

**PHYSICAL PLANTS AND FACILITIES COMMITTEE
MINUTES**

JULY 26, 2010; 6:00 p.m.
WARREN COUNTY CAREER CENTER, LARGE CONFERENCE ROOM

COMMITTEE MEMBERS PRESENT:

Mrs. Donna Zariczny, Committee Chairperson
Ms. Mary Anne Paris, Committee Member

Mr. Tom Knapp, Committee Member
Dr. Norbert Kennerknecht, Director of
Buildings and Grounds Services

COMMITTEE MEMBERS ABSENT:

None

OTHERS PRESENT:

Mr. Arthur Stewart, Board President
Mr. Jack Werner, Board Member
Dr. Robert Terrill, Superintendent
Ms. Amanda Hetrick, Director
Mrs. Diane Martin, Director
Mr. Jim Miller, Administrator
Ms. Ruth Nelson, Principal
Mrs. Melissa McLean, Recording Secretary

Mr. John Grant, Board Member
Mr. J.F. Lockett, Board Member
Mrs. Amy Stewart, Director
Mrs. Rosemarie Green, Director
Mr. Brian Collopy, Administrator
Mr. Matt Jones, Administrator
Mr. Colin Kyler, *Times Observer*
Members of the Public

1. Opening Activities

1.1 Call to Order

Meeting called to order at 6:00 p.m. by Chairperson Zariczny.

1.2 Public Comment

WAEC Playground, Principal Ruth Nelson:

The PTO of WAEC would like to fund and install an additional playground for WAEC.
The PTO would like district support to complete some items at the playground.

2. Old Business

2.1 SAMHS Sewer Easement

Discussion:

Sheffield Township is requesting to install a sewer line for a neighboring property.

Action:

Forward motion to special board meeting on July 26, 2010.

Motion:

That the Board of School Directors approve an easement agreement to the Municipal Authority of the Township of Sheffield of the purpose of installing a lateral sewer line.

2.2 WCCC Welding Shop Upgrades (WCSD #0902) – Electrical Change Order

Discussion:

Funding for change order is from a grant received by the WCSD.

Action:

Forward motion to special board meeting on July 26, 2010.

Motion:

That the Board of School Directors approves a change order to Allegheny Electric Service, Inc., for the project known as “WCCC Welding Shop Upgrades” (WCSD #0902), in the amount of \$17,200.00

3. New Business

3.1 Beaty Field Request – City of Warren

Discussion:

The City of Warren, in a letter dated July 8, request permission to clear the bank and the riverbank on the BWMS field property to increase visibility for the public and law enforcement. Work will be done with the city’s DPW workers and volunteers.

Action:

Forward motion to board meeting on August 2, 2010.

Motion:

That the Board of School Directors approve a lease/release agreement to the City of Warren for work at Beaty Warren Middle School field.

3.2 Beaty Warren Middle School Window Replacements Project (WCSD #1007) – PDE 3074(a)

Discussion:

PDE 3074(a) is submitted to meet the requirement of the Pennsylvania public school code for self-certification of non PlanCon projects.

Action:

Forward motion to special board meeting on July 26, 2010.

Motion:

That the Board of School Directors approves and forwards PDE Form 3074(a) for the Beaty Warren Middle School Window Replacements Project (WCSD Project No. 1007) to the Pennsylvania Department of Education for approval.

3.3 Bid Results: Youngsville High School Boiler Replacements (WCSD #1005)

Discussion:

A public bid opening was held on July 23, 2010. To meet the requirements of the public school code, two contracts (one electrical, and one HVAC) will need to be awarded.

Action:

Forward motion to special board meeting on July 26, 2010.

Motion:

That the Board of School Directors approves an electrical contract to Northwest Service Company in the amount of \$6,818.00 and an HVAC contract to Scobell Company, Inc. in the amount of \$129,870.00, for the project known as “YHS Boiler Replacements,” WCSD Project 1005.

4. Informational Items

4.1 Utilities Reports

4.2 Work Order Reports

4.3 Capital Reserve Reports

4.4 Project Reports

6. Closing Activities

6.1 Next Meeting

August 30, 2010; 7:00 p.m.; at WCCC

6.2 Adjournment

Meeting adjourned at 6:18 p.m.