

**WARREN COUNTY SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS
MEETING MINUTES**

MONDAY, NOVEMBER 9, 2009

1.0 Opening Activities

1.1 Call to Order

The regular meeting of the Warren County School District Board of School Directors was called to order by Mrs. Angove, President, at 6:00 p.m. in the Board Room of the Warren County Career Center, 347 East Fifth Avenue, Warren, Pennsylvania.

1.2 Pledge of Allegiance

Mrs. Angove led the Pledge of Allegiance to the American flag.

1.3 Roll Call

Board Members Present:

Mrs. Kimberly Angove
Mr. John Grant
Mr. Thomas Knapp

Mr. Jeff Lockett
Mr. Arthur Stewart
Mrs. Donna Zariczny

Roll Call

Board Members Absent:

Dr. Jack Martin
Mrs. Kirsten Turffit

Mrs. Katherine Oudinot

Others Present:

Dr. Robert Terrill, Superintendent; Mrs. Amanda Hetrick, Director of Secondary Education; Dr. Norbert Kennerknecht, Director of Buildings & Grounds Services; Mrs. Amy Stewart, Director of Instructional Technology/Communications; Dr. Karen Pascale, Director of Human Resources; Mrs. Diane Martin, Director of Special Education; Mr. Petter Turnquist, Business Administrator; Mr. Chris Byham, Solicitor; Mrs. Ruth Huck, Board Secretary; Ms. Stephanie Hamm, Times Observer; Mr. Paul Giannini, Technology/Information Systems Specialist; Mr. Jeff Flickner, Supervisor of District-wide Athletics & Co-Curricular Activities; Mr. Eugene Casasanta, Hearing Officer; Ms. Claudia Solinko, WCEA President; and approximately 15 unidentified members of the audience.

1.4 Reading of the Mission Statement - Mrs. Angove

The mission of the Warren County School District, where today's student is our future, is to equip all students with the educational skills necessary to achieve their unique personal potential.

1.5 Recognitions and Presentations

1. World War II Challenge - Mr. James Evers

Mr. Evers introduced Frank Bartley as the advisor for the World War II Challenge. The students were very prepared and Team I took first place honors and Team II took second place in the competition. The students prepared for the challenge during homeroom.

Mr. Bartley invited the Board and administration to take part in the Veteran's Day Observance at Sheffield Area High School on November 11.

2. Robin Swanson - Blueprint Committee for Future Keystone Exams - Mr. Gary Weber

Mr. Weber recognized Robin Swanson for serving on the Blueprint Committee for the Keystone Biology Exam. She was one of only 20 educators selected from across the Commonwealth to participate through an application/resume and essay submission. He thanked her for her dedication to the sciences in the Commonwealth of Pennsylvania.

3. Academic Bowl - Mr. James Evers

The Sheffield Academic Bowl recently won its first competition at JCC against Silver Creek with a score of 64 to 38. Ms. Sally Ambrose recognized the team members – Lydia Boutelle, Casey Cromwell, Dan Dickey, Chelsea Kyler, Ashley Mead, Samantha Penwell, Matt Perkins, Lyle Shine, Jessica Sutton, Leanna Gruber, Christian Zavinski, Blake Bailey, Garrett Dunn, Kyle Wiese, and Hannah Vile.

4. Trout in the Classroom - Mr. James Miller

Mr. Miller introduced Mr. John Fedak, teacher at Warren Area High School who is involved with "Trout In The Classroom." A video clip was shown of his classroom that will be shown on WPSU television starting in January and Mr. Fedak's class will be shown in episode four.

5. Technology Education – Ms. Amy Beers

Ms. Beers introduced Mr. Arthur Anderson who led Youngsville High School students in the Real World Design Challenge involving fuel efficiency in aviation. Students use real world engineering software.

Mrs. Liz Anderson was recognized by the Technology Education Association of Pennsylvania with the Dr. Nevin Andre Award for an article she wrote regarding the Tech Ed implementation in the Warren County School District.

