

## FINANCE COMMITTEE MEETING

October 27, 2009

Warren County Career Center

### COMMITTEE MEMBERS PRESENT:

Chairperson, Jeff Lockett  
Kathy Oudinot  
Dr. Jack Martin

### OTHERS PRESENT:

Dr. Robert Terrill	Diane Martin
J. Petter Turnquist	Rosemarie Green
Dr. Karen Pascale	Amanda Hetrick
Amy Stewart	Tom Knapp
Kirsten Turfitt	Arthur Stewart
Brian Collopy	Jeff Flickner
Cindy Nyquist	Kim Angove
WTO	

## 1. Opening Activities

### 1.01 Call to Order

Jeff Lockett called the meeting to order at 6:40PM at the Warren County Career Center.

### 1.02 Public Comment

No public comment at this time.

## 2. New Business

### 2.01 Budget Adjustments

**Discussion:** Mr. Petter Turnquist recommended that the budget adjustments and resolution in connection with the FIE vocational grant in the amount of \$190,000 be taken to the full board for approval.

**Action:** The committee voted unanimously to take this to the full board for approval.

**Motion:** That the Board of School Directors approves the Budget Adjustments per the attached document and resolution in connection with the FIE vocational grant.

### Attachments:

- 2.01: WCSD Expend Budget Adjust Resolution October
- 2.01: Budget Adjustment 10.27.09

### 2.02 Northwest Tri-County IU5 2010-2011 Budget

**Discussion:** Mr. Turnquist stated that this budget has an increase of 3% and would recommend this to go to the full board for approval. Dr. Martin asked if the IU justified this increase. Dr. Terrill stated that when he met with the IU Administration they pointed out the many years they have not raised the local share and they are now reaching into their fund balance. Mr. Turnquist stated that a couple of years ago the district had a decrease. Mrs. Angove stated the IU5 had commented last year that they would have to increase for 2010-2011. Mr. Lockett questioned why they need a fund

balance at that level. Dr. Martin questioned why we are asked to incur an increase if they have approximately 19% in their fund balance. Mr. Turnquist stated an IU5 budget would have to be passed by December board meeting.

**Action:** The committee would like to have the following questions answered before this is taken to the full board under “other” for approval at the November board meeting.

1. What are the board’s options?
2. How does the IU justify a 3% increase when they have a 19% fund balance?

**Mr. Turnquist will find an answer to these questions and will have an answer by the November board meeting. This will be moved to the full board under “other” if the board members are satisfied with the answers.**

**Motion: That the Board of School Directors approves the Northwest Tri-County IU5 2010-2011 budget per the attached document.**

**Attachments:**

2.02: Northwest Intermediate Unit IU5 Proposed.

## **2.03 ARRA IU5 Contract**

**Discussion:** Mr. Turnquist stated that this agenda item is only a house keeping item.

**Action:** The committee voted unanimously to take this to the full board for approval.

**Motion: That the Board of School Directors approves the district contract pertaining to ARRA IDEA monies with IU5 per the attached document.**

**Attachments:**

2.03: ARRA Contract IU5

## **2.04 Tuition Approval**

**Discussion:** Dr. Martin stated that he can not support this tuition reimbursement from a financial prospective. Mr. Turnquist stated that at budget time they separated tuitions reimbursements between Elementary and Secondary. Mr. Lockett questioned when we came up with the split between the 20 different accounts was it done on historical information.

**Action:** The committee agreed this agenda item go to the Personnel Committee for review with the recommendation that it go to the full board.

**Motion:**

**Attachments:**

2.04: Fin Tuition Approval Act 93

## **3. Old Business**

### **3.01 State Budget Allocation**

**Discussion:** Mr. Turnquist stated PDE does not have the final version of what our allocation are for our subsidy and etc. Mr. Turnquist is checking everyday and will continue trying to find the final numbers. Dr. Martin questioned if the CSR is lagged by a year? Mr. Turnquist stated that the numbers are based on the previous year.

**Action:** No action taken

**Attachments:**

3.01: BEF 2009-2010  
3.01: SEF 2009-2010  
3:01 CSR 2009-2010  
3:01 EAP 2009-2010  
3:01 ABG 2009-2010

**4. Informational Items.**

**4.01 Financial & Energy Reports**

**Discussion:** Mr. Lockett stated that these financial reports were on ESB for review at the board's convenience. He asked if some of the board reports show the encumbered and burn rate. Mr. Turnquist stated that he will look into this.

**Action:** No Action

**Attachments:**

4.02 Electric Report – August 09 – Both Sides  
4.02 Gas Report – August 09 – Both Sides  
4.02 Capital Project Reserve 10.27.2009

**4.02 Server Farm Upgrade**

**Discussion:** Mr. Brian Collopy stated that it is time to start looking into this and work towards getting into the budget for next year. Mr. Lockett asked how much could we possible into this year and how much can put in the master facility plan. Mr. Collopy stated that they are working with engineers and possible would have an answer to this. Dr. Martin asked for clarification on what is the motivating factor; is it a bottle neck in the education or is it equipment failure. Mr. Collopy stated that it is important to both of those areas. Dr. Martin stated that maintenance is a different expenditure than a replacement server farm because it does not meet our educational needs. This system was brought on board in 2004. Mr. Lockett would like information as to what our server load was back then and what it is today. Mrs. Oudinot suggested the administration make a list of criterion of what it's looking for across the board and let vendors match it. Mrs. Amy Stewart stated that the administration has been working on prioritizing its technology so it would know what to replace first. He stated that this issue will be furthered discussed at CIT.

**Action:** This will be followed under old business at a future meeting.

**Attachments:**

**4.03 Building Supplemental**

**Discussion:** Dr. Terrill spoke to the committee regarding building supplementals. He reviewed a lengthy report regarding how to fund supplemental contracts. Some of the findings were that all Principals were satisfied with the current allocation and number of programs allocated to their school except for the following:

SAMHS and EMHS felt there was some justification to create middle school team leader positions, which are presently in place at BWMS and YEMS. They also felt there was some justification for three additional middle school club advisor positions at each school.

After review of the entire report the committee members voiced their appreciation for the time spent on this report. Dr. Martin questioned what the board's role in this is and if there was another way to allocate dollars and then let the Administration decide how to justify how they are going to spend these dollars. He suggested if they were to fund a school to a certain level based on enrollment then it would be up to the schools to prioritize what they wanted to support. He would like to come up with some other methodology that would put the option in the Administration's hands rather than the board making those decisions. Dr. Terrill stated he could have the co-curricular office put together the list of participants for the instructional co-curriculum as Mrs. Turfitt requested. Dr. Martin posed a questioned as if the building leader would like the opportunity to have control over the supplementals offered in their own buildings. Dr. Terrill will address this question with the principals.

**Attachments:**

4.03 Superintendent report - supplemental

**5. Other Computer License consent**

5.1 NovaNet

**Discussion:** No discussion took place.

**Action:** The committee voted unanimously to take this to the full board for approval.

**Motion: That the Board of School Directors approves the purchase of NovaNet licensing in the amount of \$33,000.**

**6. Closing Activities**

**6.01 Public Comment**

No Public Comment

**6.02 Next Meeting Date** – November 24, 2009 – Warren County Career Center – following Personnel

**6.03 Adjournment** – Kathy Oudinot. made the motion to adjourn the meeting at 7:48PM and seconded by Dr. Jack Martin

Respectfully Submitted,  
Cindy Nyquist, Recording Secretary  
Jeff Lockett  
Dr. Jack Martin  
Kathy Oudinot, Chairperson for this meeting.