

FINANCE COMMITTEE MEETING

February 22, 2010

Warren County Career Center

COMMITTEE MEMBERS PRESENT:

Chairperson, Jeff Lockett
Mary Anne Paris
John Grant

OTHERS PRESENT:

Dr. Robert Terrill	Paul Yourchisin
J. Petter Turnquist	Rosemarie Green
Dr. Karen Pascale	Amanda Hetrick
Paul Yourchisin	Diane Martin
Jack Werner	Arthur Stewart
Tom Knapp	Brian Collopy
Donna Zariczny	Kim Angove
Matt Jones	Marty Mahan
Cindy Nyquist	WTO

1. Opening Activities

1.01 Call to Order

Jeff Lockett called the meeting to order at 7:15PM at the Warren County Career Center.

1.02 Public Comment

No public comment at this time.

2. New Business

2.01 In Service Training

Discussion: Mrs. Rosemarie Green has submitted a PO for board approval to bring speaker, Linda Karges from Staff Development for Educators, for an in-service training on Brain Based Learning (K-12). This speaker will be in connection with Staff Development.

Action: The committee voted unanimously to send this to the full board for approval.

Motion: That the Board of School Directors approves \$ 14,915 for In-service training in connection with Staff Development.

Attachments:

2.01: In Service Training

2.02 SuccessMaker/Waterford Direct Response Support Renewal

Discussion: SuccessMaker Enterprise and Waterford Software Packages require a yearly Direct Response Support Renewal for products requiring technical support and software updates.

Action: The committee voted unanimously to send this to the full board for approval.

Motion: That the Board of School Directors approves payment of invoice 8396135 to Pearson at the amount of \$11,075 for renewal of the Direct Response Support Agreement for 1 year.

Attachments:

- 2.02: Warren County SD-SME and Waterford Support Renewal
Executive Summary – Pearson Direct Response Support Renewal

2.03 Edulog Transportation Routing Software

Discussion. The administration has reviewed Transportation Routing Software to replace the current deployment of Bus Boss. An evaluation committee comprised of members of district administration, building secretaries and bus contractors reviewed several software vendor solutions. Mr. Brian Collopy felt this software will work well for our district and did not feel we will have the problems we have previously had with the Bus Boss software.

Education Logistics has proposed quote on a hosted web based solution with initial startup costs of \$6,495 with a recurring yearly license fee of \$1,435. Service plans are offered at a monthly rate based on our district's needs.

The vendor recommendation is to begin with a Platinum Level Service agreement at a rate of \$550 per month that will cover training and a dedicated full time consultant from Education Systems until district staff is comfortable using the software or until the service plan is reconfigured.

Action: The committee voted unanimously to send this to the full board for approval

Motion: That the Board of School Directors approves the contract for Education Logistics to provide transportation routing software at the initial setup cost of \$6,495 and a month to month Platinum Level Service agreement at \$550.

Attachments:

- 2.03: Education Logistics – Transportation Optimization
Executive Summary – Education Logistics - Edulog
Warren County SDPA District – Proposal
Education Logistics-Edulog Contract

2.04 Equipment Replacement

Discussion: Quotes for replacement of technology equipment were solicited for 90 computers with monitors and 20 digital cameras with SD cards.

GovConnection has the lowest quote for all equipment listed with the exception of the SD cards.

Action: The committee voted unanimously to send this resolution to the full board for approval.

Motion: That the Board of School Directors approves the quotes from GovConnection to purchase 90 computers, 90 17" Acer monitors and 20 digital cameras. Also, that the Board of School Directors approves the quote from Global GovEd for 20 SD cards.

Attachments:

- 2.04: Executive Summary – Technology Replacements

Computer and Monitor quote from GovConnection
Computer and Monitor Quote from CDWG
Computer and Monitor Quote from CDI Computers
Camera Quote – Global Gov Ed
Camera Quote – CDI Computers
Camera Quote - GovConnection.

3. Old Business

3.01 Budget Transfers and Adjustments

Discussion: Budget transfers and adjustments were submitted by Mr. Turnquist for review.

Action: The committee voted unanimously to send this resolution to the full board for approval.

Motion: That the Board of School Directors approves the Revenue Budget Adjustments per the attached Resolution.

Attachments:

3.01: Revenue Adjustments
Adjust Budget Resolution 3.8.10

4. Informational Items.

4.01 Financial & Energy Reports

Discussion: Dr. Terrill questioned if we have a report on the investments. Mr. Turnquist stated these reports will be available at the March board meeting along with an update on the budget.

Attachments:

4.01: Capital Project Reserve 2.23.2010
WEC – Self Funding Analysis – January 2010

4.02 School Construction Bond Alternatives

Discussion: Mr. Turnquist stated in the Erie newspaper that they had the opportunity to do bond financing for projects that saved their district a lot of money. Our district does not qualify for this however; Mr. Turnquist did find an alternative that may apply to our district. This is called Build America Bond Program and he included information for review.

Attachments:

4.02: BAB Bullet Points
BAB intro

4.03 Tax Collection Commission Update

Discussion: Mr. Turnquist stated that the Commission itself is going to require some funding for start up cost. This cost will be divided according to the percentages from each municipality. He will update the board when there is additional information available.

Attachments:

4.03: Tax Collection Commission Meets 2.4.10

5.0 Other

Mr. Lockett stated that a new draft of the audit report was received. The audit has been tabled pending review and clarification by the Auditor.

Dr. Terrill spoke to the committee on the letter that Dr. Jack Martin sent to the Editor of the Warren Times Observer. Please see the attachment.

6. Closing Activities

6.01 Public Comment

No Public Comment

6.02 Next Meeting Date — March 22, 2010 at the Warren County Career Center.

6.03 Adjournment took place at 7:25PM

Respectfully Submitted,
Cindy Nyquist, Recording Secretary
Jeff Lockett, Chairperson
Mary Anne Paris
John Grant