1.6 Public Comment

Claudia Solinko	WCEA President	Ms. Solinko gave her appreciation and thanks on
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		behalf of herself and the WCEA to the three board members who are ending their terms in December. There are many hours spent reviewing material, attending committee meetings and board meetings.
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1.7 Agenda Adoption

MOTION: It was moved by Mr. Grant and seconded by Mr. Knapp that the Board of School Directors approves the agenda dated November 9, 2009.

Agenda Adoption 6-0-0

The result of the vote: Passed unanimously

1.8 Approval of Minutes - October 12, 2009

MOTION: It was moved by Mrs. Zariczny and seconded by Mr. Stewart that the Board of School Directors approves the regular minutes dated October 12, 2009.

Oct. 12, 2009 Regular Minutes Approved 6-0-0

The result of the vote: Passed unanimously

1.9 Financial Reports

MOTION: It was moved by Mr. Grant and seconded by Mrs. Zariczny that the Board of School Directors approves the Financial Reports and authorizes the release of funds in payment of the listing of bills; further, that a copy as presented be submitted for audit.

Financial Reports Approved 6-0-0
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The result of the vote: Passed unanimously

1.10 Hearing Officer's Report

MOTION: It was moved by Mr. Stewart and seconded by Mrs. Zariczny that the Board of School Directors approves adjudication A of the Hearing Officer's report dated November 9, 2009.

Hearing Officer's Report Case A Approved 6-0-0

The result of the vote: Passed unanimously

MOTION: It was moved by Mr. Stewart and seconded by Mrs. Zariczny that the Board of School Directors approves adjudication B of the Hearing Officer's report dated November 9, 2009.

Hearing Officer's Report Case B Approved 5-1-0

The result of the vote: Passed with Mr. Lockett voting no.

2.0 President's Statement

2.1 Reports and Information

1. I.U.5 - Mrs. Donna Zariczny

Mrs. Zariczny reported that the IU5 board met in November. The STEM (Science, Technology, Engineering and Math) initiative was discussed. The initiative targets women and minorities. The RCI (Regional Choice Initiative) program was also discussed. Educational

initiatives were showcased at the meeting focusing on teachers and administrators. Several members of our district have taken advantage of the offerings.

2. PSBA Liaison - Mr. Thomas Knapp

Mr. Knapp reported that three members attended the legislative conference in Hershey, PA, in October. Information from the conference will be shared with Board members at a future date.

3. Career Center Advisory - Mr. Jeff Lockett

There was no report.

2.2 Important Dates

BOARD/COMMITTEE MEETING DATES				
	Date	Time	Committee	Location
1.	Nov. 10, 2009	6:30 p.m.	Community Dialogue - High School Feasibility Study	WAHS Gymnasium
2.	Nov. 23, 2009	6:00 p.m.	Physical Plant & Facilities Committee	WCCC
3.	Nov. 23, 2009	Following PPF	Curriculum, Instruction & Technology Committee	WCCC
4.	Nov.24, 2009	5:30 p.m.	Policy Committee	WCCC
5.	Nov. 24, 2009	Following POL	Personnel/ Athletics & Co-Curricular Activities Committee	WCCC
6.	Nov. 24, 2009	Following PACCA	Finance Committee	WCCC
7.	Dec. 7, 2009	6:00 p.m.	Organizational Meeting	WCCC
8.	Dec. 7, 2009	Following Organizational Meeting.	Regular Board Meeting	WCCC

Mrs. Huck reported that a new board member orientation would be held on Monday, November 16, 2009, at 6:00 p.m. at the Curwen Building.

2.3 Announcements

Mrs. Angove stated that there were three outgoing board members not present but they submitted written statements to be shared with the assembly. She read statements from Mrs. Oudinot and Mrs. Turfitt and shared a printed copy of Dr. Martin's statement and, due to the length, did not read it aloud but asked that it be entered as part of the minutes.

