

WARREN COUNTY SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS
MEETING MINUTES

MONDAY, JANUARY 11, 2010

1.0 Opening Activities

1.1 Call to Order

The regular meeting of the Warren County School District Board of School Directors was called to order by Mrs. Donna Zariczny, Vice President, at 7:00 p.m. in the Board Room of the Warren County Career Center, 347 East Fifth Avenue, Warren, Pennsylvania.

1.2 Pledge of Allegiance

Mrs. Zariczny led the Pledge of Allegiance to the American flag.

1.3 Roll Call

Roll Call

Present:

Mrs. Kimberly Angove
Mr. John Grant
Mr. Thomas Knapp
Mr. Jeff Lockett

Ms. Mary Anne Paris
Mr. John Werner
Dr. Paul Yourchisin
Mrs. Donna Zariczny

Absent:

Mr. Arthur Stewart

Others Present:

Dr. Robert Terrill, Superintendent; Mrs. Amanda Hetrick, Director of Secondary Education; Mrs. Rosemarie Green, Director of State & Federal Programs; Dr. Norbert Kennerknecht, Director of Buildings & Grounds Services; Mrs. Amy Stewart, Director of Instructional Technology/Communications; Dr. Karen Pascale, Director of Human Resources; Mrs. Diane Martin, Director of Special Education; Mr. Petter Turnquist, Business Administrator; Mr. Chris Byham, Solicitor; Mrs. Ruth Huck, Board Secretary; Mr. Colin Kyler, Times Observer; Mr. Brian Collopy, Technology Coordinator; Mr. Paul Giannini, Technology/Information Systems Specialist; Mr. Jeff Flickner, Supervisor of District-wide Athletics & Co-Curricular Activities; Mrs. Rhonda Decker, Principal; Dr. Darrell Jaskolka, Principal; Mrs. Ruth Nelson, Principal; Mr. James Miller, Principal; Mr. Gary Weber, Principal; Mr. Eric Mineweaser, Principal; Mr. Shannon Yeager, Assistant Principal; Ms. Sandra Wilks, Special Education Supervisor; Ms. Claudia Solinko, WCEA President; and approximately 20 unidentified members of the audience.

1.4 Reading of the Mission Statement - Mr. Thomas Knapp

The mission of the Warren County School District, where today's student is our future, is to equip all students with the educational skills necessary to achieve their unique personal potential.

1.5 Recognitions and Presentations

1. LEC Linguistiks Team – Mrs. Amy Stimmell

Mrs. Amy Stimmell, Principal of the Learning Enrichment Center, introduced Mrs. Barbara Scott who led the Linguistiks team comprised of fifth and sixth grade students as they competed in their first competition. This is a game that challenges students in language skills. Robin Thomas was undefeated in her age division. Other students participating were Aubrey Morely, Jacob Bailey, Evan Hansberger, Kayla Kupperts.

2. School Board Director Recognition

Mrs. Hetrick recognized the school directors for their work on the school board. January is Board Recognition Month and local communities are encouraged to thank those who serve in this capacity. Each member was given a certificate of appreciation.

1.6 Public Comment

Lainey Catalino	Student – Warren County School District	She thanked the board for providing the St. Bonaventure dual enrollment program. She came from Erie County and the curriculum in WCSD was about a year behind where she was in her previous district. She feels this is a wonderful program. It has allowed her to expand her horizons.
-----------------	---	---

1.7 Agenda Adoption

Agenda
Adoption
Approved
8-0-0

MOTION: It was moved by Mr. Lockett and seconded by Mr. Grant that the Board of School Directors approves the agenda dated January 11, 2010.

The result of the vote: Passed unanimously

1.8 Approval of the Minutes - December 7, 2009 (attachments pp. 2-15)

Dec. 7, 2009
Minutes
Approved
8-0-0

MOTION: It was moved by Mrs. Angove and seconded by Mr. Knapp that the Board of School Directors approves the Organization meeting minutes and Regular meeting minutes of December 7, 2009.

The result of the vote: Passed unanimously

1.9 Financial Reports (attachments pp. 16-45)

MOTION: It was moved by Mr. Grant and seconded by Dr. Yourchisin that the Board of School Directors approves the Financial Reports and authorizes the release of funds in payment of the listing of bills; further, that a copy as presented be submitted for audit.

Financial Reports Approved 8-0-0

The result of the vote: Passed unanimously

2.0 President's Statement

2.1 Reports & Information

1. I.U.5 - Mrs. Donna Zariczny

- Mrs. Zariczny reported that The Race to the Top was discussed at the last meeting and the IU is working with member districts to help them understand the process necessary to participate.
- The IU is hiring a technology integrator who will be available to the member districts as a resource.
- There are several ongoing lawsuits that may affect how school districts deal with issues. Sexting is one of the issues on the docket. It is something that is relatively new with the use of electronic devices and policies will need to be reviewed and updated to address the issue.

