

WARREN COUNTY SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS
MEETING MINUTES

MONDAY, MARCH 8, 2010

1.0 Opening Activities

1.1 Call to Order

The regular meeting of the Warren County School District Board of School Directors was called to order by Mr. Stewart, President, at 7:00 p.m. in the Board Room of the Warren County Career Center, 347 East Fifth Avenue, Warren, Pennsylvania.

1.2 Pledge of Allegiance

Mr. Stewart led the Pledge of Allegiance to the American flag.

1.3 Roll Call

Roll Call

Present:

Mrs. Kimberly Angove
Mr. John Grant
Mr. Thomas Knapp
Mr. Jeff Lockett
Ms. Mary Anne Paris

Mr. Arthur Stewart
Mr. John Werner
Dr. Paul Yourchisin
Mrs. Donna Zariczny

Others Present:

Dr. Robert Terrill, Superintendent; Mrs. Amanda Hetrick, Director of Secondary Education; Mrs. Rosemarie Green, Director of State & Federal Programs; Dr. Norbert Kennerknecht, Director of Buildings & Grounds Services; Mrs. Amy Stewart, Director of Instructional Technology/Communications; Mrs. Diane Martin, Director of Special Education; Mr. Petter Turnquist, Business Administrator; Mr. Chris Byham, Solicitor; Mrs. Ruth Huck, Board Secretary; Mr. Colin Kyler, Times Observer; Mr. Paul Leach, Technician; Mr. Eugene Casasanta, Hearing Officer; Dr. Darrell Jaskolka, Principal; Mrs. Ruth Nelson, Principal; Mr. Mark Nelson, Special Education Supervisor; Ms. Ann Buerkle, Principal; Ms. Deborah Deppas, Principal; Ms. Mary Ann Mead, Assistant Principal; Mr. Eric Leamon, Assistant Principal; Mr. Gary Weber, Principal; Mr. James Miller, Principal; Mr. James Evers, Principal; Mrs. Rhonda Decker, Principal; Mrs. Shelly Wagner, Administrative Intern; Ms. Ann Ryan, Assistant Principal; Mr. James Evers, Principal; Mrs. Marcia Madigan, Principal; Mrs. Amy Stimmell, Principal; Ms. Sandra Wilks, Special Education Supervisor; Ms. Claudia Solinko, WCEA President; Mr. Marty Mahan, Aramark Manager and approximately 15 unidentified members of the audience.

- 1.4 Reading of the Mission Statement - Ms. Maryanne Paris
The mission of the Warren County School District, where today's student is our future, is to equip all students with the educational skills necessary to achieve their unique personal potential.

1.5 Recognitions & Presentations

1. All-County Junior Musical – Performance
Ms. Rebecca Yeager introduced students from the Jr. All-County musical production Willie Wonka, which will be presented March 25, 26, and 27 at the Struthers Library Theater. The students performed a number from the production and also explained the process for cast selection, their practice schedule, and construction and set design for the musical.
2. Math Counts Competition - Mrs. Amy Stimmell
Mrs. Amy Stimmell, principal at the LEC, introduced Mrs. Kelly Blasco, math teacher, and Brandon Eschborn, a top finisher in the Math Counts Competition at Gannon University, who finished second. He will go to the State Competition at Harrisburg in March.
3. AYP Awards
Dr. Terrill introduced principals from the District schools that reached AYP this year. They include Ms. Deborah Deppas, Russell Elementary; Mrs. Marcia Madigan, Sugar Grove Elementary; Mr. Gary Weber Eisenhower Middle/High School; Ms. Ann Buerkle, South Street Early Learning Center; Mr. James Miller, WAHS; and Mrs. Shelly Wagner, Allegheny Valley and Sheffield Elementary.

1.6 Public Comment

There was no public comment.

1.7 Agenda Adoption

Agenda
Adoption
Approved
9-0-0

MOTION: It was moved by Mr. Lockett and seconded by Mrs. Angove that the Board of School Directors approves the agenda dated March 8, 2010.

The result of the vote: Passed unanimously

1.8 Approval of the Minutes - February 8, 2010 (pp. 2-10)

February 8,
2010, Minutes
Approved
9-0-0

MOTION: It was moved by Mr. Knapp and seconded by Dr. Yourchisin that the Board of School Directors approves the regular meeting minutes of February 8, 2010.

The result of the vote: Passed unanimously

1.9 Financial Reports (pp. 11-42)

Financial
Reports
Approved
8-1-0

MOTION: It was moved by Mrs. Angove and seconded by Mr. Werner that the Board of School Directors approves the Financial Reports and authorizes the release of funds in payment of the listing of bills; further, that a copy as presented be submitted for audit.