Mrs. Turfitt's Statement

"I would like to take this opportunity to thank the parents and students of the Warren County School District for the privilege of serving you on the school board for the past two years. It has been a challenge, and one I can assure you I did not take lightly. Although I did not agree with every decision, I do think we did try to improve education. To my eight fellow board members, thank you for listening to my opinions and ideas. To those of you remaining on the board, I ask that you continue on the improvements we started and truly do as our mission statement says, help each student to meet their unique potential. To Jack and Mary Anne, congratulations and good luck. Finally, thank you to the directors for answering all my questions so I could become better informed and make educated decisions. I appreciate the time you took to do this. Again, thanks to everyone."

Mrs. Oudinot's Statement

"I was appointed to this board by Judge Morgan, and at that time I was honored and excited about serving this fine district. I served with integrity and enthusiasm. I'd like to thank the voters of Warren County who voted for me, for their faith in me and for the recognition of a job well done. I wish the new board members good luck and success and ask that the first and only agenda they keep in mind during their reign is improving education. Please take the mission statement to heart each and every time you make a decision or cast your vote. Thank you."

Dr. Martin's Statement

"Elected members of the Warren County School District Board of Directors,

I was asked by a reporter for the Warren Times Observer many years ago why I wanted to serve on the school board. At the time, I told her that I wanted to play some small parting helping improve education in Warren County. I said that, when my days of serving on the board ended, I hoped to be able to reflect on my years of service and say that I did something that contributed to an improvement in the educational system.

Now that my time on the board has ended, I realize that looking backwards in an attempt to analyze what I did to improve education is of little value. The only value that can come from studying the past is learning how to avoid making the same mistakes - clearly, my serving on the school board for thirteen years was not mistake free. I write this statement to encourage you as elected board members to focus all your energy on correcting what I feel to be the greatest mistake that we made over the past several years. Let me explain.

Service on the school board is without doubt one of the most thankless endeavors you will ever face in life. Clearly, I didn't spend over twenty-five percent of my life on the school board for public accolades. I did it because I believe in the importance of an education and I wanted to help improve the educational system in Warren County. This is where I feel

we failed miserably over the past several years. In short, we failed to keep the board, administration and community focused on the continuous improvement of education. I challenge you as elected board members to correct this mistake. This is not an easy task given the political climate and lack of leadership in the Warren County School District. However, nothing worth having ever comes easy.

As I look back, there are two things that I think we should have done different to keep the focus on improving education.

1. We should have started every meeting by telling the administration and public what we were doing to improve education. We should have started every meeting with a simple statement like: Tonight this is what we are doing to improve education...followed by a short list of specifics.
2. We should have been more vocal in challenging the superintendent to support every one of his actions in terms of what they do for education. We should have expected the superintendent to be an active advocate for improving education and demand that he make education his number one priority. Finally, we should have held the superintendent accountable to a high standard based on improving education. Anything less is unacceptable and should not have been tolerated by the elected board.

There are a number of difficult issues facing the WCSD at this time. Most of them are political and only serve as distractions when it comes to improving education. I wish you the best when it comes to keeping your focus on equipping every student in the Warren County School District with the educational skills necessary to achieve his or her unique personal potential.”

Dr. Terrill announced that the Pennsylvania School Board Association has recognized Dr. Martin for his twelve years of service on the board with a certificate as a member of the Honor Roll of School Board members.

Three outgoing board members served on several committees and negotiations. Until December 7th, Dr. Terrill will sit on the negotiations committee as the board representative.

Executive sessions were held on November 2 to discuss an employee’s performance evaluation; November 9 to discuss support staff negotiations, consulted with the solicitor on legal issues and discuss an employee’s performance evaluation. “

Mrs. Angove announced that she was turning the meeting over to Mr. Lockett because she had to leave for a longstanding family commitment. She left the meeting at 6:50 p.m.

