

CURRICULUM, INSTRUCTION, AND TECHNOLOGY COMMITTEE  
**MINUTES**

August 30, 2010  
WARREN COUNTY CAREER CENTER

COMMITTEE MEMBERS PRESENT:

Dr. Paul Yourchisin, Acting Chairperson  
Mr. Jack Werner  
Mr. Thomas Knapp for Mrs. Angove

Ms. Amanda Hetrick  
Mrs. Diane Martin  
Mrs. Amy Stewart  
Mrs. Rosemarie Green

COMMITTEE MEMBERS ABSENT:

Mrs. Kimberly Angove

OTHERS PRESENT:

Arthur Stewart  
Mary Ann Paris  
Donna Zariczny

Robert Terrill  
Matt Jones  
Paul Leach

Stacey Ludwig  
Lisa Niedzialek

1. Opening Activities

1.1 Call to Order

The meeting was called to order at 8:06 PM by Dr. Paul Yourchisin.

1.2 Public Comment

There were no public comments.

2. Old Business

2.1 Policy 9742 and Credit for College Courses

**Discussion:** This item went to the last CIT Committee meeting and was forwarded to the full Board for approval on First Reading at the meeting of August 9, 2010.

**Action:** This will be forwarded to the Board for approval on Second Reading.

**Motion:** That the Board of School Directors approves on Second Reading the revisions to "Policy 9742 – Class Rank/Honors Credits – Class of 2011 and Beyond" as presented.

3. New Business

3.1 Follett Software Licenses for Libraries

**Discussion:** This is the license for the software that makes it possible to maintain an inventory and check out books and periodicals from the school libraries. It must be renewed annually.

**Action:** As the expense is over \$10,000, this item will be forwarded to the Board for approval.

**Motion:** That the Board of School Directors approves payment of the Follett Software licenses for district libraries.

### 3.2 Revision to Policy 10102 – Assignment of Students to School

**Discussion:** This policy was discussed at the Board meeting of August 9, 2010. The proposed revisions are to address the issue of non-resident students of district employees attending Warren County School District schools. There are also other items within the policy that need to be updated. An attachment depicted the proposed revisions. There was discussion regarding a reduced rate of tuition and how that rate would be established, whether the policy should apply to all district employees rather than just the teachers, and the wording regarding “extenuating circumstances”. A determination needs to be made for the minimum cost of tuition, possibly using a percentage of the tuition that is established by the state or by inserting a narrative that would establish that the tuition would cover the expenses incurred by the district.

**Action:** The administration will discuss changes with the district’s solicitor. It will then be forwarded to the Board for approval.

**Motion:** That the Board of School Directors approves upon First Reading the revision to Policy 10102.

### 3.3 Revision to Policy 10110 – Student Attendance Policy

**Discussion:** This policy was discussed at the Board meeting of August 9, 2010. The proposed revisions to this policy are for the inclusion of students that are in foster care or are considered to be homeless.

**Action:** This will be forwarded to the Board for approval.

**Motion:** That the Board of School Directors approves upon First Reading the revisions to Policy 10110.

### 3.4 Agreement with Beacon Light Regarding the Student Assistance Program

**Discussion:** This item is for the continuance of the agreement with Beacon Light that has been in effect since 1989 for services related to the Student Assistance Program. This program has been extended to include the elementary students. Funding will be provided through the PA- PACT Grant.

**Action:** This will be forwarded to the Board for approval.

**Motion:** That the Board of School Directors approves the agreement with Beacon Light Behavioral Health Systems for the 2010-2011 school year for services related to the Student Assistance Program.

### 3.5 FirstEnergy Math, Science, and Technology Education Grant

**Discussion:** These grants are being offered to any teacher in the district and may be applied to projects that deal with math, science, engineering, or technology. Projects related to electricity may be the first to be considered for the grants. The amount of the awards could be up to \$500.00 each.

**Action:** This will be forwarded to the Board for approval.

**Motion:** That the Board of School Directors authorizes the administration to work with interested district teachers to develop and submit applications to the FirstEnergy Math, Science, and Technology Education Grant Program.

### 3.6 Highmark Healthy High 5 Grant for Playground Expansion at Warren Area Elementary Center

**Discussion:** There has been discussion regarding the need for a larger playground area at the Warren Area Elementary Center (WAEC). The parent-teacher organization of WAEC has offered to assist with the cost of an expanded playground area and would appreciate any help that the district could give. This grant, which is available to provide funding for programs that address nutrition education/services and physical education/activity, would help address this need. A physical education component would be included in the application for the grant. The amount of the award could be as much as \$10,000.00.

