

FINANCE COMMITTEE MEETING

September 1, 2009

Warren County Career Center

COMMITTEE MEMBERS PRESENT:

Chairperson, Jeff Lockett
Kathy Oudinot
Dr. Jack Martin

OTHERS PRESENT:

Dr. Robert Terrill
J. Petter Turnquist
Dr. Karen Pascale
Rosemarie Green
Brian Collopy
WTO
Kimio Nelson

Matt Jones
Kirsten Turfitt
Kim Angove
Tom Knapp
Amy Stewart
Amanda Hetrick

1. Opening Activities

1.01 Call to Order

Kathy Oudinot called the meeting to order at 6:00PM at the Warren County Career Center.

1.02 Public Comment

No public comment at this time.

2. New Business

2.01 Assistant Secretary Discussion Item

Discussion: This agenda item was tabled until a future meeting.

Action: No Action

2.02 Math Consumables

Discussion: No discussion

Action: The committee voted unanimously to take this to the special board on September 2, 2009 for approval.

Motion: That the Board of School Directors approves 2009-2010 Math Consumables in the amount of \$ 31,227.00 per the attached document.

Attachments:

2.02: Math Consumables 2009-2010

2.03 Depository

Discussion: Mr. Turnquist stated that the Solicitor is reviewing these documents he would like this recommendation to go to the September 2, 2009 Special Board meeting for approval

Action: The committee voted unanimously to take this to the special board on September 2, 2009 for approval.

Motion: That the Board of School Directors approves the agreements with First Niagara per the attached documents.

2.04 Amendment to the 2009-10 Beacon Light Contract – CIT – Dr. Jack Martin

Discussion: Dr. Martin questioned a couple of items on the old contract. He was concerned about some of the language in the contract. Dr. Terrill stated that in the state of PA the Board of Secretary needs to sign all documents. The signature page will be changed.

The district submitted a proposal via the 2009-10 PA-PACT to expand the Student Assistance Program (SAP) in the Warren County School District. The expansion requires a Master's level SAP liaison, to be provided by Beacon Light and paid for through the PA-PACT Grant. The PA-PACT was approved the week of August 17, 2009. The administration is seeking permission to add this contracted service to the 2009-10 SAP contract. The 2008-09 contract is attached for your information; the new contract would be identical to the 2008-09 contract, with the addition of the contracted service requested above.

The district is awaiting a draft of the 2009-10 SAP contract from Beacon Light Behavioral Services, which we expect by the September 14th WCSD Board meeting. The contract will be prepared in consultation with district solicitor. Funding: \$58,890 through the 2009-10 PA-PACT Grant.

Action: The committee voted to take this to the regular meeting with language changes.

Suggested motion: That the Board of School Directors amend the contract with Beacon Light Behavioral Health Systems to include the services of a Master's certified SAP liaison. The liaison cost will be funded entirely through the 2009-10 PA-PACT grant award.

Attachments:

2.04: Beacon Light SAP Contract 08-09

3. Old Business

3.01 Budget Transfers and Adjustments

Discussion: Mr. Turnquist would like to submit these budget transfers and adjustments to the board 5 days before the regular September Board Meeting for approval.

Action: The committee agreed to take this to the regular board meeting in September for approval.

Motion: That the board of School Directors approves the 2008-2009 year end Budget Transfers and adjustments per the attached document.

4. Informational Items.

4.01 Financial & Energy Reports

Discussion: Mrs. Oudinout stated that these financial reports were on ESB for review at the board's convenience.

Action: No Action

Attachments:

4.01 Electric Report – June 09 – Both Sides
4.01 Gas Report – June 09 – Both Sides
4.01 Capital Project Reserve 8.25.2009
4.01 Fuel report 9.10

4.02 Pentamotion Finance Plus Update

Discussion: Mr. Turnquist spoke to the committee on the finance plus updates. He stated that position control training occurred August 25, 2009 as a precursor to setting up the module and integrating this with the Personnel Budgeting Module. Finance Plus upgrading process will begin soon to version 4.3 which includes enhanced features. This process will require significant testing and validation.

Action: No Action

Attachments:

4.02 Updates

4.03 Banking Transition Update

Discussion: Mr. Turnquist updated the committee on the transition to change district accounts to Northwest Savings Bank. Sungard Pentamotion technical services modified check writing Optio and Micr in Fin Plus to accommodate the Northwest routing and account numbers for both Accounts Payable and Payroll. All Northwest Savings Bank documents and agreements have been reviewed by our solicitor and executed.

Action: No action

5. Other - Update

6. Closing Activities

6.01 Public Comment

No Public Comment

6.02 Next Meeting Date – September 29, 2009 – Warren County Career Center – following PACCA

6.03 Adjournment – Dr. Jack Martin made the motion to adjourn the meeting at 6:15PM and seconded by Jeff Lockett.

Respectfully Submitted,
Cindy Nyquist, Recording Secretary
Jeff Lockett
Dr. Jack Martin
Kathy Oudinout, Chairperson for this meeting.