

WARREN COUNTY SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS
MEETING MINUTES
MONDAY, APRIL 12, 2010

1.0 Opening Activities

1.1 Call to Order

The regular meeting of the Warren County School District Board of School Directors was called to order by Mr. Stewart, President, at 7:00 p.m. in the Board Room of the Warren County Career Center, 347 East Fifth Avenue, Warren, Pennsylvania.

1.2 Pledge of Allegiance

Mr. Stewart led the Pledge of Allegiance to the American flag.

1.3 Roll Call

Roll Call

Present:

Mrs. Kimberly Angove
Mr. John Grant
Mr. Thomas Knapp
Ms. Mary Anne Paris

Mr. Arthur Stewart
Mr. John Werner
Dr. Paul Yourchisin
Mrs. Donna Zariczny

Absent:

Mr. Jeff Lockett

Others Present:

Dr. Robert Terrill, Superintendent; Mrs. Amanda Hetrick, Director of Secondary Education; Dr. Norbert Kennerknecht, Director of Buildings & Grounds Services; Mrs. Amy Stewart, Director of Instructional Technology/Communications; Dr. Karen Pascale, Director of Human Resources; Mrs. Diane Martin, Director of Special Education; Mr. Petter Turnquist, Business Administrator; Mr. Chris Byham, Solicitor; Mrs. Ruth Huck, Board Secretary; Mr. Colin Kyler, Times Observer; Mr. Brian Collopy, Technology Coordinator; Mr. Jeff Flickner, Supervisor of District-wide Athletics & Co-Curricular Activities; Mr. Eugene Casasanta, Hearing Officer; Dr. Darrell Jaskolka, Principal; Ms. Ann Buerkle, Principal; Mrs. Ruth Nelson, Principal; Mr. Jim Evers, Principal; Mr. Jim Miller, Principal; Mr. Erik Leamon, Assistant Principal; Ms. Deborah Deppas, Principal; Mrs. Shelly Wagner, Administrative Intern; Ms. Ann Ryan, Assistant Principal; Mrs. Amy Stimmell, Principal; Ms. Maryann Mead, Assistant Principal; Mr. Shannon Yeager, Assistant Principal; Mrs. Rhonda Decker, Principal; Ms. Sandra Wilks, Special Education Supervisor; Ms. Claudia Solinko, WCEA President; and approximately 15 unidentified members of the audience.

1.4 Mission Statement – Mr. Jack Werner

The mission of the Warren County School District, where today's student is our future, is to equip all students with the educational skills necessary to achieve their unique personal potential.

1.5 Recognitions & Presentations

1. Edinboro University Technology Competition

Craig King introduced the students who participated in the Edinboro Technology Competition and showed the vehicles the students created. Seven students participated earning seven trophies and a third place for the overall competition. Students participating were Andrew Cummings, Erik Cecco, Morgan Danielson, Megan Smoulder, Mark Cecco, Michael Johnson, Hunter Mohny.

2. All-State Band Festival - Youngsville High School

Dr. Jaskolka introduced Mrs. Scheid and Tim Lyon who has advanced to the All-State Band Festival which is Tim's second time to attend All-States. Alex Burdette has also advanced to All-States making it the first time that Youngsville High School has sent two students to the festival.

3. Second Mile Leadership Institute Penn State - Youngsville High School

Dr. Jaskolka introduced two students, Todd Chambers and Tyler Fritz and their advisor Mrs. Nichols who attended the Second Mile Leadership institute at Penn State. Also attending the institute but unable to attend the Board meeting were Jaylyn Orwig, Shannon Williams, Tyler Fritz, Samantha Witzorreck, and Josh Chambers. As a member of the School Improvement Team at Youngsville High School, Mrs. Nichols was looking for ways for students to get involved with school improvement through academics and student culture. When she heard about this opportunity, she was very excited. The students will be implementing a mentor program to help 8th grade students transition to 9th grade at Youngsville High School. They hope to be good role models for the students coming in and encourage them in their academics, hoping the 9th graders will follow their lead and not goof off. Sixty-three other schools also participated in the event. Mrs. Nichols would encourage every high school in the district to participate next year. It was an outstanding event.

Mr. Stewart asked if the group would consider writing an article for the next District newspaper publication regarding this event.

4. Mr. Stewart reported that the United Fund Campaign was very successful across the District. Students brought in \$4300 with penny drives at Sheffield Area Middle/High School, Sheffield Elementary School, Allegheny Valley Elementary School, and Youngsville Elementary/Middle School. Mr. Stewart also recognized Warren County Career Center staff and Ms. Solinko for their efforts in raising significant funds for the campaign. They received the Magna Cum Laude award for their efforts.

