

FINANCE COMMITTEE MEETING

September 29, 2009

Warren County Career Center

COMMITTEE MEMBERS PRESENT:

Chairperson, Jeff Lockett
Kathy Oudinout
Dr. Jack Martin

OTHERS PRESENT:

Dr. Robert Terrill	Diane Martin
J. Petter Turnquist	Rosemarie Green
Dr. Karen Pascale	Amanda Hetrick
Paul Giannini	Tom Knapp
Cindy Nyquist	WTO

1. Opening Activities

1.01 Call to Order

Jeff Lockett called the meeting to order at 7:19PM at the Warren County Career Center.

1.02 Public Comment

No public comment at this time.

2. Old Business

2.01 Bond Refunding

Discussion: Mr. Petter Turnquist stated since Bond rates have achieved a favorable level, it is the recommendation of the Business office to pursue the refinancing of prior bond issues approved by the Board of School Directors at the January 26th Special board Meeting, to result in a savings to the district of approximately \$ 400,000. He explained that rates have reached a favorable point. Mr. Turnquist stated that a parameter resolution accomplishes the same thing as the resolution presented to the board in January. He feels the current climate for bond interest rates has made it attractive to pursue the refinancing Series 2003 and Series 2004 bonds.

Action: The committee voted to send this for the full board for approval with a minimum saving of \$325,000.

Motion: That the Board of School Directors approves bond refunding with a parameter resolution per attached document.

Attachments:

2.01: Ref 03 04 2009
2.01: Executive Summary 1.27.09

3. New Business

3.01 Transportation Clearances

Discussion: Mr. Turnquist stated that this agenda item is in connection with Bus Drivers hired prior to the implementation of required clearances that are grandfathered. He reviewed what the cost would be if the district required additional

clearances. Mr. Martin stated that he felt the district should require criminal history and child abuse clearances. Mrs. Oudinout was in total agreement with going ahead with paying for these clearances. The committee agreed that they would not object to adding FBI clearance along with these other two.

Action: The committee voted unanimously to go ahead and have the criminal history and child abuse clearances be required for all Bus Drivers at the district expense. The committee would like the Administration to make the decision on the FBI clearance and if they decide not to go with the FBI clearance the committee would like to know why they have made that decision. This agenda item does not have to be taken to the board as a motion.

Attachments:

3.01: Transportation Clearances 9 2009

3.02 Repository Sale

Discussion: Mr. Turnquist requested this repository sale be taken to the full board for consideration.

Action: The committee voted unanimously to take this to the full board for approval.

Motion: That the Board of School Directors approves the Repository Sale per the attached document.

Attachments:

3.02: Repository Tax Sale YV-675-2265

3.03 2010-2011 State Base Index and District's Adjusted Index

Discussion: Mr. Turnquist stated that the State Base Index is adjusted for each School District by their prior year Market Value/ Personal Income Ratio. Due to the Budget Impasse the Warren County School Districts Adjusted Index only recently became available. This is the rate of increase by which the School District may increase Property Taxes without going to referendum. In addition, if the board of School Directors elects to pass a resolution not to increase taxes above the Index, a Preliminary Budget does not need to be passed during January 2010. The Warren County School District's Adjusted Index for 2008-2009 was 5.9% and 6.3% for fiscal year 2009-2010 and 4.2% for 2010-2011. He stated that 4.2% equates to 1.974 mills which is approximately 2 mills. The district could raise taxes by approximately \$800,000 without going to referendum for 2010-2011. The committee stressed the importance of controlling the expense side of the budget and reviewing it often.

Action: No action

Attachments:

3.03: 2010-2011 State Index

3.03: BaseindexHistory 0607 - 0910

3.03: SDADJindex 2010-2011

3.04 Purchase of K-5 Language Arts Consumables for 2010-2011

Discussion: Mrs. Rosemarie Green stated that Harcourt will discount the K-5 consumables by 25% if we place this order before the end of Oct. This cost proposal represents our "best" estimate of what will be needed for next year. We must accept delivery of these this year, but can delay the billing until after July 1, 2010. Dr. Martin stated he always struggles with the legality of committing in one budget year with

funds from another budget year. He stated that Chris Byham should be consulted if the district can commit to next years budget before it is approved. Mr. Lockett questioned how much was left in this year's text book budget. Mr. Turnquist and Mrs. Green will look into how these items will be paid.

