

## FINANCE COMMITTEE MEETING

November 24, 2009

Warren County Career Center

### COMMITTEE MEMBERS PRESENT:

Chairperson, Jeff Lockett  
Arthur Stewart  
Kirsten Turfitt

### MEMBERS NOT PRESENT

Kathy Oudinot  
Dr. Jack Martin

### OTHERS PRESENT:

Dr. Robert Terrill  
J. Petter Turnquist  
John Grant  
Amy Stewart  
Kirsten Turfitt  
Brian Collopy  
Cindy Nyquist  
WTO

Diane Martin  
Rosemarie Green  
Amanda Hetrick  
Tom Knapp  
Arthur Stewart  
Donna  
Kim Angove

## 1. Opening Activities

### 1.01 Call to Order

Jeff Lockett called the meeting to order at 7:25PM at the Warren County Career Center.

### 1.02 Public Comment

No public comment at this time.

## 2. New Business

### 2.01 WEC Consortium Update

**Discussion:** Mr. Turnquist stated a medical insurance rate preliminary report indicates a potential increase of approximately 4.72% for the 2010-2011 school year. Mr. Turnquist asked the board members to review the documents and if they have any questions they could contact him at anytime.

#### **Attachments:**

2.01: Self Funding Analysis

### 2.02 FIE Grant Equipment

**Discussion:** Mr. Turnquist stated attached are the components for the \$190,000 grant. He requested they be moved forward for board approval.

**Action:** The committee voted unanimously to take this to the full board for approval.

**Motion: That the Board of School Directors approves the purchase of equipment and supplies in the amount of \$176,080.07 in connection with the FIE Grant for Auto Tech.**

**Attachments:**

- 2.02: Bid Award – All Wheel Drive.
- 2.02: Bid Award – Equip. & Supplies.

**3. Old Business**

**3.01 2009-2010 Budget Update**

**Discussion:** Mr. Turnquist stated that they need to modify or amend the PA-Pact grant application which they are presently working on. Arthur Stewart stated that tonight is the night for the “rough cut budget” for expenditures. He asked Dr. Terrill how they are in terms of being within the time frame to have the rough cut document available to the board. Mr. Turnquist stated that he has been working on this document and is very close to presenting final figures for the board. He would like some input from the Directors on some of the issues as to how they can be handled and also making a decision about Capital funding. Mr. Lockett pointed out that if the spreadsheet was updated per the contract situation and the Directors did their updates that the spreadsheet, how soon could this be reviewed by the board? Dr. Terrill suggested that next Wednesday the Directors will meet and they will finalize the rough cut document and attempt to provide the board with it by December 7<sup>th</sup>. Mr. Lockett pointed out to the new board members that a vote not to exceed the School Districts Index would have to take place and be approved at the January board meeting, other wise a preliminary budget would be due in January and an increase in taxes exceeding the index would result in a public referendum vote at the spring Primary Election.

**Action:** A rough cut budget will be available to the Board by December 7<sup>th</sup>.

**4. Informational Items.**

**4.01 Food Service Program Update – Justin Tech**

**Discussion:** Mr. Turnquist confirmed that meals are up and the cost has gone up but we have not raised prices to students for some time. The negative numbers in the report are because the board supported to provide a low cost for meals to the student. The contract will be re-negotiated at the end of June 2010 and the number of school days and enrollment numbers will be reviewed with the new contract.

**Action:** No action

**Attachments:**

- 4.01 MJR – Oct09
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**4.02 Financial & Energy Reports**

**Discussion:** Mr. Lockett stated that these financial reports were on ESB for review at the board’s convenience.

**Action:** No Action

**Attachments:**

- 4.02 Electric Report – September 09 – Both Sides
- 4.02 Gas Report – September 09 – Both Sides
- 4.02 Capital Project Reserve 11.24.2009

**5. Other**

**5.1 Dual Enrollment Funding**

**Discussion:** Mr. Jeff Lockett introduced two member of the St. Bonaventure University Dual Enrollment Advisory Committee, Steve Rothenberg and Bob Crowley. They addressed

the committee on the positive impact that they perceive the Dual Enrollment offers the students, the community and school district. There are currently 24 students enrolled and they encourage the district to continue funding this program. The community has invested approximately \$1,000,000 to build a facility that meets college specifications. This facility will be completed by December 10, 2009 and classes will begin on January 13, 2010. Donna Zariczny stated that other Dual Enrollment Programs that the district has looked at have gone through a grant program and questioned if St. Bonaventure would be eligible to go to that same program. At the present time, Amanda Hetrick is looking into the application and the procedure to apply for a grant. John Grant questioned if St. Bonaventure currently leases the space from the Pine Grove Ambulatory Surgery building. Mr. Rothenberg replied that they have a formula that is based on the tuition. He hopes that the formula will work out to approximately \$7.00 a square foot. Mr. Grant questioned if the cost of leasing the space adds to the cost of the program from the students prospective. Mr. Rothenberg stated that the tuition is based on St. Bonaventure's standard tuition.

**Attachments:**

5.01 WCSD DE Funding Points of Interest 2010-2011

**5.2 WCCC Building and Construction Program**

**Discussion:** Mr. Jeff Lockett stated that this agenda item was discussed at the CIT meeting on November 23<sup>rd</sup>. This is an informational item at this time.

- CIT has had preliminary discussion about the WCCC Building and Construction program building as house as a means of meeting the competencies within the shop. This is information to further that discussion.
- That the Board of Directors directs the Finance Committee to include this project in the 2010-2011 budget preparation process so that monies can be allocated for this project to move forward.

**6. Closing Activities**

**6.01 Public Comment**

No Public Comment

**6.02 Next Meeting Date** — To be announced.

**6.03 Adjournment** – Arthur Stewart. made the motion to adjourn the meeting at 8:15PM and it was seconded by Kirsten Turfitt.

Respectfully Submitted,  
Cindy Nyquist, Recording Secretary  
Jeff Lockett, Chairperson  
Arthur Stewart  
Kirsten Turfitt