3.0 Superintendent's Reports and Recommendations

3.1 General Comments - Dr. Robert Terrill

Dr. Terrill's report was emailed to the Board on Saturday. There are highlights from the district and a budget report was included. An arbitration report was also included.

3.2 Informational Report

3.3 Committee Reports

3.4 Fall Athletic Play-Offs

3.5 H1N1 Update

4.0 New Business - Consent Agenda

4.1 Consent Agenda

MOTION: It was moved by Mrs. Zariczny and seconded by Mr. Stewart that the Board of School Directors approves the Consent Agenda with the exception of item 4.17.

Roll Call:

Voting Yes: Mrs. Zariczny, Mr. Grant, Mr. Lockett, Mr. Knapp, Mr. Stewart

The result of the vote: Passed unanimously

New hires were introduced by administrators.

4.2 Certificated Personnel Report - PACCA - Mrs. Kirsten Turfitt

MOTION: That the Board of School Directors approves the Certificated Personnel Report

4.3 Support Personnel Report - PACCA - Mrs. Kirsten Turfitt

MOTION: That the Board of School Directors approves the Support Personnel Report.

4.4 Athletic Supplemental Contracts PACCA - Mrs. Turfitt

MOTION: That the Board of School Directors approves the Athletic Supplemental Contracts.

4.5 Co-Curricular Supplemental Contracts PACCA - Mrs. Turfitt

MOTION: That the Board of School Directors approves the Co-Curricular Supplemental Contracts.

4.6 Volunteer Report - PACCA - Mrs. Kirsten Turfitt

MOTION: That the Board of School Directors approves the Volunteer Reports.

4.7 Tuition Reimbursement Request - PACCA - Mrs. Kirsten Turfitt

MOTION: That the Board of School Directors approves tuition reimbursement for Patricia Hawley-Horner in accordance with VI. Fringe Benefits, L. Tuition Reimbursement, 7, of the Act 93

Consent Agenda Approved 5-0-0
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Certificated Personnel Report Approved 5-0-0
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Support Personnel Report Approved 5-0-0

Athletic Supplemental Contracts Approved 5-0-0
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Co-Curricular Supplemental Contracts Approved 5-0-0

Volunteer Report Approved 5-0-0
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Tuition Reimbursement Request Approved 5-0-0
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Agreement for Certificated Staff. This motion is contingent on verification by the Finance Committee that funds are available.

Policy # 7610
Personnel
Records
Second
Reading
Approved
5-0-0

- 4.8 Policy Number 7610, titled - Personnel Records - POL - Mrs. Kimberly Angove

MOTION: That the Board of School Directors approves on second reading Policy Number 7610, titled - Personnel Records.

Policy #3140
Disciplinary
Suspension
First Reading
Approved
5-0-0

- 4.9 Policy 3140, titled - Disciplinary Suspension - POL - Mrs. Kimberly Angove

MOTION: That the Board of School Directors approves on first reading Policy Number 3140, titled - Disciplinary Suspension.

Waste
Disposal &
Recycling
Contract
Approved
5-0-0

- 4.10 Waste Disposal and Recycling Services Contract - PPF - Mrs. Donna Zariczny

MOTION: That the Board of School Directors award the Waste Disposal and Recycling Services contract to Veolia Environmental Services for Base Bid #1, Trash, in the amount of \$55,624.46 for Year 1 (2009-10), Year 2 (2010-11), and Year 3 (2011-12). This three year contract has the option to renew for two more years.

Demolition
Bid for South
St. Property
Approved
5-0-0

- 4.11 Demolition of 19 N. South Street, WCSD Project No. 0908R - PPF - Mrs. Donna Zariczny

MOTION: That the Board of School Directors approves a general contract to H.H. Rauh Contracting, LLC, for Base Bid 1 in the amount of \$7,650.00 for the project known as "Demolition of 19 N. South Street (Re-bid)," WCSD Project No. 0908R.