1.6 Public Comment

There was no public comment.

1.7 Agenda Adoption

MOTION: It was moved by Mr. Grant and seconded by Dr. Yourchisin that the Board of School Directors approves the agenda dated April 12, 2010.

The result of the vote: Passed unanimously

Agenda
Adoption
Approved
8-0-0

1.8 Approval of the Minutes - March 8, 2010 (pp. 2-12)

MOTION: It was moved by Mr. Werner and seconded by Mrs. Angove that the Board of School Directors approves the minutes of March 8, 2010.

The result of the vote: Passed unanimously

March 8,
2010
Minutes
Approved
8-0-0

1.9 Financial Reports (pp. 13-38)

MOTION: It was moved by Mr. Grant and seconded by Mr. Knapp that the Board of School Directors approves the Financial Reports and authorizes the release of funds in payment of the listing of bills; further, that a copy as presented be submitted for audit.

The result of the vote: Passed unanimously

Financial
Reports
Approved
8-0-0

1.10 Hearing Officer's Report (pp. 179-237) (separate minute book)

MOTION: That the Board of School Directors approves the Hearing Officer's Report dated April 12, 2010, (cases: I-M).

By common consent the Board decided to wait until after executive session to take action on the Hearing Officer's Report.

Hearing
Officer's
Reports
Postponed
until after
Executive
Session by
Common
Consent

2.0 President's Statement

2.1 Reports & Information

1. I.U.5 - Mrs. Donna Zariczny

There was no report.

2. PSBA Liaison - Mrs. Kimberly Angove

Mrs. Angove reported that a regional meeting will be held in Saegertown which is open to all Board members. The pension crisis will be addressed at this meeting on April 29.

It was also reported that there is a Pension Crisis presentation being offered by PSBA, and the Construction Conference will take place in May.

3. Career Center Advisory - Mr. Jeff Lockett

There was no report.

4. Wellness Committee - Mr. John Grant

The Wellness Committee has not met recently, but Mr. Grant called the members attention to the fact that there are wellness activities taking place in each building.

5. Mr. Stewart shared that it has been difficult finding dates for the team building activity because of the facilitators' health issues and busy schedules. He asked if the planning committee would like to regroup and determine how to proceed in a timely manner. The committee will meet tentatively May 3 or May 4 at Central Office.

2.2 Important Dates

BOARD/COMMITTEE MEETING DATES				
	Date	Time	Committee	Location
1.	Apr. 26, 2010	7:00 p.m.	Physical Plant & Facilities Committee	WCCC
2.	Apr. 26, 2010	Following PPF	Curriculum, Instruction & Technology Committee	WCCC
3.	Apr. 27, 2010	7:00 p.m.	Finance Committee	WCCC
4.	Apr. 27, 2010	Following FIN	Personnel/ Athletics & Co-Curricular Activities Committee	WCCC
5.	April 28, 2010	7:00 p.m.	PSBA Web Conference - Multi-Year Budgeting	CO
6.	May 10, 2010	7:00 p.m.	Regular Board Meeting	WCCC

Mr. Stewart highlighted the PSBA Web Conference on multi-year budgeting asking if other Board members were interested in participating. Mrs. Huck will register the District, and the event will take place at Central Office in Conference Room 1.

2.3 Announcements

1. The Board held an executive session on March 22, 2010, for the purpose of discussing legal matters with the District's solicitor.

3.0 Superintendent's Reports and Recommendations

3.1 General Comments - Dr. Robert Terrill

- Dr. Terrill reported that a copy of the Superintendent's Report was sent to the Board members, highlighting activities at the schools and their communications efforts in the community.
- The District newsletter was published by the newspaper, and Dr. Terrill commended Mrs. Stewart and the PR Coordinators for organizing the effort. Another edition is planned before the end of the school year. Mrs. Stewart thanked Mrs. Stacey Ludwig for her direction and Mrs. Crystal Howe who took the lead with her staff. This was the first group of editors, and the idea is that this responsibility will rotate among the schools for each edition so that everyone has an opportunity to participate.
- The year-to-date expenditures, according to Mr. Turnquist, appear to be in order.
- Pennsylvania was eliminated from the first round of the Race to the Top according to the secretary of education, but Pennsylvania will be submitting an application for the second round.
- Knox Law Firm is holding a seminar on April 27, 2010, which conflicts with the committee meetings scheduled for that evening. Dr. Terrill asked if the Board would consider moving the meetings to Monday evening, April 26 so that administrators and Board members would be able to attend the law seminar.

