

**PHYSICAL PLANTS AND FACILITIES COMMITTEE
MEETING MINUTES
FEBRUARY 22, 2010 - FOLLOWING PACC
WARREN COUNTY CAREER CENTER**

COMMITTEE MEMBERS PRESENT:

Mrs. Donna Zariczny, Committee Chairperson	Mr. Tom Knapp, Committee Member
Ms. Mary Anne Paris, Committee Chairperson	Dr. Norbert Kennerknecht, Director of Buildings & Grounds Services

COMMITTEE MEMBERS ABSENT:

None

OTHERS PRESENT:

Mr. Arthur Stewart, Board President	Mr. John Grant, Board Member
Mrs. Kim Angove, Board Member	Mr. Paul Yourchisin, Board Member
Mr. Jack Werner, Board Member	Mr. J.F. Lockett, Board Member
Dr. Robert Terrill, Superintendent	Mr. Petter Turnquist, Business Administrator
Mrs. Rosemarie Green, Director	Ms. Amanda Hetrick, Director
Mr. Brian Collopy, Administrator	Dr. Karen Pascale, Director
Brian Ferry, <i>Times Observer</i>	Mrs. Diane Martin, Director
Dean Wells, <i>Times Observer</i>	Members of the Public

1. Opening Activities

1.1 Call to Order - Meeting called to order at 6:15pm by Chairperson Zariczny

1.2 Public Comment - None

2. Old Business - None

3. New Business

3.1 Fund Balance for Capital Projects – start-up costs

Motion: That the Board of School Directors approves the establishment of a separate reserve fund for the purpose of facilities construction and approves the transfer of \$1,000,000 to that fund from the General Fund, fund balance.

Attachments: None

4. Informational Items

4.1 Project Updates

Discussion: Sugar Grove window/door project - punch list items only remain

4.2 Capital Reserve Summary Report

Discussion: None

Attachments: Capital Reserve

4.3 Utilities Reports

Discussion: None

Attachments: Gas Report – November, 2009 - Chart & Graph
Electric Report – November, 2009 – Chart & Graph

4.4 Work Order Report

Discussion: None

Attachments: Work Order Report
Work Order Report - Summary

5. Other - Next meeting rescheduled for March 22; Chairperson Zariczny unable to attend March 29, 2010.

6. Closing Activities

6.1 Executive Session - Property Discussion

6.2 Next Meeting - March 22 - 7:00pm; at Warren County Career Center.

6.3 Adjournment - Meeting adjourned at 6:50pm.