2. PSBA Liaison - Mrs. Kimberly Angove

- Mrs. Angove wanted to know what PSBA information Board members are already receiving from various sources so that she is not duplicating the information.
- Part of the information received regarding School Director Recognition Month suggested having student representatives involved with the school board and Mrs. Angove suggested this maybe something the Board would want to consider for the future.
- The Race to the Top has been a focus for districts across the Commonwealth.
- The pension crisis is also at the forefront of concerns of PSBA and local districts. The District needs to look at the impact the pension crisis is going to have on Warren County in the short term and long term budgeting process.
- There are several seminars being offered through PSBA – Effective Governance Seminar, February 28-March 1, in Cranberry Township; Commonwealth Budget Seminar, February 19, Mars, PA; Webcast Feb. 26; PSBA Pension Webcast will be held January 17 at 7:00 p.m. and January 25 at noon. If anyone is interested, please let Mrs. Huck know.

3. Career Center Advisory - Mr. Jeff Lockett

- Mr. Lockett noted that his report is on ESB. The welding shop has been completed and there was an article in the newspaper.
- The Warren County Career Center Open house will be taking place in February.

2.2 Important Dates

BOARD/COMMITTEE MEETING DATES				
	Date	Time	Committee	Location
1.	Jan. 25, 2010	7:00 p.m.	Curriculum, Instruction & Technology Committee	WCCC
2.	Jan. 25, 2010	Following CIT	Physical Plant & Facilities Committee	WCCC
3.	Jan. 26, 2010	7:00 p.m.	Personnel/ Athletics & Co-Curricular Activities Committee	WCCC
4.	Jan. 26, 2010	Following PACCA	Finance Committee	WCCC
5.	Feb. 8, 2010	7:00 p.m.	Regular Board Meeting	WCCC

2.3 Announcements

- Mr. Lockett stated that he would be scheduling budget workshops in the near future.
- Kelly Services is doing an on-line survey for school district staff members and everyone was asked to take time to complete the survey.
- IU5 sent information reminding board members of the new board member training sessions coming up.
- Committee assignments – Dual Enrollment Representative – Mrs. Angove; Act 93 Meet & Discuss will be handled by the Personnel Committee consisting of Mr. Knapp, Mr. Grant, Mr. Werner; WCEA Meet & Discuss will be handled by Dr. Yourchisin and Mrs. Zariczny

3.0 Superintendent's Reports and Recommendations

3.1 General Comments

3.2 Informational Report (attachments pp. 46-47)

3.3 Committee Reports (attachments pp. 48-59)

3.4 Other

4.0 New Business - Consent Agenda

Items removed for separate action:

4.9 Certificated Personnel Report – Mr. Thomas Knapp

4.10 Support Personnel Report – Mr. Jeff Lockett

4.14 Retirement Request – Mr. Thomas Knapp

4.1 Consent Agenda

MOTION: It was moved by Mr. Lockett and seconded by Mr. Werner that the Board of School Directors approves the consent agenda with the exception of items 4.9, 4.10, 4.14.

Consent
Agenda
Approved
8-0-0

Roll Call:

Voting Yes: Mrs. Zariczny, Mrs. Angove, Mr. Grant, Mr. Knapp,
Mr. Lockett, Ms. Paris, Mr. Werner, Dr. Yourchisin

The result of the vote: Passed unanimously

Health/PE
Planned
Instruction
Approved
8-0-0

4.2 Health/Physical Education Planned Instruction Grades 9-12 - CIT - Mrs. Kimberly Angove (attachments pp. 60-78)

MOTION: That the Board of School Directors approves the planned instructions for Health and Physical Education for grades 9 through 12 as presented.

4.3 Science Planned Instruction - CIT - Mrs. Kimberly Angove (attachments pp. 138-147)

Science
Planned
Instruction
Approved
8-0-0

MOTION: That the Board of School Directors approves the planned instructions for Advanced Chemistry Honors and Advanced Physics Honors as presented, with textbook titles to be inserted when books are adopted by the Board in the spring of 2010.

4.4 Math Planned Instruction - CIT - Mrs. Kimberly Angove (attachments pp. 148-164)

Math Planned
Instruction
Approved
8-0-0

MOTION: That the Board of School Directors approves the planned instructions for Algebra I, Algebra II, and Geometry as presented.

