

CURRICULUM, INSTRUCTION, AND TECHNOLOGY COMMITTEE  
MINUTES

April 26, 2010

WARREN COUNTY CAREER CENTER

COMMITTEE MEMBERS PRESENT:

Mrs. Kimberly Angove, Chairperson  
Mr. Jack Werner  
Dr. Paul Yourchisin

Ms. Amanda Hetrick  
Mrs. Diane Martin  
Mrs. Amy Stewart  
Mrs. Rosemarie Green

COMMITTEE MEMBERS ABSENT:

None

OTHERS PRESENT:

Donna Zariczny	Karen Pascale	Janet Peterson	Jack Martin
Tom Knapp	Petter Turnquist	Louise Tharp	Colin Kyler, WTO
MaryAnn Paris	Dr. Norbert Kennerknecht	Darlene Albaugh	Wendy Norris
John Grant	Brian Collopy	Stacey Ludwig	Sue Turner
Jeff Lockett	Sandy Wilks	Jen Gesing	LouAnn English
Arthur Stewart	Leslie Collopy	Jeff English	Melissa McLean
Dr. Robert Terrill	Claudia Solinko	Pam English	Lisa Niedzialek

1. Opening Activities

1.1 Call to Order

The meeting was called to order at 5:00 PM by Mrs. Kimberly Angove.

1.2 Public Comment

Jeff and Pam English requested that the college courses which their daughter and another student are taking at Jamestown Community College be considered in the students' class ranks in the same manner that the dual enrollment credits are being included in class ranks. A Board member stated that it was a reasonable request and asked that an investigation be done to determine how many other students are taking college courses outside of the District's dual enrollment program. This subject will be included on the May 10, 2010 Board agenda under Other for recommendations to resolve this situation.

2. Old Business

2.1 Alternative Education in WCSD

The administrators have been designing a two-tiered program for Alternative Education, housing Tier I in the Warren Area High School building for students with minor infractions that would not necessarily require intensive intervention and counseling or for students that may just need to have a more structured environment in which to learn; and using the Beacon Light facility for students with major infractions, such as drugs and weapons violations, to provide a more therapeutic environment. Forest Area School District has agreed to purchase five slots within the Beacon Light program which will help to offset some of the expenses. A breakdown of the costs of the program and of potential savings was provided in the Executive Summary and the attachments for this item. A Board member on the committee stated that he thought that this was a valuable program and should be moved forward. The committee chairperson requested that a plan for assessing the program be developed by the middle of the 2010-2011 school year which



would assess both student progress, academically and behaviorally, and the program's success of lowering instances of need.

**Action:** This will be forwarded to the Board for approval.

**Motion:** That the Board of School Directors approves the establishment of a two-tiered alternative education program and directs the administration to develop the appropriate contracts for this program with contracts to be returned at the next CIT committee meeting.

### 3. New Business

#### 3.1 Approval to Apply for Title I and Title IIA Grants

**Discussion:** These competitive grants are available on an annual basis. The grants for the 2010-2011 school year will be offered in much the same manner as in previous years, but indications are that they will be directed more toward urban districts, as well as being more competitive, in the future. The funds are Federal monies that are distributed by the state.

**Action:** This item will be forwarded to the Board for approval.

**Motion:** That the Board of School Directors approves the application to the PA Dept. of Education for Title I and Title IIA grant monies.

#### 3.2 Planned Instruction for Reading Grades 6, 7, and 8

**Discussion:** This is a regular education course. A few changes to the previously used planned instruction are being requested to make it more suitable for special education students: slight changes in the course description, a course challenge assessment, and additional novels. The Read 180 program, which meets the intensive needs of special education students and provides detailed documentation regarding a student's progress, will be used for these courses.

**Action:** This will be forwarded to the Board for Approval.

**Motion:** That the Board of School Directors approves revisions to the planned instruction for course numbers 00023, 00025, and 00027.