April Committee Calendar Changes

MOTION: It was moved by Mrs. Zariczny and seconded by Mrs. Angove that the Board of School Directors holds all committee meetings on Monday, April 26, 2010, with Curriculum, Instruction and Technology Committee starting at 5:00 p.m. followed by Physical Plant and Facilities Committee, Finance Committee and Personnel/ Athletics and Co-Curricular Committee.

April Committee Meeting Changes Approved 8-0-0

The result of the vote: Passed unanimously

- Dr. Terrill updated the Board on the Eisenhower/Middle High School educational specifications committee meetings and the recommended process for completing the Ed Specs and building design. Dr. Kennerknecht has identified several schools for the Eisenhower Ed Spec committee, administrators, and Board members to visit.
- District goals and strategies should be ready for Board review on April 26.
- The Board requested that Dr. Terrill draft new investment procedures which were reviewed by the solicitor, business administrator, board treasurer, and the auditor. A committee of seven will meet quarterly, review investments, and report to the Finance Committee who will report to the Board of School Directors.
- The proposed draft budget was emailed to Board members this week for review by the Finance Committee. Dr. Terrill noted that in this budget the estimated revenues equal the estimated expenditures in the first review to the Board. The packet includes an executive summary by the administration.
- Dr. Terrill stated that last month he made a recommendation regarding the restructuring of the Human Resource office. This information will be presented to the Personnel/ Athletics and Co-Curricular Activities Committee on April 26 for discussion and action by the Board at its May meeting.

3.2 Dialogue Regarding Central Attendance Area Options

Dr. Kennerknecht introduced Mrs. Ruth Nelson, Ms. Ann Buerkle, and Mrs. Rhonda Decker who presented the options discussed for housing all of the central attendance area kindergarteners in the Central Attendance Area. A number of options were presented: South Street Early Learning Center with an addition – the cost was significant, and it was not a recommendation the committee would bring forward; Pleasant Township – this option had a lot of advantages including being a neighborhood school, there is a lot of space, the cost was significant but otherwise ideal, and the committee's first choice if cost was not a factor; Warren Area Elementary Center with an addition – 10 classrooms could be added to the southwest corner of the structure. The facility could handle the additional students and staff and a second playground could be added for students. A concern was the parking, but currently South Street parents attend events at the Warren Area Elementary Center. The former Jefferson Elementary was discussed as an option by putting 5th grade students at this facility, but this option was not recommended due to the middle school concept used in the District. Using Jefferson for first grade was an option, but bussing is a problem; parking is insufficient; there is no playground, no cafeteria, no elevator, nor infrastructure as far as wiring for technology; there is something in the building that aggravates allergies; it needs a new roof and windows; and aesthetically it needs some work because most of the fixtures and

woodwork were removed to use at WAEC. The final recommendation from the committee was an addition at WAEC, but all the options are available for the Board to consider.

Dr. Kennerknecht suggested that the next step could be to have conceptual drawings done for WAEC and Pleasant Township and again have the administrators give their evaluations of each of the options.

3.3 Informational Report (p. 39)

3.4 Committee Reports (pp. 40-54)

4.0 New Business - Consent Agenda

Items removed for separate action:

4.10 - Dual Enrollment - Mr. Knapp

4.1 Consent Agenda

Consent
Agenda
Approved
8-0-0

MOTION: It was moved by Mrs. Angove and seconded by Mr. Grant that the Board of School Directors approves the consent agenda with the exception of Item 4.10.

Roll Call Vote:

Voting Yes: Mrs. Zariczny, Mrs. Angove, Mr. Grant, Mr. Knapp, Ms. Paris, Mr. Stewart, Mr. Werner, Dr. Yourchisin

The result of the vote: Passed unanimously

WCCC
Paving
Project
Approved
8-0-0

4.2 WCCC Paving Project - PPF - Mrs. Donna Zariczny (pp. 55-56)

MOTION: That the Board of School Directors approves a work order to HRLC in an amount not to exceed the DGS fee schedule for design and construction supervision for the project known as Technology Parking Lot Re-grading and Paving.

The result of the vote: Passed unanimously under consent agenda.

Roof
Project
Approved
8-0-0

4.3 Roof Replacement Project at Sheffield Area Middle/High School - PPF - Mrs. Donna Zariczny (pp. 57-58)

MOTION: That the Board of School Directors approves a work order to HRLC in an amount not to exceed the DGS fee schedule for design and construction supervision for the project known as Sheffield Area Middle/High School Roof Replacement.

The result of the vote: Passed unanimously under consent agenda.