- 4.12 Eighth Grade Career Day/Learning for Life - CIT - Dr. Jack Martin

Eighth Grade
Career Day
Approved
5-0-0

MOTION: That the Board of School Directors approves the submission of a grant proposal of \$1,000 to the Warren/Forest Higher Education Council School To Work Partnership to support the 2009-10 Learning For Life Program.

Science
Planned
Instruction
Approved
5-0-0

- 4.13 Science Planned Instructions - Middle and Secondary Levels - CIT - Dr. Jack Martin

MOTION: That the Board of School Directors adopts the planned instructions as presented, with textbook titles to be inserted when books are adopted by the Board in the spring of 2010.

YHS Seminar
Days Grant
Approved
5-0-0

- 4.14 YHS Seminar Days Grant - CIT - Dr. Jack Martin

MOTION: The Board of Directors authorizes the district administration to work with Youngsville High School staff to submit a grant request of up to \$1,500 to the School to Work grant program to fund the YHS Seminar Days.

Agriculture &
Rural Youth
Grant
Approved
5-0-0

- 4.15 Agriculture and Rural Youth Grant - CIT - Dr. Jack Martin

MOTION: That the Board of Directors authorizes the district administration to work with interested district buildings in

developing and submitting an appropriate project for the PA Department of Agriculture's Agricultural & Rural Youth Grant for 2009-10.

4.16 Thurston House - CIT - Dr. Jack Martin

MOTION: That the Board of School Directors continue the agreement to participate in services to pregnant and parenting teens and the ELECT program as administered by Thurston House.

Thurston House Agreement Approved 5-0-0

4.17 Northwest Intermediate Unit 2010-2011 Budget - FIN - Mr. J.F. Lockett

Removed for separate action.

4.18 Budget Adjustments - FIN - Mr. J.F. Lockett

MOTION: That the Board of School directors approves the Budget Adjustments per the attached Document and Resolution in connection with the FIE vocational grant.

Budget Adjustments Approved 5-0-0

4.19 ARRA IU5 Contract - FIN - Mr. J.F. Lockett

MOTION: That the Board of School Directors approves the ARRA IU5 Contract per the attached Document.

ARRA IU5 Contract Approved 5-0-0

4.20 Nova Net Licenses - FIN - Mr. J.F. Lockett

MOTION: That the Board of School Directors approves the purchase of NovaNet licensing in the amount of \$33,000.

Nova Net Licenses Approved 5-0-0

5.0 Items Removed for Separate Action

4.17 Northwest Intermediate Unit 2010-2011 Budget - FIN - Mr. J.F. Lockett

MOTION: It was moved by Mrs. Zariczny and seconded by Mr. Knapp that the Board of School Directors approves the Northwest Intermediate Unit (IU5) Budget for the 2010-2011 School Year.

NW IU5 2010-2011 Budget Approved 5-0-0

Dr. Wallace, Executive Director of IU5, was asked to come forward and answer questions. She distributed a graph and stated that there has been a zero increase budget at the IU for the past eight years. This year the increase is three percent.

Roll Call:

Voting Yes: Mr. Grant, Mr. Knapp, Mr. Lockett, Mr. Stewart, Mrs. Zariczny

6.0 Future Business for Committee Review

There were no items for committee review.

7.0 Other

7.1 Substitute Administrators - PACCA - Mrs. Kirsten Turfitt

No motion was brought to the floor.

8.0 Closing Activities

8.1 Public Comment

There was no public comment.

8.2 Executive Session

There was no executive session at this time.

8.3 Adjournment

It was moved by Arthur Stewart and seconded by Mrs. Zariczny that the meeting be adjourned. The meeting adjourned at 7:10 p.m.

Respectfully Submitted,

Ruth A. Huck, Board Secretary

Kimberly J. Angove, Board President