed, analyzed, and recommended for Board action. The committee chairperson is to maintain an atmosphere in which citizens of the school district may enter into conversation regarding the issues. Maintaining decorum by all parties is the responsibility of the committee chairperson.

Board committees may meet in open session to discuss issues to be acted upon at a subsequent regular or special meeting of the Board, except that no official Board action may be taken at the committee meeting. A majority of the committee may choose to forward recommendations in writing to the Board for its later action.

A motion recommended by a majority of the committee shall be placed upon the Consent Agenda for consideration by the full Board. A motion not recommended by a majority may, nevertheless, be forwarded to the full Board by a single Board member where it will be placed on the Agenda under Other.

Notes or "minutes" of committees are not "approved" at any subsequent meeting. Meeting notes will be taken, approved by the committee chairperson, and posted as unapproved on the BoardDoes **electronic governance software** no less than three (3) business days prior to the next regular Board meeting.

Meetings of Board committees are generally held once per month but may be held more frequently at the call of the president of the Board and/or the committee chairperson.

Committees will use BoardDoes **electronic governance software** to publish their agendas and the appropriate attachments prior to meeting.

Adoption Date	-	September 13, 1999
Revised	-	October 10, 2005
Revised	-	March 13, 2006
Revised	-	
Practice	-	
Legal Reference	-	