The result of the vote: Passed with Mr. Lockett voting no.

1.10 Hearing Officer's Report (Kept in separate minute book.)

MOTION: It was moved by Mr. Lockett and seconded by Mrs. Angove that the Board of School Directors approves the Hearing Officer's Report dated March 8, 2010, (Cases: F)

Mr. Lockett withdrew his motion, and Mrs. Angove agreed. Mr. Stewart stated that if there were no objections the Hearing Officer cases F-H would be tabled and action postponed until after executive session. The Board agreed by common consent.

Hearing
Officer's
Report
Tabled until
After
Executive
Session By
Common
Consent

2.0 President's Statement

2.1 Reports & Information

1. I.U.5 - Mrs. Donna Zariczny

Mrs. Zariczny reported that at the last IU5 Board meeting, the board heard a presentation on autism and classes being offered for students 18 to 25 years old. Statistics show 1 in 91 students are now diagnosed with autism which is a 621 percent increase since 2006. Part of the increase is due to modification in diagnosis criteria and diagnosis being done at an earlier age.

Mrs. Zariczny has been asked to chair the Policy Committee for the IU5 Board of Directors, and she has accepted.

2. PSBA Liaison - Mrs. Kimberly Angove

Mrs. Angove reported that the Focus videos from PSBA are available for viewing at the PSBA website and asked members to view the video at their own convenience so as not to take up time at the Board meeting.

3. Career Center Advisory - Mr. Jeff Lockett

There was not report.

4. Wellness Committee - Mr. John Grant

There was no report.

2.2 Important Dates

BOARD/COMMITTEE MEETING DATES (Subject to Change)				
	Date	Time	Committee	Location
1.	Mar. 29, 2010	7:00 p.m.	Curriculum, Instruction & Technology Committee	WCCC
2.	Mar. 29, 2010	Following CIT	Physical Plant & Facilities Committee	WCCC
3.	Mar. 30, 2010	7:00 p.m.	Personnel/ Athletics & Co-Curricular Activities Committee	WCCC
4.	Mar. 30, 2010	Following	Finance Committee	WCCC

		PACCA		
5.	April 12, 2010	7:00 p.m.	Regular Board Meeting	WCCC

2.3 Committee Meetings

Committee
Meetings
Date
Changes
Approved
9-0-0

MOTION: It was moved by Mrs. Angove and seconded by Mr. Locket that the Board of School Directors reschedules March Committee meetings for March 22, 2010, starting at 6:00 p.m., Warren County Career Center as follows: Curriculum, Instruction & Technology Committee, Physical Plant & Facilities Committee, Personnel/ Athletics & Co-Curricular Activities Committee and Finance Committee.

The result of the vote: Passed unanimously

2.4 Announcements

There were no announcements.

2.5 Correspondence - Thank You Notes

Thank you notes were received from several St. Bonaventure students expressing their appreciation for the opportunity to attend the dual enrollment program.

3.0 Superintendent's Reports and Recommendations

3.1 General Comments - Dr. Robert Terrill

Dr. Terrill stated that the Board was sent a report over the weekend highlighting activities at each of the schools.

RTTT competition finalists were announced with Pennsylvania being one of sixteen being considered.

Mr. Turnquist has stated in the financial reports there are no negatives in the major accounts.

Dr. Terrill outlined a recommendation to reduce Central Office staff and redirect the funds to District schools. The estimated savings, which is in excess of \$130,000, would place two full-time assistant principals at Sheffield Area Middle/High School and Youngsville High School and would increase principal time in the classroom. This recommendation would remove an administrative layer from Central Office, would provide clerical assistance to the grant writer and would provide additional funds for meet and discuss groups that will meet shortly. The superintendent requested that the Personnel/ Athletics and Co-Curricular Activities Committee considers this recommendation at its March 22 meeting and brings the recommendation to the Board meeting on April 12, 2010.

3.2 Committee Reports (pp.122-135)

Committee reports are posted on Electronic School Board.

4.0 New Business - Consent Agenda

Items removed for separate action:

- 4.2 Certificated Personnel Report - Mrs. Angove
- 4.5 Co-Curricular Supplemental Contracts - Mr. Lockett
- 4.8 Rental Contract - Mr. Lockett
- 4.9 Tutors - Kelly Services - Mrs. Angove
- 4.11 Fund Balance for Capital Projects: Start-up Costs - Mr. Werner
- 4.15 Pennsylvania Liquor Control Board Alcohol Education Grant - Mrs. Angove

4.1 Consent Agenda

MOTION: It was moved by Mrs. Zariczny and seconded by Mr. Lockett that the Board of School Directors approves the consent agenda with the exception of items 4.2, 4.5, 4.8, 4.9, 4.11, and 4.15.

