

CURRICULUM, INSTRUCTION, AND TECHNOLOGY COMMITTEE  
COMMITTEE OF THE WHOLE

**MINUTES**

September 28, 2009

WARREN COUNTY CAREER CENTER

COMMITTEE MEMBERS PRESENT:

Dr. Jack Martin, Chairperson  
Mr. Arthur Stewart  
Mr. John Grant

Mrs. Amy Stewart  
Ms. Amanda Hetrick  
Mrs. Rosemarie Green  
Mrs. Diane Martin

COMMITTEE MEMBERS ABSENT:

None

OTHERS PRESENT:

Kimberly Angove  
Thomas Knapp  
Jeff Lockett  
Katherine Oudinot  
Donna Zariczny

Kirsten Turfitt  
Dr. Robert Terrill  
Dr. Norbert Kennerknecht  
Brian Collopy  
Matt Jones

Delores Berry  
Gary Weber  
Jeweline Bell  
Stacey Ludwig  
Darlene Albaugh

Debra Bosko  
Brian Ferry, WTO  
Lisa Niedzialek  
1 other

1. Opening Activities

1.1 Call to Order

The meeting was called to order at 6:01 PM by Dr. Jack Martin.

1.2 Public Comment – There were no public comments.

2. Old Business – There was no old business.

3. New Business

3.1 Grant: CVS Public School Inclusion Grant

**Discussion:**

An attachment to the agenda was provided. This grant focuses on public schools that promote greater levels of inclusion for children with disabilities. The administration wishes to apply for this grant, using the funds to purchase classroom amplification systems, which are particularly useful to students who are autistic, have auditory processing issues, or have been diagnosed with Attention Deficit Disorder, but will be used by all students. There was no discussion regarding this grant.

**Action:**

This will be forwarded to the Board for instruction to apply for the grant.

**Motion:**

That the Board of School Directors instructs the district administration to apply to the CVS Inclusion Grant for \$5,000 in funding to purchase classroom amplification equipment for a district school or schools to be identified by the WCSD Special Education Department.

**3.2 GRANT: Target Field Trip Grant****Discussion:**

An attachment to the agenda was provided. Target is offering an \$800 grant to teachers who are planning student field trips but need financial assistance to implement them. As many teachers as are interested may apply. Any field trip that is submitted must follow established WCSD policy and procedures.

**Action:**

This will be forwarded to the Board for instruction to apply for the grant.

**Motion:**

That the Board of School Directors instructs the administration to work with any building administrator and/or teacher interested in submitting a Target Field Trip Grant application, with the understanding that any trip so proposed must follow established district policy and procedure.

**3.3. Field Trip to Mexico****Discussion:**

Ms. Jeweline Bell, a WCSD Spanish teacher, is planning a field trip to the Yucatan in Mexico at the end of the school year. The Field Trip Request, itinerary, and a guarantee of refund were presented for informational purposes. This trip would be open to all second and third year Spanish students in the district. It is planned to request this trip on a biannual basis in the future. Ms. Bell was available for questions.

**Action:**

This will be forwarded to the Board for approval at the October 12, 2009 meeting. An update on the H1N1 situation in Mexico will be included.

**Motion:**

That the Board of School Directors approves the field trip request for the trip to Mexico as presented.

**3.4 Grant: Pennsylvania Business Week****Discussion:**

An attachment to the agenda was provided. The District's grant writer has worked with the School-to-Work Program to help establish the possible implementation of this program. The Pennsylvania Business Week is a one-week, in-school program that teaches students about the American economic system. The students would run their own companies through a computer simulation. Volunteers from local businesses and organizations would participate. A grant award of \$9,000 would fund the program. It is

being planned to offer the program to 11<sup>th</sup> grade students at Youngsville High School in January 2010, with approximately 89 students participating.

**Action:**

This will be forwarded to the Board for instruction to apply for the grant.

**Motion:**

That the Board of School Directors instructs the administration to apply to the Community Foundation of Warren County – and other local foundations as necessary – for funding necessary to offer the Pennsylvania Business Week program at Youngsville High School in January 2010.

3.5 Strategic Plan Midpoint Review

**Discussion:**

Dr. Robert Terrill gave some background information as to how the six-year Strategic Plan, which is mandated by the state, was developed. The Strategic Plan Committee had tried to merge the Board goals into the Strategic Plan.

The state also requires a midpoint review of the plan with the submission of seven reports. These were presented to CIT as attachments to the agenda.

Dr. Terrill would like to schedule a retreat where the administration and the Board members could discuss how to continue with the Strategic Plan.

**Action:**

The Strategic Plan Midpoint Review will be forwarded to the Board at the Special Meeting being held on this same evening, September 28, 2009 for acceptance. The Intermediate Unit has suggested three separate motions for moving forward with the Midpoint Review.

**Motion I:**

That the Board of School Directors accepts the Midpoint Review of the Strategic Plan.

**Motion II:**

That the Board of School Directors accepts the Educational Technology Plan.

**Motion III:**

That the Board of School Directors accepts the Professional Education Plan.

4. Informational Items

4.1 WCCC Informational Updates

The WCCC will be audited during the 2010-2011 school year regarding civil rights mandates. This audit will apply only to the WCCC, not the entire district.

The Pre-Engineering and Building and Construction Occupations (BCO) classes will be participating in the designing and building of a walking and bike path in connection with the PA Kinzua Pathway Project Group.

#### 4.2 Board and Committee Charges Update

A chart depicting the charges to the administration that the Board and Committees have made was provided. There was no discussion.

#### 4.3 WCCC Building and Construction Competency Enhancement

To provide student motivation and enhance the mastery of competencies, it is desired to provide real life experiences for the BCO students. A competency list was provided. Ideas that are being presented are building and selling a hunting camp, working with Warren County Habitat for Humanity, and building and selling a modular ranch home over a three-year period. Projects such as these are being done in other school districts. The WCCC was asking approval from the CIT Committee to develop a proposal for these projects. Permission was granted, and a proposal will be presented at the November 23, 2009 CIT meeting. If the proposal meets with CIT acceptance, it would need to be reviewed by the Board to determine whether it would be acceptable and could be built into the 2010-2011 budget.

#### 4.4 WCCC Program of Study Curriculum Updates

The Carl D. Perkins and Technical Education Act of 2006 require the development and implementation of CTE Programs of Study. A timeline was presented that indicated when Programs of Study for individual courses would be implemented. There will be eight (8) Programs of Study introduced to the CIT Committee for presentation to the Board in December 2009 for approval. Some of the Programs of Study may impact the 2010-2011 budget.

#### 5. Other – There were no other items.

#### 6. Closing Activities

6.1 Next Meeting – October 26, 2009, following the PPF meeting which begins at 6:00 PM at the Warren County Career Center

#### 6.2 Adjournment

The meeting adjourned at 6:35 PM.

Respectfully submitted by:

Ms. Lisa Niedzialek, Recording Secretary

Dr. Jack Martin, Chairperson

Curriculum, Instruction, and Technology Committee