**Action:** This will be forwarded to the Board for approval.

**Motion:** That the Board of School Directors authorizes the administration to apply for up to \$10,000.00 to assist in the construction of expanded playground facilities at the Warren Area Elementary Center.

### 3.7 Supporting PA Business Week at Youngsville High School

**Discussion:** Local businesses will participate in a one-week in-school program that will be held at the Youngsville High School in January 2011. Employers in the area will work as mentors to students to provide them with insight to help them understand the free enterprise system. Competitions will be held at the end of the program. Each participating business will award \$1,500.00 to the project. No district resources will be required.

**Action:** This will be forwarded to the Board for approval.

**Motion:** That the Board of School Directors authorizes the administration to apply for \$1,500.00 in grant funding from both the Walmart of Warren, PA and the Warren-Forest Hi-Ed School-to-Work Program to support the PA Business Week program at Youngsville High School in 2010-2011.

### 3.8 Teaching with Primary Sources

**Discussion:** This grant would be used to provide professional development for teachers regarding the use of Library of Congress digitized primary source material for instruction rather than using only textbooks. One or two teachers could be trained in order to pass this knowledge on to other teachers in the district. The amount of the award would be up to \$20,000.00.

**Action:** This will be forwarded to the Board for approval.

**Motion:** That the Board of School Directors authorizes the administration to develop and submit a grant application of up to \$20,000 to the Teaching Primary Sources (TPS) program to develop a TPS training program in the district.

### 3.9 Get Active! Mini-Grant

**Discussion:** This grant is being offered to support new physical activity initiatives or to enhance the current physical activity programs. Some of the activities that would qualify for the use of the funds are the purchase of equipment, installing bike racks, establishing exercise or walking groups, creating community or school gardens, and developing programs that would increase the number of people who would participate in physical activity.

**Action:** This will be forwarded to the Board for approval under “Other” on the agenda to allow for further discussion.

**Motion:** That the Board of School Directors authorizes the administration to work with building administrators and instructors to determine needs within the district that coincide with the intent of the Get Active! Mini-Grant, then develop and submit applications as appropriate.

### 3:10 Inter-District Agreement with IU #5

**Discussion:** Title I funds are insufficient to provide a full-time teacher to St. Joseph’s school. The Intermediate Unit (IU) #5 already has a teacher in their building for other services. The agreement that was presented would allow for the IU #5 teacher to extend her services, for which the Title I grant funds would reimburse the IU.

**Action:** This will be forwarded to the Board for approval.

**Motion:** That the Board of School Directors approves the inter-district agreement with Northwest Tri-County IU #5 to provide Title I services at St. Joseph School with the funding to be paid from the Title I grant.

### 3.11 School District Video

**Discussion:** At the last Board meeting, the superintendent proposed the creation of a video about the school district for public relations purposes. A contract for creating the video was presented. The County Commissioners are developing a community site for the purpose of attracting more people to the area. As a promotion for our district, the

school district video would be part of that site for the next year. We would also make it available on the district website.

Superintendent Robert E. Terrill was commended by Board and Committee members for his efforts to promote the school district to the public.

**Action:** This will be forwarded to the Board for approval.

**Motion:** That the Board of School Directors approves the district entering into the attached contract to create a video.

4. Informational Items

4.1 IU #5 WAN Mini-Grant for STEM Projects – This is an opportunity for professional development regarding STEM (Science, Technology, Engineering, and Mathematics) projects. A team of district professional staff members would be trained to present professional development activities related to STEM to other district professionals. It is being funded by an E-Fund that was received by the IU #5. The district would like to participate. This item will not need Board approval.

5. Other

5.1 A Board member asked how the technology upgrades are progressing. The response was that they were going very well and within budget.

With new software that will be installed, a more substantial internet service will be required. Requests for bids will be going out, following the established formal process. E-Rate will possibly provide a reimbursement of approximately 60% of the cost of acquiring the new internet service. This is almost ready to be presented to the Board.

6. Closing Activities

6.1 Next Meeting – September 27, 2010 at 7:00 PM at the Warren County Career Center.

6.2 Adjournment – The meeting adjourned at 8:36 PM.

Respectfully submitted by:

Ms. Lisa Niedzialek, Recording Secretary  
Dr. Paul Yourchisin, Acting Chairperson  
Curriculum, Instruction, and Technology Committee