The result of the vote: Passed unanimously

Consent Agenda Approved 9-0-0
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4.2 Certificated Personnel Report - PACCA - Mr. Thomas Knapp (pp. 43-44)

Removed for separate action.

4.3 Support Personnel Report - PACCA - Mr. Thomas Knapp (pp. 45-46)

MOTION: That the Board of School Directors approves the Support Personnel Report.

The result of the vote: Passed unanimously under consent agenda.

Support Personnel Report Approved 9-0-0

4.4 Athletic Supplemental Contracts - PACCA - Mr. Thomas Knapp (pp. 47-48)

MOTION: That the Board of School Directors approves the Athletic Supplemental Contracts.

The result of the vote: Passed unanimously under consent agenda.

Athletic Supplemental Contracts Approved 9-0-0
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4.5 Co-Curricular Supplemental Contracts - PACCA - Mr. Thomas Knapp (p. 49)

Removed for separate action.

4.6 License Agreement - PACCA - Mr. Thomas Knapp (pp. 50-51)

MOTION: That the Board of School Directors approves the License Agreement with the City of Warren.

The result of the vote: Passed unanimously under consent agenda.

License Agreement Approved 9-0-0

4.7 Facility Agreement - PACCA - Mr. Thomas Knapp (pp. 52-54)

MOTION: That the Board of School Directors approves the Facility Agreement with the Lakewood YMCA.

The result of the vote: Passed unanimously under consent agenda.

Facility Agreement Approved 9-0-0
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4.8 Rental Contract - PACCA - Mr. Thomas Knapp (p. 55-56)

Removed for separate action.

- 4.9 Tutors - Kelly Services - PACCA - Mr. Thomas Knapp (pp. 57-59)

Removed for separate action.

- 4.10 Tuition Reimbursement - Heather Black - PACCA - Mr. Thomas Knapp (pp. 60-68)

Tuition
Reimbursement
Approved
9-0-0

MOTION: That the Board of School Directors approves tuition reimbursement of twelve (12) credits through Penn State World Campus for Heather Black to obtain her Pennsylvania teaching certification as a Special Education Supervisor.

The result of the vote: Passed unanimously under consent agenda.

- 4.11 Fund Balance for Capital Projects: Start-up Costs - PPF - Mrs. Donna Zariczny (p. 69)

Contract for
Brain Based
Learning
Institute
Approved
9-0-0

Removed for separate action.

- 4.12 Contract Approval for "Brain Based Learning Institute" - CIT - Mrs. Kimberly Angove (p. 70)

MOTION: That the Warren County School District Board of Directors approves this contract with Staff Development for Educators in the amount of \$14,915.

The result of the vote: Passed unanimously under consent agenda.

- 4.13 Carol M. White Physical Education Program Grant - CIT - Mrs. Kimberly Angove (p. 71)

Authorization
to Submit
Application for
PE Grant
9-0-0

MOTION: That the Board of School Directors authorizes the administration to develop and submit an application to the US Department of Education Carol M. White Physical Education Program (PEP) Grant in support of physical education improvements in the Warren County School District.

The result of the vote: Passed unanimously under consent agenda.

- 4.14 PA Department of Labor & Industry AGA Grant - CIT - Mrs. Kimberly Angove (p. 72)

Authorization
to Submit
Application for
AGA Grant
9-0-0

MOTION: The Board of School Directors authorizes the administration to collaborate with the Warren-Forest Higher Education Council to develop an application to the PA Department of Labor & Industry AGA Grant. The purpose of the proposal will be the creation of programming and purchase of equipment necessary to deliver training to both adults and Warren County Career Center students in the oil and gas industry.

The result of the vote: Passed unanimously under consent agenda.

- 4.15 Pennsylvania Liquor Control Board Alcohol Education Grant - CIT - Mrs. Kimberly Angove (p. 73)

Removed for separate action.

- 4.16 Direct Response Support Agreement - FIN - Mr. JF Lockett (pp. 74-75)

MOTION: That the Board of School Directors approves payment of invoice 8396135 to Pearson at the amount of \$11,075 for renewal of the Direct Response Support Agreement for 1 year.

Payment of
Pearson Invoice
Approved
9-0-0

The result of the vote: Passed unanimously under consent agenda.

