

**WARREN COUNTY SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS
SPECIAL MEETING MINUTES
MONDAY, MAY 24, 2010**

1.0 Opening Activities

1.1 Call to Order

The regular meeting of the Warren County School District Board of School Directors was called to order by Mr. Stewart, President, at 6:00 p.m. in the Board Room of the Curwen Building, 185 Hospital Drive, Warren, Pennsylvania.

1.2 Pledge of Allegiance

Mr. Stewart led the Pledge of Allegiance to the American flag.

1.3 Roll Call

Roll Call

Present:

Mrs. Kimberly Angove
Mr. John Grant
Mr. Thomas Knapp
Mr. Jeff Lockett
Ms. Mary Anne Paris

Mr. Arthur Stewart
Mr. John Werner
Dr. Paul Yourchisin
Mrs. Donna Zariczny

Others Present:

Dr. Robert Terrill, Superintendent; Mrs. Amanda Hetrick, Director of Secondary Education; Mrs. Rosemarie Green, Director of State & Federal Programs; Dr. Norbert Kennerknecht, Director of Buildings & Grounds Services; Dr. Karen Pascale, Director of Human Resources; Mrs. Diane Martin, Director of Special Education; Mr. Petter Turnquist, Business Administrator; Mrs. Ruth Huck, Board Secretary; Mr. Dean Wells, Times Observer; Mr. Paul Giannini, Technology/Information Systems Specialist; Mrs. Marcia Madigan, Principal; Mr. Mary Mahan, Aramark; Mr. Mike Roney, Aramark; and approximately three unidentified members of the audience.

1.4 Reading of the Mission Statement - Mrs. Angove

The mission of the Warren County School District, where today's student is our future, is to equip all students with the educational skills necessary to achieve their unique personal potential.

1.5 Public Comment

Jack Martin	Warren, PA	Dr. Martin handed the Board members written comments regarding the proposed budget. He personally does not feel there is a need for a tax increase.
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2.0 New Business

2.1 Custodial Services

Custodial
Services
Approved
9-0-0

MOTION: It was moved by Mrs. Zariczny and seconded by Mrs. Angove that the Board of School Directors approves the bid of, and corresponding contract with, All-Clean Building Services, from Lawrenceville, NJ, in the yearly amount of \$452,110.00, for a three-year contract without escalation of costs.

Mr. Stewart commented that the bid as the District solicited it did not have any particular language with respect to health insurance. So anyone who chose to bid on it was not compelled to either include or exclude it. So the District can award a bid regardless of what health insurance status there is. If the Board would choose at a later time, at this meeting or subsequent meeting, to do something with health insurance, it is free to do that because it hasn't trodden on any of the bid requirements it had established. Also, the District is not required to solicit bids for custodial services, because it is a service. One could reject all of the bids and simply negotiate a contract.

The result of the vote: Passed unanimously

Mr. Stewart thanked Marty Mahan for the nice relationship the District has had with his company, and thanked him for his service and always being responsive to the needs of the District as well as his staff.

2.2 Final Audit Report

Final Audit
2008-2009
Accepted
9-0-0

MOTION: It was moved by Mr. Lockett and seconded by Mr. Knapp that the Board of School Directors accepts and places into the minutes the 2008-2009 Final Audit Report.

The result of the vote: Passed unanimously

2.3 Schedule Special Board Meeting

Special School
Board Meeting
Approved
9-0-0

MOTION: It was moved by Ms. Paris and seconded Mr. Werner that the Board of School Directors approves scheduling a Special Board meeting for June 1, 2010, at 7:00 p.m., Warren County Career Center, to consider matters of student discipline and any other business that may come before the Board.

The result of the vote: Passed unanimously

2.4 Other

- The Board discussed the visits to three schools in Millcreek Township School District and possibly going on June 1, 2010, instead of June 2, 2010. Dr. Kennerknecht will check with the schools to see if the dates can be changed.
- Mrs. Madigan shared that Tammy VanOrd, first grade teacher at Sugar Grove, has a nephew in Afghanistan. The students in her class made a CD and sent letters to her nephew and the soldiers in turn sent letters to her class of what Afghanistan is like. Ms. VanOrd received a flag that was flown over the camp to honor the students at Sugar Grove for their support to the troops.

3.0 Informational Items

3.1 Work Session - Budget 2010-2011

Mr. Lockett conducted the meeting for the work session. Questions were received from Board members and were discussed and clarified.

Soft monies were discussed including PSERS, State aid versus stimulus, ABG grant, breakage, energy efficiencies and the impact of bonding for construction projects.

The fund balance was discussed. It was asked what a healthy fund balance should be? Should it be four to five percent or larger?

It was stated that with construction projects looming, it would be prudent and not out of line to have at least a four to five percent fund balance just as an individual would have necessary funds to begin home construction projects.

The question was asked what a one mill tax increase equals. A property worth \$100,000 would be assessed at \$50,000 and one mill would equal \$50 of additional taxes.

It was pointed out at the last budget workshop there were some items included in the preliminary budget that were no longer in existence. They have not been changed in the current version, and it was asked that the information be corrected before the final budget is presented.

Public Comment

Jack Martin	Warren, PA	He stated that at some point in time taxes will have to be raised. The issue is the timing of it. Can you support in the near term some of your debt structure with the fund balance? He does not want his taxes raised, but at some point it will have to happen.
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3.2 Other

4.0 Closing Activities

4.1 Adjournment

MOTION: It was moved by Mr. Lockett and seconded by Mrs. Angove that the meeting be adjourned.

The meeting adjourned at 7:50 p.m.

Respectfully Submitted,

Ruth A. Huck, Board Secretary