Curtain
Wall
Project
Approved
8-0-0

4.4 WAHS Curtain Wall Replacement: Project Completion - PPF - Mrs. Donna Zariczny (p. 59)

MOTION: That the Board of School Directors approves a change order to Perry Construction in the amount of \$127,100.00 for the final phase of the WAHS Curtain Wall Replacement and waterproofing project.

The result of the vote: Passed unanimously under consent agenda.

- 4.5 Eisenhower Middle/High School Educational Specifications - PPF - Mrs. Donna Zariczny

MOTION: That the Board of School Directors approves a work order to WTW in an amount not to exceed the DGS fee schedule for design and construction supervision for the project known as Eisenhower Middle/High School Renovations.

Work Order to
WTW for
Design &
Construction
Supervision
EMHS
Renovations
8-0-0

The result of the vote: Passed unanimously under consent agenda.

- 4.6 Science Textbooks and Materials - CIT - Mrs. Kimberly Angove (p. 60-68)

MOTION: That the Board of School Directors approves the purchase of the materials listed to fully implement the adopted science curriculum for Warren County School District.

Purchase of
Science
Materials
Approved
8-0-0

The result of the vote: Passed unanimously under consent agenda.

- 4.7 Warren County Career Center Planned Instruction - CIT - Mrs. Kimberly Angove (pp. 69-141)

MOTION: That the Board of School Directors approves the planned instructions for Auto Collision Technology, Automotive Technology, Pre-Engineering Technology, Electronics Technology, and Machine Technology.

Planned
Instruction
Approved
8-0-0

The result of the vote: Passed unanimously under consent agenda.

- 4.8 Forensic Lab Tour at Mercyhurst College - CIT - Mrs. Kimberly Angove (p.142)

MOTION: That the Board of School Directors authorizes the administration to submit a grant request to the Warren/Forest Higher Education Council School to Work Committee for grant funding to cover the costs associated with a forensics lab tour for Youngsville High School chemistry students.

Grant
Submission
to Hi- Ed
for
Forensics
Lab Tour
Approved
8-0-0

The result of the vote: Passed unanimously under consent agenda.

- 4.9 Food Service Renewal -FIN- Mr. J.F. Lockett (pp. 143-149)

MOTION: That the Board of School Directors approves the Food Service Contract Renewal Budget for 2010-2011 per the attached documents.

The result of the vote: Passed unanimously under consent agenda.

Food
Service
Renewal
2010-2011
Approved
8-0-0

- 4.10 Dual Enrollment -FIN- Mr. J.F. Lockett

Removed for separate action.

- 4.11 Technology Purchases -FIN- Mr. J.F. Lockett (pp. 150-156)

MOTION: That the Board of School Directors approves \$ 18,039, \$48,475 and \$80,241 for technology purchases per the attached quotes to be funded by Stimulus funding.

Technology
Purchases
Approved
8-0-0

The result of the vote: Passed unanimously under consent agenda.

- 4.12 Certificated Personnel Report - PACCA - Mr. Thomas Knapp (pp. 157-159)

MOTION: That the Board of School Directors approves the Certificated Personnel Report.

Certificated
Personnel
Report
Approved
8-0-0

The result of the vote: Passed unanimously under consent agenda.

Support
Personnel
Report
Approved
8-0-0

4.13 Support Personnel Report - PACCA - Mr. Thomas Knapp (pp. 160-162)

MOTION: That the Board of School Directors approves the Support Personnel Report.

The result of the vote: Passed unanimously under consent agenda.

Athletic
Supplemental
Contracts
Approved
8-0-0

4.14 Athletic Supplemental Contracts - PACCA - Mr. Thomas Knapp (pp.163-164)

MOTION: That the Board of School Directors approves the Athletic Supplemental Contracts.

The result of the vote: Passed unanimously under consent agenda.

Co-Curricular
Supplemental
Contracts
Approved
8-0-0

4.15 Co-Curricular Supplemental Contracts - PACCA - Mr. Thomas Knapp (p. 165)

MOTION: That the Board of School Directors approves the Co-Curricular Supplemental Contracts.

The result of the vote: Passed unanimously under consent agenda.

Sports Coop
Approved
8-0-0

4.16 Sports Cooperative - PACCA - Mr. Thomas Knapp (pp. 166-173)

MOTION: That the Board of School Directors approves a sports cooperative between Warren Area High School and Youngsville High School for Swimming/Diving

The result of the vote: Passed unanimously under consent agenda.