- 4.17 Education Logistics Transportation Routing Software - FIN - Mr. JF Lockett (pp. 76-92)

MOTION: That the Board of School Directors approves the contract for Education Logistics to provide transportation routing software at the initial setup cost of \$6,495 and a month to month Platinum Level Service agreement at \$550.

Edulog
Contract
Approved
9-0-0

The result of the vote: Passed unanimously under consent agenda.

- 4.18 Equipment Replacement - FIN - Mr. JF Lockett (pp. 93-112)

MOTION: That the Board of School Directors approves the quotes from GovConnection to purchase 90 computers, 90 17" Acer monitors and 20 digital cameras. Also, that the Board of School Directors approves the quote from Global GovEd for 20 SD cards.

Equipment
Replacement
Approved
9-0-0

The result of the vote: Passed unanimously under consent agenda.

- 4.19 Revenue Budget Adjustments - FIN - Mr. JF Lockett (pp. 113-114)

MOTION: That the Board of School Directors approves the Revenue Budget Adjustments per the attached Resolution.

Revenue
Budget
Adjustments
Approved
9-0-0

The result of the vote: Passed unanimously under consent agenda.

5.0 Items Removed for Separate Action

- 5.1 (4.2) Certificated Personnel Report - PACCA - Mr. Thomas Knapp (pp. 43-44)

MOTION: It was moved by Mr. Werner and seconded by Mrs. Angove that the Board of School Directors approves the Certificated Personnel Report with an amendment added to the Itinerant Secondary School Counselor position which reads, "This is in lieu of the half-time school visitor/social worker position approved by the Board of School Directors on May 11, 2009, and ending on March 9, 2010."

Certificated
Personnel
Report
Approved
9-0-0

Roll Call Vote:

Voting Yes: Mrs. Zariczny, Mrs. Angove, Mr. Grant, Mr. Knapp, Mr. Lockett, Ms. Paris, Mr. Werner, Dr. Yourchisin, Mr. Stewart

The result of the vote: Passed unanimously

5.2 (4.5) Co-Curricular Supplemental Contracts - PACCA - Mr. Thomas Knapp (p.49)

Co-Curricular
Supplemental
Contracts
Approved
7-2-0

MOTION: It was moved by Mrs. Zariczny and seconded by Mr. Knapp that the Board of School Directors approves the Co-Curricular Supplemental Contracts.

The result of the vote: Passed with Mr. Lockett and Mrs. Angove voting no.

5.3 (4.8) Rental Contract - PACCA - Mr. Thomas Knapp (pp. 55-56)

Struthers
Library
Theater
Rental
Contract
Approved
9-0-0

MOTION: It was moved by Mr. Knapp and seconded by Mrs. Zariczny that the Board of School Directors approves the Rental Contract with Struthers Library Theatre for the All-County Musical Junior Production.

The result of the vote: Passed unanimously

5.4 (4.9) Tutors - Kelly Services - PACCA - Mr. Thomas Knapp (pp. 57-59)

Tutors
Removed
From the
Kelly Services
Contract
Approved
8-1-0

MOTION: It was moved by Mrs. Zariczny and seconded by Mr. Knapp that the Board of School Directors approves the request to have the tutors removed from the Kelly Services contract following the terms and guidelines as set forth in the contract and addendums.

The result of the vote: Passed with Mr. Lockett voting no.

5.5 (4.11) Fund Balance for Capital Projects: Start-up Costs - PPF - Mrs. Donna Zariczny (p. 69)

MOTION: It was moved by Mrs. Zariczny and seconded by Mr. Knapp that the Board of School Directors approves the establishment of a separate reserve fund for the purpose of facilities construction and approves the transfer of \$1,000,000 to that fund from the General Fund, fund balance.

Modification to the motion: Solicitor Byham requested a modification to the motion as follows: That the Board of School Directors approves the transfer of \$1,000,000 from the General Fund to the Capital Projects Construction Reserve Fund in accordance with the attached resolution.

Friendly Amendment: Mr. Lockett requested that the amount of the transfer be changed to \$250,000. Mrs. Zariczny would not agree to the change in the dollar amount.

Friendly Amendment: Mr. Knapp made a friendly amendment that the transfer would be in the amount of \$500,000. Mrs. Zariczny agreed to the amendment.

Roll Call Vote:

Voting Yes: Mrs. Angove

Voting No: Dr. Yourchisin, Mrs. Zariczny, Mr. Grant, Mr. Knapp, Mr. Lockett, Ms. Paris, Mr. Werner, Mr.

Fund
Balance for
Capital
Projects
\$500,000
Fails
1-8-0

Stewart

The result of the vote: Fails

MOTION: It was moved by Mr. Grant and seconded by Ms. Paris that the Board of School Directors approves the transfer of \$1,000,000 from the General Fund to the Capital Projects Construction Reserve Fund in accordance with the attached resolution.