Action: The committee voted unanimously to take this to the full board for approval. The committee would like the administration to review agenda item 3.04 and 3.05 and let them know how these items will be paid for.

Motion: That the Warren County School District Board of Directors approve the purchase of consumable language arts materials for grades K-5 for the 2010 - 2011 school year in an amount not to exceed \$25,035.00

Attachments:

3.04: CST 09-09-22 Storytown Workbooks K-5 Fall Order Warren Co

3.05 Purchase of RedCat systems

Discussion: Discussed along with agenda item 3.04

Action: The committee voted unanimously to take this to the full board for approval.

Motion: That the Warren County School District Board of Directors approve the purchase from stimulus grant funds of 36 RedCat systems at an amount not to exceed \$29,412.

Attachments:

3.05: Red Cat order

3.06 Tax Resolution

Discussion: This is a house keeping agenda item. Mr. Turnquist would like to move this resolution to the full board for approval. Dr. Martin questioned if our value for mill dropped. Mr. Turnquist responded that it is about the same. Mr. Turnquist stated that our tax delinquent collection rate is improving.

Action: The committee voted unanimously to take this to the full board for approval.

Motion: That the Warren County School District Board of Directors approve the Tax Resolutions per the attached document.

Attachments:

3.06: Resolution

4. Informational Items.

4.01 Act 32 - Warren County Tax Collection Commission

Discussion: Mr. Turnquist stated that the Warren County Tax Collection Commission was formed at the September 17, 2009 initial meeting. At that meeting officers were elected and Auditor and Solicitor were appointed. Mr. Kennerknect would like to be taken off as an alternate delegate for this committee and would like the finance committee to elect another delegate. Mr. Lockett recommended Dr. Jack Martin because of his knowledge of taxation and Mrs. Oudinout seconded this. Dr. Martin is not opposed to helping out but would like to take time to think about this seat. He would like the committee to find some else for this position if possible.

Action: This item will be discussed at a future meeting.

Attachments:

4.01 Warren County Tax Collection Commission 9 17 2009

4.02 Financial & Energy Reports

Discussion: Mr. Lockett stated that these financial reports were on ESB for review at the board's convenience.

Action: No Action

Attachments:

4.02 Electric Report – July 09 – Both Sides

4.02 Gas Report – July 09 – Both Sides

4.02 Capital Project Reserve 9.29.2009

- 5. Other** - Mr. Lockett stated that the district has just gone through a transition from National City to Northwest Savings. He asked if there was any change in names or the number of credit cards after this transition. Mr. Turnquist stated that we received the new credit cards today and we had the exact same card holders except we have eliminated 2 or 3. We have the same credit card holders with the same procedure in place. He stated that we would be taking all of the existing cards and cancel and destroy them. Mr. Lockett said what he is hearing is that the bottom line is that we have fewer credit cards now. Mr. Turnquist stated that we only use the card for emergencies, conferences and traveling.

Dr. Martin spoke to the committee regarding supplemental contracts and recommended that the finance committee and the Personnel Committee consider working together on a methodology from the board prospective on how to fund these contracts. He suggested they start by considering a pot of money for supplemental that some how align to each school and then each school can decide what supplementals they would like to support. He asked that Finance and Personnel consider looking at other options as to how these contracts are funded. Dr. Martin added that you may have to consider two aspects both Athletic verses Co-curricular. Mr. Oudinout suggested they submit their needs and go from there. Mr. Lockett suggested they give Dr. Terrill a pot of money to discuss with the building Administrators to figure out how it will be equitable to divide it up and bring this back to the finance committee for the October meeting.

6. Closing Activities

6.01 Public Comment

No Public Comment

6.02 Next Meeting Date – October 27, 2009 – Warren County Career Center – following POL

6.03 Adjournment – Dr. Jack Martin made the motion to adjourn the meeting at 8:02PM and seconded by Kathy Oudinout.

Respectfully Submitted,
Cindy Nyquist, Recording Secretary
Jeff Lockett
Dr. Jack Martin
Kathy Oudinout, Chairperson for this meeting.

