

POLICY COMMITTEE

MINUTES

November 24, 2009

WARREN COUNTY CAREER CENTER  
347 EAST FIFTH AVENUE, WARREN, PA

COMMITTEE MEMBERS PRESENT:

Mrs. Kimberly Angove  
Mr. John Grant  
Mr. Thomas Knapp  
Mr. Jeff Lockett

Mr. Arthur Stewart  
Mrs. Kirsten Turfitt  
Mrs. Donna Zariczny

COMMITTEE MEMBERS ABSENT:

Dr. Jack Martin

Mrs. Katherine Oudinot

OTHERS PRESENT:

Dr. Robert Terrill  
Mrs. Amanda Hetrick  
Mrs. Amy Stewart  
Mrs. Diane Martin  
Mr. Brian Collopy  
Mr. Colin Kyler, WTO

Mrs. Rosemarie Green  
Mr. Petter Turnquist  
Mr. Chris Byham  
Dr. Paul Yourchisin  
Mr. Jack Werner  
Mrs. Ruth Huck

1.0 Opening Activities

1.1 Call to Order

The Policy Committee of the Warren County School District Board of School Directors was called to order by Mrs. Angove, President, at 5:30 p.m. in the Board Room of the Warren County Career Center, 347 East Fifth Avenue, Warren, Pennsylvania.

1.2 Public Comment

There was no public comment.

2.0 Old Business

2.1 Policy Number 3140, titled – Disciplinary Suspension

**Discussion:** Mr. Grant has concerns regarding the timing of notification of the Board after a suspension has taken place. He would like to see all Board members informed that a suspension has taken place and not just the President. Mark Wassell had a reason to limit some of the information that may be sensitive and not divulged to the board in case they would have to hear an appeal.

**Action:** This policy will go forward to the Board meeting in December under other with recommended changes.

**Motion:** That the Board of School Directors approves on second reading Policy Number 3140, titled – Disciplinary Suspension.

2.2 Policy 7115, titled - Employment

**Discussion:** Mr. Stewart wondered why on lines 34 and 35 the wording was changed to, "...will be offered through the Human Resource Office." Mr. Byham suggested that it be changed from "Human Resource Office" to "superintendent or designee." Mr. Grant had many concerns with the policy and requested the opportunity to submit his recommendations for the policy. Mr. Knapp stated he did not have a problem looking at another point of view. Mrs. Angove said that she welcomed another point of view, but had concerns with board members writing policy. She would prefer that Mr. Grant work with Mr. Byham to mesh the policy with what Mr. Byham has from PSBA and to review it from a legal standpoint. Mr. Grant asked if there was policy on policy writing. It was agreed that there are no rules on writing policy. The current policy states that the Assistant Superintendent handles policy, but the district no longer has an assistant superintendent. Mrs. Zariczny stated that in the past others have shared handwritten notes regarding concerns with policy, and she does not have a problem with Mr. Grant submitting his recommendations.

**Action:** The Committee agreed to allow Mr. Grant to share his thoughts, and it will be brought back to the January committee meeting. Mr. Grant will editorialize the current policy and will submit a version in the district format and send it out, and it will be presented at the January committee meeting.

**Motion:** None

3.0 New Business

There was no new business to discuss.

6.0 Closing Activities

6.1 Next meeting date and location will be determined at the Organization meeting on December 7, 2009.

6.2 Adjournment – The meeting adjourned at 6:10 p.m.