Roll Call Vote:

Voting Yes: Mr. Werner, Dr. Yourchisin, Mrs. Zariczny, Mrs. Angove, Mr. Grant, Mr. Knapp, Ms. Paris, Mr. Stewart

Voting No: Mr. Lockett

The result of the vote: Passed

5.6 (4.15) Pennsylvania Liquor Control Board Alcohol Education Grant - CIT - Mrs. Kimberly Angove (p. 73)

MOTION: Mrs. Angove made a motion seconded by Mrs. Zariczny to table item 5.6.

The result of the vote: Passed

6.0 Future Business for Committee Review

6.1 Mrs. Angove made a request that the Finance Committee look at the specific funding for credit hour for the dual enrollment programs and to bring back a recommendation to the April Board meeting with what that amount will be. Parents need to know what the financial structure is going to be so they can make informed decisions.

7.0 Other

7.1 Repository Sales (pp. 115-120)

MOTION: It was moved by Mr. Knapp and seconded by Mrs. Angove that the Board of School Directors approves the Repository Sales per the attached documents.

The result of the vote: Passed unanimously

7.2 Bus Contractors - FIN - Mr. JF Lockett (p. 121)

MOTION: It was moved by Mr. Lockett and seconded by Mrs. Angove that the Board of School Directors approves the additional Bus Contractors per the attached list.

The result of the vote: Passed unanimously

8.0 Closing Activities

8.1 Public Comment

There was no public comment.

Fund
Balance for
Capital
Projects
\$1,000,000
Approved
8-1-0

PA Liquor
Control
Board
Grant
Tabled
9-0-0

Repository
Sales
Approved
9-0-0

Bus
Contractors
List
Approved
9-0-0

8.2 Executive Session

Mr. Stewart announced an executive session at 8:32 p.m. to discuss two personnel issues, Hearing Officer's Report with action to follow.

The meeting reconvened at 10:30 p.m.

Mr. Stewart announced that at the executive session property issues were also discussed.

8.3 Hearing Officer's Report (Kept in separate minute book.)

MOTION: It was moved by Mr. Lockett and seconded by Mrs. Angove that the Hearing Officer's Report be removed from the table.

The result of the vote: Passed unanimously

MOTION: It was moved by Mr. Werner and seconded by Mr. Knapp that the Board of School Directors approves Case F of the Hearing Officer's Report.

The result of the vote: Passed unanimously

MOTION: It was moved by Ms. Paris and seconded by Mrs. Zariczny that the Board of School Directors approves Case G of the Hearing Officer's Report.

The result of the vote: Passed with Mr. Lockett voting no and Mrs. Angove abstaining.

MOTION: It was moved by Ms. Paris and seconded by Dr. Yourchisin that the Board of School Directors approves Case H of the Hearing Officer's Report.

The result of the vote: Passed with Mr. Lockett voting no.

8.4 Zoning Variance Objection

MOTION: It was moved by Mr. Werner and seconded by Mrs. Angove that in the event the zoning variance is granted at the parcel adjacent to Youngsville Elementary/Middle School, the administration is authorized to expend funds and hire professionals for the purpose of carrying on the District's objection to the next administrative or legal level.

FRIENDLY AMENDMENT: It was moved by Ms. Paris that in the event the zoning variance is granted at the parcel adjacent to Youngsville Elementary/Middle School, the administration is authorized to expend funds up to \$5,000 and hire professionals for the purpose of carrying on the District's objection to the next administrative or legal level. Both Mr. Werner and Mrs. Angove agreed to the amendment.

Roll Call Vote:

Voting Yes: Ms. Paris, Mr. Stewart, Mr. Werner, Dr. Yourchisin,
Mrs. Angove, Mr. Grant, Mr. Knapp, Mr. Lockett

Abstaining: Mrs. Zariczny

Hearing
Officer's
Report
Removed
From the
Table
Approved
9-0-0

Hearing
Officer's
Report
Case F
Approved
9-0-0

Hearing
Officer's
Report
Case G
Approved
7-1-1

Hearing
Officer's
Report
Case H
Approved
8-1-0

Expending
Funds to
Carry Out
Objection To
Youngsville
Zoning
Variance
Approved
8-0-1

8.3 Adjournment

MOTION: It was moved by Mr. Lockett and seconded by Mr. Werner that the meeting be adjourned.

The meeting adjourned at 10:40 p.m.

Respectfully Submitted,

Ruth A. Huck, Board Secretary