#### 3.3 Contract for Cyber-Services for IU 5

**Discussion:** An Executive Summary was provided which listed the advantages and disadvantages of the Warren County School District cyber school program offered through Intermediate Unit 5. A report that indicated the program's success and a copy of the agreement, which was approved by the District's solicitor, were also provided. By offering a cyber school program through our District, some of the considerable costs of having these students use a different cyber school are defrayed.

**Action:** This item will be forwarded to the Board for approval.

**Motion:** That the Board of School Directors of the Warren County School District approves the cyber contract for the 2010-2011 school year as presented.

#### 3.4 Request to Offer Courses of Fewer Than 12 Students

**Discussion:** A listing developed by the administrators of the courses with requests of fewer than 12 students per building was presented. Some of these courses will be delivered in a combined class, such as Spanish IV and Spanish V being taught in the same classroom. This can be done



by providing work materials to the students of one course while delivering instruction to the other, much the same way as elementary classes are taught.

There was concern about how many courses with fewer than 12 students did not make the list. One class in particular was mentioned by a committee member: Advanced Chemistry was not being offered at Eisenhower Middle/High School, which would in turn eliminate the offering of Advanced Placement Chemistry for the following year. This would effect between six and eight students.

In an effort to fill classrooms, there are presently some courses that are being offered on an every-other-year basis. This idea may be expanded. Discussions regarding this issue are ongoing and address a portion of a Board Goal.

A listing of classes that are not being offered due to low enrollment was requested.

A Board member asked how the type of course to be offered is evaluated, wondering if some of the courses are obsolete.

**Action:** Adjustments will be made to the list of recommended classes of fewer than 12 students, and the list of classes that are not being offered will be made available, both of which will be part of the next Board agenda under Other.

**Motion:** That the Board of School Directors approves the list of Courses of Fewer Than 12 Students to be offered in the 2010-2011 school year.

### 3.5 Dual Enrollment Agreements for 2010-2011

**Discussion:** Documents regarding next school year's dual enrollment program were presented. These included a Repayment Agreement between the parent/guardian (and student if over 18 years of age) to repay any monies received from the District in the event that the student does not complete the courses and they receive a reimbursement from the college, a resolution that was created by the District's solicitor that indicates the District's financial contributions to be made to the student's family for college courses taken through the Dual Enrollment Program (for both Clarion and St. Bonaventure Universities), and the Dual Enrollment Course Agreement with Clarion University of Pennsylvania which also listed the courses that would be available. The St. Bonaventure agreement has not yet been received.

**Action:** This item will be forwarded to the Board for approval.

**Motion:** That the Board of School Directors approves the Clarion Dual Enrollment Agreement for the 2010-2011 school year as presented.

**Motion:** That the Board of School Directors approves the Formal Resolution for Dual Enrollment Programming.

**Motion:** That the Board of School Directors approves the Repayment Agreement to be executed between the District and the party or parties who will be financially responsible for students enrolled in Dual Enrollment programs.



4. Informational Items

4.1 Proposed Goals for 2010-2011

**Discussion:** Three of the Board goals that were developed by Board members and administrators were presented to the CIT committee for discussion. The directors in the Central Office have developed the strategies related to each goal. The directors were seeking input from the Board as to whether these strategies are the way to proceed. The strategies do not need to be approved by the Board, which will allow flexibility to change strategies when necessary. Any changes would be discussed at monthly meetings.

There was discussion regarding the strategies that offered input, clarified information, and answered questions.

**Action:** Goals 1, 2, and 4 will be forwarded to the Board for discussion/approval.

**Motion:** That the Board of School Directors approves Goals 1, 2, and 4 as presented.

5. Other

5.1 Staffing

A Board member asked when they would see a staffing report. The response was that it would be coming from the Personnel/Athletics & Co-Curricular Activities Committee.

6. Closing Activities

6.1 Next Meeting – June 1, 2010 at the Warren County Career Center, the time not yet established.

6.2 Adjournment

The meeting adjourned at 6:33 PM.

Respectfully submitted by:

Ms. Lisa Niedzialek, Recording Secretary

Mrs. Kimberly Angove, Chairperson

Curriculum, Instruction, and Technology Committee