5.0 Items Removed for Separate Action

4.10 Dual Enrollment -FIN- Mr. J.F. Lockett

Dual
Enrollment
Expenditure
Budget
Allocation
Approved
6-1-1

MOTION: It was moved by Mrs. Zariczny and seconded by Mr. Werner that the Board of School Directors commits to placing \$150,000 in the 2010-2011 Expenditure Budget for Dual Enrollment.

Roll Call Vote:

Voting Yes: Mr. Stewart, Mr. Werner, Mrs. Zariczny, Mrs. Angove, Mr. Grant, Ms. Paris

Voting No: Mr. Knapp

Abstaining: Dr. Yourchisin

6.0 Future Business for Committee Review

Mrs. Angove requested that the Finance Committee schedule budget workshops as soon as possible.

7.0 Other

Jefferson
Defrees
Contract
Renewal
Approved
8-0-0

7.1 Jefferson Defrees Contract Renewal (pp. 174-178)

MOTION: It was moved by Mr. Knapp and seconded by Mrs. Angove that the Board of School Directors approves the renewal of the Jefferson Defrees Contract per the attached documents.

The result of the vote: Passed unanimously

IU5 Board
Member
Term
Approved
8-0-0

7.2 IU Board Member Term of Office

MOTION: It was moved by Mrs. Zariczny and seconded by Mr. Knapp that the Board of School Directors approves modifying the three-year term of office for the Warren County School District appointee to the IU5 Board of Directors

ending on June 30, 2010, instead of November 30, 2010, which coincides with the School Code requirement and member districts of the IU whose terms end June 30. The new term as modified will begin on July 1, 2010, with each succeeding term expiring on June 30, (2013, 2016, 2019, etc.).

The result of the vote: Passed unanimously

8.0 Closing Activities

8.1 Public Comment

There was no public Comment

8.2 Executive Session

Mr. Stewart announced an executive session at 8:25 p.m. with the following items being discussed: legal matters in regards to a settlement, matters of personnel, matters dealing with real property, and Hearing Officer's Report with action to follow.

The meeting was reconvened at 9:45 p.m.

8.3 Consent Assessment of Civil Penalty

MOTION: It was moved by Mr. Werner and seconded by Mr. Knapp that the Board of School Directors approves the Consent Assessment of Civil Penalty with the DEP and authorizes the appropriate representatives of the district to execute the same.

Consent Assessment of Civil Penalty Approved 8-0-0
--

Public Comment

There was no public comment.

Roll Call Vote:

Voting Yes: Mr. Werner, Dr. Yourchisin, Mrs. Zariczny, Mrs. Angove,
Mr. Grant, Mr. Knapp, Ms. Paris, Mr. Stewart

The result of the vote: Passed unanimously

8.4 First Energy Corporation Tax Appeal

MOTION: It was moved by Mr. Werner and seconded by Mrs. Zariczny that the Board of School Directors approves the Joint Stipulation and refund Agreement relative to the First Energy Corporation Tax Appeal, authorizes the appropriate representatives of the district to execute the same and authorizes the Board President to participate in the preparation of the joint press release.

First Energy Corp. Joint Stipulation & Refund Agreement Approved 8-0-0

Public Comment

There was no public comment.

Roll Call Vote:

Voting Yes: Mr. Werner, Dr. Yourchisin, Mrs. Zariczny, Mrs. Angove,
Mr. Grant, Mr. Knapp, Ms. Paris, Mr. Stewart

The result of the vote: Passed unanimously

8.5 Hearing Officer's Report (pp. 179-237)

Hearing
Officer's
Report
7-1-0

MOTION: It was moved by Mrs. Zariczny and seconded by Ms. Paris that the Board of School Directors approves the Hearing Officer's Reports (five cases) as presented.

The result of the vote: Passed with Mrs. Angove voting no.

8.6 Termination Decision

Termination
Decision
Approved
5-0-3

MOTION: It was moved by Mr. Knapp and seconded by Mrs. Zariczny that the Board of School Directors approves the Board's termination decision relative to a custodial employee at South Street Early Learning Center and authorizes the Board President to execute the same.

Public Comment

There was no public comment.

Roll Call Vote:

Voting Yes: Mr. Stewart, Dr. Yourchisin, Mrs. Zariczny, Mr. Grant, Mr. Knapp

Abstaining: Ms. Paris, Mr. Werner, Mrs. Angove

The result of the vote: Passed

Mr. Stewart announced an executive session to be held at the conclusion of the meeting, 9:50 p.m., to give information on a personnel matter with no action to follow.

8.3 Adjournment

It was moved by Mrs. Zariczny and seconded by Mr. Knapp that the meeting be adjourned.

The meeting adjourned at 9:50 p.m.

Respectfully Submitted,

Ruth A. Huck, Board Secretary