4.5 Elementary Science Planned Instruction - CIT - Mrs. Kimberly Angove (attachments pp. 79-137)

MOTION: That the Board of School Directors adopts the planned instructions as presented, with textbook titles to be inserted when books are adopted by the Board in the spring of 2010

Elementary
Science
Planned
Instruction
Approved
8-0-0

- 4.6 Enhancing Education Through Technology (EETT) 2009-10 - CIT - Kim Angove (attachment p. 165)

Submission of
EETT Grant
Approved
8-0-0

MOTION: That the Board of School Directors authorizes the administration to apply to the EETT 2009-10 grant for up to \$219,000 in funding for a project to equip science classrooms in grades 9-12 with interactive electronic whiteboards and other supporting technology, as well as professional development, to impact teaching and student achievement.

- 4.7 Resolution Not to Exceed the Index - FIN - Mr. J.F. Lockett (attachment pp. 166-217)

Resolution
Not to Exceed
Index
Approved
8-0-0

MOTION: That the Board of School Directors approves the attached resolution not to increase taxes for the 2010-2011 Fiscal Year beyond the District's Index of 4.2%.

- 4.8 Northwest Intermediate Unit IDEA Contract - FIN - Mr. J.F. Lockett (attachments pp. 218-221)

IU5 IDEA
Contract
Approved
8-0-0

MOTION: That the Board of School Directors approves the IU5 IDEA Contract per the attached document.

- 4.9 Certificated Personnel Report - PACCA - Mr. Thomas Knapp (attachments pp. 222-223)

Removed for separate action.

- 4.10 Support Personnel Report - PACCA - Mr. Thomas Knapp (attachments pp. 224-236)

Athletic
Supplemental
Contract
Approved
8-0-0

Removed for separate action.

- 4.11 Athletic Supplemental Contracts PACCA - Mr. Knapp (attachment p. 237)

MOTION: That the Board of School Directors approves the Athletic Supplemental Contracts.

- 4.12 Co-Curricular Supplemental Contracts - PACCA - Mr. Knapp (attachment p. 238)

Co-Curricular
Supplemental
Contract
Approved
8-0-0

MOTION: That the Board of School Directors approves the Co-Curricular Supplemental Contracts

- 4.13 Junior High Volleyball Coach Payment PACCA - Mr. Knapp (attachment pp. 239)

Jr. High
Volleyball
Payment
Approved
8-0-0

MOTION: That the Board of School Directors approves the payment of the junior high volleyball coaches.

- 4.14 Retirement Request - PACCA - Mr. Thomas Knapp (attachments pp. 240-242)

Removed for separate action.

- 4.15 New Position - MTW Electrician - PACCA - Mr. Thomas Knapp
(attachments pp. 243-246)

MTW
Electrician
Position
Approved
8-0-0

MOTION: That the Board of School Directors approves a new position
for a Maintenance Trades worker - Electrician.

- 4.16 Ellwood National Forge Grant - WCCC - PACCA - Mr. Thomas Knapp
(attachments pp. 247-250)

Manufacturing
Advisor
Position
Approved
8-0-0

MOTION: That the Board of School Directors approves a new position
of Manufacturing Advisor at the Warren County Career Center. This
position will be paid for with funds from a grant from Ellwood
National Forge.

5.0 Items Removed for Separate Action

- 5.1 (4.9) Certificated Personnel Report - PACCA - Mr. Thomas Knapp
(attachments pp. 222-223)

Certificated
Personnel
Report as
Amended
Approved
8-0-0

MOTION: It was moved by Mr. Knapp and seconded by Mrs. Angove
that the Board of School Directors approves the Certificated
Personnel Report with the effective date for starting the Winans' hire
as January 25, 2010, instead of January 19, 2010.

FRIENDLY AMENDMENTS: It was moved by Mr. Lockett and agreed
to by Mr. Knapp and Mrs. Angove that the Board of School Directors
approves the Certificated Personnel Report with the effective date for
starting the Winans' hire as January 25, 2010, instead of January 19,
2010, and the record will show that the superintendent approved the
two leaves of absences on January 4, 2010.

Roll Call Vote:

Voting Yes: Dr. Yourchisin, Mrs. Zarcizny, Mrs. Angove,
Mr. Grant, Mr. Knapp, Mr. Lockett, Ms. Paris,
Mr. Werner

The result of the vote: Passed unanimously

- 5.2 (4.10) Support Personnel Report - PACCA - Mr. Thomas Knapp
(attachments pp. 224-236)

Support
Personnel
Report
Approved
7-1-0

MOTION: It was moved by Mr. Knapp and seconded by Ms. Paris that
the Board of School Directors approves the Support Personnel
Report.

Friendly Amendment: It was moved by Mrs. Angove and agreed to by
Mr. Knapp and Ms. Paris that that the Board of School Directors
approves the Support Personnel Report, but with regard to the
additional hours for custodial and food service workers, the district
will continue combining these hours status quo for the remainder of
2010-2011 school year, but for the long term, this issue will be sent to
the Finance Committee to go through the budget process to be
included for 2010-2011 school year.

