

**PHYSICAL PLANTS AND FACILITIES COMMITTEE  
MINUTES  
NOVEMBER 23, 2009; FOLLOWING CIT  
WARREN COUNTY CAREER CENTER, LARGE CONFERENCE ROOM**

**COMMITTEE MEMBERS PRESENT:**

Mrs. Donna Zariczny, Committee Chairperson  
Mr. John Grant, Committee Member

Mr. Tom Knapp, Committee Member  
Dr. Norbert Kennerknecht, Director of  
Buildings and Grounds Services

**COMMITTEE MEMBERS ABSENT:**

None

**OTHERS PRESENT:**

Mrs. Kim Angove, Board President  
Mr. Arthur Stewart, Board President  
Ms. Rosemarie Green, Director  
Ms. Amanda Hetrick, Director  
Colin Kyler, *Times Observer*

Mr. J.F. Lockett, Board Vice-President  
Dr. Robert Terrill, Superintendent  
Ms. Amy Stewart, Director  
Mr. Paul Giannini, Administrator  
Members of the Public

**1. Opening Activities**

**1.1 Call to Order**

Meeting called to order at 8:52 p.m. by Chairperson Zariczny.

**1.2 Public Comment**

None

**2. Old Business**

None

**3. New Business**

None

**4. Informational Items**

**4.1 Project Status Updates**

Discussion:

- Sugar Grove Window Replacements (0903)
  - o Windows are replaced
  - o Doors will be completed over the December break
- WCCC Welding Shop Upgrades (0902)
  - o Booths are manufactured
  - o Installation of ventilation system is in progress
  - o Project is on schedule for an end of year completion
- EMHS and YHS Track Stabilizations (0909 & 0910)
  - o Preliminary work has begun
  - o Application of materials to begin on, or about, December 3
- Other

- Principals will soon receive information regarding the submittal of building requests for maintenance projects for 2010
- Board Policy 6120: Building Utilization, Annual Review will be presented at a future committee meeting

Attachments:

- Project Status Updates

**4.2 Work Order Reports**

Discussion:

None

Attachments:

- Work Order Report – October 2009
- Work Order Report – Summary – October 2009

**4.5 Utilities Report**

Discussion:

None

Attachments:

- Electric Report – September 09 – Chart and Graph
- Gas Report – September 09 – Chart and Graph

**4.6 Capital Reserve Reports**

Discussion:

None

Attachments:

- Capital Reserve

**5. Other**

None

**6. Closing Activities**

**6.1 Next Meeting**

To be announced.

**6.2 Adjournment**

Meeting adjourned at 9:00 p.m.