

**PHYSICAL PLANTS AND FACILITIES COMMITTEE
MINUTES
OCTOBER 26, 2009; 6:00 P.M.
WARREN COUNTY CAREER CENTER, LARGE CONFERENCE ROOM**

COMMITTEE MEMBERS PRESENT:

Mrs. Donna Zariczny, Committee Chairperson
Mr. John Grant, Committee Member

Mr. Tom Knapp, Committee Member
Dr. Norbert Kennerknecht, Director of
Buildings and Grounds Services

COMMITTEE MEMBERS ABSENT:

None

OTHERS PRESENT:

Mrs. Kim Angove, Board President
Dr. Jack Martin, Board Member
Dr. Robert Terrill, Superintendent
Ms. Rosemarie Green, Director
Ms. Amanda Hetrick, Director
Mr. Matt Jones, Administrator
Howard Plunkett, Pitney Bowes

Mr. J.F. Lockett, Board Vice-President
Mrs. Katherine Oudinot
Ms. Karen Pascale, Director
Ms. Amy Stewart, Director
Mr. Paul Giannini, Administrator
Stephanie Hamm, *Times Observer*
Members of the Public

1. Opening Activities

1.1 Call to Order

Meeting called to order at 6:01 p.m. by Chairperson Zariczny.

1.2 Public Comment

None

2. Old Business

None

3. New Business

3.1 Bid Results: Demolition of 19 N. South Street (Re-bid); WCSD Project No. 0908R

Discussion:

Mr. Knapp questioned if the district was required to go with the lowest bidder when the prices were very close, and the second to lowest bidder is local.

Action:

Dr. Kennerknecht to review bid results and procedures with the solicitor prior to board meeting. Forward motion to November 9, 2009 board meeting.

Motion:

That the Board of School Directors approves a general contract to H.H. Rauh Contracting, LLC, for Base Bid 1 in the amount of \$7,650.00 for the project known as "Demolition of 19 N. South Street (Re-bid)," WCSD Project No. 0908R.

Attachments:

- Bid Tab – 0908R – 19 N. South Street Demolition

3.2 Bid Results: Waste Disposal and Recycling Services

Discussion:

Bids received will give us trash services for a total of five years – three at the contract price, and then the option to renew for two additional years. Recycling services were bid separately, and can be added when schools are internally prepared to recycle.

Action:

Forward motion to November 9, 2009 board meeting.

Motion:

That the Board of School Directors award the Waste Disposal and Recycling Services contract to Veolia Environmental Services for Base Bid #1, Trash, in the amount of \$55,624.46 for Year 1 (2009-10), Year 2 (2010-11), and Year 3 (2011-12). This three year contract has the option to renew for two more years.

Attachments:

- Bid Tab – Base Bid 1 – Waste Disposal and Recycling Services.

4. Informational Items

4.1 Pitney Bowes Security Presentation (Mr. Howard Plunkett)

Discussion:

Lobby Guard is a system which will allow the district to screen and track visitors on school property. The system scans an individual's driver's license and checks their information against the National Sexual Predator's database, as well as databases created by the school district. It can also print badges for visitors.

Attachments:

- Pitney Bowes Security Plan – Lobby Guard Brochure

4.2 Erie County Energy Aggregation Consortium

Discussion:

Erie County is planning to develop a program for energy aggregation to purchase energy in a reverse auction. Dr. Kennerknecht is exploring the possibility of the WCSD joining this consortium to save on energy costs.

Attachments:

None

4.3 Project Updates

Discussion:

- WCCC Welding Shop Upgrades (WCSD 0902) is on schedule.
- SGES Window Replacements (WCSD 0903) will have a kick-off meeting on October 29, 2009 with construction to start November 2.
- WAHS Curtain Wall Panel Project (WCSD 0807) is moving into the final stages of inspections and punch lists.
- Youngsville High School Track Stabilization (WCSD 0909) and Eisenhower Middle/Senior High School Track Stabilization (WCSD 0910) are in the contract phase. They will be added to the project report starting with the November 23, 2009 PP&F Committee Meeting.

Attachments:

- Project Timelines – updated 10.22.09

4.4 Capital Reserve Summary Reports

Discussion:

None

Attachments:

- Capital Project Reserve 2010.10.27.09

4.5 Utilities Report

Discussion:

None

Attachments:

- Electric Report – August 09 – Chart and Graph
- Gas Report – August 09 – Chart and Graph

4.6 Work Order Report

Discussion:

None

Attachments:

- Work Order Report – September 2009
- Work Order Report – Summary – September 2009

5. Other

5.1 High School Feasibility Study

Discussion:

Chairperson Zariczny reminded the committee, and the public, that the Community Dialogue for the High School Feasibility Study will be held on November 10, at 6:30 p.m., in the Warren Area High School gymnasium. This meeting is open to everyone and all are encouraged to attend.

5.2 Public Comment

Discussion:

- **Mr. Roger Dunham:** addressed the committee regarding when the decision was made to have the community dialogue for the high school feasibility study.
- **Reverend Ruby Wiles:** addressed the committee regarding expanding the playground at Warren Area Elementary Center. Dr. Kennerknecht has already provided her with WCSD Policy 5210. Administration will determine field usage for the WCCC and WAEC fields.

6. Closing Activities

6.1 Next Meeting

November 23, 2009; following CIT; at Warren County Career Center

6.2 Adjournment

Meeting adjourned at 6:48 p.m.