Roll Call Vote:

Voting Yes: Mr. Werner, Dr. Yourchisin, Mrs. Zariczny, Mrs. Angove, Mr. Grant, Mr. Knapp, Ms. Paris

Voting No: Mr. Lockett

5.3 (4.14) Retirement Request - PACCA - Mr. Thomas Knapp (attachments pp. 240-242)

Retirement
Request
Tabled until
After
Executive
Session

MOTION: That the Board of School Directors approves a request by Katherine Bowley for her to pay her portion of retirement while on Worker's Compensation and that the district contributes its portion.

Tabled until after executive session Ms. Paris and seconded by Mr. Lockett.

The result of the vote: Passed unanimously

6.0 Future Business for Committee Review

There were no items for committee review.

7.0 Other

7.1 Welder Bid Award (attachment p. 251)

Welder Bid
Award
Withdrawn

MOTION: It was moved by Mr. Lockett and seconded by Mr. Knapp that the Board of School Directors approves the Welder Bid Award per the attached document.

Mr. Lockett withdrew his motion.

7.2 Budget Transfers and Adjustments - FIN - Mr. J.F. Lockett (attachments pp. 252-268)

Budget
Transfers &
Adjustments
Approved
8-0-0

MOTION: It was moved by Mr. Lockett and seconded by Mr. Knapp that the Board of School Directors approves the Budget Transfers and Adjustments per the attached resolutions and documents.

The result of the vote: Passed unanimously

7.3 Marketing and Business Curriculum- CIT - Mrs. Kimberly Angove (attachments pp. 269-370)

Marketing &
Business
Curriculum
Approved
8-0-0

MOTION: It was moved by Mrs. Angove and seconded by Mr. Werner that the Board of School Directors approves the planned instructions for business and marketing courses as presented.

The result of the vote: Passed unanimously

8.0 Closing Activities

8.1 Public Comment

There was no public comment.

8.2 Executive Session

Mrs. Zariczny announced an executive session at 7:59 p.m. with action to follow.

Mrs. Zariczny announced the following topics were discussed in executive session:

- Settlement negotiations relative to a real estate tax appeal;
- Legal matters relative to the Tidioute Community Charter School charter renewal;
- Right to Know appeal;
- Race to the Top grant; and,
- An employee's retirement benefits

8.3 Tidioute Community Charter School – Charter Renewal (attachments pp. 371-372)

MOTION: It was moved by Mr. Knapp and seconded by Mr. Werner that the Board of School Directors approves the Tidioute Charter School renewal application per the attached documents.

Roll Call Vote:

Voting Yes: Mr. Werner, Dr. Yourchisin, Mrs. Zariczny, Mrs. Angove, Mr. Grant, Mr. Knapp, Ms. Paris

Abstained: Mr. Lockett

The result of the vote: Passed

Tidioute
Community
Charter
School –
Charter
Renewal
Approved
7-0-1

8.4 Race to the Top

MOTION: It was moved by Mr. Knapp and seconded by Mrs. Angove that the Board of School Directors approves the attached PA Race to the Top Memorandum of Understanding and the supplemental to the PA RTTT Memorandum of Understanding with provision three in the supplemental to read as follows: "The aforementioned exhibits do not contain any provisions that the WCEA finds objectionable."

Public Comment:

There was no public comment.

Roll Call Vote:

Voting Yes: Ms. Paris, Mr. Werner, Dr. Yourchisin, Mrs. Zariczny, Mrs. Angove, Mr. Grant, Mr. Knapp

Voting No: Mr. Lockett

Race to the Top
Memorandum
of
Understanding
Approved
7-1-0

8.5 Dental Contract

MOTION: It was moved by Mr. Knapp and seconded by Mrs. Angove that the Board of School Directors approves Dr. Boger to provide dental services for the Warren County School District contingent upon: (1) solicitor approval of an agreement with Dr. Boger; (2) the hourly rate paid to Dr. Boger will not exceed \$45/hour; and (3) the total amount paid by the District to Dr. Boger for the fiscal year July 1 through June 30 will not exceed \$20,000.

Dental Contract
Approved
8-0-0

Public Comment:

There was no public comment.

Roll Call Vote:

Voting Yes: Mr. Lockett, Ms. Paris, Mr. Werner, Dr. Yourchisin,
Mrs. Zariczny, Mrs. Angove, Mr. Grant, Mr. Knapp

8.3 Adjournment

MOTION: It was moved by Mr. Lockett and seconded by Mr. Knapp that the meeting be adjourned.

The meeting adjourned at 9:50 p.m.

Respectfully Submitted,

Ruth A. Huck, Board Secretary